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**TO: Honorable Mayor and City Council Members**

**FROM: Ed Lavallee, ICMA-CM, MPA, City Manager**

**DATE: June 3, 2021**

**SUBJECT: Proposed FY2022 budget**

Presented herein is the proposed budget for fiscal year (FY) 2022, including the proposed Capital Improvement Program (CIP) for FY2022 through FY2026. This proposed budget and CIP is the culmination of several months of coordinated effort and analyses by City staff. It started with Department Directors preparing and submitting their budget requests, goals and objectives. These were compared against historic spending trends, current year activity, the strategic plan, and funding availability. Department level requests for additional personnel or programs required supplemental detail outlined in a *budget enhancement request*, which was subject to additional scrutiny.

Revenue estimates were developed primarily by the City's Finance Department, with assistance from other departments when needed. Projections were made of ending balances for each fund, and compared to targets. In May, department staffs met with the City Manager and Finance Department team to justify their departmental budget requests, where they were either approved, denied or amended. The final result was accumulated and compiled into a Council Budget Workshop Binder for your review, consideration, and comments.

The total appropriations for all funds in this proposed FY2022 budget is \$117,739,900. Revenue estimates are \$130,596,919. In some funds, appropriations exceed revenue estimates and the difference is funded with beginning reserves (fund balances or working capital). In these cases, beginning reserves are generally utilized only for one-time expenditures, e.g., capital. In other funds, revenues exceed appropriations and the difference is added to ending reserves.

Various schedules have been included in the Council Binder for each fund and department/division. The documents are arranged by either department or fund. The multi-colored budget worksheets show two prior years' actual data, current year-to-date (through March 2021) and the dollar and percentage increases/decreases from *current year expected* (for revenues) or *prior year original budget* (for expenditures/appropriations), with comments if there are significant differences. Department Directors will be available for questions and answers during the budget workshops.

### ***New Funds and Departments/Divisions***

This budget includes one new minor fund:

- Special Revenue Fund #108 – Police Community Fund to account for donations made to the Venice Police Department for community supported programs.

This budget also includes the recent reorganization of the Development Services Department into two separate departments:

- Building - primarily recorded in Building Permit Fees Fund #116
- Planning and Zoning – primarily recorded in General Fund Department #1301

### ***Emergency Medical Services (EMS)***

FY2022 will be the second full year of activity for the City's new EMS division. The proposed FY2022 budget includes EMS division expenditures of \$3.6 million and EMS-related revenues of \$4.8 million. The surplus will provide approximately half of the funding for a replacement ladder truck for the Fire Department (the balance to be funded in FY2023), and three new personnel in Public Works which are needed under the new parks agreement with the County.

### ***The Economic Impact of the Coronavirus Pandemic***

The City's revenues have recovered from the initial economic downturn caused by the coronavirus pandemic. The revenue estimates herein are conservative and anticipate a continued modest recovery. CARES Act relief totaling \$1.4 million was received through Sarasota County in FY2021. Approximately half of this amount was appropriated in FY2021 Budget Amendment #3, with the balance added to General Fund reserves. An additional \$2.4 million has been allocated to the City of Venice through the American Rescue Plan Act, but has not been budgeted herein because the timing and expenditure eligibility have not been finalized.

### ***Rate Increases***

This proposed budget includes no significant new revenue sources but includes scheduled rate increases for several existing user fees:

- Airport mobile home park rent will increase by approximately 6% on January 1, 2022, the last of five scheduled annual increases.
- Water and sewer rates will increase 2.15% as scheduled, the fourth year of a five-year rate plan. High-pressure reclaimed water rates will increase approximately 7%.
- Solid waste can collection and roll-off rates will increase 1% as scheduled, the final year of a five-year rate plan; dumpster collection rates will not change.
- Stormwater Operations & Maintenance (O&M) rates are budgeted to increase from \$5.85 to \$7.00 per Equivalent Stormwater Factor (ESF) per month, and water quality rates from \$.53 to \$1.06 per Equivalent Water Quality Factor (EWQF) per month.

### ***Rate Decreases***

The Building Department implemented a 20% discount off valuation-based fees effective March 9, 2021 that is expected to continue through most of FY2022. The Solid Waste Fund lowered the recycling surcharge from 19% to 14% effective July 1, 2021. FY2022 revenues are based on this lowered surcharge rate.

### ***Personnel***

The FY2021 Adopted Budget included 370.4 full time equivalent (FTE) positions. FY2021 Budget Amendment #2 increased that count by one FTE with the addition of a position funded 50% General Fund (Planning and Zoning) and 50% Building Fund. This proposed FY2022 budget adds six new positions, three in Public Works related to the new parks agreement and three in the Building Department due to growth. The new FTE count is 377.4.

### ***Capital Improvement Program***

The FY2022 – FY2026 Capital Improvement Program (CIP) is presented as a supplement to the proposed FY2022 budget. It includes all capital projects/outlay (and certain related expenditures) of all funds and departments for the upcoming five year period. Funding sources are also identified. Note the initial year FY2022 CIP amounts are also incorporated into the proposed FY2022 budget.

The CIP includes proposed capital expenditures of \$31,094,692 for FY2022, and \$157,491,234 over the five-year period. Funding sources have been identified for all line items in the five-year CIP, including 26% in debt financing. The major outlays over the **five years** include the following:

#### **General Fund - \$6.5 million**

- \$1.9 million for the Fire Department including \$1.4 for a replacement ladder truck in FY2023
- \$1.2 million for the remaining annual lease payments on four EMS rescue vehicles and related equipment acquired in FY2020
- \$414,500 in Information Technology Department projects
- \$3.0 million in parks improvements

#### **One Cent Sales Tax Fund - \$18.3 million**

- \$1.1 million in fleet replacements and additions
- \$2.1 million in engineering projects, including \$1.25 million in transfers to the Beach Renourishment Fund
- \$2.7 million in building major maintenance projects
- \$1.2 million in other facility projects
- \$11.2 million in major building construction/renovation projects

#### **Other Funds - \$132.7 million**

- \$825,000 in parks impact fee projects
- \$14.4 million in road projects (gas taxes and impact fees)
- \$1.7 million in other impact fee projects
- \$22.1 million in airport projects, mostly grant funded
- \$75.7 million in utilities projects, \$41.6 million of which may require bond or loan financing
- \$3.2 million to relocate the solid waste facility in FY2025
- \$4.3 million in stormwater and water quality projects
- \$10.5 million for fleet replacements and additions

### ***Fleet Replacement Program***

The City's fleet replacement program started at the end of FY2014. Qualifying vehicles and equipment purchased after that date were placed into the Fleet Replacement Program/Fund (FRP) and are being "rented back" to the user departments in exchange for monthly rent. The monthly rent payments are then set aside in the FRP for the purchase of the specific replacement vehicle. When the FRP becomes fully funded, other revenues (i.e., general fund, one cent sales tax fund, or enterprise fund revenues) will no longer be needed for any fleet replacements.

This proposed FY2022 budget appropriates rent payments and other transfers into the FRP of over \$3.9 million, yielding a projected balance of \$9.6 million in the program at September 30, 2022, after FY2022 purchases. This relatively new fund has been funded at an aggressive level since inception and adds stability to general operating costs. The FRP is projected to be 84% funded at September 30, 2022.

The Fleet Replacement Program Status Report–Projected (September 30, 2022), dated May 17, 2021 has significant additional information for the FRP, by department.

### ***Fund Accounting***

The financial transactions of the City are recorded in individual funds, each a separate set of self-balancing accounts. The City has 33 different funds, all with a different purpose, and classified by fund type as required or recommended by generally accepted governmental accounting principles. These include:

1 General Fund	4 Enterprise Funds
1 Debt Service Fund	5 Internal Service Funds
12 Special Revenue Funds	2 Pension Trust Funds
8 Capital Projects Funds	

The City does not budget the activities of the two Pension Trust Funds, which are governed by separate pension boards, although the end of this document has some information on the year-to-date performance of the Pension Trust Funds, and the status of the net pension liabilities. Following is a discussion of the proposed FY2022 budget for the various fund types and individual funds of the City.

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## GENERAL FUND

The General Fund is the main operating fund of the City and accounts for the activities not accounted for in other funds. The proposed FY2022 appropriations budget for the General Fund is \$38,483,493 and expected revenues are \$38,710,098, as shown below:

<b>CITY OF VENICE</b>	
<b>FY2022 BUDGET</b>	
<b>GENERAL FUND</b>	
<b>REVENUES</b>	<b>001</b>
<b>TAXES:</b>	
AD VALOREM TAXES - 4.36 MILLS	\$ 19,818,000
OTHER REVENUES	14,687,196
<b>OTHER FINANCING SOURCES:</b>	
ADMINISTRATIVE CHARGES	3,368,902
TRANSFERS FROM OTHER FUNDS	836,000
<b>TOTAL REVENUE</b>	<b>38,710,098</b>
<b>EXPENDITURES</b>	
POLICE	11,149,507
FIRE	9,801,875
EMS	3,631,057
PUBLIC WORKS	2,799,868
PARKS	2,122,537
PLANNING	1,246,463
OTHER	7,732,186
<b>TOTAL EXPENDITURES</b>	<b>38,483,493</b>
CHANGE IN FUND BALANCE	226,605
BEG. EST FUND BALANCE	14,502,143
<b>ENDING FUND BALANCE</b>	<b>\$ 14,728,748</b>

### *Fund Analysis:*

Property taxes typically fund half of the City's general fund budget; other revenues, administrative charges to enterprise activities, and transfers fund the other half. To support the FY2022 budget, the proposed millage rate has remained constant with the prior year at 4.3600 mills. This will generate \$19,818,000 in property tax revenues (at a 95% collection rate), an increase of \$1,129,500 or 6.05% over the prior year. Of that increase, \$281,800 or 1.51% is attributable to new construction and \$847,700 or 4.54% is attributable to increased valuations. At this millage rate level, property taxes will fund 51.2% of the General Fund budget. The proposed General Fund budget is balanced. Ending fund balance is projected to be \$14.7 million, all of which is unassigned.

