



MEMORANDUM

City of Venice

Finance Department

TO: Ed Lavalley, City Manager

FROM: Peter Boers, Procurement Manager

THROUGH: Linda Senne, Finance Director

DATE: January 30, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: February 12, 2019

STRATEGIC PLAN GOAL: Upgrade and Maintain City Infrastructure and Facilities

SUBJECT: Approval of Rankings for RFQ 3092-18 Professional Engineering Services for Large Utilities Capital Projects – Well Projects: Phase 1, Water Production Well 8E; and Phase 2, Aquifer Storage and Recovery Well

Background:

Request for Qualifications (RFQ) 3092-18 Professional Engineering Services for Large Utilities Capital Projects was distributed on October 20, 2018; Twelve (12) proposals were received on November 21, 2018.

On January 10, 2019, an evaluation committee met to review, discuss, and score the six (6) proposals received for Well Projects: Phase 1, Water Production Well 8E; and Phase 2, Aquifer Storage and Recovery Well. The six (6) proposals were ranked in the following order and the top three (3) firms were invited in for interviews/presentations on January 24, 2018.

Rank	Proposer	Total of Rankings
1	Jacobs Engineering Group	5
2	Stantec Consulting Services, Inc.	11
3	Arcadis	14
4	Jones Edmunds	19
5	Kimley-Horn	21
6	CPH, Inc.	30

On January 24, 2019, the evaluation committee met again to hear oral presentations and conduct interviews with the top three (3) shortlisted proposers. The proposer's were ranked for each Phase in the following order:

Phase 1 - Water Production Well 8E

Rank	Firm	Sum of Ranks
1	Stantec Consulting Services, Inc.	5
2	Arcadis	12
3	Jacob's Engineering, Inc.	13

Phase 2 – Aquifer Storage and Recovery Well

Rank	Firm	Sum of Ranks
1	Jacob's Engineering, Inc.	5
2	Arcadis	12
3	Stantec Consulting Services, Inc.	13

Based upon the final scores and ranking, the evaluation committee recommends authorization for staff to negotiate an agreement with the top ranked proposer for each phase.

In the event that the City is unable to come to terms with the top ranked proposer, staff will end negotiations with that firm and begin negotiations with the next ranked firm until a suitable agreement can be reached.

Requested Action: Approval of Rankings for RFQ 3092-18 Professional Engineering Services for Large Utilities Capital Projects – Well Projects: Phase 1, Water Production Well 8E; and Phase 2, Aquifer Storage and Recovery Well and authorize staff to begin negotiations with the top ranked firms.

City Attorney Review/Approved: N/A

Risk Management Review: N/A

Finance Department Review/Approved: N/A

Funds Availability (account number): Not applicable at this time

ORIGINAL(S) ATTACHED: Notices of Action, Evaluation Score Sheets, Meeting Notice

Cc: Javier Vargas, Utilities Director

PROCUREMENT DEPARTMENT - CITY OF VENICE, FLORIDA RESPONSIVENESS SHEET
RFQ 3092-18 PROFESSIONAL ENGINEERING SERVICES FOR LARGE UTILITIES CAPITAL PROJECTS

	Firm Name	Bay Indies Utility Relocations Phases 1 and 2	Well Projects: Phase 1, Water Production Well 8E; and Phase 2, Aquifer Storage and Recovery Well	Water System Improvements: Phase 1, New Water Booster Station, Ground Storage Tank, and Regional Emergency Interconnection; and Phase 2, Second Stage RO System	East Gate Utilities Relocation Phases 2 and 3	Water Main Replacement Phases 7 and 8	Qualifications Statement	Project Team	Public Entity Crimes Form	Drug Free Workplace Form	Indemnification/Hold Harmless Statement	Certification Regarding Debarments, Suspension, Ineligibility, and Voluntary Exclusion	Conflict of Interest, and Litigation Statement	Non-Collusion Affidavit	Addendum #1	Addendum #2	Licenses for Firm (FBPE)	Certificate(s) of Insurance	RESPONSIVE
1	Arcadis		1 & 2	1 & 2			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	7917	Y	Yes
2	Black & Veatch			1 & 2			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	8132	Y	Yes
3	CPH, Inc.	1 & 2	1 & 2	1 & 2	2 & 3	7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	3215	Y	Yes
4	DMK Associates, Inc.	1 & 2			2 & 3	7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	3943	Y	Yes
5	Giffels-Webster Engineers, Inc.	1 & 2			2 & 3	7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	3607	Y	Yes
6	Hazen & Sawyer			1 & 2		7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	2771	Y	Yes

PROCUREMENT DEPARTMENT - CITY OF VENICE, FLORIDA RESPONSIVENESS SHEET
 RFQ 3092-18 PROFESSIONAL ENGINEERING SERVICES FOR LARGE UTILITIES CAPITAL PROJECTS

