



MEMORANDUM

City of Venice

Finance Department

TO: Edward Lavalley, City Manager

THROUGH: Linda Senne, Finance Director

FROM: Peter Boers, Procurement Manager

DATE: February 5, 2020

COUNCIL APPROVAL: Yes

MEETING DATE: February 11, 2020

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Approval of Change Order for Audio Visual and Data Systems for the City of Venice Public Safety Facility

Background: On January 14, 2020, City Council awarded Request for Proposals (RFP) 3115-19 in the amount of \$332,063.24 for structured cabling, equipment, installation and programming for the City of Venice Public Safety Facility. During a field review of the audio visual system, items were identified that need to be added to the existing scope of work. The awarded contractor, Audio Visual Partners has provided a quotation in the amount of \$7,248.72 for the additional scope of work increasing the purchase order amount to \$339,311.96.

Requested Action: Approval of a Change Order in the amount of \$7,248.72 for the purchase of Audio Visual and Data Systems for the City of Venice Public Safety Facility from Audio Visual Partners.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: Yes

Funds Availability (account number): 302-1001-521.64-00 GOPS17

ORIGINAL(S) ATTACHED: Change Request

Cc: Rob Goodson, Christophe St. Luce

Audio Video Partners, LLC
6301 Porter Road
Suite 6
Sarasota, FL 34240



AUDIO VIDEO PARTNERS

www.avpfl.com

CHANGE REQUEST

No.: CR-001

TO: Peter Boers
City of Venice
1575 East Venice Avenue
Venice, FL 34285

Date: February 4, 2020

Job Number: N/A

Job Name: Venice Public Safety Facility

Job Location: 1575 East Venice Avenue

Original Contract or PO Number: 42777

Date of Original Contract: 1/14/20

Prepared By: TL

[illegible]

CUSTOMER SUPPORT LEVEL

90 Day Warranty

Equipment Subtotal	\$	5,918.72
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Labor Subtotal	\$	1,330.00
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Direct Costs \$ -

General & Administrative	\$	-
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Tax \$ -

\$ 7,248.72

CLIENT ACCEPTANCE

ACCEPTED - The above prices and specifications of this Change Order are Satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature _____

Printed

Date Of Acceptance _____