

January 31, 2021

Mr. James Clinch  
Director of Public Works and Asset Management  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285

Subject: Interlocal Agreement Annual Report for FY2020

Dear Mr. Clinch:

Sarasota County continues to partner with the City of Venice in providing parks and recreation service to the community by maintaining and operating designated City parks and facilities as outlined in the 2011 Interlocal Agreement (Contract No. 2011-421). In accordance with the agreement, the County submits annual reports to the City that provide operational, maintenance and financial summaries of services provided within the designated City parks for the preceding fiscal year.

Attached, please find the Fiscal Year 2020 Annual Report that highlights noteworthy programs and events and outlines completed maintenance projects. Also included is a list of needed capital repairs and improvements that fall within the City's area of responsibility. According to the Interlocal Agreement, the City is responsible for all needed repairs and improvements exceeding \$5,000 per park, per year, adjusted annually for the Consumer Price Index, (\$5,235 for FY20).

Sincerely,



Nicole E. Rissler  
Parks, Recreation and Natural Resources Director  
nrissler@scgov.net  
941-861-5483

cc: Jonathan Lewis, County Administrator  
Edward F. Lavalley, City Manager – City of Venice  
Brad Johnson, Assistant County Administrator  
Len Bramble, Assistant City Manager – City of Venice

Attachments

# **SARASOTA COUNTY PARKS, RECREATION AND NATURAL RESOURCES**

## **ANNUAL REPORT FOR FISCAL YEAR 2020**

### **CITY OF VENICE**

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#### **Overview**

In accordance with the requirements of Interlocal Agreement (Contract No. 2011-421) Regarding Parks and Recreation Service, this annual report provides a summary of Sarasota County Parks, Recreation and Natural Resources activities within designated city parks (as defined in Exhibit A of the Interlocal Agreement) for Fiscal Year 2020 (FY20). The services provided include program delivery, mowing, landscape bed maintenance, chemical application, irrigation, playground equipment inspections and maintenance, recreation amenity maintenance, athletic court maintenance, and janitorial services within designated city parks. The replacement and repair of amenities within the Designated City Parks shall not exceed \$5,000 per park, per year, adjusted annually for the Consumer Price Index (CPI), which was \$5,235 for FY20. Also enclosed, please find a list of needed capital improvements and repairs per park.

#### **Designated City Parks**

- Brohard Park and Paw Park
- Maxine Barritt Park
- Service Club Park
- South Brohard Park
- Venice Myakka River Park
- Marina Park
- Higel Marine Park
- Venetian Waterway Park – included per letter dated April 15, 2002
- Chauncy Howard Park
- Hecksher Park
- Wellfield Park/Pinebrook Park
- Venice Community Center
- Chuck Reiter Park
- Venice Beach
- Legacy Park

#### **Noteworthy Accomplishments, Programs, Special Events and Projects**

Due to the unprecedented pandemic, the County responded to a constantly evolving situation. Throughout the fiscal year, swift action was taken including increased cleaning and sanitization procedures, developing and posting informational signage, implementing precautionary procedures for citizen and staff safety, and partnering with Emergency Operations Center for review and approval of reactivation plans for events, leagues, and reservations.

#### **Brohard Park and Paw Park**

- Cooperative parking lot improvement project
- Workday to clear fence line of vegetation

#### **South Brohard Park**

- Significant invasive plant removal with Keep Venice Beautiful, City and County staff

#### **Maxine Barritt Park**

- Refreshed mulch on all landscape beds
- Partial parking lot re-striping
- Sealed openings on both restroom facilities for bat proofing
- Existing bat house roof repaired
- New bat house installed

#### Service Club Park

- Refreshed mulch on all landscape beds
- Shell material delivered and graded at entrance parking area
- Painted restroom interior

#### Chauncy Howard Park

- Invasive plant removal

#### Chuck Reiter Park

- Field fertilization and treatment with Chipco Choice

#### Hecksher Park

- Installed new basketball poles, backboards and rims with assistance from the City
- Installed windscreens for the multipurpose (pickleball/basketball) and the tennis courts
- Installed new timeclocks for the tennis and basketball courts
- Installed new ceiling lights in the ADA restrooms
- Repaired and installed new rain gutters and downspouts to the roof of the shuffleboard courts
- Hosted the Gulf Coast Games for Life shuffleboard competition
- Installed a recycling container for tennis balls

#### Higel Marine Park

- Restroom floors resealed up to hand dryers
- Asphalt repaired near pavilion walk to dock
- Parking lot re-stripped and curbs painted

#### Legacy Park

- New shut-off valves installed at the kayak wash down station
- Installed new water bottle filling station

#### Marina Park

- Maintained and tightened loose dock bumpers
- Repaired damage to multiple dock bumpers
- Repaired damaged guardrail at park exit