The General Fund budget was balanced without the use of one-time revenues like debt proceeds or significant asset sales; all revenues are essentially recurring. Budgeted appropriations are \$38,483,493, an increase of 6.7% over the FY2021 adopted budget of \$36,056,183. The proposed General Fund budget includes 3.25 new FTE's. It also increases the portion of General Fund pay-as-you-go capital funding (including vehicle depreciation), to reduce dependency on the One Cent Voted Sales Tax Fund for capital purchases (the target is 8% of the General Fund annual budget).

Significant achievements in the FY2022 General Fund proposed budget include the following:

- 1) Three (3.0) new full time equivalent (FTE) positions will be added within Public Works (two in Parks and one in Maintenance). These are in response to the proposed renegotiated Parks Agreement with the County. In addition, .25 FTE's will transfer from the Building Permit Fees Fund to the Planning & Zoning Department in the General Fund. Finally, .70 FTE's will move from the Engineering Department in the General Fund to the Stormwater Fund.
- 2) The General Fund will take on a larger role in the funding of capital outlay on a pay-as-you-go basis. The proposed budget appropriates \$1,517,492 for capital outlay in the FY2022 (3.9% of the budget) vs. \$1,272,729 for capital outlay in the FY2021 original budget (3.5%). Note this calculation includes debt service on capital purchases.
- 3) The General Fund will take on a larger role in the funding of vehicle depreciation on a pay-as-you-go basis. The proposed budget appropriates \$1,089,628 for fleet depreciation in FY2022 (2.8% of the budget) vs. \$832,441 for fleet depreciation in FY2021 (2.3%).
- 4) FY2022 will be the third consecutive year of contributing more than the annual required contribution (ARC) to the City's Fire Fighters' Pension Trust Fund. The proposed contribution of \$2.4 million is \$82,605 above the ARC (which was increased when the Plan discount rate was lowered from 7.0% to 6.75%, strengthening the Plan's long-term outlook).
- 5) FY2022 will be the second consecutive year of contributing more than the ARC to the City's Police Officers' Pension Trust Fund. The proposed contribution of \$1.2 million is \$326,626 above the ARC (which was increased when the Plan discount rate was lowered from 7.0% to 6.75%, strengthening the Plan's long-term outlook).
- 6) The proposed Budget provides funding for a 17% increase in property and liability insurance premiums due to new facilities and improved coverage, and a 5% - 7% increase in required employer contribution rates under the Florida Retirement System.
- 7) The proposed budget provides funding for an approximate 10% increase in electric rates from Florida Power & Light.
- 8) The proposed Budget provides funding for employee pay increases in accordance with Union Bargaining Agreements, and to match those pay increases for non-bargaining employees.
- 9) The proposed Budget provides funding for necessary increases in operating expenses for certain key departments, such as police and information technology.
- 10) The proposed budget adds to reserves.

## **DEBT SERVICE FUND**

Debt service funds are used to accumulate resources for the payment of principal and interest on governmental long-term debt (excludes enterprise funds). The City has one debt service fund, Fund #251:

- 251 - General Obligation Bonds Debt Service Fund

The following table shows the proposed FY2022 budget for the City's debt service fund:

CITY OF VENICE			
FY2022 BUDGET			
DEBT SERVICE FUND			
REVENUES	251		
TAXES:			
AD VALOREM TAXES-.1166 MILLS	\$	531,138	2020 GO Bond Refunding
AD VALOREM TAXES-.2614 MILLS		1,190,735	2017 GO Bonds Roads
AD VALOREM TAXES-.1843 MILLS		839,527	2017 GO Bonds Public Safety
AD VALOREM TAXES-DEL & PEN		2,000	
INTEREST EARNINGS		1,600	
TOTAL REVENUE		2,565,000	
EXPENDITURES			
PRINCIPAL		1,435,000	
INTEREST		1,128,174	
FISCAL CHARGES		1,500	
TOTAL EXPENDITURES		2,564,674	
CHANGE IN FUND BALANCE		326	
BEG. EST FUND BALANCE		264,319	
ENDING FUND BALANCE	\$	264,645	

*Fund Analysis:*

**Fund 251** – As shown above, property tax revenues and interest earnings totaling \$2.6 million will pay scheduled debt service on the City's three outstanding general obligation bond issues. The budget is balanced, and leaves one month in reserves for contingencies.

The scheduled debt service payments divided by citywide taxable property valuations determine the millage rates. Proposed millage rate levels for each of the City's three General Obligation (GO) bonds are shown above. The total proposed debt service millage of .5623 mills is .0351 below the prior year level of .5974 mills.

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## **SPECIAL REVENUE FUNDS**

Special Revenue Funds (SRFs) are used when revenues are restricted or committed to specific purposes. The City has twelve special revenue funds, as follows:

- 116 - Building Permit Fees Fund
- 105 – Motor Fuel Tax Fund
- Ten other funds. They are: Contraband-Forfeiture #106, Police Training #107, Police Community Fund #108 (new), Boat Registration Fees #109, Second Occupational License #112, Growth Management Training #113, Parking Fines Handicapped Access Improvement #115, Tree Mitigation #117, Centennial Community #608, and Historical Commission #612.

The following table shows the proposed FY2022 budgets for the City’s special revenue funds:

<b>CITY OF VENICE FY2022 BUDGET SPECIAL REVENUE FUNDS</b>				
<b>REVENUES AND SOURCES</b>	<b>116</b>	<b>105</b>	<b>Other Funds</b>	<b>TOTAL</b>
<b>TAXES:</b>				
SALES AND USE TAXES	\$ -	\$ 1,032,200	\$ -	\$ 1,032,200
LICENSES AND PERMITS	3,196,000	-	45,000	3,241,000
INTERGOVERNMENTAL REVENUE	-	202,200	15,000	217,200
FINES AND FORFEITURES	-	-	32,200	32,200
INTEREST EARNINGS	12,000	100	1,015	13,115
MISCELLANEOUS	-	-	48,000	48,000
<b>TOTAL REVS AND SOURCES</b>	<b>3,208,000</b>	<b>1,234,500</b>	<b>141,215</b>	<b>4,583,715</b>
<b>EXPENDITURES AND USES</b>				
GENERAL GOVERNMENT	-	-	33,450	33,450
PUBLIC SAFETY	2,866,370	-	65,800	2,932,170
PHYSICAL ENVIRONMENT	-	-	40,000	40,000
ECONOMIC ENVIRONMENT	-	-	8,000	8,000
GRANTS AND AID	-	-	27,500	27,500
<b>OTHER FINANCIAL USES:</b>				
ADMINISTRATIVE CHARGES	444,795	-	-	444,795
TRANSFERS OUT	63,700	1,234,500	-	1,298,200
<b>TOTAL EXPS AND USES</b>	<b>3,374,865</b>	<b>1,234,500</b>	<b>174,750</b>	<b>4,784,115</b>
CHANGE IN FUND BALANCE	(166,865)	0	(33,535)	(200,400)
BEG. EST. FUND BALANCE	3,901,824	324,703	499,756	4,726,283
<b>ENDING FUND BALANCE</b>	<b>\$ 3,734,959</b>	<b>\$ 324,703</b>	<b>\$ 466,221</b>	<b>\$ 4,525,883</b>

### *Major Fund Analysis:*

**Building Permit Fees Fund #116** – The Building Permit Fees Fund gets its revenues from building permit fees, which can only be used in accordance with FS 553.80 “for enforcing the Florida Building Code to ensure the safety, health and welfare of the public while serving the permitting, inspections and licensing needs of the residents and contractors.” Changes in the Building Department budget are influenced by fluctuations in the economy that directly affect



the local building industry. The Building Department periodically adjusts its staffing levels and use of outside inspectors to accommodate changes in the demand for service.

As shown in the preceding table, the proposed FY2022 budget anticipates revenues of \$3.2 million and expenditures of \$3.4 million, for a net reduction in fund balance of \$166,865. Estimated revenue has been reduced by a 20% discount on valuation-based permit fees to reduce excess reserves that have accumulated in the fund.

*Note: A portion of the City Hall Campus project (the building department annex) was budgeted in this fund in FY2020, was carried over into FY2021, and will be carried over into FY2022. None of the costs related to that project are included above. There are adequate reserves for that project that are not included in the beginning fund balance shown in the preceding table, because they are already encumbered.*

**Motor Fuel Tax Fund #105** – Fuel taxes (various cents per gallon) are collected by gas stations and other providers in Sarasota County, and remitted to the state in the subsequent month. The state takes out their commission, and returns the taxes in the next month to Sarasota County and the municipalities therein in accordance with an interlocal agreement among the parties. The City’s share is deposited into the Motor Fuel Tax Fund. Each month, one twelfth of the budget for the *second five cent local option gas tax* is transferred to the Streets Capital Projects Fund #302 for road construction, with the remainder transferred to the General Fund for transportation-related operations and maintenance, including street lighting.

