

THE CITY OF VENICE

RFQ #3079-18 CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR
CITY OF VENICE PUBLIC SAFETY FACILITY

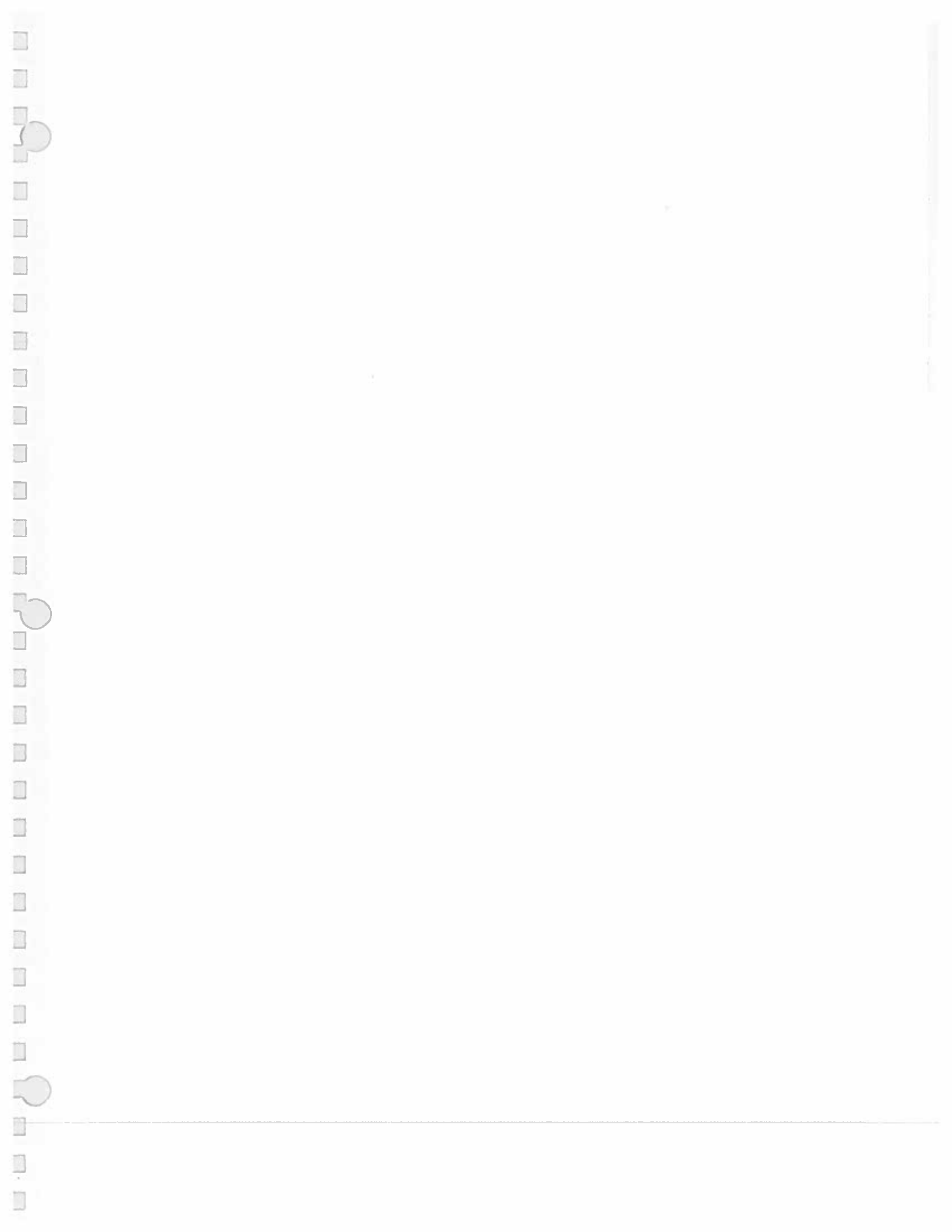


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GATES

Extensive Experience. Proven Results.





www.GATESinc.com

February 28, 2018

Attn: Peter Boers, Procurement Manager
The City of Venice
401 W. Venice Avenue
Venice, FL 34285

RE: RFQ# 3079-18 CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR CITY OF VENICE PUBLIC SAFETY FACILITY

Dear Mr. Boers,

On behalf of the entire team at GATES Butz Institutional Construction, LLC (GATES), we are pleased to respond to your request for qualifications for the above referenced services.

In our 25 year history, GATES has completed countless public projects, including the Lee County Emergency Operations Center, Cape Coral Emergency Operations Center, Fire Station #49, numerous local public schools and other similar projects, many that are weather hardened to withstand Category 5 storms.

Please note, the Lee County Emergency Operations Center was the command center for Hurricane Irma, one of the strongest storms to hit Southwest Florida. Additionally, many of the public schools we've built served as shelters during this storm.

Our proposed team of highly qualified professionals have extensive experience in the construction of public facilities, meeting or exceeding all budget and schedule parameters with zero safety incidents.

We believe that GATES is perfectly suited for this project for a number of reasons including:

- Experience building public safety and similar facilities
- Fully staffed local Sarasota office
- Highly qualified project team
- Strong, local trade relationships
- Extensive experience with Direct Material Purchasing (DMP) tax savings

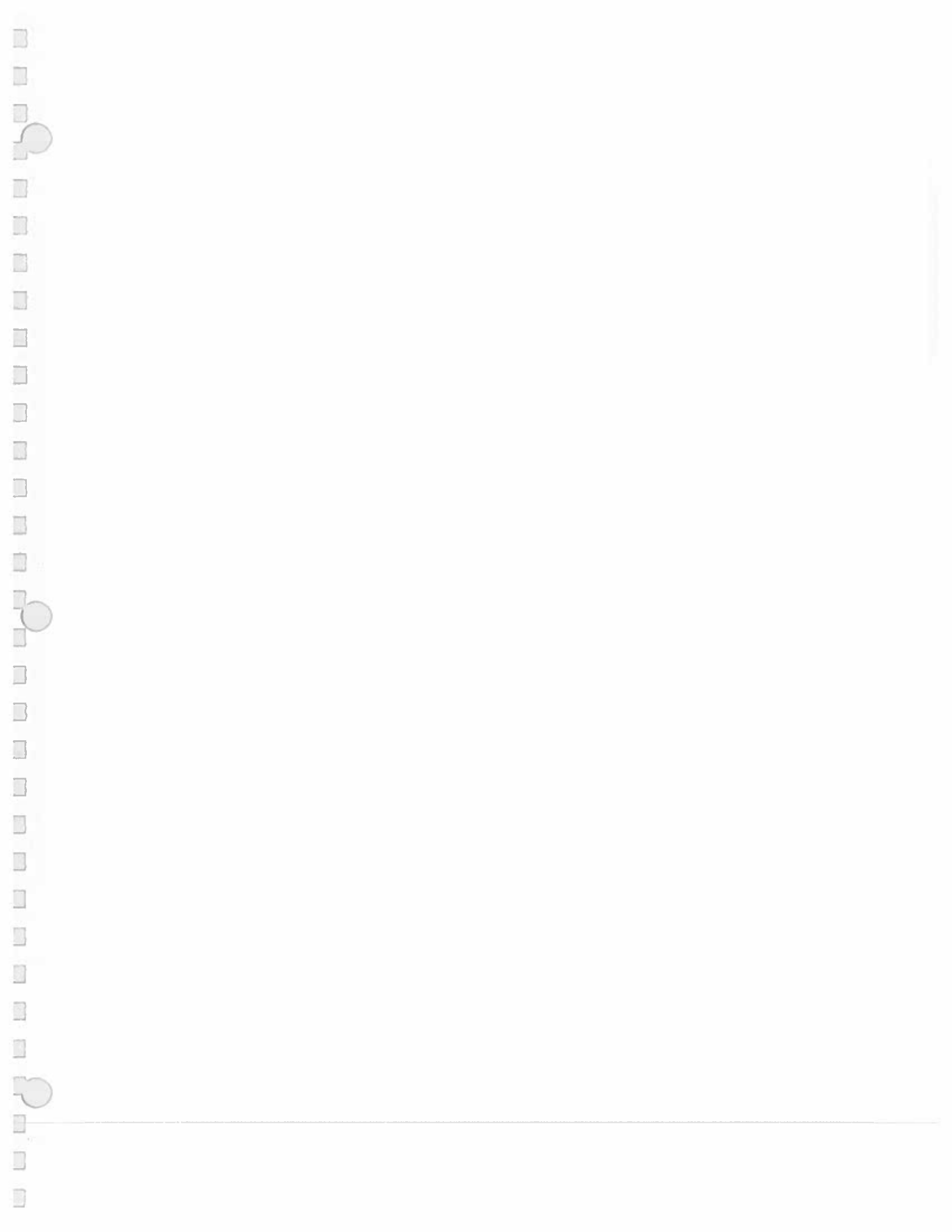
You'll find our relevant experience and proven performance on similar projects clearly illustrated in our submittal, and we are confident in our ability to provide the most competitive pricing, aggressive scheduling, safe environment, and quality craftsmanship to benefit the City of Venice.

Thank you for your consideration, and we look forward to presenting our qualifications in further detail to the selection committee if requested to do so.

