# Venice Police Officers' Pension Trust Fund WARRANT - PAYMENT OF INVOICES

**MEETING DATED AUGUST 14, 2019** 

TO: BOARD OF TRUSTEES FROM: PLAN ADMINISTRATOR

This Warrant serves as authorization to transfer the specified funds from the Salem Trust Account. The Plan Administrator is hereby authorized by the Board of Trustees to pay the persons named below hereby certified by the Board as being due payments.

Account Description	<u>Name</u>	<u>Amount</u>
A = (	Footon O Footon	
Actuary	Foster & Foster Invoice #14654 dated 05-14-19	¢2 770 0
	mvoice #14654 dated 05-14-19	\$3,779.00
Administrator	The Resource Centers, LLC	
	Invoice #17143 dated 05-01-19	\$2,231.0
	Invoice #17206 dated 06-01-19	\$2,131.0
	Invoice #17270 dated 07-01-19	\$2,131.0
	Invoice #17333 dated 08-01-19	\$2,131.0
Attorney	Christiansen & Dehner, P.A.	
•	Invoice #33285 dated 04-30-19	\$88.6
	Invoice #33355 dated 05-31-19	\$2,487.1
	Invoice #33463 dated 07-31-19	\$1,127.9
Auditor	MSL CPAs & Advisors	
	Invoice #123758 dated 03-31-19	\$2,000.0
	Invoice #124194 dated 04-30-19	\$2,000.00
Custodian	Salem Trust Company	
Oustodian	Advice for QE 06-30-19 dated 07-08-19	\$6,793.2
	Advice for QE 00 30 13 dated 07 00 13	ψ0,7 33.2
Insurance	Willis Towers Watson	
	Invoice #2411509 dated 06-24-19	\$4,899.0
Investment Consultant	AndCo. Consulting	
	Invoice #32520 dated 06-14-19	\$3,875.00
Investment Managers	Brandywine Global	
	Invoice for QE 03-31-19 dated 05-08-19	\$10,657.8
	Invoice for QE 06-30-19 dated 07-26-19	\$10,810.2
	Fred Alger Management, Inc.	
	Invoice for QE 06-30-19 dated 07-05-19	\$17,999.3
	Garcia Hamilton & Associates	
	Invoice for QE 03-31-19 dated 04-02-19	\$4,963.6
	Invoice for QE 06-30-19 dated 07-05-19	\$5,074.8
Trustee Education	FPPTA	
	Summer FPPTA Registration for Kevin McGrath,	
	dated 05-21-19	\$700.0
	Orlando World Center Marriott	
	FPPTA Hotel Reservation for Kevin McGrath,	<b>*</b>
	dated 06-30-19 to 07-03-19	\$687.0
TOTAL:		\$86,567.29
B . 141	4.0040	
Dated this 14th day of Aug	just, 2019	



Date	Invoice #
5/14/2019	14654

Phone: (239) 433-5500 Fax: (239) 481-0634 data@foster-foster.com www.foster-foster.com

#### Bill To

City of Venice Police Officers' Pension Trust Fund c/o Resource Centers, LLC 4100 Center Pointe Drive, Suite 108 Fort Myers, FL 33916

Terms	Due Date
Net 30	6/13/2019

Description	Amount
Preparation for and attendance at February 13, 2019 Board meeting (Board's share of expenses)	79.00
Benefit Calculations: RESCH	200.00
Preparation of the 2018 Chapter 112.664 compliance disclosure.	3,500.00

**Balance Due** \$3,779.00

Thank you for your business!

Please make all checks payable to:
Foster & Foster, Inc.
13420 Parker Commons Blvd, Suite 104
Fort Myers, FL 33912



Date	Invoice #
5/1/2019	17143

Bill To
Venice Police Officers Pension Trust

Tax ID

Pension Resource Center 36-4504183

Resource Centers 87-0800468

Description	Qty	Rate	Amount
Venice Police Officers' Pension Monthly Administrator Fee for May 2019		2,131.08	2,131.08
Retirement/DROP Application Fee for Peter Sorrentino	1	100.00	100.00
	Total A	mount Due	\$2,231.08

Mail Payments to:

Resource Centers, LLC at Palm Beach Gardens address above.



