



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Historic Preservation Board

Friday, February 15, 2019

9:00 AM

Council Chambers

I. Call to Order

A Regular Meeting of the Historic Preservation Board was held this date in Council Chambers at City Hall. Chair Jean Trammell called the meeting to order at 9:00 a.m.

II. Roll Call

Present 7 - Frank Codella, Chair Jean Trammell, Bill Jervey, Curt (Mack) Whittaker, Franklin Wright, David Tschanz and Christopher Miscannon
Absent 1 - Joseph Neunder

Also Present

Liaison Council Member Richard Cautero, Historic Resources Manager Harry Klinkhamer, and Recording Secretary Adrian Jimenez.

III. Approval of Minutes

[19-3747](#) Minutes of the January 18, 2019 Regular Meeting

A motion was made by Mr. Tschanz, seconded by Mr. Codella, that the Minutes of the January 18, 2019 meeting be approved as written. The motion carried by voice vote unanimously.

IV. Audience Participation

Mary Huba, Venice Area Historical Society, spoke on circus car project, metal work, primer, weather restrictions, HVAC design, bids, spray foam insulation, design interior, detailed electrical plan, and exhibits needs.

Gary Youngberg, Lord-Higel House, spoke on retention and preservation, Venice resources, archiving, and private collections.

V. New Business

[19-3760](#) Board Presentation to City Council

Board discussion took place on tax incentives and revising and updating historic preservation ordinance.

Mr. Klinkhamer spoke on revisions to the historic preservation ordinance.

Discussion took place on city council presentation to include Legacy Awards, historical proclamations, and dates for city council presentation.

Mr. Cautero spoke on major points, tax incentive program, and time spent on historical research.

Discussion took place on modifying sunshine laws.

Mr. Cautero answered board question on modifying sunshine laws.

Discussion took place on board discussion topics, and advisory committees.

VI. Unfinished Business

[18-3305](#)

Gary Youngberg: Update on Lord-Higel House

Mr. Youngberg spoke on stormwater study, city engineer's report, installing storm shutters, visibility, secured rocking chairs, site plans, assessments, construction committee meeting, and answered board questions on storm shutters, parking lots, restrooms, and passing an ordinance.

Mr. Klinkhamer answered board questions on parking lot, and stormwater report.

Mr. Youngberg provided update on stormwater and parking lots.

Mr. Klinkhamer answered board questions on permeable parking lots, selling of Hamilton Building, and additional storage space.

Mr. Youngberg answered board question on securing rocking chairs.

Mr. Klinkhamer answered board questions on timeframe for project completion, and milestone schedule and list.

[19-3700](#)

Legacy Award

Mr. Codella provided an update on Legacy Awards, possible candidates, and answered board questions on lifespan of Earl Blackburn and his significant contributions.

Discussion took place on historic preservation, pillar of the community award, possible candidates, and individuals and organizations for nominees.

[18-3432](#)

Historic Preservation Board Subcommittee: Revisions to Section 86-28 of

the Code of Ordinances

Mr. Klinkhamer provided an update on draft ordinance, cultural resources, city development, and discoveries.

Mr. Wright provided an update on concerns to include designation of property, consent of property owners, mandatory preservation ordinance, standards, maintenance and demolition of property, and answered board questions on zoning ordinance, value of property, and development of property.

Mr. Klinkhamer answered board questions on historic landscaping and easements.

Mr. Wright spoke on historical landscaping, historical interest, preservation ordinance, city arborist, removal of trees, and protection of trees.

Discussion took place on Banyan trees, redevelopment, city ordinances, historic ordinances, tree protection, age of trees, county ordinance, city arborist, historic landscaping, and replacement of trees.

Mr. Klinkhamer spoke on next subcommittee meeting.

VII. Staff Liaison Updates

[18-3431](#)

Harry Klinkhamer: Venice Museum and Archives Updates

Mr. Klinkhamer provided an update on certificate of occupancy, walkthrough, building inspector, stackable shelving, Certified Local Government (CLG) workshop, setbacks, Venice library, community center availability, and answered board question on city council registration, Venice Art Center availability, Venice Museum Day, and future activities.

[19-3701](#)

Harry Klinkhamer: John Nolen Cities Project

Mr. Klinkhamer provided an update on reaching out to Madison, VA for onboarding.

VIII. Board Updates

[18-3309](#)

Mr. Jervey: Venice Area Historical Society Update

Mr. Jervey provided an update on the circus car, electra series, alternate venue locations, and future events and lectures.

Mr. Klinkhamer spoke on Manasota Key Offshore project partnership, Seminole Tribe, preserving sites, erosion, and cultural resources underwater.

[18-3600](#)

Mr. Miscannon: Venice High School Student Activity Update

Mr. Miscannon provided an update on student elections, activities, and history poster facts.

IX. Board Discussion

Mr. Wright provided an update on archive rules, preservation of records, historic credit, historic sites, maintenance and disposal of records, historic value, archival value, administrative code, records custodian, and historic property.

Board discussion took place on administrative code, state or local agencies, city involvement, school involvement, maintenance, disposal of records, and donating private collections.

Mr. Klinkhamer spoke on donating private collections and answered board questions on storing documents.

Discussion took place on records and documents, ordinance, preservation of documents, jurisdiction of board, Venice archives responsibility, value of documents, archive preservation, new collections policy, railroad car, processing research, maintaining records, non-profits, storage space, community history, and meetings being recorded.

X. Future Agenda Items

Mr. Codella will provide an update on the Legacy Award at the next meeting.

XI. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 10:12 a.m.

Chair

Recording Secretary