



**CITY MANAGER'S REPORT
AGENDA ITEM REQUEST
FINANCE DEPARTMENT**

TO: Ed Lavallee, City Manager *JL 8/10/18*
THROUGH: Linda Senne, Finance Director *LS*
FROM: Peter Boers, Procurement Manager *PB*
DATE: August 10, 2018
MEETING DATE: August 28, 2018
SUBJECT: Approval of Contract with Soto Industries, LLC d/b/a Norman Alexander Contractor in the Amount of \$169,800 for Renovation Work at the Dale Laning and Julia Cousins Laning Archives & Research Center

Background:

At the request of the Public Works Department/Historical Resources Division, Procurement has solicited sealed bids for renovation work at the Dale Laning and Julia Cousins Laning Archives and Research Center. On May 19, 2018, Invitation to Bid (ITB) 3086-18 was issued. On June 20, 2018, one (1) responsive and responsible bid was received.

Upon evaluation of the bids staff recommends award to the sole bidder, Soto Industries, LLC d/b/a Norman Alexander Contractor, of Punta Gorda, Florida, in the amount of \$169,800. A Notice of Intent to Award was issued on July 6, 2018.

The Public Works Department has reviewed the bid response and concurs with this recommendation.

Requested Action:

Approval of the attached contract with Soto Industries, LLC d/b/a Norman Alexander Contractor in the amount of \$169,800 and grant authorization for the Mayor to execute the contract.

City Attorney Review:

The City Attorney has reviewed this document and finds no legal objections.

Risk Management Review:

The Risk Manager has reviewed this document and finds no risk management objections.

Funds Availability (account number):

Funds are appropriated in the General Capital Projects Fund #301 for Fiscal year 2018.

Cc: Travis Hout, Interim Director of Public Works
Harry Klinkhamer, Historical Resources Manager
Attachments



CITY OF VENICE
401 W. Venice Avenue Venice, FL. 34285

NOTICE OF INTENT TO AWARD

BID NUMBER: ITB 3086-18

BID TITLE: Rennovation Work at the Lanning Archives and Research Center

DUE DATE AND TIME: June 20, 2018 @ 2:00 PM

RESPONDENTS:

Company Name	City	County	Base Bid
Norman Alexander Construction	Punta Gorda	Charlotte	\$169,800.00
Magnum Builders of Sarasota	Sarasota	Sarasota	No Bid

AWARD: Lowest responsive and responsible Base Bid.

RESULTS: Norman Alexander Construction, having submitted the lowest responsive and responsible bid is recommended for award of **Lump Sum Base Bid**

By: 
Peter A. Boers, Procurement Manager

Date: 7/6/2018