Date	Invoice #
6/1/2019	17206

Bill To		Tax ID
Venice Police Officers Pension Trust		
		Pension Resource Center 36-4504183
		Resource Centers 87-0800468
	L	

Description	Qty	Rate	Amount
Venice Police Officers' Pension Monthly Administrator Fee for June 2019	4-1	2,131.08	
	Total A	nount Due	\$2,131.08

Mail Payments to:

Resource Centers, LLC at Palm Beach Gardens address above.



Date	Invoice #
7/1/2019	17270

Bill To		Tax ID
Venice Police Officers Pension Trust		
		Pension Resource Center 36-4504183
		Resource Centers 87-0800468
	l	

Description	Qty	Rate	Amount
Venice Police Officers' Pension Monthly Administrator Fee for July 2019	QLY	2,131.08	
	Total Aı	mount Due	\$2,131.08

Total Allibuit Due

Mail Payments to:

Resource Centers, LLC at Palm Beach Gardens address above.



Date	Invoice #	
8/1/2019	17333	

Bill To	Tax ID
Venice Police Officers Pension Trust	Pension Resource

Pension Resource Center 36-4504183

Resource Centers 87-0800468

Description	Qty	Rate	Amount
Venice Police Officers' Pension Monthly Administrator Fee for August 2019	Qiy	2,131.08	
	Total A	mount Due	\$2,131.08

Mail Payments to: Resource Centers, LLC at Palm Beach Gardens address above.

## Christiansen & Dehner, P. A.

63 Sarasota Center Boulevard Suite 107 Sarasota, FL 34240-

941-377-2200 Phone 941-377-4848

Fax

April 30, 2019

Venice Municipal Police Officers' Pension Trust Fund Pension Resource Center 4100 Center Pointe Drive Suite 108 Fort Myers, FL 33916

Attn: Amber McNeill

Invoice Number

In Reference To: Police Pension Fund 8928		33285	
Professional Services			
		Hours	Amount
4/8/2019 Review and respond to e-mail from A. McNeill re:	auditor representations.	0.20	88.40
For professional services rendered		0.20	\$88.40
Previous balance		;	\$1,479.75
Accounts receivable transactions			
4/19/2019 Payment - thank you. Check No. 41501		?)	\$1,479.55)
Total payments and adjustments		()	\$1,479.55)
Balance due			\$88.60

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

Please indicate account number(s) with payment. (Please Deduct any payments not reflected in Balance due)

## Christiansen & Dehner, P. A.

#### 63 Sarasota Center Boulevard Suite 107 Sarasota, FL 34240-

941-377-2200 Phone

Attn: Amber McNeill

941-377-4848

Fax

May 31, 2019

Venice Municipal Police Officers' Pension Trust Fund Pension Resource Center 4100 Center Pointe Drive Suite 108 Fort Myers, FL 33916

Invoice Number

Reference	e To: Police Pension Fund	8928	33355	<u> </u>
	Professional Services			
			Hours	Amou
5/6/2019	Preparation of addendum to Actuarial Servic Preparation of ordinance amending pension changes and updates to the Internal Revenu transmitting and explaining ordinance.	plan to incorporate all required	0.50 2.50	221.00 1,105.00
5/8/2019	Preparation and attendance at Board Meetin Travel Time	g.	1.80 1.50	795.60 331.50
	For professional services rendered		6.30	\$2,453.10
	Additional Charges :			
			Qty	
5/6/2019 5/8/2019	Copies Copies Postage Postage Car Expense		9 4 1 1	2.29 1.00 1.30 0.5 29.00
	Total additional charges			\$34.0
	Total amount of this bill		_	\$2,487.10
	Previous balance			\$88.60

	Amount
Accounts receivable transactions	
5/23/2019 Payment - thank you. Check No. 42119	(\$88.60)
Total payments and adjustments	(\$88.60)
Balance due	\$2,487.16