Gas taxes are expected to be down slightly due to reduced traffic and electric vehicles. Current expectations are that annual revenues will be \$1.2 million, down 6% from their peak in FY2019. The proposed budget is balanced, with estimated reserves of \$324,703 retained for working capital and contingencies.

## **CAPITAL PROJECTS FUNDS**

Capital Projects Funds (CPFs) are used for recording expenditures for large governmental capital projects/outlays. The City maintains eight capital projects funds, as follows:

- 110 – One Cent Voted Sales Tax
- 301 - General Capital Projects Fund
- 302 - Streets Capital Projects Fund
- 303 - Buildings and Renovation Fund (Police Building Fund)
- 306 – Beach Renourishment Fund
- 311 – Fire Impact Fee Fund
- 312 – Police Impact Fee Fund
- 313 – General Government Impact Fee Fund

The following table shows the proposed FY2022 budget for the City's capital projects funds:

CITY OF VENICE						
FY2022 BUDGET						
CAPITAL PROJECTS FUNDS						
	Impact					
REVENUES AND SOURCES	110	301	302	306	Fees	TOTAL
TAXES						
SALES AND USE TAXES	\$ 3,798,200	\$ -	\$ -	\$ -	\$ -	\$ 3,798,200
IMPACT FEES	-	200,000	-	-	342,500	542,500
GRANTS	-	-	-	14,400	-	14,400
INTEREST EARNINGS	9,000	1,000	6,000	11,100	700	27,800
OTHER FINANCING SOURCES:						
TRANSFERS IN	-	-	398,500	250,000	-	648,500
<b>TOTAL REVS AND SOURCES</b>	<b>3,807,200</b>	<b>201,000</b>	<b>404,500</b>	<b>275,500</b>	<b>343,200</b>	<b>5,031,400</b>
EXPENDITURES AND USES						
PHYSICAL ENVIRONMENT	-	-	-	30,000	-	30,000
CAPITAL OUTLAY	2,554,200	210,000	-	-	200,000	2,964,200
DEBT SERVICE	-	-	-	-	110,000	110,000
OTHER FINANCING USES:						
TRANSFERS OUT	250,000	-	-	-	-	250,000
<b>TOTAL EXPS AND USES</b>	<b>2,804,200</b>	<b>210,000</b>	<b>-</b>	<b>30,000</b>	<b>310,000</b>	<b>3,354,200</b>
CHANGE IN FUND BALANCE	1,003,000	(9,000)	404,500	245,500	33,200	1,677,200
BEGINNING FUND BALANCE	2,402,400	467,079	2,049,656	3,726,857	277,737	8,923,729
<b>ENDING FUND BALANCE</b>	<b>\$ 3,405,400</b>	<b>\$ 458,079</b>	<b>\$ 2,454,156</b>	<b>\$ 3,972,357</b>	<b>\$ 310,937</b>	<b>\$ 10,600,929</b>

*Fund Analyses:*

**One Cent Voted Sales Tax Fund #110** – The one-cent sales tax is a fifteen year countywide sales surtax that was established by a voter referendum, expiring on December 31, 2024. The sales tax proceeds are generally restricted for capital outlay/projects. The capital outlay/projects are planned and scheduled through the CIP process. The transfer out of \$250,000 shown above will add to reserves in the City's Beach Renourishment Fund #306.

The FY2025 column is "grayed out" in the CIP because the term of the current sales tax will expire during that year. Projects have been included in the FY2025 and FY2026 columns however, in the hope that the sales tax is renewed by voter referendum. The proposed FY2022 budget for this fund will *add to reserves* to mute the impact if the sales surtax is not renewed, or to provide starting funds for major building projects like the Fire Station #2 relocation.

*Note: The largest portion of the City Hall Campus project (fire station #51 rebuild, city hall renovations, 90% of the generator) was budgeted in this fund in FY2020, was carried over into FY2021 and will be carried over into FY2022. None of the costs related to that project are included above. They are also not included in the beginning fund balance because they have been fully encumbered. It was originally thought that the Fund #110 portion of this project would require a bridge loan, but revenues have outpaced the construction schedule and the bridge loans will not be needed for this project.*

**General Capital Projects Fund #301** - The General Capital Projects Fund is used for parks impact fee projects and improvements at the City's historical facilities. The beginning fund balance of \$467,079 is unrestricted and unassigned. The main project for FY2022 is \$200,000 for pickleball courts at Hecksher Park, funded with park impact fees from Sarasota County.

**Streets Capital Projects Fund #302** – The Streets Capital Projects Fund is used for road construction and resurfacing projects, whether funded by bonds, gas taxes, grants, or impact fees. The beginning fund balance of \$2,049,656 is gas taxes. There are no projects proposed for FY2022, but there are mobility impact fee and pavement restoration projects proposed for other years in the CIP.

**Buildings and Renovations Capital Projects Fund #303** – This capital projects fund is used for major building projects. There will be no fund balance to carry forward into FY2022, and there is not a recurring revenue source for this fund. As such, there is no budget for this fund for FY2022.

**Beach Renourishment Capital Projects Fund #306** – Major beach renourishment projects are required periodically, historically averaging about once every ten years. Each year, the City transfers \$250,000 from the One Cent Voted Sales Tax Fund #110 to this fund, with the expectation that it will be sufficient to cover the City's matching requirements on the next renourishment project (approximately FY2025). The cost of the last project was over \$20 million, with substantial contributions from the federal and state government and the countywide tourist development tax (i.e., "bed tax"), but those revenue sources may not be available next time.

This fund will start the year with \$3.7 in reserves, as shown in the preceding table, and has a small budget proposed for FY2022.

**Impact Fee Capital Projects Funds #311, #312 and #313** – The City adopted and implemented police and fire impact fees in 2018 and a general government impact fee in FY2021. Each impact fee is accounted for in a separate fund. Each fund shows projected revenues for FY2022 and the balance carrying forward from FY2021.

In Fund #311, \$100,000 in fire impact fees are available for possible projects including supplementing the purchase of an upgraded replacement ladder truck, the Fire Station #52 relocation, or a new fire training facility. In Fund #312, \$100,000 in law enforcement impact fees are appropriated for two new police vehicles. In Fund #313, \$110,000 in general government impact fees will supplement the City Hall renovation project.

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## **ENTERPRISE FUNDS**

Enterprise Funds (EF's) are used for City cost centers that charge user fees for products or services that are intended to recover the full costs of those products or services. The City maintains four enterprise funds, as follows:

- 401 - Airport Fund
- 421 - Water and Sewer Utility Fund
- 470 and 314 - Solid Waste Fund (including impact fees)
- 480 – Stormwater Drainage Fund

The following table shows the proposed FY2022 budget for the City's enterprise funds:

<b>CITY OF VENICE FY2022 BUDGET ENTERPRISE FUNDS</b>						
<b>REVENUES AND SOURCES</b>	<b>401</b>	<b>421</b>	<b>470</b>	<b>314</b>	<b>480</b>	<b>Total</b>
IMPACT FEES	\$ -	\$ -	\$ -	\$ 105,500	\$ -	\$ 105,500
GRANTS	1,494,500	1,765,000	-	-	-	3,259,500
CHARGES FOR SERVICES	-	25,021,151	7,185,650	-	3,078,000	35,284,801
INTEREST EARNINGS	23,100	75,000	10,500	250	2,400	111,250
MISCELLANEOUS	2,296,370	3,697,761	26,000	-	-	6,020,131
LOANS	-	20,775,000	-	-	-	20,775,000
<b>TOTAL REVS AND SOURCES</b>	<b>3,813,970</b>	<b>51,333,912</b>	<b>7,222,150</b>	<b>105,750</b>	<b>3,080,400</b>	<b>65,556,182</b>
<b>EXPENDITURES AND USES</b>						
PHYSICAL ENVIRONMENT	-	14,884,765	6,194,035	-	-	21,078,800
TRANSPORTATION	1,716,976	-	-	-	2,002,030	3,719,006
CAPITAL OUTLAY	1,836,500	22,720,000	-	-	500,000	25,056,500
DEBT SERVICE	-	3,348,999	-	-	28,827	3,377,826
OTHER USES:				-		
ADMINISTRATIVE CHARGES	278,452	1,894,143	474,988	-	276,524	2,924,107
TRANSFERS TO OTHER FUNDS	47,000	60,000	270,000	-	159,035	536,035
<b>TOTAL EXPS AND USES</b>	<b>3,878,928</b>	<b>42,907,907</b>	<b>6,939,023</b>	<b>-</b>	<b>2,966,416</b>	<b>56,692,274</b>
CHANGE IN WORKING CAPITAL	(64,958)	8,426,005	283,127	105,750	113,984	8,863,908
BEG. EST WORKING CAPITAL	7,369,293	12,686,036	3,687,524	88,005	876,578	24,707,436
<b>ENDING WORKING CAPITAL</b>	<b>\$ 7,304,335</b>	<b>\$ 21,112,041</b>	<b>\$ 3,970,651</b>	<b>\$ 193,755</b>	<b>\$ 990,562</b>	<b>\$ 33,571,344</b>

*Fund Analysis:*

**Airport Fund #401** – The proposed FY2022 appropriations budget for the Venice Municipal Airport (VMA) is \$3.9 million, including capital projects of \$1.8 million and transfers out for fleet additions of \$47,000. The operating budget represents the remaining \$2.0 million, and is a 0.1% reduction versus the prior year operating budget, also \$2.0 million. The VMA proposed revenue budget for FY2022 is \$3.8 million, including grants of \$1.5 million and operating revenues of \$2.3 million. The budgeted operating revenues include a scheduled increase of about 6% in mobile home park rents (year 5 of 5).