Sincerely,
GATES Butz Institutional Construction, LLC

Mark Card
Principal

cc: Todd Gates, Chairman
John A. Hayes, President



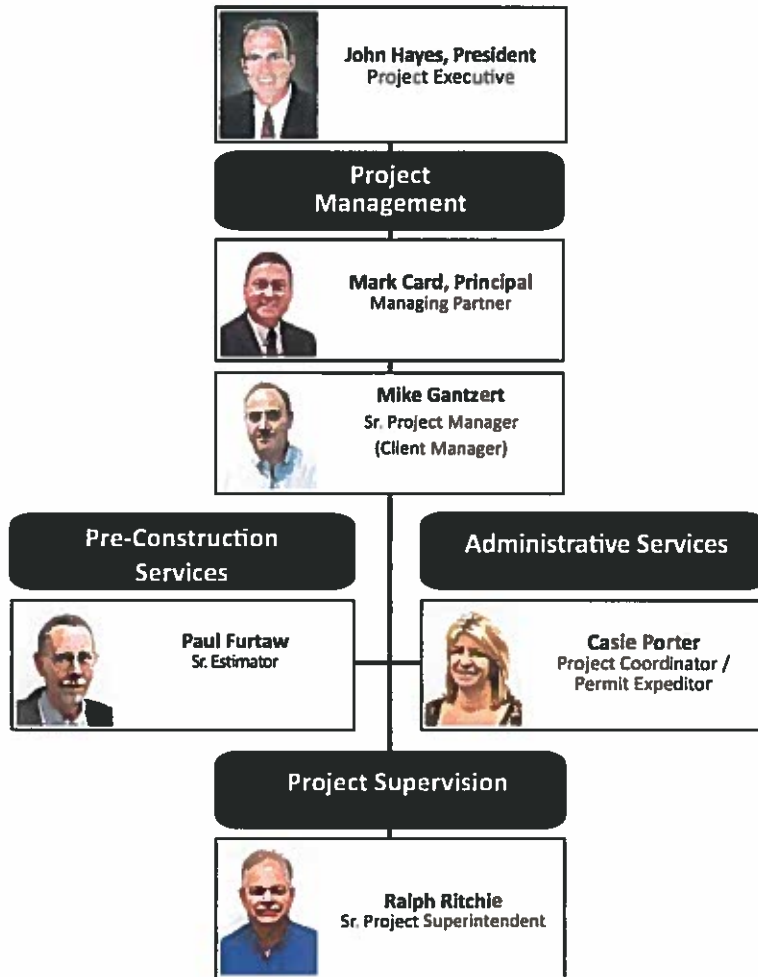
2. PROJECT TEAM'S QUALIFICATIONS AND KEY PERSONNEL EXPERIENCE

This section requires that the project team organizational chart, resumes and key personnel experience make the lines of communication and responsibility very clear as well as who the Client Manager is. Maximum points will be given to key personnel experience that is relevant to projects with governments of similar size to the City of Venice. In addition, higher value will be given to a team that includes key personnel experience demonstrating the capability to perform all or most aspects of the project, and recent experience in Public Facility projects comparable to the proposed task. The quality of projects previously undertaken, and capability to complete projects on budget will also be considered.

Over the years, we have learned that the most successful projects have a strong team working together to achieve project goals. Our proposed team members have demonstrated success in working effectively together on similar projects. This team will be available immediately upon approval to effectively manage your project.

Below is an **Organizational Chart** showing our proposed Project Manager (Client Manager) and other Key Personnel, and a **Team Responsibilities Matrix** followed by **Team Resumes**.

PROJECT TEAM ORGANIZATION CHART



TEAM RESPONSIBILITIES MATRIX

RESPONSIBILITIES MATRIX	Project Executive	Managing Partner, Sarasota Office	Director of Pre- construction & Estimating	Sr. Project Manager	Sr. Superintendent	Project Coordinator / Permit Expeditor
Option Analysis	X	X	X	X	X	
Design Review	X	X	X	X	X	
Budget Estimating	X	X	X	X	X	
Value Engineering	X	X	X	X	X	
Permitting	X	X		X	X	X
Life Cycle Cost	X	X	X	X		
Construction Scheduling	X	X	X	X	X	
Quality Control	X	X	X	X	X	X
Constructability Review	X	X	X	X	X	
Cost Control	X	X		X	X	
Project Management	X	X		X		
On-Site Supervision				X	X	
Project Close-Out	X	X			X	X
Transition Planning	X	X		X	X	X

2. PROJECT TEAM'S QUALIFICATIONS AND KEY PERSONNEL EXPERIENCE

Mark Card, Principal Managing Partner



Years of Experience: 30

Type of Work:

Commercial, Industrial,
Education, Office, Hotel &
Multi-Family Residential,
Assisted Living, Facility,
Recreation, Restaurant,
Clubhouse & Hospitality,
Mixed Use

Cost Range:

\$20K - \$150 M

**Education and Active
Registrations:**

BS Architectural /
Environmental

Design Technology

BS Construction

Management

General Contractors License

CGC1518791

OSHA 10 Hour Certification

Mark Card's enthusiasm for development and construction is only matched by his dedication to team building. Early in his career, Mr. Card learned that a project's success was largely dependent on the quality of one's partners and team members. With fairness, trust and strong communication as his cornerstones, Mr. Card has built a career of accomplishments that has made him a sought-after commodity in every market that he has worked in.

As Managing Partner, Mr. Card oversees and supports all Sarasota, Charlotte, and Manatee County projects. He participates in the Owner/Architect/Contractor meetings conducts regular job site visits and inspections. He also reviews the Weekly Reports and schedules.

Mr. Card brings to each project the right combination of extensive field construction experience, combined with a thorough and detailed knowledge of project control systems. This experience enables him to forecast progress and initiate creative solutions. He works closely with the project manager to determine work sequences and critical dates by which various work activities must be finished, to ensure a timely and efficient work progression.

Mr. Card combines his working knowledge of industry "best practices" along with an extensive catalogue of professional experiences to offer practical solutions during preconstruction and construction to almost any project.

As an active member of the community, Mr. Card has served as a board member for the Boys & Girls Club of Sarasota County, Boy Scouts of America – Two Rivers District (Advisory), Tern Bay Community Development District, Heritage Harbor Community Development District, and First America Bank, and as a member of the Associated Builders & Contractors National Pier Group.

Sampling of Project Experience

- University of South Florida WUSF Broadcasting Studio Sarasota/Manatee Campus - Sarasota, FL
- UPS 150,000 SF Distribution Facility - Spartanburg, SC
- Union Carbide Industrial Gases 30,000 SF National Logistics Center/Parking & Guardhouses (enhanced security systems, similar size) - Tonawanda, NY
- Cleveland City School District - Cleveland Middle School, New 220,000 SF - Cleveland, TN
- Southeastern Freight Lines SF Distribution Facility - Tulsa, OK
- Sumter Crossing Shopping Center 45,000 SF Building - North Port, FL
- Sumter Commerce 24,000 SF Office Building - North Port, FL
- O'Reilly Auto Parts (storage & retrieval) - Clermont, FL
- Tennessee Titans Radio Network Production & Office Improvements - Nashville, TN
- The Strand Sarasota 176 units, 5-Story - Sarasota, FL
- The Q Townhomes, 40 units, 3-story and 4-story - Sarasota, FL
- All American Homes New Production Facility - Defiance, OH
- Associated Doctor's Building, 50,000 SF - Monroe, MI
- Fleming Foods 95,000 SF Distribution Facility Expansion - Lumberton, NC
- Goodwill Industries Manasota 30,703 SF New Building Industries Manasota – Airport Warehouse Distribution

2. PROJECT TEAM'S QUALIFICATIONS AND KEY PERSONNEL EXPERIENCE

Paul Furtaw

Sr. Estimator



Years of Experience: 37

Type of Work:

Government, Commercial,
Industrial, Education, Retail,
Warehouse, Healthcare, Medical,
High Rise, Multi-Family, Office
Building, Clubhouse & Hospitality,
Mixed-Use

Position/Capacity:

Estimator

Cost Range:

\$20 K- \$37 MM

Education and Active

Registrations:

BS Building Construction

As Sr. Estimator, Mr. Furtaw is responsible for comprehensive estimating for material take-offs and labor estimates as well as developing subcontractor scopes and bidding criteria. He collaborates with executive staff and the project team in all pre-construction services including sequencing, design review, constructability and life cycle analysis, value engineering, cost/budget analysis, and strategic planning all aspects of the projects.

Mr. Furtaw has 37 years of professional experience focusing on public projects for federal, state and local government including schools, public works facilities, fire stations, emergency operations centers, libraries, and parks & recreation projects. His private sector experience includes residential, retail, warehouse and distribution, clubhouse, religious, healthcare, and office buildings.

In addition to his extensive background in project estimating, Mr. Furtaw's experience in project management brings additional perspective and expertise to each project he is assigned to.

