FIRE STAKEHOLDER GROUP (FSG) MINUTES

March 22, 2018 9:00 A.M. 5300 Laurel Road, Venice FL 34275

I. CALL TO ORDER (9:14 A.M.)

II. ROLL CALL

Present: Michael (Mike) Brown, Helen Moore, Edward Murray and Pamela (Pam) Schierberg.

Also attending: Fire Chief Shawn Carvey, Deputy Chief Frank Giddens, Finance Director Linda Senne, Finance Controller Joe Welch, and Fire Admin. Assistant Tammy Short

Absent: Sharon Maynard, Kathleen Rogers-Wilson and Salvatore (Sonny) Favaloro

III. AUDIENCE PARTICIPATION Mike Rafferty – Read letter – attached.

IV. UNFINISHED BUSINESS

A. COMMUNICATIONS

- Mr. Murray distributed two handouts as a point of disclosure.
 - Information provided to Condo Association
 - Notes from meeting with Chief Carvey
- Mr. Welch presented information. Attached.

V. NEW BUSINESS

- A. DISCUSSIONS
 - Joint meeting with City Council
 - Meeting is on April 19, 2018 from 1pm to 3pm at City Hall Community Room.
 - Addressing the big picture
 - Identify actual budget amount needed vs amount of budget (percentage) sought to be recovered via fire fee.
 - Operating budget, capital items pension liability, etc.
 - Bridge funding for Sta 1 rebuild.
 - Consensus that new money source is required and that it must be sustainable.
 - Provide stable and secure funding for capital items.
 - Meet with Stantec prior to Council joint meeting.
 - April 10 from 2pm to 5pm at Sta 3.
 - Chief Carvey to confirm budget figures used.

- Funding issues
 - Designation of funds requires ordinance.
 - Millage increase required to meet need.
 - Grant opportunities nationwide not just local.
 - City's use of reserves.
- Public Communication
 - \circ Need to get information out to the public.
 - Fact sheet for public information.
 - ✓ Simple, easy to understand.
 - ✓ Basic information of current funding and service provided.
 - ✓ Number of taxpayers and non-taxpayers receiving services.
- VI. APPROVED MINUTES
 - February 13, 2018 Revised Minutes approved as presented. Motion by Ms. Schierberg, Seconded by Ms. Moore. (Unanimous)
 - February 27, 2018 Minutes approved as presented. Motion by Ms. Moore, Seconded by Ms. Schierberg. (Unanimous)
 - March 5, 2018 Minutes approved as presented. Motion by Ms. Moore, Seconded by Ms. Schierberg. (Unanimous)
- VII. REPORTS
 - A. COUNCIL PRESENTATION UPDATE
 - Meeting Observations
 - There was some confusion with verbiage on the comparison slide with use of "hybrid".
 - Confusion regarding the square footage for calls for service method.
 - Amendment to contract with Stantec not clearly approved.
 - Future Considerations
 - Need to provide more detail introduction of group members.
 - Verbiage choices.
 - How best to maximize citizen support.
 - $\circ~$ Staff to draft plan.
 - Stick to script.
 - Compare like cities and millage rates.

VIII. NEW BUSINESS (CONTINUED)

- A. DISCUSSIONS
 - Local Tax collection
 - Requires County-wide vote on One Cent Sales Tax.
 - Possible restriction of freedom that a municipality can't have own tax.
 - Can't recoup monies from those just visiting.
 - Stantec meeting
 - Budget base amount for Stantec to use in calculations total of \$9 million.
 - Fire fee would only recoup a percentage of the total budget. Millage rate as part of general fund would provide remainder.
 - Manufacture Housing number of units vs square foot standardized rates.

IX. AUDIENCE PARTICIPATION

Giga Bauerle had a few questions: Finance Director replied.
If fire fee was only for Fire Department needs? (Yes)
What happened to money freed up if fee used? (Council to decide)
Did the \$9 million include pension? (Yes)
Has consolidation been considered? (Council already did consider and rejected.)

X. ADJOURNMENT

Meeting recessed at approximately 11:01 a.m.

Disability Information

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Lori Stelzer, City Clerk at 941-486-2626, 401 W. Venice Avenue, Venice Florida 34285, prior to the meeting. (FS 296.26)

Appeal Notice

If a person decides to appeal any decision made by the Committee/Board, with respect to any matter considered at such hearing/meeting, such person will need a record of the proceedings and that, for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based, and which record is not provided by the City of Venice. (FS 286.0105)

1) Presented at the 03/22/18 stakeholders mtg.

FIRE AND RESCUE FEE STAKEHOLDER GROUP

BBV Condominium Association Inc.

President's Report

The meeting was March 05, 2018. The group unanimously voted for a Fire Fee.