Budgeted *total* expenditures are therefore higher than budgeted *total* revenues by \$64,958 (blue area of the budget worksheets). But budgeted *operating* revenues are higher than budgeted *operating* expenditures by \$324,042 (green area). The primary difference is the capital budget and related grants, plus transfers to Fleet. Based on this budget, operations will contribute

\$324,042 toward the funding of capital outlay and debt service, including grant matching requirements.

Ending reserves (working capital) are projected at \$7.3 million, of which \$2.8 million is restricted for FAA-approved projects, and \$4.5 million is unrestricted. This is measurably above the minimum target balance of \$1.4 million, four months of operating expenditures including depreciation.

**Utilities Fund #421** – The Utilities Department is under the Director of Utilities and has four divisions: administration (1201), distribution and collection (1202), water production (1203) and water reclamation (1204). The proposed FY2022 appropriations budget for the Utilities Fund totals \$42.9 million, including capital projects, debt service, and transfers to fleet of \$26.1 million. The operating budget is the remaining \$16.8 million, and is an increase of 4.1% over the prior year operating budget of \$16.1 million.

The Utilities Fund proposed revenue budget for FY2022 is \$51.3 million, including grants of \$1.8 million, debt financing of \$20.8 million, restricted revenues of \$3.7 million and operating revenues of \$25.0 million. The operating revenue estimates include a conservative growth assumption and a scheduled 2.15% rate increase in most cases. Water and sewer plant capacity revenues (restricted revenues) are based on new customer assumptions from the Building Department.

Budgeted *total* revenues are therefore higher than budgeted *total* expenditures by \$8.4 million (blue area of the budget worksheets). And budgeted *operating* revenues are also higher than budgeted *operating* expenditures by \$8.4 million (green area). These two numbers just happen to be the same because non-operating revenues (debt proceeds, grants and restricted revenues) approximately equal non-operating expenditures (the capital budget, debt service, and transfers out).

Based on this budget, operations will contribute \$8.4 million toward the funding of capital projects and debt service. Furthermore, restricted revenues (mostly plant capacity fees) will contribute another \$3.7 million, for a total of \$12.1 million. Plant capacity fees are earmarked for expansion-related purposes, with the eligible projects identified in the last rate study and the accompanying CIP. Finally, debt service is \$3.3 million and transfers out are \$60,000, leaving \$8.8 million for pay-as-you-go (PAYGO) capital projects.

The big financial challenge in the Utilities Fund is a robust CIP plan with \$22.7 million in FY2022 projects adding to \$48.9 million already in progress from FY2021. Some of these projects will require debt financing through the US Environmental Protection Agency's State Revolving Fund Loan (SRF) program - \$10.9 million of projects in FY2021 and \$6.7 million in FY2022, but additional funding will be needed to complete the FY2022 CIP. Bond financing of \$14.1 million is therefore proposed for FY2022. However, actual cash outlays on projects may extend into subsequent budget years such that the bond financing may not be needed.

Ending reserves (working capital) are projected at \$21.1 million, of which \$3.7 million is restricted, and \$17.4 million is unrestricted. This is above the minimum target balance of \$12.4 million, six months of operating expenditures including depreciation.

**Solid Waste Fund #470** – The Solid Waste Fund is a division within the City’s Department of Public Works. The division is under the control of the Public Works Director, but as an enterprise fund, maintains separate and distinct account balances. In addition, solid waste impact fees are reported in Fund #314 but combined with Fund #470 for financial reporting. The proposed FY2022 appropriations budget for the primary Solid Waste Fund #470 is \$6.9 million, including transfers to Fleet of \$270,000 and no capital outlay. The operating budget represents the remaining \$6.6 million, and is an increase of 1.4% over the prior year operating budget of \$6.5 million.

The Fund’s revenue budget is \$7.2 million, all operating revenues. The budgeted operating revenue includes a scheduled 1% increase in garbage and recycling can collection rates (year 5 of 5), but no change in dumpster pickup rates.

Budgeted *total* revenues therefore exceed budgeted *total* expenditures by \$283,127 (blue area of the budget worksheets). And budgeted *operating* revenues exceed budgeted *operating* expenditures by \$593,127 (green area). The difference is the transfers out.

Ending reserves (working capital) are projected at \$4.0 million, which is comfortably above the minimum target balance of \$2.2 million, four months of operating expenditures, excluding depreciation. Of the excess, \$1.5 million has been allocated to a Building Reserve to relocate the Division. The solid waste impact fees will be accumulated in Fund #314 until there is both the need and the resources for a new sanitation truck.

**Stormwater Fund #480** – Stormwater Management is a function within the Engineering Department. As an enterprise fund, this activity maintains separate and distinct account balances. The proposed FY2022 appropriations budget for the Stormwater Fund is \$3.0 million, including capital projects of \$500,000, debt service of \$28,827, and transfers to fleet of \$159,035. The operating budget represents the remaining \$2.3 million, and is a 0.3% increase over the prior year operating budget, also \$2.3 million.

The Fund’s revenue budget is \$3.1 million. The operating revenue estimates include a conservative growth assumption, a 7% increase in the customer O&M fee, and a doubling of the smaller water quality fee.

Budgeted *total* revenues therefore exceed budgeted *total* expenditures by \$113,984 (blue area of the budget worksheets). And budgeted *operating* revenues exceed budgeted *operating* expenditures by \$797,363 (green area). The difference is the capital outlay and transfers to fleet identified above, and the principal portion of debt service.

Ending reserves (working capital) are projected at just under \$1 million, which is slightly above the minimum target balance, four months of total expenditures – budget basis.

## **INTERNAL SERVICE FUNDS**

Internal service funds are used to centralize certain costs applicable to all or most City Departments. Revenues of these funds are interdepartmental charges. The City maintains five internal service funds, as follows:

- 501 - The Employees' Group Life and Health Insurance Fund
- 502 - The Workers' Compensation Self-Insurance Fund
- 503 - The Employee Flexible Spending Fund
- 504 - The Property and Liability Insurance Fund
- 505 - The Fleet Replacement Fund

The following table shows the proposed FY2022 budget for the City's internal service funds:

<b>CITY OF VENICE FY2022 BUDGET INTERNAL SERVICE FUNDS</b>						
<b>REVENUES AND SOURCES</b>	<b>501</b>	<b>502</b>	<b>503</b>	<b>504</b>	<b>505</b>	<b>Total</b>
INTERFUND CHARGES	\$ 7,664,235	\$ 638,888	\$ -	\$ 1,304,821	\$ 2,622,071	\$ 12,230,015
INTEREST EARNINGS	16,000	3,500	-	3,000	20,074	42,574
MISCELLANEOUS	355,000	35,000	154,200	30,000	44,000	618,200
OTHER FINANCING SOURCES:						
TRANSFERS IN	-	-	10,000	-	1,249,735	1,259,735
<b>TOTAL REVS AND SOURCES</b>	<b>8,035,235</b>	<b>677,388</b>	<b>164,200</b>	<b>1,337,821</b>	<b>3,935,880</b>	<b>14,150,524</b>
<b>EXPENDITURES AND USES</b>						
GENERAL GOVERNMENT	-	-	164,200	-	-	164,200
INTERNAL SERVICES	8,425,235	677,388	-	1,387,821	-	10,490,444
CAPITAL OUTLAY	-	-	-	-	1,196,500	1,196,500
OTHER FINANCING USES:						
TRANSFERS OUT	10,000	-	-	-	-	10,000
<b>TOTAL EXPS AND USES</b>	<b>8,435,235</b>	<b>677,388</b>	<b>164,200</b>	<b>1,387,821</b>	<b>1,196,500</b>	<b>11,861,144</b>
CHANGE IN WORKING CAPITAL	(400,000)	0	0	(50,000)	2,739,380	2,289,380
BEG. EST. WORKING CAPITAL	5,854,147	392,636	8,968	1,053,515	6,854,455	14,163,721
<b>ENDING WORKING CAPITAL</b>	<b>\$ 5,454,147</b>	<b>\$ 392,636</b>	<b>\$ 8,968</b>	<b>\$ 1,003,515</b>	<b>\$ 9,593,835</b>	<b>\$ 16,453,101</b>

### *Fund Analysis:*

**Life and Health Self-Insurance Fund #501** – This fund pays for medical related costs for employees and their dependents over and above the participant's deductibles and generally up to \$85,000 per year per person. Reinsurance coverage pays the excess. Life, dental, vision, and other similar programs are consolidated into this budget also.

The Fund's revenue budget is \$8.0 million with appropriations of \$8.4 million, utilizing \$400,000 of beginning reserves to balance. Ending reserves are projected at \$5.5 million, comfortably above target levels (four months of expenditures).

The FY2022 proposed budget for out-of-pocket claims expense is \$5.8 million, only slightly higher than the prior year. This budget was derived in consultation with the City's actuary and plan consultants. Other costs in this fund will increase more severely. In FY2022, Departments

with employees will be charged \$14,756 per FTE for health/life benefits, up from \$14,290 in FY2021. Participant/employee contributions are scheduled to increase 3.5% effective January 1, 2022.