Sampling of Project Experience

- Lee County Sheriff's New 27,000 SF Air Conditioned Evidence Facility and Impound Lot - Ft. Myers, FL
- City Gate / Cubesmart Storage Facility (131,234 SF) - Naples, FL
- Croci 120,000 SF Manufacturing and Warehouse Facility - Ft. Myers, FL
- Deromo's 13,000 SF Restaurant and Market - Bonita Springs, FL
- Victor Distributing 50,000 SF Warehouse & Distribution Center - Ft. Myers, FL
- VR Labs APB Building #4 - 18,000 SF Tenant Improvement, Ft. Myers, FL
- Punta Gorda Airport - 40,000 Terminal Expansion - Punta Gorda, FL
- Pantropic Power 22,000 SF - Heavy Equipment Repair Facility - Ft. Myers, FL
- Jursiniski Law Offices 12,000 SF Tenant Buildout - Ft. Myers, FL
- International Design Center 270,000 SF Retail Designer Showrooms & Stores - Estero, FL
- Algenol Biofuels 43,000 SF Laboratory & Research Facility - Ft. Myers, FL
- Flying Seas 5,000 SF Aircraft Hangar - Ft. Myers, FL
- Gulf Coast Town Center 132,000 SF - Retail Store Shell Buildings - Ft. Myers, FL
- Hamilton Harbor Marina 108,000 SF Dry Stack Boat Storage Building - Naples, FL
- Landmark Hospital 3-Story, 84,000 SF - Naples, FL
- Pantropic Power 22,000 SF - Heavy Equipment Repair Facility - Ft. Myers, FL
- Mattress Firm Retail Store - Port Charlotte, FL

2. PROJECT TEAM'S QUALIFICATIONS AND KEY PERSONNEL EXPERIENCE

Casie Porter

Permit Expediter / Project Coordinator



Years of Experience: 6

Type of Work:

Commercial, Retail, Healthcare,
Assisted Living, Office, High
Rise, Multi-Family, Hospitality,
Mixed-Use

Cost Range:

\$50 K- \$28 MM

**Education and Active
Registrations:**

Quickbooks Training
Microsoft Excel Training
Florida Public Notary

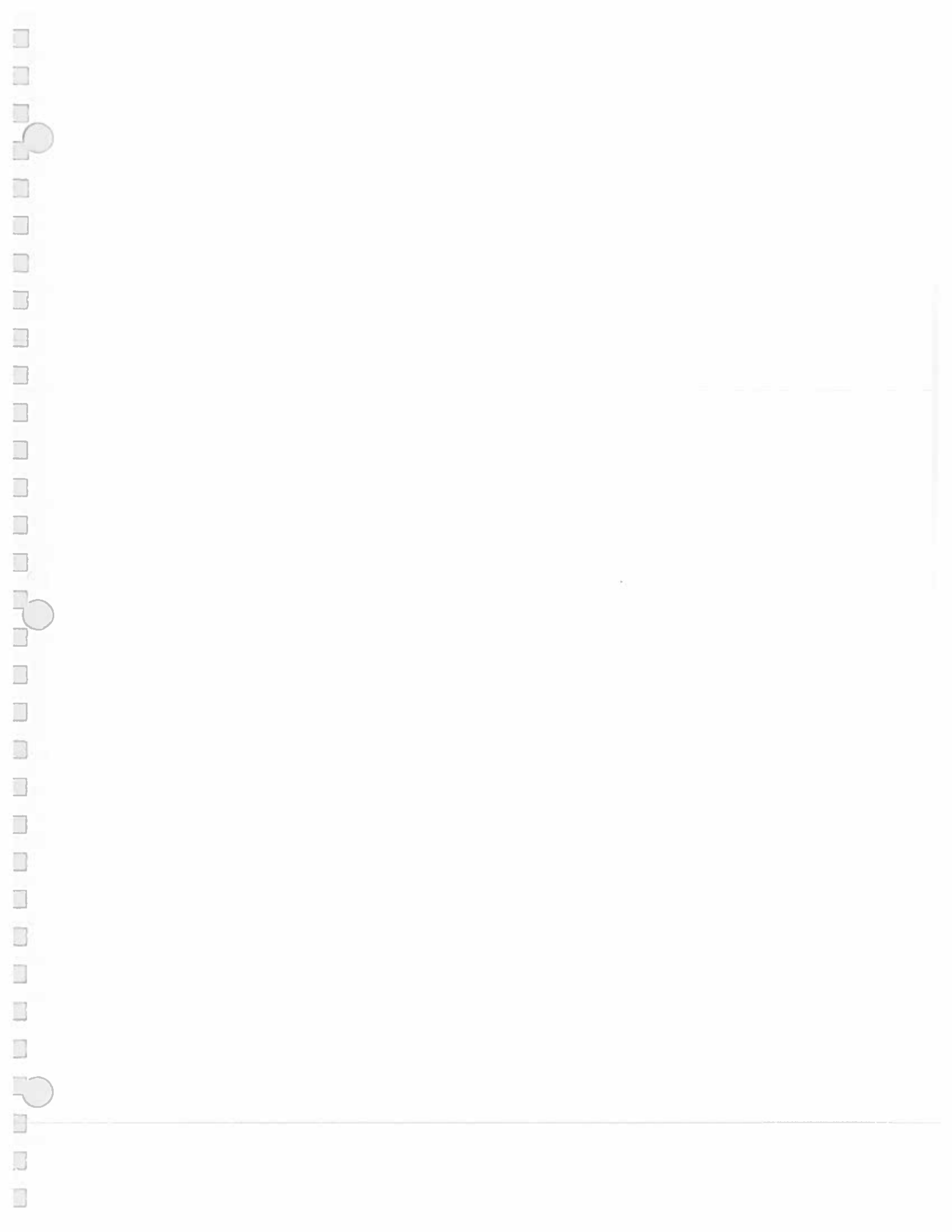
Ms. Porter coordinates and directs many support services that allow the field team to operate efficiently. She performs a broad range of duties: meeting organization, information and data processing, permitting, mail, printing and reproduction, records management, telecommunications management, field supplies, recycling, and disposal.

Another very important function she performs is expediting permits. She prepares all permit applications and is responsible for following the permit process in order to obtain approvals. She has been very successful in developing positive relationships with all the local agencies having jurisdiction by garnering their respect and trust. These positive relationships have resulted in faster permit acquisition.

Ms. Porter ensures that Project Close-Out Books are accurate and assembled in an easy-to-follow format for the owner at completion of the project. She also assists with any warranty items that may arise.

Sampling of Project Experience

- Goodwill Industries Manasota (multiple) - 49,000 SF Retail, Missions, Donation & Processing Interior Renovation - Arcadia, Bradenton, and Palmetto, FL
- Sumter Commerce Building 24,000 SF Partially Shelled Office Building - North Port, FL
- The Q Townhomes, 40 units, 3-story and 4-story - Sarasota, FL
- Allegro at College Harbor Assisted Living 32,000 SF Renovation - St. Petersburg, FL
- Dollar Tree Store 10,125 SF Cocoa Beach, FL
- Advanced Auto Parts 8,400 SF Store - Sarasota, FL
- Family Dollar Store 8,241 SF, Ft. Myers, FL
- The Strand Sarasota 176 Unit Multi-Family Community - Sarasota, FL
- 7 One One Palm - 4-story over parking, 16 unit Luxury Condominiums - Sarasota, FL
- Laurel Retail Plaza / Starbucks Shell 7,740 SF - Nokomis, FL
- O'Reilly Auto Parts 7,224 SF Arcadia, FL
- O'Reilly Auto Parts 7,500 SF - Clermont, FL
- Stickney Point Retail Center 5,100 SF - Sarasota, FL
- Starbucks Cafe 2,400 SF - Sarasota, FL
- Wawa Convenience Store & Gas Station Site Work - Sarasota, FL
- Retail Center at Woods of Moccasin Wallow 14,895 SF - Palmetto, FL



3. PROJECT TEAM EXPERIENCE/REFERENCES

This section of the RFQ deals with relevant and related experience and qualifications. Maximum points will be given to projects where the related experience and qualifications of the firm correlates directly with the project team members per the organizational chart and their resumes. In addition, higher value will be given to work performed for governments of a similar size to the City of Venice. Recent work experience will be weighted more heavily than historical experience. The team's reputation for professional integrity and competence will also be considered.

Provide a specific reference for contact by the City that can attest to the work performed by the consulting team member. One should anticipate that these references will be called and that the responses to these references will affect the awarding of points in this category.

GATES is a leading Southwest Florida construction management firm that has gained a reputation for quality construction and exceeding clients' expectations. **Over the past 25 years, GATES has successfully constructed numerous landmark and complex projects** including: the Lee County Emergency Operations Center, Cape Coral Emergency Operations Center Addition, Fort Lauderdale Fire Station #49, LeeSar Regional Service Center, Lee County Justice Center Renovation/Remodel to name a few.

The table below gives a summary of relevant project experience, followed by project profiles and letters of recommendation. **Each project profile contains reference contact information.**

PROJECT	RELEVANCE	PROJECT TEAM
Lee County Emergency Operations Center	Emergency Operations Public Safety Facility High tech communications systems 29,000 SF building High security building and grounds Multipurpose/training rooms Emergency Staff accommodations (beds, showers, kitchen, dining) Ability to withstand Category 5 storm	John Hayes, Project Executive Mike Gantzert, Sr. Project Manager
LeeSar Regional Service Center	Warehouse storage and processing Large data storage High security building Ability to withstand Category 5 storm	John Hayes, Project Executive Mike Gantzert, Sr. Project Manager
Horizon Business Services	IT Data Center High security building Ability to withstand Category 5 storm Award-winning project	John Hayes, Project Executive Mike Gantzert, Sr. Project Manager
Ft. Lauderdale Fire Station #49	Public safety/municipal project Multipurpose/training rooms Emergency Staff accommodations (beds, showers, kitchen, dining)	John Hayes, Project Executive
Lee County Government Justice Center	Public safety/municipal project High security project	John Hayes, Project Executive Mike Gantzert, Sr. Project Manager
Challenger/Patriot Dual School Project	Public educational building	John Hayes, Project Executive
Tortuga Preserve Elementary School	Public educational building	John Hayes, Project Executive
Mike Davis Elementary School	Public educational building	John Hayes, Project Executive

3. PROJECT TEAM EXPERIENCE/REFERENCES

LeeSar Regional Service Center - Ft. Myers, FL

REPEAT CLIENT

Project Type: New construction of a distribution center, sterile processing department, a cook/chill food processing department, office space and support areas for LeeSar and Lee Memorial Health System.

Building Gross Area/SF: 195,048 SF

Contract Amount: \$27.2 M
DMP Savings: \$540,000 (Direct
Material Purchase Tax Savings)

Date Completed: July 2012

Owner Reference:
Bob Simpson, former President & CEO
LeeSar, Inc.
2727 Winkler Avenue
Fort Myers, FL 33901
239.939.8800

Architect Reference:
Gary Krueger, AIA
SchenkelShultz Architecture
CSO Architects
1617 Hendry Street
Suite 405
Fort Myers, FL 33902
239.218.6894



The new 195,048 SF facility was constructed on 23.41 acres. Construction consisted of exterior concrete tilt-wall construction with structural steel frame and low-slope roofs. **The facility is capable of withstanding a Category 5 storm event with emergency generator power to accommodate critical building systems for continuous operations.**

The facility includes a 72,917 gross SF (approx.) **distribution center which is used for receiving, storing** and shipping medical supplies and contains automated machinery, including but not limited to, carousels, picking and conveying systems.