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

## Christiansen & Dehner, P. A.

63 Sarasota Center Boulevard Suite 107 Sarasota, FL 34240-

941-377-2200 Phone 941-377-4848

Fax

July 31, 2019

Venice Municipal Police Officers' Pension Trust Fund Pension Resource Center 4100 Center Pointe Drive Suite 108 Fort Myers, FL 33916

Attn: Amber McNeill

Invoice Number

In Reference	Reference To: Police Pension Fund 8928		33463	
	Professional Services			
			Hours	Amoun
7/19/2019	Preparation of revised Operating Rules and Procedures.		2.50	1,105.00
	For professional services rendered		2.50	\$1,105.00
	Additional Charges :			
			Qty	
7/22/2019			74	18.50
	Postage		1	4.40
	Total additional charges			\$22.90
	Total amount of this bill		_	\$1,127.90
	Balance due		_	\$1,127.90

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

Please indicate account number(s) with payment. (Please Deduct any payments not reflected in Balance due)



#### Citrus Center 255 S. Orange Ave., Suite 600 Orlando, FL 32801

Amber McNeill, Plan Administrator City of Venice - Police Pension 4100 Center Pointe Dr., Suite 108 Fort Myers, FL 33916

Invoice No. 123758
Date 03/31/2019
Client No. 35065.02

For professional services rendered related to the following:

Interim billing #2 for audit of the City of Venice, Florida Police Officers' Pension Trust Fund's financial statements for the fiscal year ended September 30, 2018.

Current Amount Due \$\_\_\_\_2,000.00

RECEIVED

APR 0 9 2019

BY:

A service charge of 1.5% per month will be added to any amount outstanding more than 30 days.



#### Citrus Center 255 S. Orange Ave., Suite 600 Orlando, FL 32801

RECEIVED

Amber McNeill, Plan Administrator City of Venice - Police Pension 4100 Center Pointe Dr., Suite 108 Fort Myers, FL 33916

	MAY	09	2019	
BY	e			

Invoice No. 124194 Date 04/30/2019 Client No. 35065.02

For professional services rendered related to the following:

Final billing for audit of the City of Venice, Florida Police
 Officers' Pension Trust Fund's financial statements for the
 fiscal year ended September 30, 2018.

**Current Amount Due** 

\$ 2,000.00



#### Citrus Center 255 S. Orange Ave., Suite 600 Orlando, FL 32801

Amber McNeill, Plan Administrator City of Venice - Police Pension 4100 Center Pointe Dr., Suite 108 Fort Myers, FL 33916

Invoice No.

124194

Date

04/30/2019

Client No.

35065.02

For professional services rendered related to the following:

Final billing for audit of the City of Venice, Florida Police
 Officers' Pension Trust Fund's financial statements for the
 fiscal year ended September 30, 2018.

Current Amount Due \$ 2,000.00



July 8, 2019

\$6,793.29

Resource Centers, LLC Attn: Amber McNeill 4100 Centre Pointe Drive, Suite 108 Fort Myers, FL 33916 Fee A/C# M01057 City of Venice Police

Fee Advice for Period April 1, 2019 to June 30, 2019

Total Market Value for Fund: \$ 34,040,286.47

**Detail of Calculation:** 

 Market Value
 Basis Point Rate
 Annual Fee
 Quarterly Fee

 34,040,286.47
 0.0005
 \$ 17,020.14
 \$4,255.04

 Flat Fee (3 Sub Accounts)
 \$206.25

Total \$4,461.29

#### **ACTIVITY TRANSACTIONS**

Account 3040001789	Transaction Buy / Sale of Securities	Amount 824	Rate \$2.00	Fee 1,648.00
3040001798	Buy / Sale of Securities	313	\$2.00	626.00
3040001805	Buy / Sale of Securities	29	\$2.00	58.00
3040062945	Buy / Sale of Securities	0	\$2.00	-
		Activity Fee Total		\$ 2,332.00

These fees will automatically be charged to your account.

