



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Historic Preservation Board

Friday, January 18, 2019

9:00 AM

Council Chambers

I. Call to Order

A Regular Meeting of the Historic Preservation Board was held this date in Council Chambers at City Hall. Chair Jean Trammell called the meeting to order at 9:00 a.m.

II. Roll Call

Present 7 - Frank Codella, Chair Jean Trammell, Bill Jervey, Curt (Mack) Whittaker, Franklin Wright, David Tschanz and Joseph Neunder

Absent 1 - Christopher Miscannon

Also Present

Historic Resources Curator Jon Watson, and Recording Secretary Adrian Jimenez.

III. Approval of Minutes

[19-3699](#) Minutes of the December 21, 2018 Regular Meeting

A motion was made by Mr. Tschanz, seconded by Mr. Jervey, that the Minutes of the December 21, 2018 meeting be approved as written. The motion carried by voice vote unanimously.

IV. Audience Participation

There was none.

V. New Business

[19-3700](#) Legacy Award

Discussion took place on Legacy Award subcommittee, recommendations, recognition of Mayor Blalock, historical criteria, Venice Nokomis Women's Club civic improvements, historic contributions, recognizing Julia Cousins Laning, Joseph Lord, recognition of organizations, meaning of Legacy Award, and educating the community.

VI. Unfinished Business

[18-3305](#) Gary Youngberg: Update on Lord-Higel House

Gary Youngberg spoke on stormwater, revision of site-plan, technical review committee, parking lot, construction meeting scheduled, and answered board questions on restrooms, aesthetics of building, parking lot, stormwater, Venice Heritage Inc, (VHI) fundraising, and budgeting.

Discussion followed on budgeting, master site plan, stormwater, and parking lot.

[18-3432](#)

Historic Preservation Board Subcommittee: Revisions to Section 86-28 of the Code of Ordinances

There was no update.

VII. Staff Liaison Updates

[18-3431](#)

Harry Klinkhamer: Venice Museum and Archives Updates

Mr. Watson spoke on Landing Archive Research Center (LARC) building, exterior paint color, HVAC system, design of building, stackable shelving, bell unveiling, repainting post, roof structures, design panels, upcoming events, changing exhibits yearly, certified local government (CLG) workshop, and answered board questions on CLG schedule, setup workshop, and inventory list.

[19-3701](#)

Harry Klinkhamer: John Nolen Cities Project

There was no update.

VIII. Board Updates

[18-3309](#)

Mr. Jervey: Venice Area Historical Society Update

Mr. Jervey provided information on the circus car restoration, miniature circus arena, train depot tours, caboose vandalism, Betty Intagliata lecture series to include county archeologist, artifacts, number of attendance, locating a bigger venue, North Port article, Kentucky Military Institute (KMI) lecture, parking availability, conducting additional lectures for the public, and answered board questions on video taping lectures.

[18-3600](#)

Mr. Miscannon: Venice High School Student Activity Update

There was no update.

Staff Liaison Updates- Continuous

[19-3720](#)

Harry Klinkhamer: Request City Council Approve Venice Museum as a Sarasota Centennial 2021 Partner

Mr. Watson presented a recommendation for city council that Venice

Museum Archives partner with Sarasota Centennial 2021, exhibitor program, and answered board question on Mr. Klinkhamer to provide exhibitor program.

A motion was made by Mr. Codella, seconded by Mr. Jervey, to request city council approve Venice Museum as a Sarasota Centennial 2021 partner. The motion carried unanimously by voice vote.

[19-3721](#)

Harry Klinkhamer: Request City Council Approve Venice Museum Archives Revised Mission Statement and New Vision Statement

Mr. Watson requested approval of Venice Museum and Archives revised mission statement and new vision statement, read old and new mission statement, and answered board questions on funding.

A motion was made by Mr. Wright, seconded by Mr. Neunder, to request city council approve the Venice Museum and Archives revised mission statement and new vision statement. The motion carried unanimously by voice vote.

IX. Board Discussion

Discussion took place on Mr. Klinkhamer attending Architectural Review Board (ARB) meetings.

A motion was made by Mr. Tschanz, seconded by Mr. Whittaker, to request city council direct the city manager to allow Mr. Klinkhamer to attend Architectural Review Board (ARB) meetings involving the Historic and Venetian districts. The motion carried unanimously by voice vote.

Board Discussion

Discussion took place on definition of historic, national standards, archives, Venice Performing Art Center, historic document records, corporate history, lost documents, national archives, archival rules, digital documents, digital bids, responsibility of preserving records, city archives, process of records, preservation, various record organizations, cost, and Mr. Wright researching information on archive rules for next agenda.

Mr. Watson answered board questions on archives, storage cost, collection policy and procedures, mission statement, setting dates, collections committee, archive process, digital records, timeline of policy and procedures, and educating the public.

X. Future Agenda Items

Mr. Wright will research information on archive rules, and Mr. Tschanz and Mr. Codella will provide an update on the Legacy Award at the next meeting.

XI. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 9:58 a.m.

Chair

Recording Secretary