



MEMORANDUM

City of Venice

Public Works Department

TO: Ed Lavallee, City Manager

FROM: Travis Hout, Fleet and Facilities Manager

THROUGH: James R. Clinch PE, Director of Public Works and Asset Management

DATE: February 6, 2019

COUNCIL APPROVAL: No

MEETING DATE: February 26th, 2019

STRATEGIC PLAN GOAL: Ensure a Financially Sound City

SUBJECT: Presentation – City Of Venice Fleet

Background: The City of Venice Fleet Department manages a very large and diverse group of assets. These assets include on and off road vehicles, fuel storage tanks, fueling systems, trailers, generators, and other miscellaneous items. The management of these assets includes maintenance, inspections, tracking, life cycle analysis, disposals, and maintaining compliance with State and Federal laws.

This presentation will display our current systems and outline our methods for vehicle replacements, and disposals. We have included comparisons from other municipalities and national standards on replacements in this presentation. We will also highlight the new citywide GPS system which was implemented in FY18. We will give a brief overview of purchasing with contract pricing, and look at our fueling systems within the city. Finally, we will review the Fleet goals for the future, including new technologies.

Requested Action: No Action requested, Update on the department only

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): N/A

ORIGINAL(S) ATTACHED: Presentation

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