**Workers' Compensation Self-Insurance Fund #502** – Workers' compensation insurance pays employees who are out of work for work-related injuries or illnesses. The City is “self-insured” for this exposure, so pays these claims costs from this fund when applicable.

The Fund's revenue budget is \$677,388 with appropriations the same, for a balanced budget without the use of reserves. Ending reserves are projected at \$392,636, comfortably above target levels (four months of expenditures).

Worker's compensation claims costs fluctuate from year to year and are budgeted at \$419,200 for FY2022, based on the actuary's recommendation (75% confidence level). Departments will be charged a total of \$638,888 for workers compensation coverage in FY2022, down 3.4% on average from FY2021.

**Employee Flexible Spending Fund #503** – This fund is for employees who participate in the City's flexible spending account/health program. Budgeted expenditures of \$164,200 include \$4,200 in estimated administrative costs.

**Property and Liability Insurance Fund #504** – Estimates for property and liability insurance coverage continue to increase. The FY2022 proposed budget of \$1,387,821 represents an increase of 16.0% over FY2021. The main reason for the increase is property coverage, which will include new facilities.

Revenues are primarily payments from other City departments and are supplemented by \$50,000 of beginning reserves to balance. Reserves in this fund are comfortably above target levels (four months of expenditures).

Departments will be charged a total of \$1,304,821 for property and liability insurance, up 16% from FY2021. All insurance related to General Fund departments is charged to the Human Resources Department budget. The insurance line item in that budget increased by \$97,478, or 16.9% from FY2021.

**Fleet Replacement Fund #505** – Under the Fleet Replacement Program (FRP), enterprise funds are required to contribute their *full annual rent* and General Fund departments are required to contribute the *annual rent for all vehicles in the program*. In addition, departments needing new vehicles (as opposed to replacement vehicles) must *transfer in* funds for those purchases. The eventual goal is to have all replacement vehicles fully funded prior to their purchase.

The Fund's revenue budget is \$3.9 million including departmental rent payments of \$2.6 million, transfers in of \$1.2 million, and other income of \$64,074. Fleet acquisitions are budgeted for \$1.2 million, and so \$2.7 million will be added to reserves. Ending reserves are projected at \$9.6 million, at which point the program will be 84% funded. The Fleet Replacement Program Status Report–Projected (September 30, 2022), dated May 17, 2021 has significant additional information for the FRP, by department.



## **POLICE AND FIRE PENSION PLANS**

The City is required to budget annual contributions to their two single-employer defined benefit pension plans, and is ultimately responsible for the net pension liabilities of these plans. However, the City does not budget the revenues and expenditures of the Pension Trust Funds, or of the Plan's themselves. Following is some information related to the plans as of September 30, 2020, for the year then ended, and for the year-to-date FY2021:

<b>CITY OF VENICE</b>			
<b>ACTUAL - 2020 CAFR</b>			
<b>POLICE AND FIRE PENSION PLANS</b>			
<b>BALANCES AT SEPTEMBER 30, 2020</b>	<b>Police</b>	<b>Fire</b>	<b>Total</b>
A. ASSETS	\$ 41,462,661	\$ 28,285,593	\$ 69,748,254
B. (TOTAL PENSION LIABILITY)	(44,945,355)	(46,048,847)	(90,994,202)
<b>C. (NET PENSION LIABILITY)</b>	<b>\$ (3,482,694)</b>	<b>\$ (17,763,254)</b>	<b>\$ (21,245,948)</b>
D. PERCENT FUNDED (A / -B)	92.25%	61.43%	
E. ARC (CITY PORTION)	\$ 1,240,123	\$ 2,258,600	
F. ADDITIONAL CONTRIBUTIONS	\$ 41,889	\$ 148,200	
<b>YEAR ENDED 9/30/20:</b>			
F. COVERED PAYROLL	\$ 410,149	\$ 1,752,857	
G. ARC PERCENTAGE (E / F)	302.36%	128.85%	
<b>YTD THROUGH 3/31/21:</b>			
H. YTD INVESTMENT GAINS (LOSSES)	\$ 5,943,671	\$ 4,138,153	
I. YTD RETURN ON ASSETS	14.33%	14.63%	-

Both plans are closed to new entrants. A Finance Department goal is to get these plans 100% funded (see D) while there are still active participants. Until the plans are 100% funded, the City's annual required contribution (ARC) will include significant costs attributable to service performed in prior periods (i.e., legacy costs).

The ARC as a percent of covered payroll - active participants (see G) can be compared to the Florida Retirement System contribution percentage for FYE 6/30/21 of 22.73%. This difference also reflects the amount of legacy costs included in the ARC. The fiscal year-to-date return on assets (see I) is favorable, well above the Plans' assumed investment return of 6.75%.

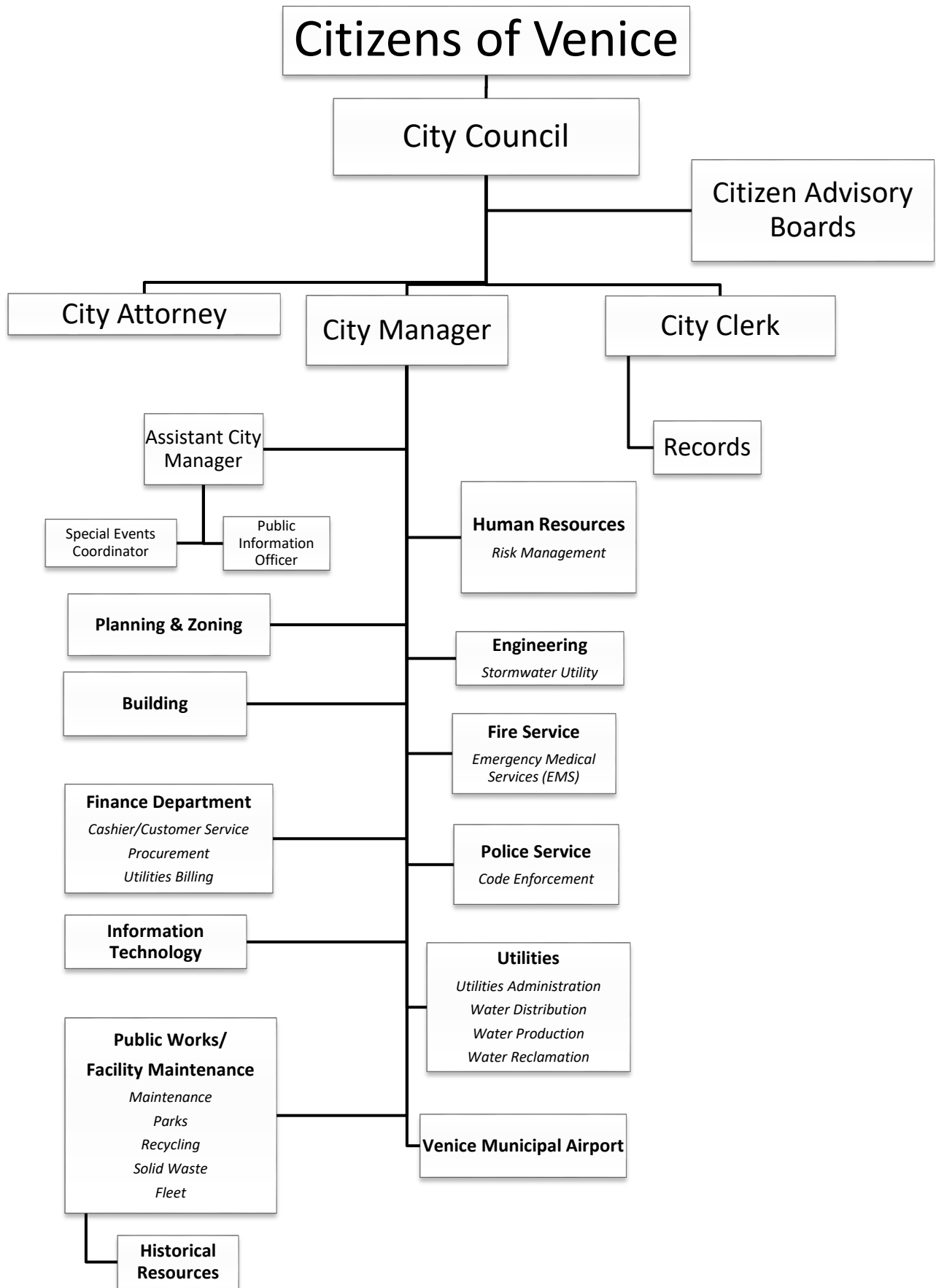
### ***Closing***

On behalf of the City staff, I extend our appreciation for the continued guidance and policy direction of the City Council and for the valued participation of Venice citizens in the delivery of quality services to our community.

Respectfully Submitted,



Edward F. Lavalley, MPA, ICMA-CM  
City Manager



## DESCRIPTION OF FUNDS

### **General Fund – 001**

The General Fund is the Chief Operating Fund for the city of Venice and is utilized to account for all tax-supported (governmental) activities. General Accepted Accounting Principles (GAAP) prescribe that the general fund is to be used “to account for all financial resources except those required to be accounted for in another fund”. It is presumed that all of a government’s activities are reported in the general fund unless there is a compelling reason to report that activity in another fund. The General Fund encompasses the following revenues and expenses of the city:

#### **Revenues:**

- Ad Valorem Taxes
- Franchise Fees
- Licenses and Permits
- Intergovernmental Revenue
- Charges for Services
- Fines and Forfeitures
- Miscellaneous
- Other Revenue
- Interest Earnings

#### **Expenses:**

- General Government
- Public Safety
- Physical Environment
- Transportation
- Culture and Recreation

### **Special Revenue Funds**

A Special Revenue Fund is used to finance particular activities and is created out of receipts of specific taxes or other earmarked revenues. Such funds are authorized by statutory or charter provisions to pay for certain activities with some special form of continuing revenues.