On March 6, 2018, i had a meeting with Chief Shawn Garvey. We discussed potential dollar needs and various categories that would be subject to the fee.

On March 13, 2018, I attended a Venice City Council meeting at which the Fire Fee Stakeholder's co-chairs presented a hybrid proposal that included a millage increase and a fire fee.

Respectfully submitted,

Edward J. Murray

) Presented @ 3/22/18 stakeholders

FIRE AND RESCUE FEE STAKEHOLDER GROUP BBV Condominium Association Inc. By Edward J. Murray

On March 6, 2018, I had a meeting with the Chief to discuss three areas of concern pertaining to the Fire Department.

1. Categories related to structure and purpose. We hypothesized that Stantec has these categories in their program for the city of Venice.

Categories for Taxation

Nursing Homes and Assisted Living, Churches and other tax exempt non-government structures.

Industrial Large and Small Commercial Individual Homes Condominiums Mobile Homes

2. The money needs are three areas.

Pension 2 Mill for 10 years (mull = million) Fire House 2 Mill for 5 years Equipment 1.5 Mill for 5 years

The Chief agreed with the needs. He suggested that the Pension Funds remain in the Fire Department Budget for 10 years. He also suggested that the Fire and Rescue Fee should generate 2 Mill which would meet the needs of the department.

We both decided that Stantec can differentially distribute the fee among the various categories.

3. I shared with the Chief an idea concerning the Finance Dept. The Chief asked me to share the concept with the Group and Finance Dept.

The Finance Department has 11 Mill in Reserves and it is my recommendation that they become the bank for the City of Venice. Specifically, lend 5 Mill to the Fire Department at a low rate of 3% on the declining balance and make the pay off over 10 years.

Stakeholder Mtg 03/22/18 Joe Welch

Proposed Fire Fee - Status

Stakeholder Group Recommendation

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- There is a Need for Additional Revenues, and a Desire for a Dedicated Funding Source
- Condos/MH's/Replacement Cost Issues rule out Availability Method
- Remaining Calls for Service Approach must be Tweaked for Assisted Living Facilities (remove EMS costs and calls) but There Will Be a Limited (Reduced) Sample Size
- Within Categories, use Sq. Footage (like County) instead of Flat Fee
- The Tweaking of the CFS Approach Has Not Been in Court, so Could Be Challenged
- To Avoid Future Legal Challenge, Use a Bond Validation in Advance to Validate the Fee Methodology
- We Will Need to Finance an Asset to Do a Bond Validation (Engine or Station)
- Requires a New Study Stantec Most Effective
- Cost Recovery Percentage Not Determined Yet
- Revenue Needed Not Determined Yet
- Effect on Millage Not Determined Yet

Proposed Fire Fee

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Finance Department Concerns. We Need Revenue But:

- TIMING Recommend Fee Adoption Prior to Millage Adoption (Therefore FY 2020 Earliest)
- VETTING Still Will Require Thorough Community Vetting
- METHODOLOGY LIMITATIONS Limited to One Rigid Methodology (will it fit?)
- COSTS New study and periodic updates, SCTC and SCPA fees, Costs of Mailouts and Bond Validation. It May Not Be Worth the Revenue Level
- PROVEN NEED The Dollars Needed/Specific Costs to Be Funded Have Not Been Determined
- POTENTIAL LITIGATION Has Been Threatened
- TAX EFFECT The Calls for Service Method is Probably Not Deductible
- BOND VALIDATION Time Consuming and Costly, and Council Has Not Yet Determined to Finance
- SILOING FUNDS For a Separate Fund, the Restricted Revenues Must be Significant
- PUBLIC RESPONSE Leaned Toward Millage

