Instructions for City of Venice Virtual Citizen Tax Oversight Committee Meeting March 15, 2021

The March 15, 2021 Citizen Tax Oversight Committee meeting will be held in council chambers at city hall. The meeting will also be simultaneously broadcast live on the City's website and through Zoom. Some members of the EAB may participate in the meeting via Zoom and not be physically present.

To participate in the meeting on March 15, 2021 which begins at 10:00 a.m., you have the following options:

1. Listen to the meeting via phone:

You may listen to the audio only from your phone by dialing 1-929-205-6099 and when the meeting ID is requested, enter 813 2076 4074 and then press the # key.

2. Watch the meeting online, but not participate:

You may access the meeting by visiting https://venice.legistar.com/Calendar.aspx. Click on "In Progress" to the far right of the Citizen Tax Oversight Committee meeting on this date.

3. Watch the meeting online and provide public comment prior to the meeting:

You may provide written comments by emailing <u>LStelzer@venicegov.com</u> or by regular mail to City Clerk Lori Stelzer, 401 W. Venice Avenue, Venice, FL 34285. Provide your full name and home address and if you are a city business owner, list the business name and address. All comments received by the deadline will be distributed to board members and the appropriate staff prior to the start of the meeting.

4. Watch the meeting online and provide public comment during the meeting:

To request to speak during the virtual meeting, you must complete the Request to Speak form prior to the start of audience participation or the agenda topic to be placed on a list.

You may access the form by visiting:

https://venicefl.formstack.com/forms/request to speak

You must fill out all required information or the form cannot be submitted.

5. Attend the meeting in-person at 401 W. Venice Avenue, Venice, FL 34285.

While in-person attendance is allowed, due to COVID-19 the City strongly encourages the public to participate through one of the above options instead.

Zoom Instructions:

For the March 15, 2021 meeting, please use the meeting link https://us02web.zoom.us/j/81320764074 to virtually attend using a computer, tablet, or smartphone. Individuals who have pre-registered to speak will be called upon.

If joining from a tablet or smartphone, you will need to download the free Zoom app from your device's app store. If joining from a computer, your computer will automatically download and install (if needed) the Zoom program. If you currently have Zoom installed on your computer, tablet, or smartphone, you may join the meeting by entering the meeting ID 813 2076 4074.

For additional information or assistance please contact the following prior to the meeting:

- 1. For public comment questions: Lori Stelzer, City Clerk, lstelzer@venicegov.com or (941) 882-7390
- 2. For questions on connecting to the meeting: Christophe St. Luce, Director of Information Technology, cstluce@venicegov.com or (941) 882-7425