

CITY OF VENICE
COMPETITIVE PROCUREMENT EXEMPTION REQUEST FOR COOPERATIVE
PURCHASING OR "PIGGYBACK"

DEPARTMENT/DIVISION Utilities / Technical Unit

NAME OF REQUESTOR Damien Stillings

In accordance with its code, the City of Venice wishes to exercise its right to utilize the competitive procurement process of another jurisdiction.

Section 2-224 of the City of Venice Municipal Code for Cooperative Purchasing states - "The Finance Director, or designee, shall have the authority to enter into cooperative purchasing agreements with other public agencies for commodities and services. Competitive bidding requirements may not be applicable"

A. Vendor Information

Vendor Name: Utility Metering Solutions

Address: 7200 Falls of Neuse, Suite 100, Raleigh, NC 27613

Phone: 214-490-0937 Fax: _____ Email: joey.mitchell@umswater.com

B. Please describe all products and/or services to be procured under this exemption: _____

Meter exchanges (apx. 4170 meters)

C. Please provide the estimated fiscal year expenditure for this product or service: \$ 200,050

Account # 421-1202-536.63-00 Project # n/a

D. Briefly explain why it is in the best interest of the City to exempt this procurement from competition: _____

Contract currently in place with City of Auburndale, FL. Company is familiar with the process of
meter exchanges

E. Do you plan to use the Visa Card as a method of payment for this transaction? ☐ Yes ☒ No





F. Piggyback - Provide the entity name, contract number and contract term City of Auburndale, Florida

Contact # 2018-0510 (ending 03/05/19)

By signature, Vendor agrees to perform all of the work described in the proposal submitted, incorporated, attached and made a part of this Agreement, all in accordance with the requirements and provisions of the Contract Documents.

Vendor:  Date: 5-9-2018

Title: Vice President

Requesting Department Director's Signature:  Date: 5/16/18
Procurement Manager's Approval:  Date: 5/16/18
Finance Director's Approval (If applicable):  Date: 5/16/18
City Manager's Approval (If applicable):  Date: 5/17/18

☐ The department has attached the following documentation as backup with their request; bid/rfp, executed of contract (administrative or council approval), any amendments/memorandums/renewals, and tabsheet/price sheets).

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VERBIAGE FOR COUNCIL AGENDA

*Piggyback's other exemptions requests made to the City Council must include the following language:
"This is a request for approval of a _____ (Piggyback, State Contract and etc.....). All appropriate forms, procedures, and processes have been completed and validated by Procurement."*

APPROVAL LEVELS:

- **\$5,000.00 or less: Procurement Manager**
- **\$5,000.00 - \$50,000.00: Procurement Manager & Finance Director**
- **\$50,000.00-\$100,000.00: Procurement Manager, Finance Director and City Manager**
- **\$100,000.00 + : Procurement Manager, Finance Director, City Manager and Council**

Council Meeting Date: _____