



February 5, 2019

Mr. James Clinch  
Director of Public Works and Asset Management  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285

Subject: Interlocal Agreement Annual Report for FY2018

Dear Mr. Clinch:

Sarasota County continues to partner with the City of Venice in providing parks and recreation service to the community by maintaining and operating designated City parks and facilities as outlined in the 2011 Interlocal Agreement (Contract No. 2011-421). In accordance with the agreement, the County submits annual reports to the City that provide operational, maintenance and financial summaries of services provided within the designated City parks for the preceding fiscal year.

Attached, please find the Fiscal Year 2018 Annual Report that highlights noteworthy programs and events and outlines completed maintenance projects. Also included is a list of needed capital repairs and improvements that fall within the City's area of responsibility. According to the Interlocal Agreement, the City is responsible for all needed repairs and improvements exceeding \$5,000, per park, per year, adjusted annually for the Consumer Price Index, (\$5,169.92 for FY18).

Sincerely,

Nicole E. Rissler  
Parks, Recreation and Natural Resources Director

cc: Jonathan Lewis, County Administrator  
Edward F. Lavalley, City Manager – City of Venice  
Brad Johnson, Assistant County Administrator  
Len Bramble, Assistant City Manager – City of Venice

Attachments

# **SARASOTA COUNTY PARKS, RECREATION AND NATURAL RESOURCES**

## **ANNUAL REPORT FOR FISCAL YEAR 2018**

### **CITY OF VENICE**

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#### **Overview**

In accordance with the requirements of Interlocal Agreement 2011-421 Regarding Parks and Recreation Service, this annual report provides a summary of Sarasota County Parks, Recreation and Natural Resources activities within designated city parks (as defined in Exhibit A of the Interlocal Agreement) for Fiscal Year 2018 (FY18). The services provided include program delivery, mowing, landscape bed maintenance, chemical application, irrigation, playground equipment inspections and maintenance, recreation amenity maintenance, athletic court maintenance, and janitorial services within designated city parks. The replacement and repair of amenities within the Designated City Parks shall not exceed \$5,000 per park, per year adjusted annually for the Consumer Price Index (CPI), which would have been \$5,169.92 for FY18. Also enclosed, please find a list of needed capital improvements and repairs per park.

#### **Designated City Parks**

- Brohard Park and Paw Park
- Maxine Barritt Park
- Service Club Park
- S. Brohard Park
- Venice Myakka River Park
- Marina Park
- Higel Marine Park
- Venetian Waterway Park – included per letter dated April 5, 2002
- Chauncy Howard Park
- Hecksher Park
- Wellfield Park/Pinebrook Park
- Venice Community Center
- Chuck Reiter Park
- Venice Beach

#### **Noteworthy Accomplishments, Programs, Special Events**

##### Brohard Park

- 3/17/18 – YMCA St. Paddy's Day 8K
- June/July/August – Kids Summer Beach Runs (Brohard Beach)
- 9/7/18 – YMCA Triathlon

##### Maxine Barritt Park

- 1/5/18 – YMCA Resolution Run
- 2/8-9/18 – Sunset BLVD Arts & Crafts Show
- 3/30/18 – VAYP Fool's Run

##### Venice Beach

- 2/14/18 – "Say I Do Again" (Venice Beach)
- 9/28/18 – Venice Main St. Beach Party (Venice Beach)

## Venice Community Center

### Concerts/Dances

- Tribute Concerts: Queen, Eagles, Motown, Savannah Jack, Fleetwood Mac, Glenn Miller, Crosby, Stills, Nash and Young, Neil Diamond, Elton John, California Jam and Chicago
- Doo Wop Dances
- North Port Prom
- I-Heart Media Monster Mash
- I-Heart Media Friday Night Dance Party
- Therapeutic Recreation Dance
- Freedom Boat Club Sock Hop

### Expos

- Venice Chamber of Commerce
- Herald Tribune Lifestyle Expo
- AAA Travel Expos
- Hurricane Expo
- Venice Fire Safety Day

### Shows

- Home and Garden Show
- Antique Shows (2)
- Venice Orchid Show
- Venice Quilt Show
- Venice Garden Club Show
- Venice Flower Show
- WWE NXT Wrestling Matches