	Firm Name	Bay Indies Utility Relocations Phases 1 and 2	Well Projects: Phase 1, Water Production Well 8E; and Phase 2, Aquifer Storage and Recovery Well	Water System Improvements: Phase 1, New Water Booster Station, Ground Storage Tank, and Regional Emergency Interconnection; and Phase 2, Second Stage RO System	East Gate Utilities Relocation Phases 2 and 3	Water Main Replacement Phases 7 and 8	Qualifications Statement	Project Team	Public Entity Crimes Form	Drug Free Workplace Form	Indemnification/Hold Harmless Statement	Certification Regarding Debarments, Suspension, Ineligibility, and Voluntary Exclusion	Conflict of Interest, and Litigation Statement	Non-Collusion Affidavit	Addendum #1	Addendum #2	Licenses for Firm (FBPE)	Certificate(s) of Insurance	RESPONSIVE
7	Jacobs Engineering Group		1 & 2				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	2822	Y	Yes
8	Jones Edmunds	1 & 2	1 & 2		2 & 3	7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	1841	Y	Yes
9	Kimley Horn	1 & 2	1 & 2	1 & 2	2 & 3		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	696	Y	Yes
10	King Engineering Associates, Inc.	1 & 2		1 only	2 & 3	7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	2610	Y	Yes
11	McKim & Creed	1 & 2			2 & 3	7 & 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	29588	Y	Yes
12	Stantec Consulting Services, Inc.		1 & 2	1 & 2			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	27013	Y	Yes

NOTICE OF MEETING

Members of the City of Venice staff shall meet on Thursday, January 10, 2019 beginning at 1:30 p.m. in Community Hall (Room 114) of Venice City Hall, 401 West Venice Avenue, Venice, Florida 34285; to evaluate, discuss and rank the submittals received by the city in response to the Request for Qualifications RFQ 3092-18 “Professional Engineering Services For Large Utilities Capital Projects”. Specifically, submittals for the following projects will be discussed at this time.

Project: East Gate Utilities Relocation Phases 2 and 3

Submittals: CPH, Inc.
DMK Associates, Inc.
Giffels-Webster Engineers, Inc.
Jones Edmunds
Kimley Horn
King Engineering Associates, Inc.
McKim & Creed

Project: Well Projects: Phase 1, Water Production Well 8E; and Phase 2, Aquifer Storage and Recovery Well

Submittals: Arcadis, Inc.
CPH, Inc.
Jacobs Engineering Group
Jones Edmunds
Kimley- Horn
Stantec Consulting Services, Inc.

The public is invited to attend this meeting and observe the City’s staff member’s work.

No stenographic record by a certified court reporter is made of this meeting nor will a verbatim record be prepared. Minutes will be written for the public record.

If you are disabled and need assistance, please contact the City Clerk's office at least 24 hours prior to the meeting.

Cc: bid file



CITY OF VENICE
401 W. Venice Avenue Venice, FL. 34285
NOTICE OF ACTION

REQUEST FOR QUALIFICATIONS (RFQ) # 3092-18

RFQ TITLE: Professional Engineering Services for Large Capital Projects -
Well Projects: Phase 1, Water Production Well 8E; and Phase 2,
Aquifer Storage and Recovery Well

SUBMITTAL DEADLINE: October 20, 2018

SUBJECT: Notice of Shortlist

Based on Evaluation Committee's review of proposals on January 10, 2019. The City of Venice (City) has ranked proposers responding to the above referenced RFQ as follows:

Rank	Proposer	Total of Rankings
1	Jacobs Engineering Group	5
2	Stantec Consulting Services, Inc.	11
3	Arcadis	14
4	Jones Edmunds	19
5	Kimley-Horn	21
6	CPH, Inc.	30

The top three (3) ranked firms (**in bold font above**) will be invited for presentations and interviews as the next step in the process.

By: 
Peter A. Boers, Procurement Manager

Date: 1/11/2019

RFQ 3092-18
Professional Services for Large Capital Projects
Well Projects: Phase 1, Water Production Well 8E

	Rank Evaluator 1	Rank Evaluator 2	Rank Evaluator 3	Rank Evaluator 4	Rank Evaluator 5	Total of Rankings Evaluator	Rank
Arcadis	2	3	2	2	3	12	2
Jacobs Engineering, Inc.	3	2	3	3	2	13	3
Stantec	1	1	1	1	1	5	1

RFQ 3092-18
Professional Services for Large Capital Projects
Well Projects: Phase 2, Aquifer Storage and Recovery Well

	Rank Evaluator 1	Rank Evaluator 2	Rank Evaluator 3	Rank Evaluator 4	Rank Evaluator 5	Total of Rankings Evaluator	Rank
Arcadis	3	3	2	2	2	12	2
Jacobs Engineering, Inc.	1	1	1	1	1	5	1
Stantec	2	2	3	3	3	13	3



CITY OF VENICE

401 W. Venice Avenue Venice, FL. 34285

NOTICE OF ACTION

REQUEST FOR POPOSALS (RFQ) # 3092-18

RFP TITLE: Professional Engineering Services for Large Utilities Capital Projects

SUBMITTAL DEADLINE: November 21, 2018

SUBJECT: NOTICE OF RECOMMENDED AWARD

Based on Evaluation Committee's review of proposals on January 24, 2019. The City of Venice (City) has ranked proposers responding to the above referenced RFQ as follows:

Phase 1 - Water Production Well 8E

Rank	Firm	Sum of Ranks
1	Stantec Consulting Services, Inc.	5
2	Arcadis	12
3	Jacob's Engineering, Inc.	13



CITY OF VENICE
401 W. Venice Avenue Venice, FL. 34285

NOTICE OF ACTION

Phase 2 – Aquifer Storage and Recovery Well

Rank	Firm	Sum of Ranks
1	Jacob's Engineering, Inc.	5
2	Arcadis	12
3	Stantec Consulting Services, Inc.	13

It is the City's intent to initiate contract negotiations with the top ranked firm **(in bold font above)**.

By: 
Peter A. Boers, Procurement Manager

Date: 01/25/2019