A 51,404 SF cook/chill department enables food preparation and includes commercial grade kitchen equipment and a staff cafeteria.

A sterile processing department encompassing 44,056 SF contains hospital sterilization equipment used for instrument washing, sterilization, reassembly and repacking, including a pharmacy repackaging area for placing large quantities of pharmaceuticals into unit doses.



The 29,917 SF of administrative space contains executive offices, mid-level offices, conference rooms and open work areas.

Site Development on the 23.41 acres include site paving, parking, sidewalks, landscaping, irrigation system, site lighting, surface storm water management system, site monument design, site signage, trash dumpster enclosures, work to remedy poor soil conditions, the presence of ground water, and hazardous materials removal.

This project was a joint venture with Haskell.



3. PROJECT TEAM EXPERIENCE/REFERENCES

Horizon Business Services - Naples, FL

Award Winning Project

Project Type:

New construction of an award-winning office building

Date Completed: January 2015

Building Gross Area/SF: 11,276 SF

Owner Reference:

Jacob Ackerman
Chief Technology Officer / Facilities
Manager
Horizon Business Services
1020 Goodlette Rd, Naples, FL 34102
239/403.2959
Jacob@horizonbusinessservices.com

Architect Reference:

Matt Kragh
MHK Architecture & Planning
975 6th Avenue South, Suite 600
Naples, FL 34102
239.919.0786



New Construction of a 2-story, **11,276 SF office building for IT company** requiring redundant power systems. The building, which sits on a 26,000 SF site, features a **2,000 SF data center**, a 600 kw backup generator, a second set of interior concrete walls surrounding the data center and high end finishes.



"I was truly impressed with their team's attention to detail, depth of knowledge and most importantly, work ethic. Time and time again, GATES went above and beyond to ensure our facility was built to the highest of standards while remaining on time and within budget."

Jacob Ackerman, Facilities Mgr



3. PROJECT TEAM EXPERIENCE/REFERENCES

Tortuga Preserve Elementary School - Lehigh Acres, FL

Project Type: New Construction

Building Gross Area/SF: 138,085 SF

Construction Cost: \$18,582,360 M

DMP Savings: \$238,000 (Direct Material
Purchase Tax Savings)

Date Completed: July 2012

Owner Reference:

Mr. Stephen Hanna
Project Manager
The School District of Lee County
3308 Canal Street
Fort Myers, FL 33916
239.479.4245
stephenlh@leeschools.net

Architect Reference:

RS&H Architects
Robert Sanford
4210 Metro Parkway
Fairfax Center, Building I, Suite 230
Fort Myers, FL 33916

REPEAT CLIENT



Construction of a new elementary school located on 16.26 acres on Gunnery Road in East Lee County. The new school has a capacity of 1,000 students. Ground breaking occurred in August 2011 and construction was completed under a fast-track schedule and ready for students for the 2012-2013 school year.

In addition to classrooms and administrative offices, the campus features a kinder covered play area with restrooms and 1,013 SF Physical Education Facility.

By utilizing the Owner Direct Purchasing Program, we were able to save the Lee County School District approximately \$238,000 in sales tax savings.



3. PROJECT TEAM EXPERIENCE/REFERENCES

Mike Davis Elementary School - Naples, FL

REPEAT CLIENT

Project Type: New Construction

Building Gross Area/SF: 117,000 SF

Construction Cost: \$18,740,597

DMP Savings: \$336,000 (Direct Material
Purchase Tax Savings)

Date Completed: July 2008

Construction Type:
CM-At-Risk

Owner Reference:

Mr. Fai Chan
The District School Board of Collier County
5775 Osceola Trail
Naples, FL 34109
239.377.0235
Chanfa@collier.k12.fl.us

Project Architects:

Harvard Jolly Architects
4575 Via Royale, Suite 101
Fort Myers, FL 33919
239.275.7774



GATES constructed Mike Davis Elementary School for The District School Board of Collier County on schedule and on budget. The 117,000 SF, 2-story building was constructed using the tilt-wall construction system, structural steel frame, metal and built up roofing, with all interior drywall finishes. Other scope requirements included classrooms, kitchen, cafeteria, administrative offices, the bus loop, site work, playground areas, parking lots, and walkways.



"The quality of workmanship is apparent throughout the building and GATES should be proud of the diligence, dedication, and hard work put forward to make this project a success."

**Mr. Robert Spano, Principal
Mike Davis Elementary School**

3. PROJECT TEAM EXPERIENCE/REFERENCES



LEE COUNTY SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

John E. Manning
District One

Brian Bigelow
District Two

Ray Judah
District Three

Tommy Hall
District Four

Frank Martin
District Five

Karen B. Hawes
County Manager

Michael D. Hunt
County Attorney

Diana M. Parker
County Hearing
Examiner

To Whom It May Concern

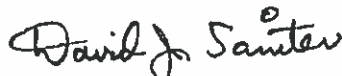
I have worked closely with GATES Construction as the Construction Manager for the New Lee County Emergency Operations Center.

It is therefore with great pleasure and high respect to recommend the GATES Project Team of John Hayes (Project Executive), Mike Gantzert (Project Manager), and Dan Kenyon (Project Superintendent) to whomever is in need of their quality service.

Should you have any questions, you can contact me at (239) 533-3601. Furthermore, I invite you at your earliest convenience to tour the new Lee County Emergency Operations Center, including Data Center.

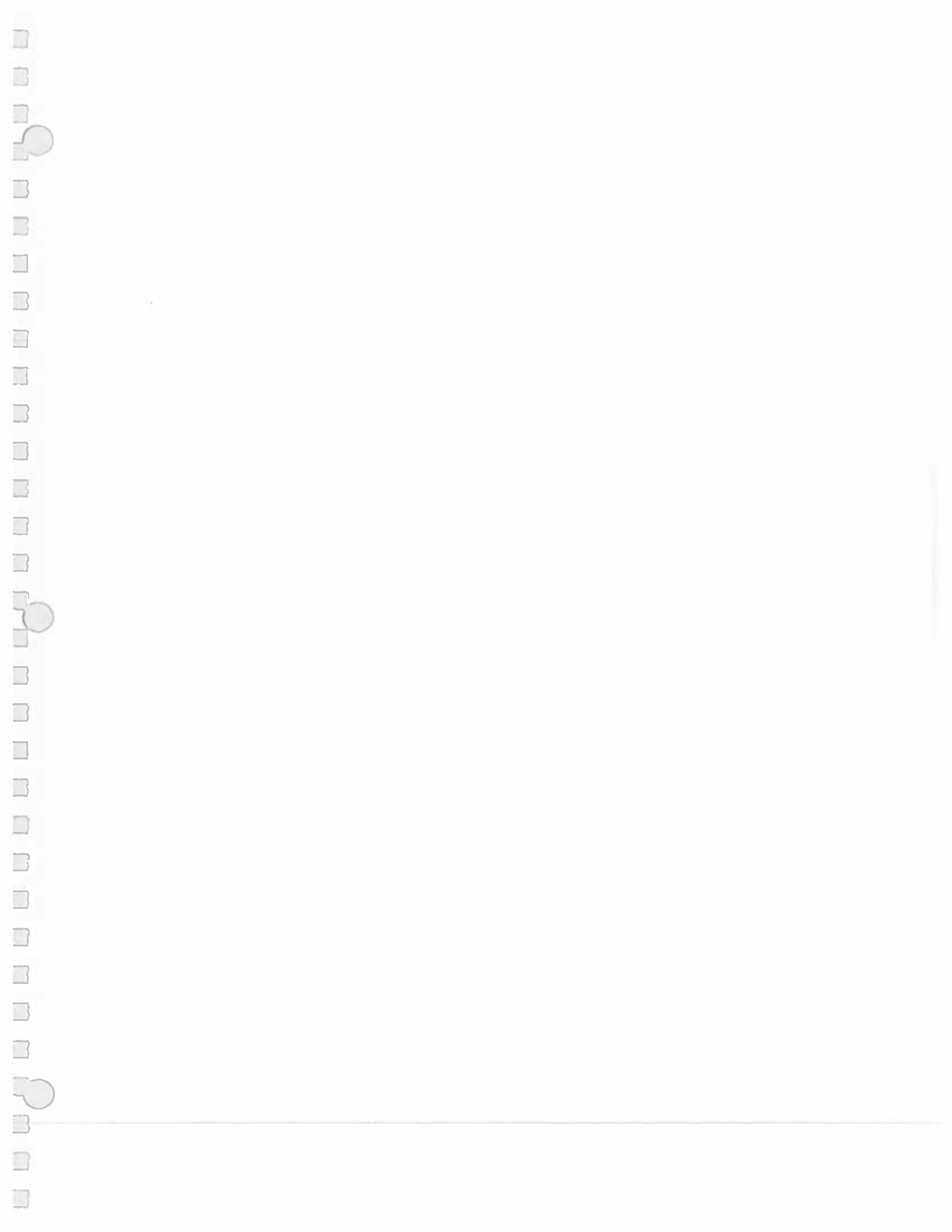
Respectfully,

LEE COUNTY PUBLIC SAFETY
Emergency Management Program



David J. Saniter, CEM, FPDM
Emergency Programs Manager

P.O. Box 398, Fort Myers, Florida 33902-0398 (239) 533-2111
Internet address <http://www.lee-county.com>
AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER



THE CITY OF VENICE

RFQ #3079-18 CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR
CITY OF VENICE PUBLIC SAFETY FACILITY



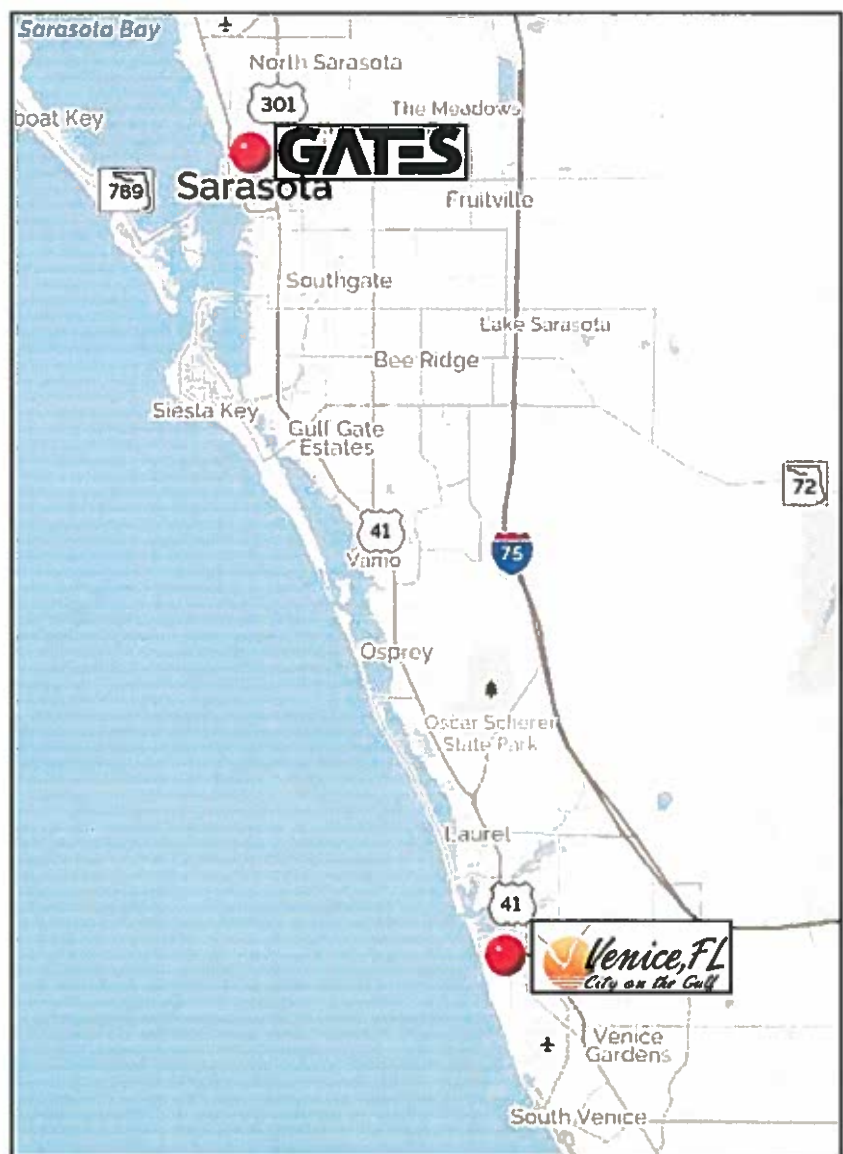
4. ABILITY TO PERFORM SERVICES EXPEDITIOUSLY AND LOCATION

Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.

GATES' office is located in Sarasota County at One Sarasota Tower, 2 North Tamiami Trail, Sarasota, FL, and meets the City's criteria for local business preference. This office is fully staffed with the manpower to serve this project.

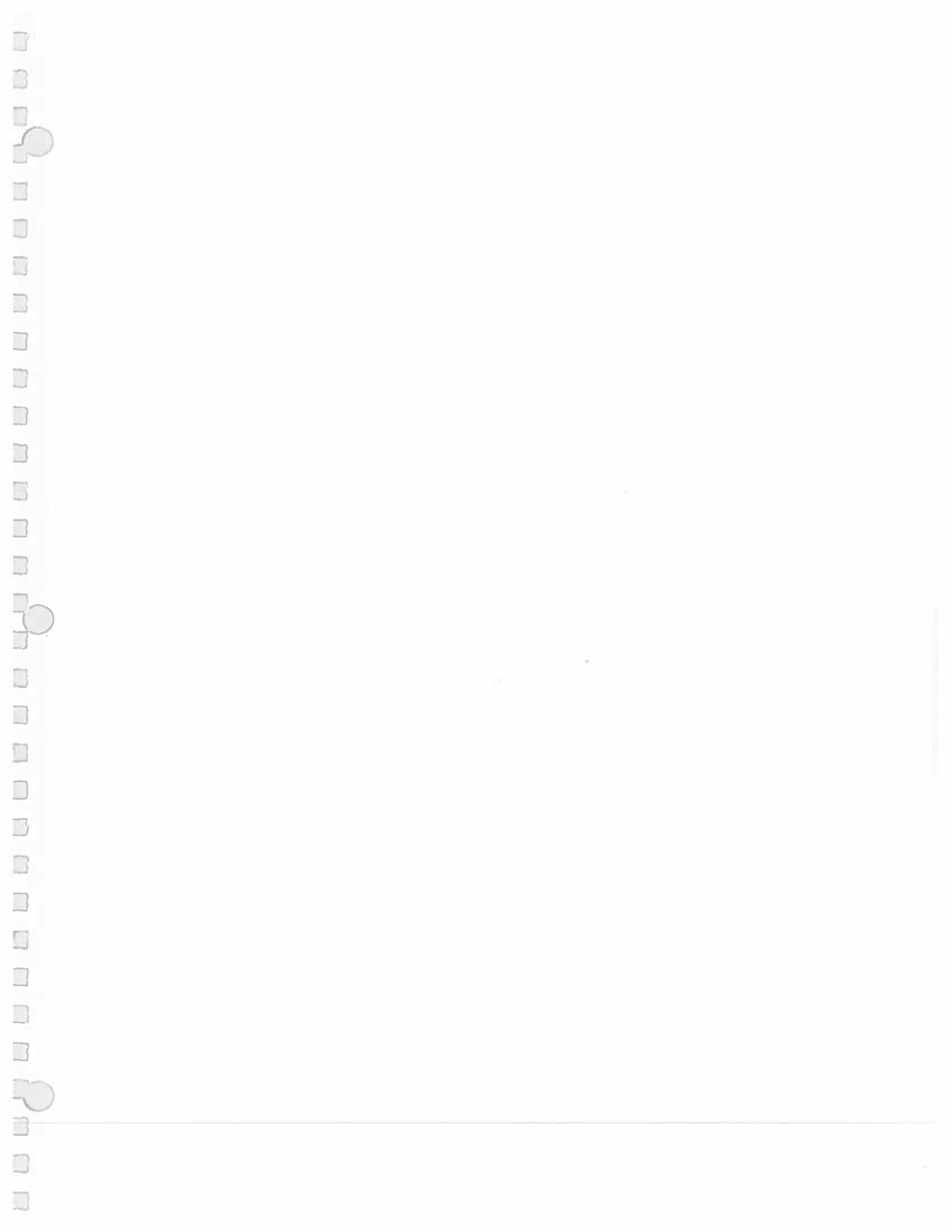
We are conveniently located approximately 19 miles from the City of Venice's offices; a short commute between office and jobsite, enabling quick response to impromptu meetings.

Our proposed project team will provide exceptional project management from this office until the start of the construction at which time our Superintendent will be on site full time. Both the Sarasota and corporate office administrative support would continue to be provided from both offices as well as on site during weekly OAC meetings.



GATES

Extensive Experience. Proven Results.



5. ADDITIONAL CONSIDERATIONS

When you select GATES as your Construction Manager, you're teaming up with one the largest and most successful firms in Florida. We've worked meticulously to achieve that status by consistently delivering on our promise to exceed expectations.

Many construction firms may appear comparable. However, the real difference is in the delivery, the collaborative and cooperative way we work with the owner, architect, and other team members, and the experience we bring to each project.

GATES is a Team Player

Over the years, we have learned that the most successful projects have a strong team working together to achieve project goals. Our proposed team has demonstrated success in working effectively with client representatives, architects, engineers, consultants, and tradespeople to achieve maximum results for our clients' dollars, while making the entire process as seamless and pleasant as possible.

GATES is Accountable

At GATES, reporting and communication are not mere goals. They are a discipline born of our belief that we are accountable to the people we serve. Every week you will receive a written project report that updates project status, schedule and budget. We keep you constantly up to date so that you can make informed decisions.

GATES has the Necessary Experience

Our team has the project experience necessary to provide the most competitive pricing, aggressive scheduling and quality facility. A well run project that stays within budget and schedule is achieved through expert management decisions, and a proven, experienced team equals the best opportunity for total project success.

GATES Controls Costs

Our cost engineers can accurately estimate the budget of a project and control costs. We have developed proprietary systems and procedures to effectively manage construction projects. We are value-engineering experts. We can hold a tight schedule to minimize general condition costs and maximize work force efficiencies.

"GATES performed extraordinarily well... GATES operated with the utmost integrity, collaboration, and holds the Owner's interests in mind in all their dealings."