If you have any questions, please contact Lynn Skinner at 877-382-5268

**TOTAL AMOUNT DUE** 

## Willis Towers Watson

Remit via Standard US Mail:

Willis of Florida, Inc. 29848 Network Place

Chicago, IL

60673-1298

(352) 378-2511

INVOICE

No. 2411509

**Due Upon Receipt** 

Account Code	Total Due	Date
VENIPOL-01	\$4,899.00	6/24/2019

Site ID:

City Of Venice Police Officers Pension Trust Fund 4100 Center Point Dr.
Suite 108
Fort Myers, FL 33916

Please return this portion with your payment

Make checks payable to: Willis of Florida, Inc.

	Effective Date  Description	Policy Number	Carrier Policy Period	Amount
14871465	06/21/2019	SFD31210048-07	Hudson Insurance Company	\$4,774.00
	Renewal Busines	S	06/21/2019 to 06/21/2020	
	Fiduciary Liability	•		
14871467	06/21/2019	SFD31210048-07	Hudson Insurance Company	\$125.00
	Waiver of Recour	se Premium	06/21/2019 to 06/21/2020	
	Fiduciary Liability	,		

2019 Policy term.

Sub-Total:

\$4,899.00

Total Due:

\$4,899.00

#### **ACH/WIRING INSTRUCTIONS**

BANK NAME: Suntrust Bank, Atlanta, GA
ABA#061000104 Acct#1000143043700
ACCOUNT NAME: Willis of Florida, Inc.
\*\*\*PLEASE REFERENCE INVOICE NUMBER\*\*\*

6/24/2019

City Of Venice Police Officers Pension Trust Fund Invoice No. 2411509

Page

1 of 1



## AndCo 4901 Vineland Road, Ste 600 Orlando, FL 32811

Date	Invoice #
6/14/2019	32520

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Venice Police Officers' Pension Pension Trust

Description	Amount
Consulting services and performance evaluation billed quarterly (April, 2019)	1,291.67
Consulting services and performance evaluation billed quarterly (May, 2019)	1,291.67
Consulting services and performance evaluation billed quarterly (June, 2019)	1,291.66
<b>Balance Due</b>	\$3,875.00
Darance Duc	Ψ5,075.00



1735 Market Street, Suite 1800 / Philadelphia, PA 19103

North America: 215 609 3500 (U.S.) 416 860 0616 (Canada) Europe: +44 20 7786 6360 +65 6536 6213

brandywineglobal.com

#### Investment Management Services Invoice for:

#### City of Venice Municipal Police Officers' Pension Trust Fund

Amber McNeill Resource Centers, LLC EMAIL INVOICE ONLY amber@resourcecenters.com, FL 33916

Invoice Date: 05/08/2019 Invoice #: 20190331-658-A

Bank Code: 3040001798

Account #: 5015

Billing Period	Billable Market Value	Market Value Date
01/01/2019 - 03/31/2019	\$ 10,657,872.31	03/31/2019
Market Value Fee Calculation		
Annual Rate	Upper Asset Limit	Management Fee
Annual Rate 0.0040	Upper Asset Limit \$ 999,999,999,999.00	Management Fee \$ 10,657.87

**Total Fee Amount Due** (payable upon receipt)

\$ 10,657.87

North America: 215 609 3500 (U.S.) 416 860 0616 (Canada) Europe: +44 20 7786 6360 Asia: +65 6536 6213

brandywineglobal.com

#### Remittance Form

#### City of Venice Municipal Police Officers' Pension Trust Fund

Please return this stub Invoice Amount:	with your payment \$ 10,657.87	Invoice Date: 05/08/2019 Invoice #: 20190331-658-A	
Paid Amount:	\$	Bank Code: 3040001798 Account #: 5015	

Payment by check: Legg Mason Services Company LLC c/o BGIM LLC 13985 Collection Center Drive Chicago, IL 60693-0139

Payment by wire:

Bank Name: Bank of America

Bank Account Number: 446026609816 ABA Routing Number: 026009593

For Account Name: Brandywine Global Investment Management, LLC

Swift/BIC: BOFAUS3N

Correspondence:

Brandywine Global Investment Management, LLC 1735 Market Street Suite 1800 Philadelphia, PA 19103

Billing Contact: Accounts Receivable 215-609-3677 billing@brandywineglobal.com



#### Brandywine Global Investment Management, LLC

1735 Market Street, Suite 1800 / Philadelphia, PA 19103

North America: 215 609 3500 (U.S.)

