



# City of Venice

401 West Venice Avenue  
Venice, FL 34285  
[www.venicegov.com](http://www.venicegov.com)

## Meeting Minutes Planning Commission

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Tuesday, September 20, 2016

1:30 PM

Community Hall

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### I. Call to Order

A Regular Meeting of the Planning Commission was held this date in Council Chambers at City Hall. Chair Barry Snyder called the meeting to order at 1:30 p.m.

### II. Roll Call

**Present:** 7 - Chair Barry Snyder, Helen Moore, Jerry Towery, Shaun Graser, Tom Murphy, Charles Newsom, and Janis Fawn

### Also Present

Liaison Councilmember Mayor Holic, Assistant City Attorney Kelly Fernandez, City Clerk Lori Stelzer, Development Services Director Jeff Shrum, and Recording Secretary Michelle Girvan.

### III. Approval of Minutes

#### 16-2242

Minutes of the July 26, and August 2, 2016 Workshop Meetings and the August 16, 2016 Regular Meeting

A motion was made by Mr. Towery, seconded by Ms. Fawn, that the Minutes of the July 26, August 2, and August 16, 2016 meetings be approved as written. The motion carried by voice vote unanimously.

### IV. Public Hearings

#### 16-03AM

LAND DEVELOPMENT CODE TEXT AMENDMENT - REGULATIONS  
PAIN MANAGEMENT CLINICS  
Staff: Jim Koenig, AICP, Planner

Mr. Snyder spoke in regards to the item being brought back to the planning commission as a legislative, not quasi-judicial hearing, and referenced the sunset provision.

Mr. Shrum provided an update on the item and stated that the hearing will need to be continued and provided information on the clinics, sunset provisions, expiration of the ordinance, petition for a pain management

clinic, modification of codes, sunset clause, approach with a clean ordinance, current codes, previous language from the code, two different versions, deletion of sections, explanation being very confusing, having no laws in effect, applying all pain management regulations, approval of a petition contingent upon getting the language approved, city council scheduling, and zoning areas.

Discussion took place regarding clinics, Commercial General (CG) and Commercial Intensive (CI) was prohibited and the other was special exception, allowance, regulations with the medical use, past discussion on the ordinance, ordinance that was approved within the city, pain management doctor's application, code requirements, sections of the code, operating hours of clinic, special stipulations, mirroring county ordinances, sunset clause, medication regulations, prescription limits, definition of a pain management clinic requirement, modification of language, and Florida Statute change.

Discussion continued on the continuance of the item, police department involvement, hours of operation, and prescription writing rights.

**A motion was made by Mr. Murphy, seconded by Ms. Moore, that the Text Amendment 16-03AM be continued to the next meeting. The motion carried by the following vote:**

**Yes:** 7 - Chair Snyder, Ms. Moore, Mr. Towery, Mr. Graser, Mr. Murphy, Mr. Newsom and Ms. Fawn

## V. Unfinished Business

### 16-2243

COMPREHENSIVE PLAN UPDATE - Parks Master Plan  
Staff: Jeff Shrum, AICP, Development Services Director

Public Comment for Comprehensive Plan Update

Mr. Shrum provided an update on the parks master plan recommendations, staff comments, the two different sets of comments, specific changes, cover letter for each set of comments.

Discussion took place regarding city council being aware of all concerns, satisfaction of all audiences, comprehensive plan, specifics of plan, and copies of comments sent out to city council, public works director and the consultant.

Mr. Snyder spoke in regards to a discussion he had with the parks and recreation advisory board chair regarding where planning commission stood with the parks master plan and stated she was in agreement with the level of service (LOS) in the plan.

Ms. Fawn, spoke in regards to parks and recreation advisory board's confusion on how fast they should be working on the parks master plan,

being in agreement with the plan, parks and recreation invitation to the planning meeting, park swap, lease on Wellfield Park, and the city taking back some of the parks.

Discussion took place regarding areas of conflict being none between planning commission and the parks and recreation advisory board direction.

Mr. Shrum spoke in regards to the letter and changes, comprehensive plan update and cancellation of the workshop, additional workshops in October, comments, draft timeframe, and the continuance of the pain management item.

Discussion took place regarding comprehensive plan draft, neighborhood meetings, workshops on policy issues and graphs, draft information and reactions.

## **VI. New Business**

### 16-2244

Assistant City Attorney and City Clerk Lori Stelzer: Refresher on Public Records and Sunshine Laws as Required by the Settlement Agreement in the Citizens for Sunshine and Anthony Lorenzo Litigation

Ms. Fernandez provided a refresher on Public Records and Sunshine Laws.

Discussion took place regarding the last sunshine law training and timeframe.

Ms. Fernandez provided a sunshine law and public records exam and went over questions and answers with the board.

Discussion took place regarding public places, minutes and meeting notices.

Ms. Fernandez and Ms. Stelzer responded to board member questions regarding agenda items and discussing items that have already been discussed at a previous meeting.

Ms. Stelzer noted board members should use their public emails for communication.

Discussion continued regarding, city email accounts, and using public email for capturing records.

Discussion ensued on public hearings and decisions regarding the sunshine laws.

**VII. Audience Participation**

No one signed up to speak.

**VIII. Comments by Planning Division**

There were no comments.


**IX. Comments by Planning Commission Members**

There were no comments.

**X. Adjournment**

There being no further business to come before this Commission, the meeting was adjourned at 2:30 p.m.

  
Chair

  
Recording Secretary