#### **Fund #**

##### 105 - Motor Fuel Tax Fund

To account for the restricted revenue sources for street upkeep and improvement use only. Funds are generally used to reimburse the General Fund for street improvement expenditures made by Public Works and transferred to the Streets Capital Projects Fund for street paving and street rebuilding.

##### 106 - Contraband-Forfeiture Fund

To account for proceeds derived from the sale of confiscated property.

##### 107 - Police Training Fund

To account for the City’s share of certain court fines revenue. Proceeds are restricted to police education and training. Florida Statute (FS) 938.15

##### 108 - Police Community Fund

To account for donations made to the Venice Police Department for community supported programs.

## **Special Revenue Funds (cont'd)**

109 - Boat Registration Fees

To account for the City's portion of boat registration fees designated for boat related activities. Florida Statute (FS) 328.72

112 - Second Occupational License Fund

To account for additional license fees designated for economic development. City Ordinance 93-21

113 - Growth Management Training Fund

To account for training fees established by ordinance transferring a portion of building permit fees.

115 - Parking Fines – Handicap Access Fund

To account for revenues from certain parking fines. Proceeds are committed to handicap accessible programs under Florida Statute (FS) 316.008(4) and City Ordinance 2000-14.

116 - Building Permit Fees Fund

Revenues are primarily from building permits. Proceeds must be used for enforcing the Florida Building Code under FS 553.80.

117 - Tree Mitigation Fund

To account for funds received for the protection and replacement of trees on all property within the City.

608 - Centennial Community Fund

To account for the administration of the Centennial Community Trust resources. Funds are designated for historic preservation and other projects of historical significance, under City Resolution 1042-90.

612 - Historical Resources Fund

To account for donations from private sources specifically earmarked for the Venice Historical Commission.

## **Debt Service Fund**

251 - General Obligation Debt Service Funds

To pay debt service on the following general obligation bonds:

- Recreation Capital Improvement, Series 2014
- Public Safety, Series 2017
- Transportation, Series 2017

## **Capital Projects Funds**

Capital Project Funds are designed to account for the resources expended to acquire assets of a relatively permanent nature. (Enterprise Fund resources are not included in this category). Capital Projects Funds provide a formal mechanism which enables administrators to ensure that revenues dedicated to a certain purpose are used only for that purpose.

110 - One Cent Voted Sales Tax Fund

To account for the collection of one-cent sales tax revenues designated for planning, financing, and construction of infrastructure within the City.

301 - General Capital Projects

Established to account for the cost of major parks projects and other capital improvements, does not account for street related projects or building and renovations to buildings.

302 - Streets Capital Projects Fund

Established to account for the cost of major drainage and street improvement capital projects. The projects are generally financed by a combination of several revenue sources, including designated gas taxes, interest revenues and contributions from other funds.

303 - Building & Renovations

Established to account for the cost of constructing new City buildings and/or major renovations to existing City buildings.

306 - Beach Renourishment Fund

Established to account for the cost of beach renourishment

311 - Fire Impact Fee Fund

Established to account for the cost of capital improvements or additions to the City Fire Protections system required to serve new growth.

312 - Police Impact Fee Fund

Established to account for the cost of capital improvements or additions to the City Law Enforcement system required to serve new growth.

313 - General Government Impact Fee Fund

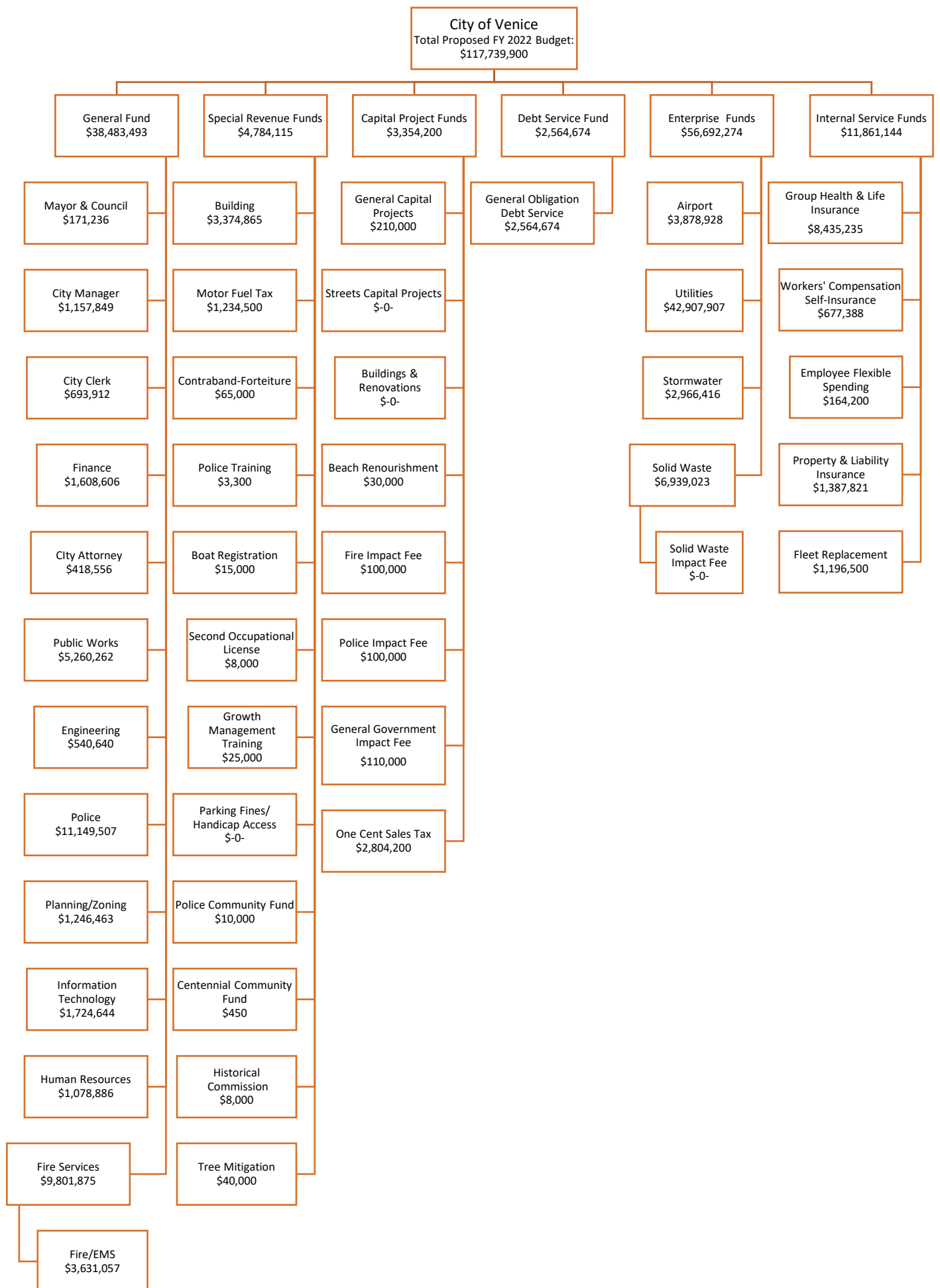
Established to account for the cost of capital improvements or additions related to general government services needed to serve new development.

