



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Historic Preservation Board

Friday, December 21, 2018

9:00 AM

Council Chambers

I. Call to Order

A Regular Meeting of the Historic Preservation Board was held this date in Council Chambers at City Hall. Chair Jean Trammell called the meeting to order at 9:00 a.m.

II. Roll Call

Present 7 - Frank Codella, Chair Jean Trammell, Curt (Mack) Whittaker, Franklin Wright, David Tschanz, Christopher Miscannon and Joseph Neunder

Absent 1 - Bill Jervey

Also Present

Liaison Council Member Richard Cautero, Historic Resources Manager Harry Klinkhamer, and Recording Secretary Adrian Jimenez.

III. Approval of Minutes

[18-3654](#)

Minutes of the November 16, 2018 Regular Meeting

A motion was made by Mr. Tschanz, seconded by Mr. Wright, that the Minutes of the November 16, 2018 meeting be approved as written. The motion carried by voice vote unanimously.

IV. Audience Participation

There was none.

V. Unfinished Business

[18-3305](#)

Gary Youngberg: Update on Lord-Higel House

Gary Youngberg spoke to no visibility of water damage, digital files containing photos of events held at the Lord-Higel House, Venice Heritage history, resizing and installation of the first floor, and answered board questions on usage of house, and one day occupancy certificates.

Discussion took place on project end point, and revisions of master site plan.

Mr. Klinkhamer spoke on parking lot, civil engineer designer, architectural

drawings, storm water requirements, and revisions.

Mr. Youngberg spoke on funding, storm smart shutters, and answered board questions on end point, usage, and public restrooms.

[18-3432](#)

Historic Preservation Board Subcommittee: Revisions to Section 86-28 of the Code of Ordinances

Mr. Klinkhamer spoke to ordinance revisions, process of local landmarks and local preservation district, ordinance protection, national historic listings, policy recommendations, protection of cultural resources conservation and facade easements, and draft ordinance review.

VI. Staff Liaison Updates

[18-3431](#)

Harry Klinkhamer: Venice Museum and Archives Updates

Mr. Klinkhamer provided a presentation on archive and research center progress, sidewalk areas, garage for collections, windows, staff offices, environmental controls, main collection storage area, safety and security of collections, reading room, secure access doorway, restrooms, janitorial closet, front desk, research desks, lockers, key cards, general contractor, completion of building, shelving contractor, security company, and move in date by February or March 2019.

Mr. Cautero answered board questions on usage of Hamilton Building, and building usage for large crowds.

Mr. Klinkhamer answered board question on contributions for a new museum.

Mr. Cautero answered board question on community center for historical display area.

Discussion took place on distribution of funds, exhibit space, parking space, under utilized space, and exhibit housing.

Mr. Klinkhamer answered board questions on staff, increasing exposure, informational campaign, historical resources, tour groups, directive and digital signage, and Venice MainStreet.

Mr. Cautero answered board questions on ownership of the Venice Community Center, usage of facility, income stream, increasing attendance, and marketing opportunities.

The board requested Mr. Klinkhamer to find information on signage, brochures, Facebook postings, social media, and answered board

questions on docents.

Discussion took place on city marketing, gated communities, Homeowner Associations (HOAs), traffic flow, and additional funding.

Mr. Klinkhamer spoke on future tours, new exhibits, exhibit schedules, rotating exhibits, seasonal exhibits, cultural campus dinner, raising funds, joint marketing, preservation incentives, Certified Local Government (CLG) workshop, benefits of CLG, future activities added on city council agenda, and answered board questions on Walter Farley House photographs, preservation easement, tax freeze, list of historic items, and location of historic items.

The board requested Mr. Klinkhamer to provide an inventory of historic items.

VII. Board Updates

[18-3309](#)

Bill Jervey: Venice Area Historical Society Update

There was none.

[18-3600](#)

Mr. Miscannon: Venice High School Student Activity Update

Mr. Miscannon spoke on Venice High School history club, Pearl Harbor commemoration, and answered board questions on history club, types of historical conversations, discussion and credit on presentations, and presentations presented to Mr. Klinkhamer.

Discussion took place to incorporate Venice History at Venice High School.

Mr. Miscannon answered board question on point of contact for Venice High School's history club.

VIII. Future Agenda Items

Ms. Trammell spoke on adding the Legacy Award to the next agenda.

Mr. Klinkhamer spoke on revising the museum's mission statement, and requested recommending to city council the Venice Museum and Archive be an official partner for the Sarasota County Centennial 2021 event, and answered board questions on attendance at Architectural Review Board (ARB) meetings and director meetings.

A motion was made by Mr. Whittaker, seconded by Mr. Codella, to request city council direct the city manager to allow Mr. Klinkhamer to attend the Architectural Review Board (ARB) meetings involving the historic and Venetian

districts. The motion carried unanimously by voice vote.

Mr. Cautero suggested to talk with City Manager Ed Lavelle first.

A motion was made by Mr. Tschanz, seconded by Mr. Wright, that the motion be tabled. The motion carried unanimously by voice vote.

Discussion took place on the Nolen cities.

Mr. Klinkhamer answered board questions on Nolen cities, Kingsport Tennessee, Madison, Wisconsin, next steps, reaching out to resources, presentations, and exhibit exchange.

Ms. Trammell spoke on adding the Nolen cities project to the next agenda.

IX. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 10:14 a.m.

Chair

Recording Secretary