



City of Venice
Planning & Zoning Division
MEMORANDUM

To: Lori Stelzer, City Clerk
From: Amy Nelson, AICP, Senior Planner
Date: February 3, 2021
Re: Transmittal of Petition for Council Action – Cassata Lakes: Preliminary Plat Petition No. 20-29PP & Conditional Use Petition No. 20-39CU

On February 2, 2021, the Planning Commission made the following motions for the subject petitions:

The following motion was **APPROVED** by a vote of 7-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan, in compliance with the Land Development Code and with the affirmative Findings of Fact in the record, and RECOMMENDS APPROVAL TO CITY COUNCIL OF PRELIMINARY PLAT PETITION NO. 20-29PP.

The following motion was **APPROVED** by a vote of 7-0:

Based on review of the application materials, the staff report and testimony provided during the public hearing, the Planning Commission, sitting as the local planning agency, finds this petition consistent with the Comprehensive Plan, in compliance with the Land Development Code and with the affirmative Findings of Fact in the record, and RECOMMENDS APPROVAL TO CITY COUNCIL OF CONDITIONAL USE PETITION NO. 20-39CU.

To continue the processing of the petitions, please complete the following:

- Schedule the public hearings before City Council and provide our office with the legal advertisement when you send it to the Gondolier in order for us to prepare the notification sign and post on the property 15 days prior, per public notice requirements.
- Legistar file CC 20-29PP has been created with the following attachments. Please reformat as needed for City Council:
 1. Staff Presentation
 2. Staff Report
 3. Application
 4. Project Narrative & Comprehensive Plan Compliance
 5. Cassata Lakes Preliminary Plat Plan
 6. Cassata Lakes Wall Elevation
 7. Cassata Lakes Entry Feature Plan
 8. Cassata Lakes Landscape Plan
 9. Written Correspondence
- Legistar file CC 20-39PP has been created with the following attachments. Please reformat as needed for City Council:
 1. Staff Presentation
 2. Staff Report
 3. Application
 4. Project Narrative
 5. Conditional Use Plan – Gated Entry

6. Sec. 86-42 Conditional Use

7. Survey

- The mailing list for the nearby properties is attached, but please note if a significant amount of time passes before the notices are prepared, the list will need to be updated to ensure sales/transfers are accounted for.
- Send us a copy of the ordinance for our review.

The Planning and Zoning Division may receive written correspondence on these petitions, which will be forwarded to your office.

Attachments: Mailing Notification List
 Ad Location Map
 Legal Description

Cc: Petition No. 20-29PP
 Petition No. 20-39CU