



MEMORANDUM

City of Venice

Utilities Department

TO: Ed Lavalley, ICMA-CM, MPA, City Manager

THROUGH: Javier A. Vargas, MPA, Utilities Director

FROM: Sam deMartino, Maintenance Supervisor

DATE: September 4, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: September 24, 2019

STRATEGIC PLAN GOAL: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT: Ultrasonic Water Meters Purchase – Sole Source Procurement (National Meter & Automation)

Background: The Utilities Department has used National Meter & Automation (AKA Innovative Metering Solutions) water meters for a number of years in the water system with good results. Due to the incompatibility of meter reading software among different water meter manufacturers, Utilities uses Badger Meter products for all water meter installations in the City. National Meter & Automation is the single provider of Badger water meters and related products in our region that have unique characteristics essential to the needs of our program. No other product is compatible with our existing metering system. Due to the anticipated total annual cost of this purchase exceeding \$150,000, Utilities is requesting Council approval of this purchase. Meter purchases are needed throughout the fiscal year for new installations, replacement of damaged meters, new developments, etc.

Earlier this month, the City posted this sole source purchase on DemandStar; however, no responses were received to propose a comparable product.

Requested Action: The Utilities Department requests Council's approval for the services of Innovative Metering Solutions in the amount of \$200,000 for fiscal year 2020.

If for an agenda item, this document and any associated backup created by City of Venice staff has been reviewed for ADA compliance: Yes

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: Yes

Funds Availability (account number): 421-1202-536.46-00

ORIGINAL(S) ATTACHED: Sole Source Intent Letter