905 337 1777 (Canada)

Europe: +44 20 7786 6360 Asia: +65 6536 6213

brandywineglobal.com

Amber McNeill Resource Centers, LLC

Investment Management Services Invoice

# Billing Period Apr 01, 2019 - Jun 30, 2019 Account Name - Number Amount Due City of Venice Municipal Police Officers' Pension Trust Fund 5015 Total: \$10,810.25 Total Amount Due: \$10,810.25

**Payment Details** 

 Invoice Number:
 18822
 Billing Period:
 Apr 01, 2019 - Jun 30, 2019

 Invoice Date:
 Jul 26, 2019
 Amount due:
 \$ 10,810.25

Payment by ACH:

Bank Name: Bank of America Swift/BIC Code: BOFAUS3N ABA Routing Number: 052001633

Account Name: Brandywine Global Investment Management, LLC

Account Number: 446026609816 Reference: 5015 - 18822 Payment by Wire:

Bank Name: Bank of America Swift/BIC Code: BOFAUS3N ABA Routing Number: 026009593

Account Name: Brandywine Global Investment Management, LLC

Jul 26, 2019

Invoice 18822

Account Number: 446026609816 Reference: 5015 - 18822

Please include account number and invoice number as reference.

18822

Billing Details

Billing Period: **Apr 01, 2019 - Jun 30, 2019** Invoice Date: Jul 26, 2019

Management fee

City of Venice Municipal Police Officers'

**Pension Trust Fund** 

Activity Date **Basis in USD** 

06/30/2019 Market value 10,810,253.15

Asset Basis: USD 10,810,253.15

Management fee Calculation in USD

(Adjusted by: 90 / 360)

	Fee Schedule Tiers	Rate (bps)	Applied assets	Annual fee	Periodic fee
	0.00 and above	40.00	10,810,253.15	43,241.01	10,810.25
Totals:		,	USD 10.810.253.15	USD 43.241.01	USD 10.810.25

#### Management fee Summary in USD

Account	Net fee
City of Venice Municipal Police Officers' Pension Trust Fund	10,810.25
Management fee	USD 10.810.25

**Billing Summary** 

Net fee

Management fee USD 10,810.25

USD 10,810.25 **Total Current Charges:** 





## /Billing Invoice

July 5, 2019

Pension Resource Center, LLC Amber McNeill amber@resourcecenters.com

This invoice represents the management fee for the period of 4/1/2019 - 6/30/2019.

Fee Schedule: **Description** 

.65% of first \$50 million .55% next \$50 million .45% next \$150 million

.35% balance above \$250 million

Fee Computation:

Rates	Assets	Fee
0.65%	\$11,076,539	\$17,999.38

\$17,999.38

City of Venice Municipal Police Officers' Pension Trust Fund

Date Market Value as of: 6/30/2019

AL363 | CITY OF VENICE MUNICIPAL POLICE OFFICERS' PENSION FUND

6/30/2019 \$11,076,539

Fee Total \$17,999.38

Please remit payment via wire to: Bank of America

ABA# 026009593 ACCT# 483043539171

Account Name: Fred Alger Management Operating Account



INVOICE # 30309

5 HOUSTON CENTER 1401 McKINNEY, SUITE 1600

Houston, TX 77010 TEL: (713) 853-2322

FAX: (713) 853-2308

April 2, 2019

CITY OF VENICE MUNICIPAL POLICE OFFICERS' PENSION TRUST FUNDAMAMILTONASSOCIATES.COM (3040001805) venpol Via Email: amber@resourcecenters.com

