



MEMORANDUM
City of Venice

Finance Department

TO: Ed Lavallee, City Manager *3/22/19*
FROM: Peter Boers, Procurement Manager *[Signature]*
THROUGH: Linda Senne, Finance Director *[Signature]*
DATE: March 22, 2019

COUNCIL APPROVAL: Yes MEETING DATE: April 9, 2019

STRATEGIC PLAN GOAL: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT: Approval of Rankings for RFQ 3092-18 Professional Engineering Services for Large Utilities Capital Projects – Water Main Replacements Phases 7 and 8

Background: Request for Qualifications (RFQ) 3092-18 Professional Engineering Services for Large Utilities Capital Projects was distributed on October 20, 2018. The scope of work of the RFQ included five (5) projects with two phases each. Twelve (12) proposals were received on November 21, 2018 from firms submitting on one or more projects.

On February 15, 2019, an evaluation committee met to review, discuss, and score the seven (7) proposals received specifically for Water Main Replacements Phases 7 and 8. The seven (7) proposals were scored and ranked in the following order and the top three (3) firms were invited in for interviews and presentations.

Rank	Proposer	Total of Rankings
1	King Engineering Associates, Inc.	6
2	Jones Edmunds	12
	Hazen & Sawyer	12
4	Giffels-Webster Engineers, Inc.	18
5	McKim & Creed	24
6	DMK Associates, Inc.	29
7	CPH, Inc.	33

On March 14, 2019, the evaluation committee met again to hear oral presentations and conduct interviews with the top three (3) shortlisted proposers. The proposers were ranked in the following order:

Rank	Proposer	Total of Rankings
1	King Engineering Associates, Inc.	5
2	Hazen & Sawyer	10
3	Jones Edmunds	15

Based upon the final scores and ranking, the evaluation committee recommends authorization for staff to negotiate an agreement with the top ranked proposer.

In the event that the City is unable to come to terms with the top ranked proposer, staff will end negotiations with that firm and begin negotiations with the next ranked proposer until a suitable agreement can be reached.

Requested Action: Approval of Rankings for RFQ 3092-18 Professional Engineering Services for Large Utilities Capital Projects – Water Main Replacements Phases 7 and 8 and authorize staff to begin negotiations with the top ranked proposer.

City Attorney Review/Approved: N/A

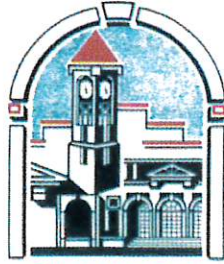
Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): Not applicable at this time

ORIGINAL(S) ATTACHED: Meeting Notice, Notice of Action (Shortlist), Evaluation Score Sheets, Notice of Action (Ranking)

Cc: Javier Vargas, Utilities Director



"City on the Gulf"

CITY OF VENICE

401 W. Venice Avenue Venice, FL. 34285

NOTICE OF ACTION

REQUEST FOR QUALIFICATIONS (RFQ) # 3092-18

RFQ TITLE: Professional Engineering Services for Large Capital Projects – Water Main Replacements Phases 7 and 8

SUBMITTAL DEADLINE: November 21, 2018

SUBJECT: Notice of Shortlist

Based on Evaluation Committee’s review of proposals on February 15, 2019. The City of Venice (City) has ranked proposers responding to the above referenced RFQ as follows:

Rank	Proposer	Total of Rankings
1	King Engineering Associates, Inc.	6
2	Jones Edmunds	12
	Hazen & Sawyer	12
4	Giffels-Webster Engineers, Inc.	18
5	McKim & Creed	24
6	DMK Associates, Inc.	29
7	CPH, Inc.	33

The top three (3) ranked firms (**in bold font above**) will be invited for presentations and interviews as the next step in the process.

By: 
Peter A. Boers, Procurement Manager

Date: 2/19/2019

RFQ 3092-18
Professional Services for Large Capital Projects
Water Main Replacements Phases 7 and 8

	Evaluator 1 Score	Rank Eval 1	Evaluator 2 Score	Rank Eval 2	Evaluator 3 Score	Rank Eval 3	Evaluator 4 Score	Rank Eval 4	Evaluator 5 Score	Rank Eval 5	Total Score	Total of Rankings Evaluator	Rank
CPH, Inc.	65	7	81	5	77	7	81	7	65	7	369	33	7
DMK Associates, Inc.	68	6	78	7	82	6	85	5	80	5	393	29	6
Giffels-Webster Engineers, Inc.	80	4	89	4	83	5	89	3	95	2	436	18	4
Hazen & Sawyer	100	1	92	2	93	2	89	3	85	4	459	12	2
Jones Edmunds	83	2	90	3	92	3	93	2	95	2	453	12	2
King Engineering Associates, Inc.	83	2	100	1	100	1	96	1	100	1	479	6	1
McKim & Creed	80	4	80	6	86	4	85	5	80	5	411	24	5



CITY OF VENICE
401 W. Venice Avenue Venice, FL. 34285
NOTICE OF ACTION

REQUEST FOR POPOSALS (RFQ) # 3092-18

RFP TITLE: Professional Engineering Services for Large Utilities Capital Projects

SUBMITTAL DEADLINE: November 21, 2018

SUBJECT: NOTICE OF RECOMMENDED AWARD

Based on Evaluation Committee's review of proposals on March 14, 2019. The City of Venice (City) has ranked proposers responding to the above referenced RFQ as follows:

Water Main Replacements Phases 7 & 8

Rank	Firm	Sum of Ranks
1	King Engineering Associates, Inc.	5
2	Hazen & Sawyer	10
3	Jones Edmunds	15

It is the City's intent to initiate contract negotiations with the top ranked firm (**in bold font above**).

By: 
Peter A. Boers, Procurement Manager

Date: 03/15/2019