### Seminars/Conferences

- Comcast Regional Training Conference (3 days)
- Venice Bayfront Hospital Senior Circle Lunch Seminars
- 4-day Yoga Conference
- Senior Games - Corn Hole
- Doctors Hospital Medical Seminars
- Retirement Planning Seminars
- Wealth Management Seminars
- Health Insurance Seminars
- Estate Planning Seminars

### Fundraiser/Banquets

- Loveland Center Annual Fundraiser
- Habitat for Humanity Fundraiser
- Our Mothers House Fundraiser
- YMCA Shark Banquet
- Gettel Automotive Holiday Banquet
- Team Up Volunteer Banquet
- Venice Brew Bash
- Nielsen Closing Banquet

### Program/Meetings

- Glow in the Dark Pickleball Social Play
- Hosted 120 library programs
- AARP Free Tax Preparation (3 months)
- Sarasota Institute for Lifetime Learning Lecture series (2x a week, Jan - March)
- Supervisor of Elections Poll Training (2 months)
- School Board AP Testing (2 weeks)
- Year-round Pickleball every Monday 11 am - 8 pm
- Summer Pickleball three times per week 11 am - 8 pm
- 2 days of Summer Camp – 300 children
- 1-week Adult Pickleball Camp
- Club Meetings: Venice Nokomis Women's Club, Orchid Society, Women's Sertoma Club, Venice Area Quilter Guild, Venice Newcomers Club, Venice Corvette Club, Venice Sailing Squadron, Myakka Chapter Daughter of the American Revolution, Antique Auto Club, several HOAs
- Classes: Zumba, Stretch Strength Training, Ballroom Dance, Tai Chi, Hoola Hoop Fitness

### **Maintenance and Special Projects**

#### Brohard Park and Paw Park

- Red tide clean-up and monitoring, damaged boardwalk removed, dune replanting/protections, shower tower and pad installation, parking lot landscaping, shell spread along the edges of the asphalt beach access path, crab traps and storm debris removed, gates replaced and repaired

#### Maxine Barritt Park

- Red tide clean up and monitoring, safety signage added, landscaping improvements, safety bollard relocations, repairs made to large pavilion roof, exotic plant removal, bat exclusion at the large pavilion, repairs made to the roofs of the existing bat boxes, coordination with city staff on the install of memorial plaques and donated benches, trimming completed to open up the viewshed at overlook #3

#### Service Club Park

- Red tide clean-up and monitoring, exotic removal, interior of the restrooms painted, restroom window louvers repaired/replaced, sidewalk cracks repaired, crab traps and storm debris removed

#### Chauncy Howard Park

- Red tide clean-up and monitoring, mulch added, exotic plant removal

#### Chuck Reiter Park

- Replaced irrigation well pump.

#### Hecksher Park

- Power washed and re-sealed shuffleboard courts.
- Power washed all sidewalks and tile roof of ADA restrooms.
- Installed new merry go round on tot playground.
- Re-painted tennis practice wall.
- Re-painted shelter in tennis court area.
- Shuffleboard Club installed new storage shed.

#### Higel Marine Park

- Red tide clean-up and monitoring, pressure washed pavilion, painted the yellow striping around the pavilion floor, mulch added to the landscape beds.

#### Legacy Park

- Pressure washing restroom/pavilions, landscape improvements, exotic plant removal.

#### Wellfield Park/Pinebrook Park

- Stripped out and re-sodded 25,000 square feet of Celebration Bermuda on the 3 soccer fields.
- Renovated Baseball Field #1.
- Removed all flooring from soccer restrooms; installed new poured-in-place flooring.

#### Marina Park

- Red tide clean-up and monitoring, landscaping improvements, exotic plant removal.

#### Venice Myakka River Park

- Re-set floating dock after flooding, landscaping improvements, pressure washed restroom and pavilions, re-set / secured benches, multiple clean ups following flooding and park closures.

#### Venice Community Center:

- Ballroom and meeting room floors were stripped and waxed.
- Stage area repainted.
- ADA ramp repaired on east side of the facility.
- Replaced lighting fixtures in multiple meeting rooms.
- New water fountains with water bottle dispensers installed in the facility.

#### Venice Beach

- Red tide clean-up and monitoring, pavilion pressuring washing, buried bench replaced, crab traps and storm debris removed, curbs painted, volleyball net hardware repaired/replaced, damaged phone line feeding the lifeguard tower repaired, concrete benches painted.