Amber McNeill, Plan Administrator

#### GARCIA HAMILTON & ASSOCIATES STATEMENT OF MANAGEMENT FEES

For The Period January 1, 2019 through March 31, 2019 Portfolio Valuation with Accrued Interest as of 03-31-19	\$	7,941,822.21
7,941,822 @ 0.250% per annum		4,963.64
Quarterly Management Fee	\$	4,963.64
TOTAL DUE AND PAYABLE	S	4,963,64



INVOICE# 30686

5 HOUSTON CENTER 1401 McKINNEY, SUITE 1600

Houston, TX 77010

TEL: (713) 853-2322

CITY OF VENICE MUNICIPAL POLICE OFFICERS' PENSION TRUST FUND WWW.GARCIAHAMILTONASSOCIATES.COM (3040001805) venpol

(3040001805) venpol

Via Email: amber@resourcecenters.com

July 5, 2019

#### GARCIA HAMILTON & ASSOCIATES STATEMENT OF MANAGEMENT FEES

For The Period April 1, 2019 through June 30, 2019 Portfolio Valuation with Accrued Interest as of 06-30-19	\$ 8,119,812.56
8,119,813 @ 0.250% per annum Quarterly Management Fee	\$ 5,074.88 5,074.88
TOTAL DUE AND PAYABLE	\$ 5,074.88

#### **Event Information**

#### **35th Annual Conference**

When June 30th, 2019 12:00 AM through July 3rd, 2019 12:00 PM

Orlando World Center Marriott

Location 8701 WORLD CENTER DR

ORLANDO, FL 32821-6358

Contact Phone: 850-668-8552

#### Event Fee(s)

Item	Qty	Unit Price	Total Price	Total Participants
<b>Registration Fee</b> – Trustee Registration Trustee Registration	1	\$ 700.00	\$ 700.00	0

Event Total: \$700.00

Total Participants: 1

Participant Information

**Event Registration** 

Attendee or Guest

Attendee

First Name

Kevin

Last Name

McGrath

Pension Board or Associate Firm

Venice Police

Phone and Extension-Phone (Primary)

239-573-5147 ()

Email (Primary)

amber@resourcecenters.com

**Booth Location** 

Please Acknowledge

I acknowledge that I have read and understand the cancellation policy.

Accessibility Statement | User Guide | Feedback

**Accessibility Menu** 

**Adjust to Keyboard Navi** 

Mail----- Original Message -----

From: The Orlando World Center Marriott Team

Date: May 22, 2019 at 9:52 PM

Subject: The Orlando World Center Marriott Reservation Confirmation - MCGRATH 32LXLLTJ

# **Reservation Confirmation**

#### Dear KEVIN MCGRATH,

We are pleased to confirm your reservation with Marriott. Below is a summary of your booking and room information. We look forward to making your stay gratifying and memorable. When you're traveling away from home you can always count on Marriott.

Orlando World Center Marriott

#### Reservation Details

Confirmation number: 32LXLLTJ

Your hotel: Orlando World Center Marriott Check-in: Jun 30, 2019 (Check-in time: 4:00 PM) Check-out: Jul 3, 2019 (Check-out time: 11:00 AM)

Room type: Upgraded Laser Pool View Room Number of rooms: 1 Guests per room: 2

Guest name: KEVIN MCGRATH

**Reservation confirmed:** May 22, 2019 **Guarantee method:** Credit Card

Summary of Room Charges	Cost per night per room	
Jun 30, 2019 - Jul 3, 2019	229.00	
Estimated taxes and fees	Room Rates shown do not include 12.50% Hotel Room Tax	
	(subject to change). Total room charges will include all room fees and taxes.	
Total for stay (for all rooms) not including applicable taxes/fees	687.00	

#### Add-Ons

Orlando World Center Marriott will make every effort to accommodate the below requests, however they are not guaranteed.

• LOW FLOOR

#### **Cancelling your Reservation**

Cancellations made within 72 hours of arrival will forfeit one night's room and tax.

You may modify or cancel your reservation <u>here</u> or call 1-888-789-3090 in the US and Canada. Elsewhere, call 1-407-238-8618. Contact us if you have any questions about your reservation.