

CITY OF VENICE  
COMPETITIVE PROCUREMENT EXEMPTION REQUEST FOR COOPERATIVE  
PURCHASING OR "PIGGYBACK"

DEPARTMENT/DIVISION Utilities/WRF

NAME OF REQUESTOR Stacy McKenzie-Grant

In accordance with its code, the City of Venice wishes to exercise its right to utilize the competitive procurement process of another jurisdiction.

Section 2-224 of the City of Venice Municipal Code for Cooperative Purchasing states - "The Finance Director, or designee, shall have the authority to enter into cooperative purchasing agreements with other public agencies for commodities and services. Competitive bidding requirements may not be applicable"

A. Vendor Information

Vendor Name: Synagro - Charlotte County Bio-Recycling Center, LLC

Address: 1800 Bering Dr., Suite 1000, Houston, TX 77057

Phone: 800-370-0035 Fax: \_\_\_\_\_ Email: mwolfe@synagro.com

B. Please describe all products and/or services to be procured under this exemption: \_\_\_\_\_

biosolids hauling

C. Please provide the estimated fiscal year expenditure for this product or service: \$ \_\_\_\_\_

Account # 421-1204-535.34-00

Project # \$240,000

D. Briefly explain why it is in the best interest of the City to exempt this procurement from competition: \_\_\_\_\_

currently using Synagro as our vendor for hauling

E. Do you plan to use the Visa Card as a method of payment for this transaction? ☐ Yes ☒ No

F. Piggyback - Provide the entity name, contract number and contract term \_\_\_\_\_


Englewood, FL - 20 years contract, with 2 additional five year terms (commencing 09/06/12)

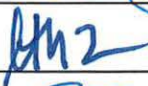
By signature, Vendor agrees to perform all of the work described in the proposal submitted, incorporated, attached and made a part of this Agreement, all in accordance with the requirements and provisions of the Contract Documents.


Vendor: [Signature]


Date: 9/19/19

Title: ASSISTANT SECRETARY

Requesting Department Director's Signature:  Date: 9/6/19

Procurement Manager's Approval:  Date: 9/9/19

Finance Director's Approval (If applicable):  Date: 9/9/19

City Manager's Approval (If applicable):  Date: 9/10/2019

☐ The department has attached the following documentation as backup with their request; bid/rfp, executed of contract (administrative or council approval), any amendments/memorandums/renewals, and tabsheet/price sheets).

**This page is for internal use only. DO NOT attach this page to Council Agenda staff summary.**

**VERBIAGE FOR COUNCIL AGENDA**

*Piggyback's other exemptions requests made to the City Council must include the following language:  
"This is a request for approval of a \_\_\_\_\_ (Piggyback, State Contract and etc.....). All appropriate forms, procedures, and processes have been completed and validated by Procurement."*

**APPROVAL LEVELS:**

- **\$5,000.00 or less: Procurement Manager**
- **\$5,000.00 - \$50,000.00: Procurement Manager & Finance Director**
- **\$50,000.00-\$100,000.00: Procurement Manager, Finance Director and City Manager**
- **\$100,000.00 + : Procurement Manager, Finance Director, City Manager and Council**

**Council Meeting Date:** \_\_\_\_\_