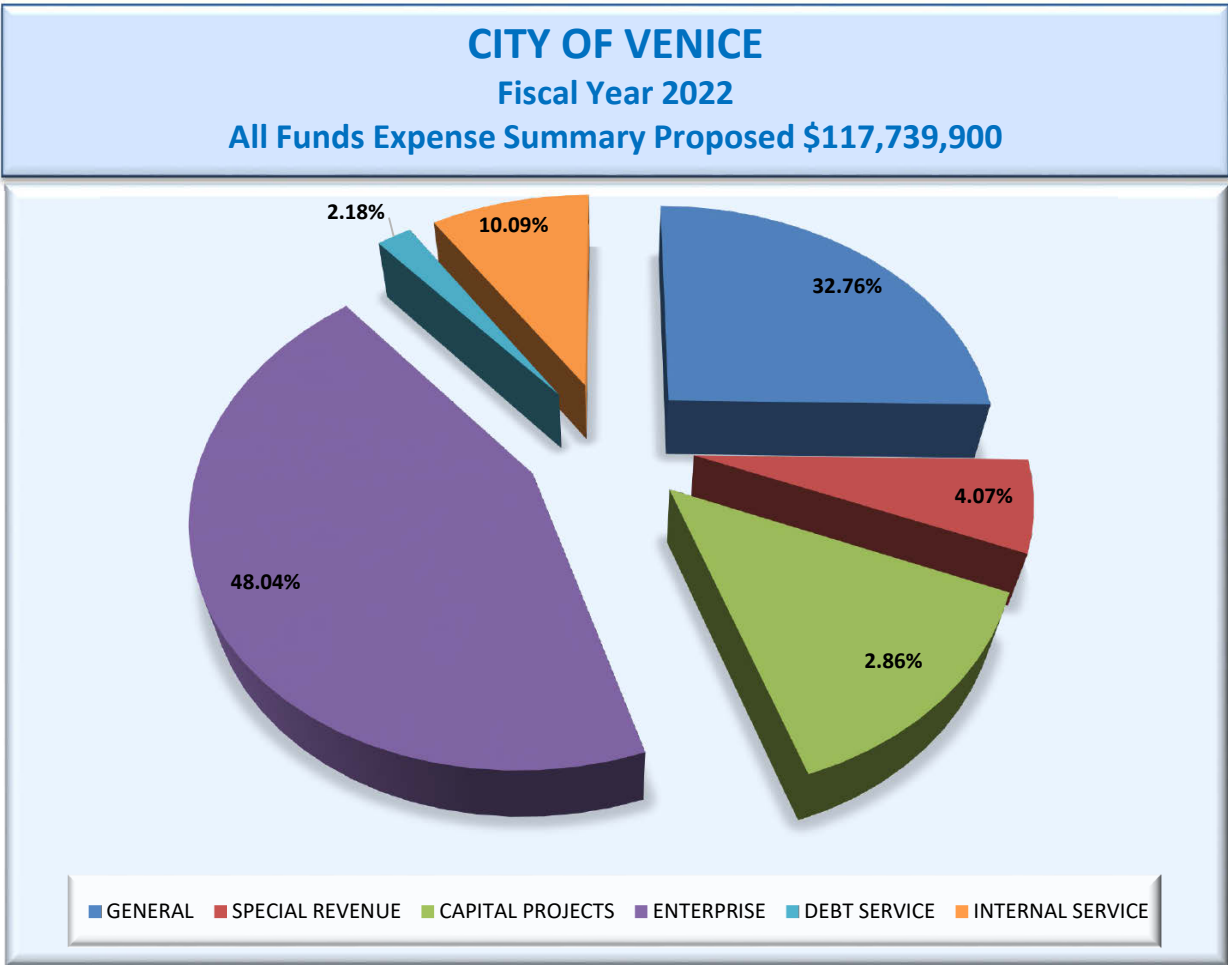
## **Internal Service Funds**

- 501 - Employees' Group Health and Life Insurance Fund  
To account for health and life insurance claims which are partially self-insured by the city
- 502 - Workers' Compensation Fund  
To account for workers' compensation claims which are partially self-insured by the city.
- 503 - Employees' Flexible Spending Fund  
To account for reimbursement of medical expenses per Chapter 125 of the IRS Code.
- 504 - Property and Liability Insurance Fund  
To account for property and liability premiums, claims, and related administrative costs.
- 505 - Fleet Replacement Fund  
To account for the city's fleet replacement program and associated costs.

## **Enterprise Funds**

- 401 - Airport Fund  
Records the activities of the Venice Municipal Airport.
- 421 - Utility Fund  
Accounts for water supply, treatment, storage, and distribution of the city's water.
- 470 - Solid Waste Fund  
Accounts for collection and disposal of garbage and recycling.
- 314 - Solid Waste Impact Fees  
Established to account for the cost of capital improvements or additions related to solid waste services needed to serve new development .
- 480 - Stormwater  
Accounts for the management, operation, and maintenance of the Citywide drainage system.





**GENERAL**

General Fund **38,483,493**

**SPECIAL REVENUE**

Motor Fuel Tax	1,234,500
Contraband/Forfeiture	65,000
Police Training	3,300
Police Community Fund	10,000
Boat Registration	15,000
Second Occupational License	8,000
Growth Mgmt. Training	25,000
Parking Fines/Handicapped Access	-
Tree Mitigation	40,000
Centennial Community	450
Historical Commission	8,000
Building Permits	3,374,865
<b>Total</b>	<b>4,784,115</b>

**DEBT SERVICE**

General Obligation Debt Service	2,564,674
<b>Total</b>	<b>2,564,674</b>

**CAPITAL PROJECTS**

One-Cent Voted Sales Tax	2,804,200
General Capital Projects	210,000
Streets Capital Projects	-
Bldgs & Renovations	-
Beach Renourishment	30,000
Fire Impact Fee	100,000
Police Impact Fee	100,000
General Government Impact Fee	110,000
<b>Total</b>	<b>3,354,200</b>

**ENTERPRISE FUNDS**

Airport	3,878,928
Water & Sewer Utilities	42,907,907
Solid Waste/Recycling	6,939,023
Storm Water Utility	2,966,416
Solid Waste Impact Fee	-
<b>Total</b>	<b>56,692,274</b>

**INTERNAL SERVICE**

Group Life & Health Insurance	8,435,235
Workers Comp	677,388
Employee Flexible Spending	164,200
General Property & Liability	1,387,821
Fleet Replacement	1,196,500
<b>Total</b>	<b>11,861,144</b>



**BUDGET SUMMARY**  
**CITY OF VENICE - FY 2022**  
**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF VENICE ARE**  
**8.7% LESS THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

	GOVERNMENTAL FUND TYPE				PROPRIETARY FUND TYPES		TOTAL
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	DEBT SERVICE	ENTERPRISE FUNDS	INTERNAL SERVICE	
REVENUES							
TAXES:							
AD VALOREM TAXES - 4.3600 MILLS	\$ 19,843,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,843,000
AD VALOREM TAXES - 0.5974 MILLS	-	-	-	2,563,400	-	-	2,563,400
COMMUNICATION SERV, SALES & USE TAXES	1,778,099	1,032,200	3,798,200	-	-	-	6,608,499
UTILITY SERVICE TAXES	3,078,500	-	-	-	-	-	3,078,500
FRANCHISE FEES	2,599,940	-	-	-	-	-	2,599,940
LICENSES AND PERMITS	443,400	3,241,000	542,500	-	105,500	-	4,332,400
INTERGOVERNMENTAL REVENUE	3,426,257	217,200	14,400	-	3,259,500	-	6,917,357
CHARGES FOR SERVICES	2,120,200	-	-	-	35,284,801	12,230,015	49,635,016
FINES AND FORFEITURES	19,000	32,200	-	-	-	-	51,200
INTEREST EARNINGS	30,000	13,115	27,800	1,600	111,250	42,574	226,339
MISCELLANEOUS	1,166,800	48,000	-	-	6,020,131	618,200	7,853,131
OTHER FINANCING SOURCES:							
ADMINISTRATIVE CHARGES	3,368,902	-	-	-	-	-	3,368,902
TRANSFERS FROM OTHER FUNDS	836,000	-	648,500	-	-	1,259,735	2,744,235
DEBT PROCEEDS	-	-	-	-	20,775,000	-	20,775,000
TOTAL ESTIMATED REVENUE AND OTHER FINANCING SOURCES	38,710,098	4,583,715	5,031,400	2,565,000	65,556,182	14,150,524	130,596,919
USE OF FUND BALANCE (RESERVES)	-	214,855	11,950	-	64,958	450,000	741,763
TOTAL ESTIMATED REVENUE AND BALANCES	<u>\$ 38,710,098</u>	<u>\$ 4,798,570</u>	<u>\$ 5,043,350</u>	<u>\$ 2,565,000</u>	<u>\$ 65,621,140</u>	<u>\$ 14,600,524</u>	<u>\$ 131,338,682</u>
EXPENDITURES							
GENERAL GOVERNMENT	\$ 10,855,020	\$ 33,450	\$ -	\$ -	\$ -	\$ 164,200	\$ 11,052,670
PUBLIC SAFETY	23,255,947	2,932,170	-	-	-	-	26,188,117
PHYSICAL ENVIRONMENT	540,640	40,000	30,000	-	21,078,800	-	21,689,440
TRANSPORTATION	-	-	-	-	3,719,006	-	3,719,006
ECONOMIC ENVIRONMENT	-	8,000	-	-	-	-	8,000
CULTURE & RECREATION	2,314,394	-	-	-	-	-	2,314,394
INTERNAL SERVICES	-	-	-	-	-	10,490,444	10,490,444
CAPITAL OUTLAY	561,707	-	2,964,200	-	25,056,500	1,196,500	29,778,907
DEBT SERVICE	305,785	-	110,000	2,564,674	3,377,826	-	6,358,285
GRANTS AND AID	-	27,500	-	-	-	-	27,500
OTHER USES:							
ADMINISTRATIVE CHARGES	-	444,795	-	-	2,924,107	-	3,368,902
TRANSFERS TO OTHER FUNDS	650,000	1,298,200	250,000	-	536,035	10,000	2,744,235
TOTAL EXPENDITURES AND USES	38,483,493	4,784,115	3,354,200	2,564,674	56,692,274	11,861,144	117,739,900
ADDITION TO FUND BALANCE (RESERVES)	226,605	14,455	1,689,150	326	8,928,866	2,739,380	13,598,782
TOTAL APPROPRIATED EXPENSES AND ENDING FUND BALANCES	<u>\$ 38,710,098</u>	<u>\$ 4,798,570</u>	<u>\$ 5,043,350</u>	<u>\$ 2,565,000</u>	<u>\$ 65,621,140</u>	<u>\$ 14,600,524</u>	<u>\$ 131,338,682</u>

The tentative, adopted, and/or final budgets are on file in the office of the above referenced taxing authority as a public record.