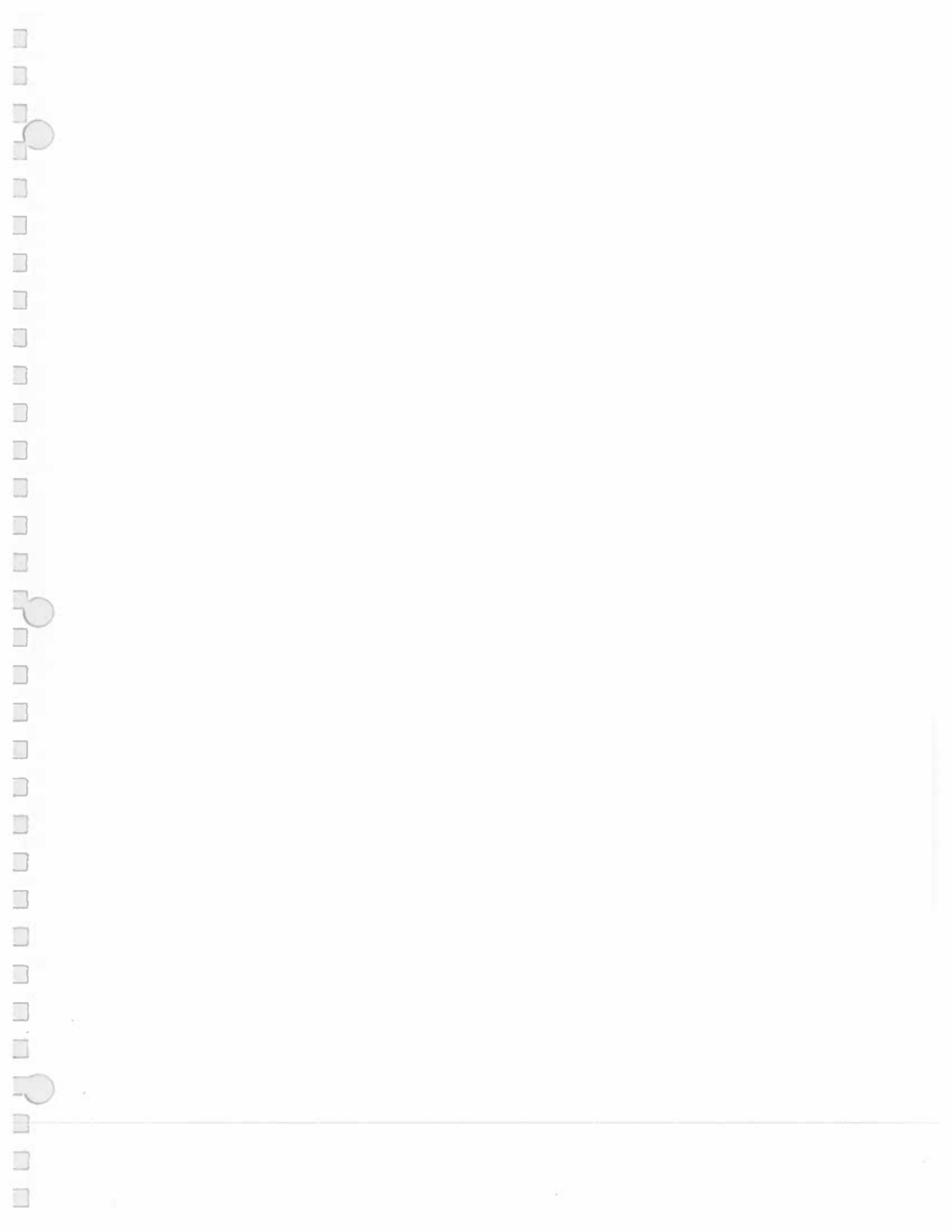
- Dan Cruz, Capital Projects
Mgr, Sarasota County Govt
(Fmr. Capital Projects Mgr, Lee
County Government)

"...a seamless project from start to finish.... above and beyond what was expected. The quality of the workmanship is apparent throughout the building and GATES should be proud of the diligence, dedication, and hard work put forward to make this project a success."

- Robert Spano, Principal,
Collier County Public Schools

"Throughout the project, the County was impressed with the performance of the GATES team. Our project was completed on time and within budget. We are proud of the project and look forward to working with GATES again on future Lee County projects."

- Jim Lavendar, former
Director, Lee County Dept. of
Public Works



**SEALED REQUEST FOR QUALIFICATIONS
CITY OF VENICE, FLORIDA**

QUALIFICATIONS STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter:

SUBMITTED TO: CITY OF VENICE
Procurement- Finance Department
401 W. Venice Avenue Room # 204
Venice, Florida 34285

CHECK ONE:
☐ Corporation
☐ Partnership
☐ Individual
☐ Joint Venture
☒ Other (LLC)

SUBMITTED BY:

NAME: GATES Butz Institutional Construction, LLC
ADDRESS: One Sarasota Tower, 2 North Tamiami Tr, Suite 204, Sarasota, FL 34236
PRINCIPLE OFFICE: 27599 Riverview Center Blvd, Suite 205, Bonita Springs, FL 34134

1. State the true, exact, correct and complete legal name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Proposer is:

GATES Butz Institutional Construction, LLC

The address of the principal place of business is:

One Sarasota Tower, 2 North Tamiami Tr, Suite 204, Sarasota, FL 34236
27599 Riverview Center Blvd, Suite 205, Bonita Springs, FL 34134

2. If the Proposer is a corporation, answer the following:

a. Date of Incorporation: January 26, 2005

b. State of Incorporation: Florida

c. President's Name: John A. Hayes

d. Vice President's Name: Lee A. Butz

e. Secretary's Name: Fred A. Klopp

f. Treasurer's Name: N/A

g. Name and address of Resident Agent: Todd E. Gates, Naples

3. If Proposer is an individual or partnership, answer the following:

a. Date of Organization: _____

b. Name, address and ownership units of all partners:

c. State whether general or limited partnership: _____

4. If Proposer is other than an individual, corporation, partnership, describe the organization and give the name and address of principals:

5. If Proposer is operating under fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?
11 years.

a. Under what other former names has your organization operated?


GATES Butz Institutional Construction, LLC was formed in 2005 as a specialized business unit of GATES to address our growing institutional client base. The GATES organization has been in business since 1993 and over the years has developed several specialized business units in an effort to strategically expand our operations both geographically as well as in specialized service sectors.

From 2005 to 2007 this division operated as GATES McVey Butz Institutional Construction, LLC. In 2007, the name was simplified to GATES Butz Institutional Construction, LLC.

ACKNOWLEDGEMENT

Signed, sealed and delivered
in the presence of:

Laura Sweeting



State of Florida

County of Lee

SS.

By: 

John A. Hayes
(Printed Name)

President
(Title)

On this the 28th day of February, 2018, before me, the undersigned Notary Public of the State of Florida, personally appeared John A. Hayes and (Names of individual(s) who appeared before Notary) whose name(s) in/are Subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

NOTARY PUBLIC
SEAL OF OFFICE:

NOTARY PUBLIC, STATE OF FLORIDA

Laura Sweeting

(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification: _____ ☐ DID take an oath, or ☒ DID NOT take an oath

"LOCAL PREFERENCE" DETERMINATION

The following questions will help you determine local preference for your company.

Please answer questions 1 through 4 **FIRST**. If you answer **NO** to any questions 1 through 4, local preference does **NOT** apply.

ONLY if you answer **YES** to questions 1 through 4, may you proceed to question 5.

If you answer **YES** to any questions 5 and 6, local preference applies.

If you are unsure of how to answer any questions, please contact the City of Venice's Purchasing Department at 941-486-2626.

Questions 1 – 4

1. Has your company paid a local business tax either to Sarasota, DeSoto or Charlotte County (Manatee County does not currently have a local business tax) authorizing your company to provide goods or services described in this solicitation?

YES ☒ If "yes", proceed to question 2.

NO ☐ If "no", **STOP, local preference does not apply.**

* If the name on the local business tax receipt is not the same as the name on the bid/solicitation submittal, local preference does not apply.

2. Does your company maintain a permanent physical business address located within the limits of Sarasota, Manatee, DeSoto or Charlotte County from which your company operates or performs business?

YES ☒ If "yes", proceed to question 3.

NO ☐ If "no", **STOP, local preference does not apply.**

3. Does your company's local business office (identified in question 2) have a least one full time employee?

YES ☒ If "yes", proceed to question 4.

NO ☐ If "no", **STOP, local preference does not apply.**

4. Do at least fifty percent (50%) of your company's employees who are based in the local business location (identified in question 2) reside within Sarasota, Manatee, DeSoto or Charlotte County?

YES ☒ If "yes", proceed to question 5.

NO ☐ If "no", **STOP, local preference does not apply.**

Questions 5 – 6

5. Is your company's local business office (identified in question 2) the primary location (headquarters) of your company?

YES ☒ If "yes", STOP, local preference applies.

NO ☒ If "no", proceed to question 6.

6. If the local business office (identified in question 2) is not the primary location of your company, are at least ten percent (10%) of your company's entire full-time employees based at the local office location AND does at least one corporate officer, managing partner or principal owner of your company reside in Sarasota, Manatee, DeSoto or Charlotte County?

YES ☒ If "yes", STOP, local preference applies.

NO ☐ If "no", local preference does not apply.

PROJECT TEAM

TEAM NAME: Gates Butz Institutional Construction, LLC

FEDERAL ID No.: 33-1110994

Prime Role	Name & City of Residence of Individual Assigned to the Project	No. of Years Experience	Education, Degree(s)	Florida Active Registration Nos.
Principle-in-Charge	Mark Card, Sarasota	30	BS Building Const.	GC1518791
Project Manager	Mike Gantzert, Naples	27	BS Building Const.	
Project Sr. Estimator	Paul Furtaw, Sarasota	37	BS Building Const.	
Project Construction Administrator	Casie Porter, Sarasota	7		
Other Key Member	John Hayes, Fort Myers	40	BS Building Const.	CGC047214 & CGC1516270
Other Key Member	Ralph Ritchie, Sarasota	25	30 Hr. OSHA Cert.	
Sub-consultant Role	Company Name and Address of Office Handling this Project		Projected % of Overall Work on the Entire Project	Name of Individual Assigned to Project
We do not foresee the need for sub-consultants at this time. Our subcontractors will be determined after going through the bidding process. GATES will then select and recommend subcontractors based on the most competitive and competent firms.				