#### Venice Community Center (VCC):

##### VCC Maintenance

- Waxed and stripped ballroom and meeting room floors
- Repainted stage area
- Painted ceiling of portico and front walkways
- Painted 4 side rooms
- Installed plastic wall protectors in service hallway
- Replaced lighting controls and processor
- Repaired 2 curtain dividers in ballroom
- Painted Ballroom (City funded)
- Installed Hearing Loop (City funded)
- Replaced broken roof tiles (City funded)

#### VCC Concerts and Dances

- Beatles, Rolling Stones, J3 Holiday Show
- (2) Doo Wop Oldies Dances

#### VCC Expos and Shows

- Home Show
- Antique Show
- Our Mother House Fundraiser
- (4) Gun and Knife Shows
- (2) Professional Boxing Matches – Televised
- NXT Wrestling Event
- Senior Blue Book Health Expo
- Venice Alumni – Dueling Piano Fundraiser
- Venice Area Orchid Show
- Venice Area Chamber of Commerce Business Showcase
- Venice/Sarasota County Job Fair
- Venice Community Center Arts and Crafts Show

#### VCC Seminars and Conferences

- Retirement Planning Seminars
- Wealth Management Seminars
- Health Insurance Seminars
- Estate Planning Seminars
- Sarasota Institute for Lifetime Learning (SILL Jan – Feb) – 2x per week
- ISHA Foundation Mediation Conference
- Sarasota Memorial Health Care Seminars
- FEMA Workshop

#### VCC Fundraisers and Banquets

- Our Mothers House Fundraiser
- Gettel Automotive Spring Kick Off Breakfast
- Coldwell Banker Cares Holiday Fundraiser
- St. Marks Church Fundraiser
- (2) Women for Trump Rallies
- Gettel Automotive Holiday Dinner

#### VCC Programs and Meetings

- AARP Free Tax Preparation (3 months)
- Supervisor of Elections Poll Training (2 months)
- Year-round Pickleball every Monday 9am - 7 pm (Post-Covid Mondays 2 sessions)
- 1 week of Chef Camp
- Summer Camp Training
- ESLOC Meeting
- PARC Meetings
- Beaches and Water Access Staff Meetings
- City of Venice Public Meeting
- City of Venice Police Department Meetings

- City of Venice Election
- WCIND Meetings
- Health and Human Services Annual Meeting

#### VCC Club Meetings

- Venice Area Orchid Society
- Women's Sertoma Club
- Venice Newcomers Club
- Venice Corvette Club
- Venice Sailing Squadron
- Venice Antique Auto Club
- Several HOAs Meetings

#### VCC Classes

- Tai Chi
- Yoga
- Zumba

#### VCC Miscellaneous

- Weddings
- Memorial
- Quinceaneras

#### Venice Beach

- Re-mulched landscape beds
- Cleaned up landscape and planted natives with Keep Venice Beautiful
- Re-stripped parking lot and painted curbs

#### Venice Myakka River Park

- Worked with City to identify, evaluate and apply erosion control measures to riverbank
- Cleanup along river after storm flooding

#### Wellfield Park/Pinebrook Park

- Field fertilization and treatment with Chipco Choice
- Worked with City to resolve storm damage to park

#### Venetian Waterway Park

- Contracted concrete replacement, grinding and root barrier installation
- Worked with Gulf Coast Community Foundation to replace bronze sign
- Removed dilapidated benches along trail
- Installed two bat houses on VWP West, adjacent to Venice Ave Bridge
- Coordinated with Keep Venice Beautiful volunteers to maintain trail by providing occasional staff and equipment
- Removed and herbicide treated invasive plants along trail, including retreatment efforts
- Staff, arborists and volunteers maintained trees and appropriate canopy height along trail
- Coordinated with Sarasota County Sheriff's Office and the City to clean up abandoned items along trail

**Financial**

Multiple business units within Sarasota County Government assist in the operations and maintenance of the designated city parks. Each unit utilizes different methodologies and systems in the tracking of the associated expenditures. In addition to Parks, Recreation and Natural Resources information, staff obtained information from Facilities Maintenance and Office of Financial Management in the development of the unaudited financials provided below.

**City of Venice Estimated Expenditures**

• FY20 Total Expenditures	\$ 2,908,530.90
• FY20 Total Park Fees Collected	\$ 231,070.14
<b>Estimated Net Cost to County</b>	<b>\$ 2,677,460.76</b>

**Capital Improvements**

Attached is a list of Capital Improvements identified as needed.