#### Venetian Waterway Park

- Worked with GIS and coordinated the purchase (Friends of the Legacy Trail, City of Venice, Venice Area Beautification, Inc.) and installation of new Emergency Decals along both sides of the Venetian Waterway Park.
- Monitored trash and mowing contractors
- Contracted concrete repair on both East and West VWP (replacement of concrete and expansion joints, and concrete grinding).
- Coordinated with Keep Venice Beautiful (KVB) volunteers to maintain trail by providing occasional staff and equipment.
- Targeted, removed and herbicide treated Brazilian pepper, carrotwood, lead tree along trail.
- Maintained trees and appropriate canopy height along trail.
- Coordinated with West Coast Inland Navigational District (WCIND).
- Coordinated with Country Club Estates on a volunteer effort to sand and paint lights along section of trail.

**Financial**

Many business units within Sarasota County Government assist in the operations and maintenance of the designated city parks. Each unit utilizes different methodologies and systems in the tracking of the associated expenditures. In addition to Parks, Recreation and Natural Resources information, staff obtained information from Facilities Maintenance and Office of Financial Management in the development of the unaudited financials provided below.

**City of Venice**

• FY18 Total Expenditures	\$2,646,596
• FY18 Total Park Fees Collected	\$ 316,141
<b>Estimated Net Cost to County</b>	<b>\$2,330,455</b>

**Capital Improvements**

Attached is a list of Capital Improvements identified as needed.

**FY '18 ESTIMATED EXPENDITURES AND REVENUES - CITY OF VENICE PARKS PER INTERLOCAL 2011-421**

CITY PARK SITES (PER INTERLOCAL)	Personnel/ Agency Admin	Job Ledger Reports - IFAS	Maintenance / Athletic	Facilities	Public Safety Lifeguard	EST. TOTAL OPERATING COST
Brohard Park (Service Club, Maxine Barritt, South Brohard and Dog Park)	\$ 109,824	\$ 41,725	\$ 80,631			\$ 232,180
Chauncy Howard Park		\$ -	\$ 1,469			\$ 1,469
Chuck Reiter	\$ 56,606	\$ 13,215	\$ 62,779			\$ 132,600
Hecksher Park		\$ 8,624	\$ 28,743			\$ 37,367
Higel Park		\$ 2,973	\$ 6,207			\$ 9,179
Legacy Park		\$ 7,800	\$ 24,535			\$ 32,335
Marina Boat Ramp Park (Hatchett Creek)		\$ 5,232	\$ 15,818			\$ 21,050
Venice Beach	\$ 100,991	\$ 24,605	\$ 22,208		\$ 274,529	\$ 422,334
Venice Community Ctr.	\$ 242,079	\$ 144,243	\$ 36,294	\$ 15,312		\$ 437,928
Venice Myakka River		\$ 5,848	\$ 5,982			\$ 11,830
Wellfield Park & Pinebrook Park	\$ 221,962	\$ 93,079	\$ 220,315			\$ 535,356
City Wide Personnel	\$ 512,168					\$ 512,168
Fleet			\$ 171,919			\$ 171,919
Parks and Recreation Administration	\$ 88,881					\$ 88,881
<b>ESTIMATED OPERATING COST</b>	<b>\$ 1,332,511</b>	<b>\$ 347,344</b>	<b>\$ 676,900</b>	<b>\$ 15,312</b>	<b>\$ 274,529</b>	<b>\$ 2,646,596</b>
				Revenue		\$ 316,141
				<b>Total Estimated Cost</b>		<b>\$ 2,330,455</b>

Estimate of unaudited expenditures.

Note: Figures above does not include County parks operated or otherwise maintained within the City.

