



City of Venice  
Planning & Zoning Division  
**MEMORANDUM**

**To:** Lori Stelzer, City Clerk  
**From:** Roger Clark, AICP, Planning Manager  
**Date:** April 22, 2021  
**Re:** Transmittal of Petitions for Council Action: Annual Update of the 5-year Capital Improvement Schedule (CIS) for Fiscal Years 2021 -2025 Text Amendment Petition No. 20-21AM

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On April 20, 2021, the Planning Commission made the following motion for the subject petition:

**Petition No. 20-21AM**

The following motion was **APPROVED** by a vote of 7-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan and in compliance with Florida Statutes Chapter 163, Part II, and **RECOMMENDS APPROVAL TO CITY COUNCIL OF TEXT AMENDMENT PETITION NO. 20-21AM**, with the following stipulation to Table 7A:

Keep rankings of one, two, and three as suggested by City Council; move previous capital improvement schedule (CIS) ranking number two to number four and renumber according to previous CIS ranking list; everything which is blank, continue priority numbering after the last numbered project from the previous CIS projects list, beginning with the highest and proceed in descending order to the lowest, based on the volume/capacity ratio percentage.

Regarding Tables 1-6 and 7b-9, Planning Commission chose to accept the staff ranking due to the technical nature of the projects.

During Planning Commission discussion, the question was raised regarding a potential park in Northeast Venice. Upon staff research, the potential park was included in the FY21 CIP. Since this project will increase parks capacity, staff agrees with Planning Commission and recommends its inclusion in the proposed CIS as follows:

COMPREHENSIVE PLAN: CAPITAL IMPROVEMENT SCHEDULE FISCAL YEARS 2021 - 2025											
Table 4: Functional Open Space (Parks)											
City Council Ranking	Planning Commission Ranking	Staff Project Ranking	Project Name	Project Description	Funding Source	Fiscal Year 2021	Fiscal year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Five Year Total
			NE Venice Park	Property purchase and design and construction	Park Impact Fees	\$100,000					\$100,000

If agreed to by City Council, it will need to be given a ranking, and this addition will be provided in the draft CIS in Table 4 for the second reading.

To continue the processing of the petition, please complete the following:

- Schedule the public hearings before City Council and provide our office with the legal advertisement when you send it to the Gondolier. We had discussed scheduling this for the May 11, 2021 City Council meeting.
- Legistar file CC 20-21AM has been created with the following attachments. Please reformat as needed for City Council:
  1. Staff Report
  2. Proposed 2021-2025 Capital Improvement Schedule
  3. Current CIS Ordinance
  4. City Road Segment LOS Table
  5. Transportation Improvements
  6. Transportation Improvement Map
  7. Written Correspondence
- Send us a copy of the ordinance for our review.

The Planning and Zoning Division may receive additional written correspondence on this petition, which will be forwarded to your office.

Cc: Petition Nos. 20-21AM

Attachments: Planning Commission Legal Ad