**City of Venice Capital Improvements**

**1/31/2021**

Row #	Park	Capital Repair/Improvement	Status
1	All	ADA Compliance: Assess all facilities for needed ADA improvements and create a Transition Plan.	In Progress
2	All	Parking Lots: Assess all parking lots and create a schedule for sealcoating, resurfacing and striping.	In Progress
3	Brohard Park and Paw Park	Three pole shelters need to be replaced in the picnic area between Sharky's and Maxine Barritt Park.	Not Started
4	Brohard Park and Paw Park	Replace boardwalks and associated staircase. Boardwalk #2 north of Sharky's and boardwalk #4 beachside staircase at the Robert E. Clark Pavilion.	Not Started
5	Brohard Park and Paw Park	Paw Park Boardwalk: Replaced by City FY20	Complete
6	Brohard Park and Paw Park	Paw Park Asphalt beach access path is crumbling. Removal or replacement is recommended	Not Started
7	Brohard Park and Paw Park	Paw Park Replace two-pole shelter	Not Started
8	Brohard Park and Paw Park	Paw Park Replace all fencing and gates	Not Started
9	South Brohard Beach	Boardwalk: Replace fencing on boardwalk.	Not Started
10	South Brohard Beach	Restroom: Replace and meet ADA standards.	Not Started
11	Chauncy Howard Park	Boardwalk: Replace fencing on boardwalk and mortise fencing	Not Started
12	Chuck Reiter Park	Bleachers: Field #3 needs replacement of two sets of five row bleachers.	Not Started
13	Chuck Reiter Park	Bleachers: Field #4 needs replacement of two sets of five row bleachers.	Not Started
14	Chuck Reiter Park	Sports Lighting: Replace lighting on all four fields.	Not Started
15	Chuck Reiter Park	Batting Cages: Batting cage fencing near concessions needs to be replaced.	Not Started
16	Chuck Reiter Park	Drainage Issues: Assess park for drainage issues.	Not Started
17	Chuck Reiter Park	Restrooms: Existing restrooms in building need to be replaced.	Not Started
18	Chuck Reiter Park	Conversion to MUSCO controls	Not Started
19	Hecksher Park	Clubhouse Restrooms: Restrooms need to be renovated.	Not Started
20	Hecksher Park	Replaced Basketball goals in joint effort by City and County in July 2020	Complete
21	Higel Marine Park	Boat Dock Pilings: All pilings need to be assessed for possible replacement due to rot or damage.	In Progress
22	Maxine Barritt Park	Sand blasted and painted the large pavilion by City in 2020	Complete
23	Maxine Barritt Park	Install ADA compliant grills and concrete pads at large pavilion and smaller pavilions	Not Started
24	Maxine Barritt Park	Replace entrance sign	Not Started
25	Service Club Park	Restroom: Replace and meet ADA standards.	Not Started
26	Service Club Park	Expand the parking lot with additional standard and ADA spaces. Consider expanding the lot into the open grassy area near the entrance.	Not Started
27	Venice Beach	Replace the lifeguard shed. A larger shed would provide the capacity to store the UTV and additional maintenance items.	Not Started
28	Venice Beach	Replace and expand the dumpster enclosure area.	Not Started
29	Venice Beach	Replace the existing shower towers and add additional. Redesign the pads and drainage.	Not Started
30	Venice Community Center	Lighting: Replace lighting in main ballroom/meeting room.	Not Started
31	Venice Community Center	Commercial Refrigerator: Unit is nearing lifecycle end. Uses refrigerant that is no longer available.	Not Started
32	Venice Community Center	Stage lighting system will need to be replaced in the next few years due to the current system being obsolete. Replacement bulbs are becoming hard to find.	Not Started
33	Wellfield Park/Pinebrook Park	Fencing: Replace fencing at Baseball Field #3.	Not Started
34	Wellfield Park/Pinebrook Park	Fencing: Fence replacement needed around football stadium.	Not Started
35	Wellfield Park/Pinebrook Park	Restrooms: Replace Restrooms at Baseball Fields #1 and #2 for ADA Compliance.	Not Started
36	Wellfield Park/Pinebrook Park	Restrooms: Replace Restrooms at Tennis Courts for ADA Compliance.	Not Started
37	Wellfield Park/Pinebrook Park	Parking Lot: Parking lot at football fields needs to be replaced / resurfaced.	Not Started
38	Wellfield Park/Pinebrook Park	Practice Football Field: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.	Not Started
39	Wellfield Park/Pinebrook Park	Stadium Football Field: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.	Not Started
40	Wellfield Park/Pinebrook Park	Roof: Girls softball concession/restroom building roof needs to be inspected for possible replacement.	Not Started
41	Wellfield Park/Pinebrook Park	Soccer Field #1 & #2: Total replacement of field needed including regrade, amend soil, irrigation and replace turf. Completed by County 2020.	Complete
42	Wellfield Park/Pinebrook Park	Baseball: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
43	Wellfield Park/Pinebrook Park	Multipurpose: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
44	Wellfield Park/Pinebrook Park	Soccer: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started
45	Wellfield Park/Pinebrook Park	Softball: Consider updating athletic field lighting controllers to Musco Control-Link	Not Started