CITY PARK SITES (PER INTERLOCAL)	REVENUE FY 18
Brohard Park and Dog Park	\$ 5,055
Chauncy Howard Park	\$ -
Chuck Reiter	\$ 18,702
Hecksher Park	\$ -
Higel Park	\$ -
Legacy Park	\$ -
Marina Boat Ramp Park (Hatchett Creek)	\$ -
Brohard - Maxine Barritt Park	\$ 26,394
Brohard - Service Club Park	\$ -
Venice Beach	\$ 5,211
Venice Community Ctr	\$ 208,986
Venice Myakka River	\$ -
Wellfield Park & Pinebrook Park	\$ 24,988
Concessions	\$ 26,805
*Athletic Light Fees	
<b>TOTAL REVENUE</b>	<b>\$ 316,141</b>

\*Athletic Lights Fees now recorded per park



## City of Venice Capital Improvements

Row #	Park	Capital Repair/Improvement
1	All	ADA Compliance: Assess all facilities for needed ADA improvements and create a Transition Plan.
2	All	Parking Lots: Assess all parking lots and create a schedule for sealcoating, resurfacing and striping.
3	Brohard Park	Two-pole shelters: Three shelters need to be replaced in the picnic area between Sharky's and Maxine Barritt Park.
4	Brohard Park - North Annex	Walkovers: Walkover (#2 and #4) replacement and parking lot bridges need to be re-surfaced. (City and County partnering to complete project FY19)
5	Brohard Paw Park	Boardwalk: Needs to be replaced.
6	S. Brohard Beach	Boardwalk: Replace fencing on boardwalk.
7	Chauncy Howard	Boardwalk: Replace fencing on boardwalk.
8	Chuck Reiter Park	Bleachers: Field #3 needs replacement of two sets of five row bleachers.
9	Chuck Reiter Park	Bleachers: Field #4 needs replacement of two sets of five row bleachers.
10	Chuck Reiter Park	Sports Lighting: Replace lighting on all four fields.
11	Chuck Reiter Park	Baseball Field #2: Entire field needs to be laser graded and turf replaced. (County completed FY19)
12	Chuck Reiter Park	Shade Structures: Shade structures need to be replaced on baseball fields #2, #3, and #4.
13	Chuck Reiter Park	Batting Cages: Batting cage fencing near concessions needs to be replaced.
14	Chuck Reiter Park	Drainage Issues: Assess park for drainage issues.
15	Chuck Reiter Park	Restrooms: Existing restrooms in building need to be replaced.
16	Hecksher Park	Clubhouse Electrical: Main electrical service and interior lighting needs to be assessed and repaired.
17	Hecksher Park	Clubhouse Restrooms: Restrooms need to be renovated.
18	Hecksher Park	Tennis Court Renovation: Tennis courts are showing signs of deterioration of the subsurface which will result in the total renovation of the courts.
19	Higel Marine Park	Boat Dock Pilings: All pilings need to be assessed for possible replacement due to rot or damage.



## City of Venice Capital Improvements

Row #	Park	Capital Repair/Improvement
20	Marina Park	Boat Ramp and Docks/Piers: Boat ramp, docks and piers repair/replacement needed.
21	Marina Park	Seawall: Seawall undermining in areas and needs to be repaired. (City completed repairs FY19)
22	Venice Beach	Concession: Storefront doors and window system is failing and has pulled loose from the building. (City completed repairs FY19)
23	Venice Community Center	Painting: Interior of the building needs to be painted. (County completed meeting rooms FY19; City to paint ballroom FY19)
24	Venice Community Center	Ice Machine: Ice machine is failing. (City replaced FY19)
25	Venice Community Center	Chiller Unit: Chiller unit is failing and creating a loud noise issue.
26	Venice Community Center	Lighting: Replace lighting in main ballroom/meeting room.
27	Wellfield-Pinebrook	Fencing: Replace fencing at Baseball Field #3.
28	Wellfield-Pinebrook	Fencing: Fence replacement needed around football stadium.
29	Wellfield-Pinebrook	Restrooms: Replace Restrooms at Baseball Fields #1 and #2 for ADA Compliance.
30	Wellfield-Pinebrook	Restrooms: Replace Restrooms at Tennis Courts for ADA Compliance.
31	Wellfield-Pinebrook	Parking Lot: Parking lot at football fields needs to be replaced / resurfaced.
32	Wellfield-Pinebrook	Practice Football Field: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.
33	Wellfield-Pinebrook	Stadium Football Field: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.
34	Wellfield-Pinebrook	Roof: Girls softball concession/restroom building roof needs to be inspected for possible replacement.
35	Wellfield-Pinebrook	Soccer Field #1: Total replacement of field needed including regrade, amend soil, irrigation and replace turf.