



MEMORANDUM

City of Venice

Public Works Department

TO: Ed Lavalley, ICMA-CM, MPA, City Manager

THRU: Javier Vargas, Utilities Director

THRU: James Clinch, Director of Public Works and Asset Management

FROM: Travis Hout, Fleet Manager

DATE: January 7, 2019

COUNCIL APPROVAL: Yes

MEETING DATE: January 22, 2019

STRATEGIC PLAN GOAL: Provide Efficient, Responsive Government with High Quality Services

SUBJECT: Approval of a Single/Sole Source Purchase of a Ford F-550 with City Specified Cues TV Equipment From Cues, Inc.

Background: Per the approved Capital Improvement Plan for FY2019, the Utilities Department has budgeted \$275,000 for the replacement of Unit 233 (CCTV Truck). The Fleet Division has obtained a quotation from Cues, Inc. for a Ford F-550 outfitted with City specified Cues TV equipment in the amount of \$274,980.00. A Notice of Intent to Sole Source was posted from November 2, 2018 to November 12, 2018 without any challenge and the Procurement Manager approved the Sole Source Purchase from Cues, Inc. In addition, Cues, Inc. is a member of Sourcewell (formerly NJPA) Cooperative Contract.

Cues, Inc. is a supplier of closed circuit TV (CCTV) video lamp equipment to inspect sewers and drains. The quote received from Cues, Inc. includes an option to trade-in the current outdated unit (Unit 233) for a credit of \$14,980.00. The Fleet Division would like the option of trade-in or sale at auction, whichever brings a better price.

The current CCTV truck (Unit #233) in the Utilities Department uses a different hardware and software and is no longer compatible for use with the current City systems. The reuse of the truck would be more costly, as the removal of the current equipment would create electrical and body issues that would have to be corrected before the new install. The removal would also lessen the value of both the truck and system upon removal.

Requested Action: Approval of a Single/Sole Source Purchase of a Ford F-550 CCTV Truck and dispose of the Existing Unit (#233) not to exceed the amount of \$274,980.00

City Attorney Review/Approved: N/A

Risk Management Review: N/A