



# MEMORANDUM

## City of Venice

### Utilities Department

TO: Ed Lavallee, ICMA-CM, MPA, City Manager

THROUGH: Javier A. Vargas, MPA, Utilities Director

FROM: Patience S. Anastasio, PE, CIP Manager

DATE: December 26, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: January 14, 2020

STRATEGIC PLAN GOAL: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT: Work Assignment Amendment with Fawley Bryant Architects, Inc. to extend Construction Administration Services for Water Treatment Plant Building Improvements

Background: The City contracted for the Water Treatment Plant Building Improvements using a construction management firm, Magnum Builders, with a notice to proceed date of November 16, 2018 and a substantial completion date of February 6, 2020. The design professional for this project, Fawley Bryant Architects, has a construction administration scope in their contract to provide site visits, shop drawing review, Request for Information (RFI) review, etc. through the construction time described above. This work assignment was originally approved by council on November 18, 2015. Due to permitting delays, as well as construction delays resulting from setting structural footers and resolving conflicts with the existing subsurface utilities, the Construction Manager has requested a contract extension of 102 days at no additional cost to the City. However, the additional time on the construction contract is not accounted for in the design professional's contract.

Thus, the City desires to execute a Work Assignment Amendment to the design professional's contract in the amount not to exceed \$28,800.00. This amendment includes continued construction administration services, as well as potential structural, mechanical, electrical, plumbing, and fire engineering services on an as needed basis in order to respond to Contractor RFI or City requests for additional work for the WTP Building Improvements until the project is completed, in approximately 6 more months.

Requested Action: Approval of Work Assignment Amendment for Professional Services with Fawley Bryant Architects, Inc. to provide additional construction administration services for the Water Treatment Plant Building Improvements project for an additional amount not to exceed \$28,800.00 for a new total sum of \$354,730.00.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes  
City Attorney Review/Approved: Yes  
Risk Management Review: Yes  
Finance Department Review/Approved: Yes  
Funds Availability (account number): 421-1203-533.62-00

**ORIGINAL(S) ATTACHED:** Work Assignment

Cc: Peter Boers, Procurement Manager