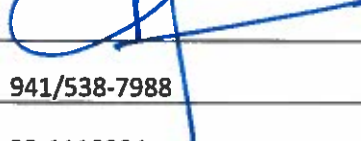
THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

Please See Revised form in back of submittal ²⁶

PUBLIC ENTITY CRIME INFORMATION

A person or affiliate who has been placed on the State of Florida's convicted vendor list following a conviction for a public entity crime may not submit an RFQ proposal on a contract to provide any goods or services to a public entity, may not submit a response on a contract with a public entity for services in the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Sub-Contractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in **Section 2876.017, for CATEGORY TWO** for a period of 36 months from the date of being placed on the convicted vendor list.

I, John A. Hayes, being an authorized representative of the firm of
GATES Butz Institutional Construction, LLC, located at City: Sarasota
State: Florida Zip: 34236, have read and understand the contents of the
Public Entity Crime Information and of this formal RFQ package, hereby submit our proposal
accordingly.

Signature: 
Phone: 941/538-7988
Federal ID#: 33-1110994

Date: February 28, 2018
Fax: 239/593-3477

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

DRUG FREE WORKPLACE

Preference shall be given to business with drug-free workplace programs. Whenever two or more RFQs, which are equal with qualifications and service, are received by the City for the procurement of commodities or contractual services, an RFQ received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, your firm shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under an RFQ, a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that as a condition of working on the commodities or contractual services that are under RFQ, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Concur ☒ _____

February 28, 2018
Date

Variance _____

Contractor's Signature John A. Hayes, President

INDEMNIFICATION/HOLD HARMLESS

The elected firm shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the elected firm and other persons employed or utilized by the elected firm in the performance of the contract.

I, John A. Hayes, being an authorized representative of the firm of
GATES Butz Institutional Construction, LLC located at City Sarasota, State
Florida, Zip Code 34236 Phone: 941/538-7998 Fax:
239/593-3477. Having read and understood the contents above, hereby submit
accordingly as of this Date, February 28th, 2018.

John A. Hayes, President
Please Print Name


Signature

This signed document shall remain in effect for a period of one (1) year from the date of signature or for the contract period, whichever is longer.

**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS
STATE OF FLORIDA GRANT ASSISTANCE PURSUANT TO
AMERICAN RECOVERY AND REINVESTMENT ACT UNITED STATES
DEPARTMENT OF ENERGY AWARDS**

1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. The undersigned also certifies that it and its principals:
 - a. Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - b. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and (b) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or Local) terminated for cause or default.
3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this 28th day of February, 2018.

By: 
Authorized Signature

John A. Hayes, President
Typed Name of Title

GATES Butz Institutional Construction, LLC
Recipient's Firm Name

One Sarasota Tower, 2 North Tamiami Tr, Suite 204
Street Address

Sarasota, FL 34236
City/State/Zip Code

CONFLICT/NON CONFLICT OF INTEREST AND LITIGATION STATEMENT

CHECK ONE

☒ To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients, contracts, or property interest for this project.

OR

☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

LITIGATION STATEMENT

IN FLORIDA ONLY, JUDGMENTS AGAINST THE FIRM, AND SUITS AGAINST CITY OF VENICE. INCLUDE ACTIONS AGAINST THE FIRM BY OR AGAINST ANY LOCAL, STATE, OR FEDERAL REGULATORY AGENCY.

CHECK ONE

☒ The undersigned firm has had no litigation adjudicated against the firm on any projects in the last five (5) years and has filed no litigation against City of Venice in the last five (5) years.

OR

☐ The undersigned firm, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation in Florida adjudicated against the firm during the past five (5) years; all legal actions against City of Venice during the past five (5) years; and actions by or against any Federal, State and local agency during the past five (5) years.

Company Name: GATES Butz Institutional Construction, LLC

Authorized Signature: 

Name (print or type): John A. Hayes

Title: President

Failure to check the appropriate blocks above may result in disqualification of your proposal. Failure to provide documentation of a possible conflict of interest, or a summary of past litigation, may result in disqualification of your proposal. Should additional information regarding the above items come to the attention of City of Venice after award, the awarded contract shall be subject to immediate termination.

NON-COLLUSION AFFIDAVIT

State of Florida

County of Lee

SS.

John A. Hayes,

President

being first duly sworn, deposes and says that:

1. He/she is the GATES Butz Institutional Construction, LLC, (Owner, Partner, Officer, Representative or Agent) of _____ the Proposer that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or have in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any Proposer, firm, or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal Work.

Signed, sealed and delivered
in the presence of:

Laura Sweeting

Laura Sweeting

By: 

John A. Hayes

(Printed Name)

President

(Title)



ACKNOWLEDGEMENT

State of Florida

County of Lee

On this the 28th day of February, 2018, before me, the undersigned Notary Public of the State of Florida, personally appeared John A. Hayes and (Names of individual(s) who appeared before Notary) whose name(s) in/are subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

NOTARY PUBLIC
SEAL OF OFFICE:

NOTARY PUBLIC, STATE OF FLORIDA

Laura Sweeting

(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification: _____ ☐ DID take an oath, or ☒ DID NOT take an oath



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783**

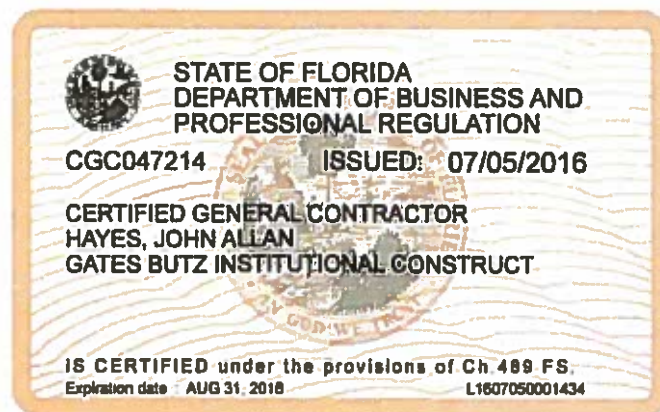
(850) 487-1395

**HAYES, JOHN ALLAN
GATES BUTZ INSTITUTIONAL CONSTRUCTION, LLC
27599 RIVERVIEW CENTER BLVD STE 205
BONITA SPRINGS FL 34134**

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

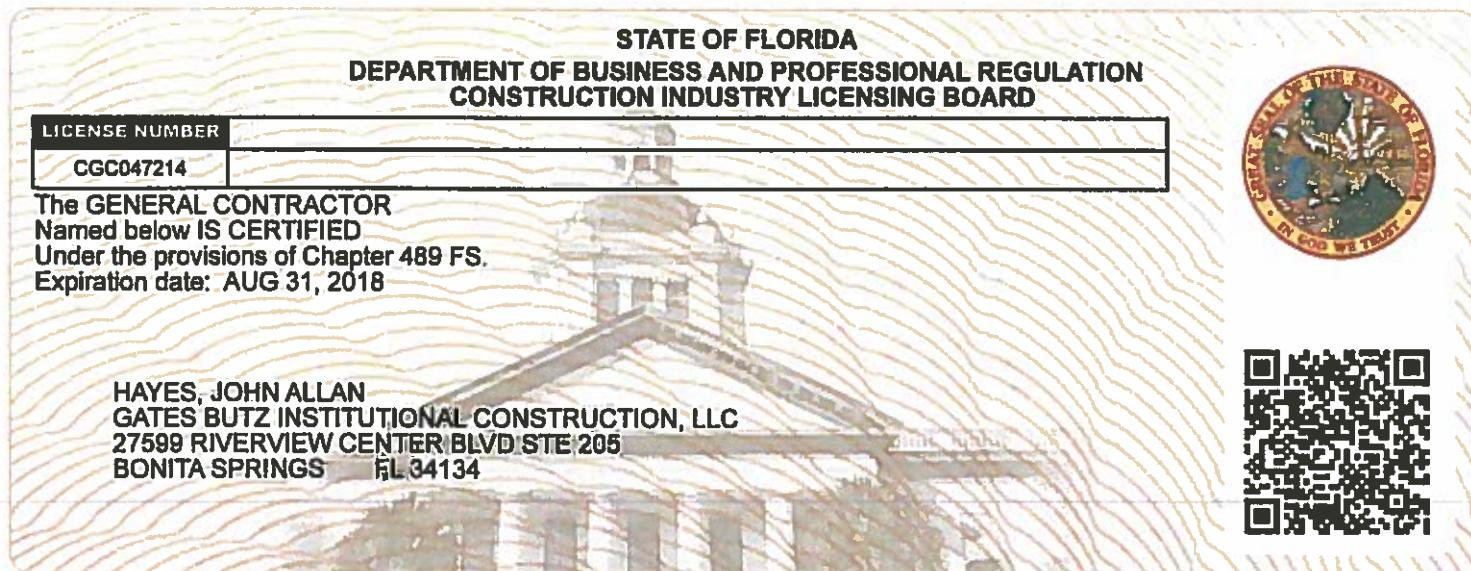
Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY



ISSUED: 07/05/2016

DISPLAY AS REQUIRED BY LAW

SEQ # L1607050001434



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gulfshore Insurance, Inc. 4100 Goodlette Rd N Naples FL 34103	CONTACT NAME: Maria Jebb
	PHONE (A/C, No, Ext): 239-435-7120 FAX (A/C, No): 239 213-2803
	E-MAIL ADDRESS: mjebb@gulfshoreinsurance.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Liberty Mutual Insurance Company
	INSURER B: Liberty Mutual
	INSURER C: Amerisure Mutual Insurance Company
	INSURER D:
	INSURER E:
	INSURER F:

INSURED GATBU1
GATES Butz Institutional Construction, LLC
dba GATES
2 North Tamiami Trl, Suite 204
Sarasota FL 34236

COVERAGES **CERTIFICATE NUMBER:** 777179919 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	TB2Z51291999037	7/15/2017	7/15/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		AS2Z51291999027	7/15/2017	7/15/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0 <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	Y	Y	TH7Z51291999017	7/15/2017	7/15/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC203197114	7/15/2017	7/15/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as Additional Insured on a primary and noncontributory basis with respects to General Liability per form LC0443 0512, completed operations per form CG2037 0413 and ongoing operations per form CG2010 0413. Waiver of Subrogation per form LC0443 0512 only as required by written contract. Waiver of Subrogation in regards to the Workers Compensation only as required by written contract per form WC000313 0484. Excess policy limits extend the limits of the General Liability.
Any wording on this Certificate of Insurance below this line other than the Job Name, Location or Job Number renders this Certificate Null and Void.

