



City Of Venice
Development Services Department
MEMORANDUM

To: City Council

From: Jeff Shrum, AICP, Development Services Director

Date: December 20, 2018

Re: **Text Amendment No. 18-04AM – Amendment to Fee Schedule to Establish a Deposit Fee Charge and Associated Resolution Adopting a Land Development Fee Schedule**

Text Amendment: In coordination with the City Attorney and City Clerk, this is a proposed text amendment to the City Code of Ordinances, Chapter 86, Section 86-586 Schedule of Fees and Charges to establish a Deposit Fee Charge for certain land development related applications. The current code of ordinances and associated fee schedule establishes that additional professional fees and advertising fees associated with a project can be charged to applicants. Rising costs associated with these additional fees combined with the fact that the City must outlay these charges and request reimbursement from the applicant after the fact, has led to budgetary concerns. Similar to Sarasota County's approach, staff is proposing to establish a deposit fee charge to be paid by the applicant at the time of application. The City would utilize the deposit fee to pay for any additional costs associated with their project as they may arise. As the City utilizes the deposit account, the applicant may have to add more funds to the account as it gets drawn down to ensure sufficient funds to cover the completion of their project. At the end of the project, any remaining funds in the deposit account will be refunded to the applicant. The Deposit Fee Charge removes the budgetary issues/concerns.

Resolution: The associated Resolution is for the Land Development Fee Schedule, which will implement the text amendment establishing the Deposit Fee Charge for certain land development related projects. Please note: there are no changes to application fees as part of the proposed revisions to the fee schedule. While I do recommend that the City initiate a review of all of our development and building related fees, that exercise is a significantly more involved exercise and is not part of this proposal. There are two other changes to the fee schedule to note: 1) fees for City initiated projects are set at \$0 and 2) the 35% discount for multiple application's which has been problematic to implement, is proposed to be removed from the schedule.

At their December 18, 2018 meeting, the Planning Commission voted 7-0 recommending approval to City Council of the Text Amendment No. 18-04AM.

cc: File No. 18-04AM
Attachments: Associated Ordinance and Fee Resolution