



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Architectural Review Board

Thursday, December 13, 2018

9:00 AM

Council Chambers

I. Call to Order

A Regular Meeting of the Architectural Review Board was held this date in Council Chambers. Chair Jon Steketee called the meeting to order at 9:00 a.m.

II. Roll Call

Present 5 - Jeff Matthews, Jon Barrick, Mark Beebe, Chair Jon Steketee and Greg Novack

Absent 2 - Ruth Ann Dearybury and Bruce Weaver

Also Present:

Assistant City Attorney David Jackson, Building Official Greg Schneider and Recording Secretary Adrian Jimenez.

III. Audience Participation

There was none.

IV. Approval of Minutes

[18-3598](#)

Minutes of the October 25, 2018 Regular Meeting

Discussion took place to amend the October 25, 2018 meeting minutes to read the applicant withdrew Petition No. ARB 18-4523.

A motion was made by Mr. Steketee, seconded by Mr. Barrick, that the Minutes of the October 25, 2018 meeting be approved as amended. The motion carried by voice vote unanimously.

[18-3676](#)

Minutes of the November 8, 2018 Regular Meeting

A motion was made by Mr. Matthews, seconded by Mr. Novak, that the Minutes of the November 8, 2018 meeting be approved as written. The motion carried by voice vote unanimously.

V. New Business

[18-3677](#)

Election of Chair and Vice Chair

Discussion took place regarding Chair, Vice Chair and Secretary.

A motion was made by Mr. Matthews, seconded by Mr. Novak, that Mr. Beebe be elected as Chair. The motion carried by voice vote unanimously.

A motion was made by Mr. Novak, seconded by Mr. Matthews, that Mr. Barrick be elected as Vice Chair. The motion carried by voice vote unanimously.

A motion was made by Mr. Steketee, seconded by Mr. Matthews, that Mr. Novak be elected as Secretary. The motion carried by voice vote unanimously.

VI. Public Hearing

[ARB 18-5105](#)

112 S PARK BLVD - HISTORIC
Demolition of a Sigle Family Residence
Owner: Caithness Construction LLC
Staff: Greg Schneider, Building Official

Mr. Beebe read memorandum regarding advertisement and written communications, and opened the public hearing.

Mr. Jackson questioned board members on conflicts of interest and ex-parte communications. There were none.

Mr. Schneider, being duly sworn, spoke on applicant requesting approval for demolition of an existing residential building, site plan and photographs provided.

Discussion took place on no changes from last meeting.

Mark Caithness, Caithness Construction LLC, being duly sworn, requested demolition, and answered board questions on tree permit.

Mr. Beebe closed the public hearing.

A motion was made by Mr. Steketee, seconded by Mr. Matthews, that based on the presentation, the Architectural Review Board moves to approve Application No. ARB 18-5105. The motion carried by the following vote:

Yes: 5 - Mr. Matthews, Mr. Barrick, Mr. Beebe, Mr. Steketee and Mr. Novack

Absent: 2 - Ms. Dearybury and Mr. Weaver

[ARB 18-5106](#)

112 S PARK BLVD - HISTORIC
Construction of a New Single Family Residence
Owner: Caithness Construction LLC
Staff: Greg Schneider, Building Official

Mr. Beebe read memorandum regarding advertisement and written communications, and opened the public hearing.

Mr. Jackson questioned board members on conflicts of interest and

ex-parte communications. There were none.

Mr. Schneider, being duly sworn, spoke on applicant requesting approval to construct a new single family dwelling, elevations, color samples and architectural features provided.

Mark Caithness, Caithness Construction, being duly sworn, spoke on garage setback, trees, and answered board questions on location of garage, tree location, sliding glass door visibility, pool location, pool maintenance, french doors, grand oak trees, pavers, master bathroom, landscaping, pool deck, investigation of garage placement, operable shutters, proposed privacy and lot elevations, removal of trees, width of pool, precast caps, east elevation façade fence, garage door materials, stucco band, front entry door, rear elevation, and window treatment.

Discussion took place on design consistency, architectural elements, design requirements, hardships, french door grids, regulation consistency, lot location, and pool size.

A motion was made by Mr. Matthews, seconded by Mr. Steketee, that based on the presentation, the Architectural Review Board approves Application No. ARB 18-5106 as submitted with the following stipulations:

- 1. Front entry door solid wood, with side glass lights.**
- 2. Addition of wood pergola at rear of building from master bedroom to end of building to be provided to ARB for approval at later date.**
- 3. Garage door would be a wood look carriage type garage door historically appropriate to match other woods.**
- 4. Modification of sliding doors rear towards pool to French doors, with divided lights.**
- 5. Shutters would be functioning, aesthetics match front door and photograph provided.**
- 6. Continued divided lights to all windows and doors.**

Yes: 4 - Mr. Matthews, Mr. Beebe, Mr. Steketee and Mr. Novack

No: 1 - Mr. Barrick

Absent: 2 - Ms. Dearybury and Mr. Weaver

VII. Board Discussion

Discussion took place on schedules for the holidays.

VIII. Staff Comments

There were none.

IX. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 10:20 a.m.

Chair

Recording Secretary