RFQ# 3079-18 Construction Management at Risk Services for City of Venice Public Safety Facility

CERTIFICATE HOLDER The City of Venice 401 W. Venice Avenue Venice FL 34134 United States	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE M. Ligon Nagaj
---	---

Sarasota County Business Tax Receipt**2017-18**

THIS TAX DOES NOT ASSURE QUALITY OF WORK OR CONFIRM THAT REGULATORY OR
ZONING REQUIREMENTS HAVE BEEN MET, IT IS THE OWNER'S RESPONSIBILITY TO
ENSURE COMPLIANCE.

Account No.
990010121200

Business Type: CONTRACTOR - LICENSED
Business Address: GATES BUTZ INSTITUTIONAL
CONSTRUCTION LLC
2 N TAMIAMI TRL
SARASOTA FL 34236

PAID: 5559028.0001 10/11/2017 \$12.99

HAYES JOHN

27589 RIVERVIEW CENTER BLVD 205
BONITA SPRINGS FL 34134

All businesses in Sarasota County are responsible for complying with
the Sarasota County mandatory recycling ordinance.

Valid until 9/30/2018

Sarasota County Tax Collector
Barbara Ford-Coates
101 S. Washington Blvd., Sarasota, FL 34236
(841) 861-8300, option 3
www.SarasotaTaxCollector.com
Info@SarasotaTaxCollector.com

CITY OF VENICE PROCUREMENT- FINANCE DEPARTMENT
401 W. VENICE AVE. - ROOM # 204
VENICE, FL. 34285
(941) 486-2626
FAX (941) 486-2790

ADDENDUM NO. 1

Date: February 21, 2018

To: All Prospective Proposers

**Re: RFQ #3079-18 Construction Management at Risk Services for City of Venice Public
Safety Facility**

This addendum sets forth changes and/or information as referenced and is hereby made part of and should be attached to the subject Contract Documents. Receipt of this Addendum shall be acknowledged below and in the submitted proposal. It shall be the responsibility of each proposer, prior to submitting a proposal, to contact the City of Venice- Procurement-Finance Department to determine if addenda were issued and to make such addenda a part of their proposal.

QUESTION:

In reviewing this section it appears that the criteria shown in this RFQ, may need to be revised to reflect the scope of work for the CM requested on pages 10 – 12 of the RFQ.

Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City 20%
The points will be awarded based on factors such as the physical location of the Firm's office and its Design Professionals and sub-consultants, as well as on the degree of interest shown in undertaking the project. All key personnel shall have their primary work location identified in the submittal. Firms that have the ability to complete all the services in-house may be awarded more points than firms that require sub-consultants unless a compelling rationale is given as to why the diversified team approach is better for this particular project. Firms that do not adequately anticipate nor cover in-house all of the services required (such as ecological, hydrogeological, structural engineering services, etc.) will receive less points than firms whose response properly identifies all the design professionals required to provide the scope of services.

- 1) We would anticipate providing an overview in the Ability to Perform Services section that would cover the items outlined on pages 10 thru 12 of the RFQ, but do not want to do anything that may appear that we are not properly addressing the question being asked in this section, can you confirm that we should be addressing the Scope of Services requested by the City as part of our Ability to Provide Service as outlined

- 2) The Project Team form has a list of staff members that a CM would not normally have on Staff. Is it okay to modify the form to reflect our Org Chart of Staffing we would provide to the Project? I have shown below the positions we would generally include in our Org Chart for your review.

- Principle in Charge
- Project Executive
- Project Manager
- Project Engineer
- General Superintendent
- Chief Estimator
- Purchasing Agent
- Chief Scheduler

Please advise if this list is acceptable and if it is acceptable to modify the Form to reflect this staffing.

RESPONSE:

Section 4 is amended as follows:

Scoring Method

The scoring method for the RFQ will be based on the Required Response Format of the qualifications response. There will be no points given to the letter of interest.

SELECTION CRITERIA	WEIGHT %
Project team's professional qualifications and key personnel experience.	30%
Project team experience with governments of similar size to the City.	30%
Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City.	20%
Local Preference	10%
Completeness of RFQ submittal	10%

Project team's ~~professional~~ qualifications and key personnel experience 30%

This section requires that the project team organizational chart, resumes and key personnel experience make the lines of communication and responsibility very clear as well as who the Client Manager is. Maximum points will be given to key personnel experience that is relevant to projects with governments of similar size to the City of Venice. In addition, higher value will be given to a team that includes key personnel experience demonstrating the capability to perform all or most aspects of the project, and recent experience in Public Safety Facility projects comparable to the proposed task. The quality of projects previously undertaken, and capability to complete projects on budget will also be considered.

Project team experience/references 30%

This section of the RFQ deals with relevant and related experience and qualifications. Maximum points will be given to projects where the related experience and qualifications of the firm correlates directly with the project team members per the organizational chart and their resumes. In addition, higher value will be given to work performed for governments of a similar size to the City of Venice. Recent work experience will be weighted more heavily than historical experience. The team's reputation for professional integrity and competence will also be considered.

Provide a specific reference for contact by the City that can attest to the work performed by the consulting team member. One should anticipate that these references will be called and that the responses to these references will affect the awarding of points in this category.

Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager to the City 20%

The points will be awarded based on factors such as the physical location of the Firm's office and its ~~Design Professionals and sub-consultants~~, as well as on the degree of interest shown in undertaking the project. All key personnel shall have their primary work location identified in the submittal. Firms that have the ability to complete all the services in-house may be awarded more points than firms that require sub-consultants unless a compelling rationale is given as to why the diversified team approach is better for this particular project. Firms that do not adequately anticipate nor cover in-house all of the services required ~~(such as ecological, hydrogeological, structural engineering services, etc.)~~ will receive less points than firms whose response properly identifies all the ~~design professionals~~ personnel required to provide the scope of services.

Local Preference 10%

Criteria defined in Section 1, Article 16 of the RFQ.

Completeness of RFQ submittal 10%

RFQ packages must include adequate proof of insurance coverage for all team member firms and proof of ~~professional licenses and~~ registrations required to perform ~~design and permitting activities~~ required by the project and include all other required forms (such as the Drug Free Workplace Form, etc.).

Other Considerations

The City will allow an Additional Consideration Section for the applicants to present any other relevant information that they believe should be considered during the qualifications shortlisting process. This information can include a preliminary project approach, recommendation letters, color photos, or any other type of information that they feel should be taken into account during our selection process.

Shortlisting and Notification

Subsequent to selection and approval by the City, all respondents to this solicitation will be notified in writing regarding the selection of the top ranked Firms.

~~Reuse of Design Ideas~~

~~Upon submittal of proposals and oral presentations, all information becomes public information and the concepts or design ideas advanced by any Firm may be reused directly or indirectly by the City without any limitation or payment to the Firm. Granting the City the right to reuse documents contained in the presentation and proposal is a condition of presenting the proposals.~~

Challenge of Notice of Intent to Award

Any person adversely affected by the City's decision, or intended decision, on the award is entitled to challenge the award by filing a written notice of protest within 72 hours after the posting of the intent to award. A copy of the City's protest procedures may be obtained through the Purchasing Department upon request.

Rejection of Proposals

The City of Venice reserves the right to waive minor proposal irregularities, and to reject any and all Proposals or parts thereof, or to accept the Proposal(s) or parts thereof, when considered by it to be in the best interest of the City.

REVISION:

A revised PROJECT TEAM form is attached to this addendum and must be included with your submittal.

Peter A. Boers
Procurement Department

Acknowledgment is requested even if you have elected not to respond to this bid. A designated management representative of your firm can sign the receipt for this addendum. Please acknowledge receipt of this addendum immediately by fax to (941) 486- 2790 or mail to the above noted address, if a fax is not possible.

Receipt Acknowledged:


Signature

GATES Butz Institutional Construction, LLC
Company

3/2/18
Date

A copy of this addendum (excluding attachments) is to be included with the proposal response.

PROJECT TEAMTEAM NAME: GATES Butz Institutional Construction, LLCFEDERAL ID No.: 33-1110994

Prime Role	Name & City of Residence of Individual Assigned to the Project	No. of Years Experience	Education, Degree(s)	Florida Active Registration Nos.
Principle-in- Charge/Project Executive	Mark Card, Sarasota Managing Partner	30	BS Construction Management BS Architectural/ Environmental Design Technology	CGC1518791
Project Manager	Mike Gantzert, Naples	27	BS Building Construction	
Project Engineer				
Superintendent	Ralph Ritchie, Sarasota	25	30 Hr OSHA Certificate	
Scheduler				
Other Key Member				
Project Executive	John Hayes, Fort Myers	40	BS Building Construction	
Sr. Estimator	Paul Furtaw, Sarasota	37	BS Building Construction	
Project Coordinator/ Permit Expeditor	Casie Porter, Sarasota	7		

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