**CITY OF VENICE**  
**ALL FUNDS**  
**PROPOSED BUDGET SUMMARY**

<b>FUNDS</b>	<b>Actual FY 2019</b>	<b>Actual FY 2020</b>	<b>Amended Budget FY 2021</b>	<b>Proposed Budget FY 2022</b>
General	\$ 30,541,289	\$ 33,042,353	\$ 36,927,629	\$ 38,483,493
Motor Fuel Tax	1,253,525	1,331,871	1,192,100	1,234,500
Contraband/Forfeiture	34,111	39,246	40,000	65,000
Police Training	1,811	1,968	3,300	3,300
Police Community Fund	-	-	-	10,000
Boat Registration Fees	64,340	1,999	115,000	15,000
One-Cent Voted Sales Tax	3,430,922	3,488,467	8,930,243	2,804,200
Second Occupational License	-	-	8,000	8,000
Growth Management Training	11,138	19,488	27,000	25,000
Parking Fines/Handicapped Access	-	-	117,500	-
Tree Mitigation Fund	-	-	40,000	40,000
Centennial Community Fund	2,167	-	-	450
Historical Commission Fund	6,538	3,069	5,800	8,000
Building Permit Fees	2,070,129	3,047,282	7,476,070	3,374,865
General Obligation Debt Service	2,590,794	6,105,335	2,571,949	2,564,674
General Capital Projects	482,057	28,168	544,220	210,000
Streets Capital Projects	6,824,308	5,679,214	2,377,367	-
Buildings and Renovations	3,447,068	10,678,718	203,180	-
Beach Renourishment	43,965	23,972	30,000	30,000
Fire Impact Fee Capital Projects	-	-	613,000	100,000
Police Impact Fee Capital Projects	-	250,000	100,000	100,000
General Government Impact Fee	-	-	300,000	110,000
Airport	2,520,899	4,605,272	6,632,652	3,878,928
Water & Sewer Utilities	24,235,002	28,455,741	91,862,505	42,907,907
Solid Waste/Recycling	6,518,021	6,756,026	6,714,962	6,939,023
Storm Water Utility	2,028,600	2,309,476	2,840,088	2,966,416
Group Life & Health Insurance	6,171,267	6,229,667	8,076,387	8,435,235
Worker's Compensation	384,656	869,743	707,183	677,388
Employee Flexible Spending	159,635	145,843	164,200	164,200
Property & Liability Insurance	1,008,677	1,196,425	1,196,832	1,387,821
Fleet Replacement	2,158,119	2,482,668	3,379,886	1,196,500
<b>TOTALS</b>	<b>\$ 95,989,038</b>	<b>\$116,792,011</b>	<b>\$ 183,197,053</b>	<b>\$ 117,739,900</b>

<b>PERSONNEL SUMMARY - ALL FUNDS</b>				
<b>DEPARTMENT / DIVISION</b>	<b>ACTUAL FY 2019</b>	<b>ACTUAL FY 2020</b>	<b>AMENDED FY 2021</b>	<b>PROPOSED FY 2022</b>
Mayor and Council	7.00	7.00	7.00	7.00
City Manager	5.00	5.00	5.00	5.00
City Clerk	5.00	5.00	5.00	5.00
Finance	14.00	14.00	14.00	14.00
Public Works Administration	3.00	3.00	3.00	3.00
General Maintenance (a)	15.60	15.60	15.60	16.60
Public Works Fleet	1.00	1.00	1.00	1.00
Parks Maintenance (b)	12.95	13.95	14.95	16.95
Historical Resources	3.00	3.00	3.00	3.00
Engineering (c)	4.10	4.00	4.00	3.30
Police (d)	69.00	67.00	70.00	70.00
Fire	45.60	45.60	45.60	45.60
Fire - EMS (e)	1.00	25.00	26.00	26.00
Planning & Zoning (f)	13.50	13.25	10.75	11.00
Information Technology	6.00	6.00	6.00	6.00
Human Resources	5.00	5.00	5.00	5.00
Building (g)	18.75	19.00	19.50	22.25
Airport	8.00	8.00	8.00	8.00
Utilities Administration	11.00	11.00	11.00	11.00
Distribution / Collection	27.00	27.00	27.00	27.00
Water Production	16.00	16.00	16.00	16.00
Water Reclamation	19.00	19.00	19.00	19.00
Solid Waste	13.00	13.00	13.00	13.00
Recycling	13.00	13.00	13.00	13.00
Storm Water (h)	9.00	9.00	9.00	9.70
<b>Total Staff</b>	<b>345.50</b>	<b>368.40</b>	<b>371.40</b>	<b>377.40</b>

<b>PERSONNEL SUMMARY - ALL FUNDS</b> (Explanation of Notes)
(a) FY22: Added 1 Facilities Maint Tech
(b) FY20: Added Irrigation Specialist FY21: Added Municipal Service Worker II FY22: Added Municipal Service Worker FY22: Added Parks Facility Maint Specialist
(c) FY22: .70 positions reclassified to Stormwater
(d) FY20: Decreased 2 School Resource Officers FY21: 2 Code Enforcement Inspectors & 1 Code Enforcement Supervisor moved from Planning & Zoning
(e) FY19: Added EMS Division Chief FY20: Added 24 Paramedics FY21: Added 1 Administrator Coordinator
(f) Director was split 75% General Fund & 25% Building Fund during FY20 & FY21 only. FY20: 2 Code Enforcement Inspectors & Code Enforcement Supervisor moved to Police Department FY21: Added Impact Fee Admin Coordinator. Split 50% Planning & 50% Building
(g) FY20: Director was split between General Fund (.75) & Building Dept (.25) for FY20 & FY21 only FY21: Added Impact Fee Admin Coordinator. Split 50% Bldg Department & 50% Planning (General Fund) FY22: Added 1 Office Manager FY22: Added 1 Inspector V FY22: Added 1 Plans Examiner
(h) FY22: .70 positions reclassified from Engineering

**PERSONNEL SUMMARY - ALL FUNDS - Last 15 Fiscal Years**

DEPARTMENT / DIVISION	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Amended Budget 2021	Proposed Budget 2022
Mayor and Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
City Manager	4.00	4.00	4.00	4.00	3.00	3.00	3.00	3.20	3.20	3.25	5.00	5.00	5.00	5.00	5.00
Historical Resources	1.00	1.00	1.00	1.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
City Clerk	6.00	6.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Finance	13.00	13.00	12.00	12.00	12.00	12.00	12.00	13.00	13.00	13.00	14.00	14.00	14.00	14.00	14.00
Public Works Administration	4.00	4.00	4.00	4.00	1.00	3.00	3.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
Public Works Fleet Division	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
General Maintenance	15.00	15.00	13.00	13.00	12.00	11.00	11.00	9.60	9.60	12.60	15.60	15.60	15.60	15.60	16.60
Parks Maintenance	15.00	14.00	12.00	11.00	9.00	10.00	12.00	11.70	12.70	12.95	12.95	12.95	13.95	14.95	16.95
Engineering	10.00	10.00	9.00	9.00	6.00	5.00	5.00	3.15	4.65	4.10	4.10	4.10	4.00	4.00	3.30
Police	73.00	73.00	73.00	72.00	64.00	66.00	66.00	58.00	61.00	61.00	69.00	69.00	67.00	70.00	70.00
Fire	46.00	46.50	46.50	45.50	42.50	41.50	45.00	44.25	44.25	44.25	45.50	45.60	45.60	45.60	45.60
Fire - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	25.00	26.00	26.00
Planning & Zoning	5.00	4.00	5.00	4.00	8.00	7.00	6.00	8.00	9.00	11.00	11.00	13.50	13.25	10.75	11.00
Information Technology	4.00	4.00	4.00	4.00	4.00	4.00	5.00	5.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00
Human Resources	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Building	8.00	8.00	7.00	6.00	6.00	7.00	10.00	12.60	12.60	15.60	15.35	18.75	19.00	19.50	22.25
Airport	8.00	8.00	8.00	8.00	7.00	7.00	8.00	8.30	8.20	8.25	8.00	8.00	8.00	8.00	8.00
Utilities Administration	2.00	2.00	2.00	6.00	8.00	7.00	9.00	9.00	10.10	10.20	11.00	11.00	11.00	11.00	11.00
Distribution / Collection	28.00	28.00	26.00	21.00	20.00	21.00	25.00	24.00	25.00	25.00	25.00	27.00	27.00	27.00	27.00
Water Production	15.00	15.00	14.00	14.00	14.00	14.00	15.00	15.00	15.00	15.00	15.00	16.00	16.00	16.00	16.00
Water Reclamation	21.00	21.00	20.00	17.00	17.00	17.00	18.00	18.00	17.00	17.00	17.00	19.00	19.00	19.00	19.00
Solid Waste	13.50	13.50	13.50	13.50	11.00	12.50	11.50	12.025	14.025	11.525	13.00	13.00	13.00	13.00	13.00
Recycling	10.50	10.50	9.50	9.50	11.00	8.50	9.50	10.025	9.025	12.525	13.00	13.00	13.00	13.00	13.00
Stormwater	2.00	2.00	2.00	2.00	2.00	1.00	1.00	5.80	5.70	8.00	9.00	9.00	9.00	9.00	9.70
<b>TOTAL</b>	<b>316.00</b>	<b>314.50</b>	<b>302.50</b>	<b>293.50</b>	<b>276.50</b>	<b>276.50</b>	<b>295.00</b>	<b>292.65</b>	<b>301.05</b>	<b>312.25</b>	<b>332.50</b>	<b>345.50</b>	<b>368.40</b>	<b>371.40</b>	<b>377.40</b>