



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Parks and Recreation Advisory Board

Monday, November 19, 2018

3:00 PM

Council Chambers

I. Call to Order

A Regular Meeting of the Parks and Recreation Advisory Board was held this date in Council Chambers at City Hall. Chair Joan Piper called the meeting to order at 3:00 p.m.

II. Roll Call

Present 7 - Ms. Linda Andrews, Joan Piper, Cindy Hicks, Roger Effron, Eydie Kargas, Bruce Weaver and Jonathan Allen
Absent 1 - Angie Sutherland

Also Present

Liaison Mayor John Holic, Public Works Director James Clinch, Sarasota County Division Manager of Beaches and Water Access Shawn Yeager, Assistant City Attorney David Jackson, and Recording Secretary Adrian Jimenez.

VII. Updates

[18-3032](#)

City of Venice Update

Mr. Clinch introduced himself to the board, provided an update on future projects, improvements at Marina Park to include paving, solar lights, pocket parks, East Gate Park to include shaded pavilion, fountain to be replaced at Fountain Park, replacing windows/doors at Venice Beach concession stand, Nolen Green Parks to include easements and designating as parks, and cultural campus to include funds for lighting improvements, and answered board questions on ownership of cultural campus, maintaining building exterior, formatting of audit assessment forms, and quarterly walk-through of parks pursuant to the interlocal agreement with the county.

Discussion took place on quarterly or twice a year for auditing parks, Welcome to Venice sign, landscaping maintenance, downtown benches to include locations, transferring plaques, maintenance, increasing fees, and renewal, city council to address with ordinance, procedures and recommending items to council.

Mr. Clinch recommended to discuss the bench program at the December 17, 2018 meeting.

Discussion continued on comparison of previous purchases of benches to current purchases, maintenance, and other county's cost of benches.

Mayor Holic spoke on council discussion regarding what an advisory board can vote on, recommended taking a vote, and how to present suggestions to city council.

Discussion took place on policy of naming benches to include length of time, expired benches, renewal, city cost, and methodology of purchases of benches.

Mr. Clinch was asked to provide current practice and cost for recommended changes on benches, and answered board questions on workforce, difficulty on hiring employees, and department budget.

A motion was made by Ms. Hicks, seconded by Mr. Weaver, that staff research cost, maintenance, and lifespan of a bench, cost to place a plaque on a bench by a citizen, how many benches are currently placed in the city, what the city of Sarasota and Punta Gorda charge on their legacy benches and follow up at the December 17, 2018 meeting. The motion carried by voice vote with Mr. Effron opposed.

Discussion took place on budget for current year and next year, point of contact for park issues, and adopt a park program being discussed at next meeting.

An amended motion was made by Ms. Hicks, seconded by Mr. Weaver, that the staff research cost, maintenance, and lifespan of a bench, cost to place a plaque on a bench by a citizen, how many benches currently are placed in the city, what the city of Sarasota and Punta Gorda charge on their legacy benches and bring back information to the board in a timely matter. The motion carried by voice vote with Mr. Effron opposed.

III. Approval of Minutes

[18-3485](#)

Minutes of the June 18, 2018 Regular Meeting

A motion was made by Ms. Piper, seconded by Ms. Andrews, that the minutes of the June 18, 2018 meeting be approved as written. The motion carried unanimously by voice vote.

IV. Audience Participation

There was none.

V. New Business

[18-3513](#)

Introduction of Student Member

Ms. Piper welcomed Mr. Allen to the board.

Ms. Piper discussed the meeting schedule for 2019.

A motion was made by Ms. Piper, seconded by Mr. Allen, to reschedule the January 21, 2019 meeting to January 14, 2019 and to reschedule the February 18, 2019 meeting to February 11, 2019. The motion carried unanimously by voice vote.

VI. Unfinished Business

[18-3515](#)

Review and Discuss Audited Parks

Discussion took place on the existing conditions assessment form.

There was board consensus to discuss this item at the December 17, 2018 meeting.

Updates Continued

[18-3033](#)

Sarasota County Update

Mr. Yeager provided an update on red tide, Venice Yacht Club fire, Harry Long recognition, events to include Blues Fest, Childrens First Benefit Flip Flop Fashion Show, Maxine Barritt Park Parkinsons Foundation Fundraiser, and Childrens First Benefit Rock and Lobster Party, Brohard Park, Venice Beach concession umbrella areas, message board at Venice Beach, and answered board questions on bus schedules.

Discussion continued on athletic and league activities, soccer schedule, and James Wormley being the main point of contact.

[18-3034](#)

Sarasota County PARC Update

There was none.

[18-3035](#)

Miscellaneous Update

Ms. Hicks questioned Mr. Allen on Venice High School tennis courts.

Mr. Allen stated he will follow-up about the new tennis courts, availability, and kids point of view.

[18-3516](#)

Assistant City Attorney David Jackson and City Clerk Lori Stelzer: Refresher on Public Records and Sunshine Laws as Required by the Settlement Agreement in the Citizens for Sunshine and Anthony Lorenzo Litigation

Mr. Jackson reviewed articles on Public Records and Sunshine Law violations, hallway conversations, no board discussion allowed outside the

public meeting, avoiding impropriety, and answered board questions regarding restriction to members within the same board.

Discussion followed regarding private emails, use of city email only, text messages, no social media, discussion with council members, procedures for record requests, shared information, archiving, identifying public records, and compliance with Americans with Disability Act (ADA).

VIII. Future Agenda Items

Mr. Clinch will report on the bench program procedure and update on the adopted parks.

IX. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 4:30 p.m.

Chair

Recording Secretary