Required Supplementary Information City of Venice, Florida

Municipal Firefighters' Pension Trust Fund

Schedule of Changes in Net Pension Liability and Related Ratios

Last Ten Fiscal Years

						Fiscal Year				
		2017		2016		2015		2014		2013
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Interest		2,719,112		2,661,396		2,653,780		2,581,984		2,487,337
Change in excess State money				(155,521)				8,861		•
Changes of benefit terms (1)		,		,		(797,774)				•
Difference between expected and actual experience		(232,436)		(1,795,453)		(473,564)		,		•
Changes of assumptions (2)		٠		1,320,858		2,961,891		•		,
Benefit payments, including refunds		(2,095,414)		(2,141,983)		(1,991,123)		(2,003,310)		(1,873,445)
Net change in total pension liability		1,147,687		591,354		3,492,620		1,259,839		1,237,840
Total pension liability, beginning		39,144,607		38,553,253		35,060,633		33,800,794		32,562,954
Total pension liability, ending (a)	~	40,292,294	Š	39,144,607	ŝ	38,553,253	ŝ	35,060,633	Š	33,800,794
Plan Fiduciary Net Position										
Contributions - City	\$	2,350,314	Ś	3,047,697	S	756,197	S	1,674,244	Ś	1,451,786
Contributions - State		193,290		246,276		272,353		304,802		270,222
Contributions - employee		118,053		114,049		116,523		269,968		269,835
Net investment income		2,241,924		1,321,617		9,360		1,727,970		1,723,100
Benefit payments, including refunds		(2,095,414)		(2,141,983)		(1,991,123)		(2,003,310)		(1,873,445)
Administrative expense		(61,907)		(66,382)		(67,814)		(42,307)		(42,357)
Accrual adjustments		79,147		17,224		5,671		7,631		(3,181)
Net change in Plan fiduciary net position		2,825,407		2,538,498		(898,833)		1,938,998		1,795,960
Plan fiduciary net position, beginning		20,245,156		17,706,658		18,605,491		16,666,493		14,870,533
Plan fiduciary net position, ending (b)	5	23,070,563	~	20,245,156	5	17,706,658	S I S	18,605,491	l S	16,666,493
Net pension liability (actuary), ending (a) - (b)	5	17,221,731	M	18,899,451	S	20,846,595	S	16,455,142	S	17,134,301
Plan fiduciary net position as a percentage of the	1	57.26%		51.72%		45.93%		53.07%		49.31%
total pension liability										
Covered employee payroll	5	1,686,471	\$	1,629,271	\$	1,710,697	ŝ	2,768,905	\$	2,767,537
Net pension liability (actuary) as a percentage of covered employee payroll		1021.17%		1159.99%		1218.60%		594 28%		619 12%
Notes to Schedule: (1) Changes of henefit terms										

(1) Changes of benefit terms:

For year ending September 30, 2015, amounts reported as changes of benefit terms were resulted from Ordinance 2014-22, adopted and effective August 26, 2014, which amended certain Plan provisions for current Firefighters, in addition to the closure of the Plan to Firefighters hired after September 30, 2014. Details of the impact of these changes are set forth in the Actuary's August 18, 2014 Actuarial Impact Statement. Furthermore as outlined in the Actuary December 7, 2015 Actuarial Impact Statement the below changes were included as well:
 100% vesting for benefits accrued prior to October 1, 2014.

- A salary definition using base pay, effective October 1, 2014 for members not eligible for normal retirement as of that date. This definition is applicable only for service after October 1, 2014. Notwithstanding the foregoing, effective October 1, 2014, sick or vacation time which is accrued, but for which a member has not been paid prior to October 1, 2014, shall not be considered in determining the value of any future retirement benefit, including the calculation of any frozen benefit.

(2) Changes of assumptions:

- For year ending September 30, 2016, as a result of Chapter 2015-157, Laws of Florida, the assumed rates of mortality were changed to the assumptions used by the Florida Retirement System for special risk employees. Also, the inflation assumption rate was lowered from 3.00% to 2.50%, matching the long-term inflation assumption utilized by the Plan's investment consultant.

the projected salary at retirement to account for lump sum accrued sick and vacation leave payouts was modified from a fixed 0% per individual to an amount equal to their individual accrual, as provided by the City. The load assumption will be subject to further modification based on future experience. Subsequent changes will be reflected in future actuarial valuations. assumption from 7.75% to 7.00%. Plus a change in funding method from percent of payroll to dollar funding. In addition, the load assumption for - For year ending September, 30 2015, amounts reported as changes of assumptions were resulted from a reduction in the investment return

Other items

This information is required for ten years. However, only five years of information is available

FIRE

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facement live is available if	GRAND TOTAL	PROGRAM TOTAL	FY18 TOTAL	s Ten-8 Engine (Rep! #156)	POTA I GIOIDE MAINING TO A	2017 Toyota Prius	2016 Pierce Pumper Truck		2013 Ford Explorer 3.5L V6	2011 Chevy Tahoe 5.3L	Kawasaki Mule 3010 4WD ATV	2006 Pierce Contender #E52	2005 Ford F350 Pickup - 6.0L	2004 Pierce Contender #E53	2004 Ford F150 Pickup 4.2L	1987 AM General Brush Truck	1926 LaFrance/ Old Betsy	Boston Whaler 32' Fire Boat	5 Sea-Doo Bo		1999 Pierce Saber #E54	5 Ford Expedi		2003 Pierce Contender #E51		2002 Ford Explorer 4.0L	• FIRE DEPARTMENT	Description:	
s, salvage, in you think the		F		pi#156)	2 5 6	S 570	per Truck		er 3.5L V6	e 5.3L	010 4WD AT	ender #E52	lickup - 6.0L	ender #ES3	ickup 4.2L	Brush Truck	Id Betsy	2' Fire Boat	mbadier GTX		r #E54	tion 5.4L		ender #E51		er 4.0L	TNA	-4.5	
flation), were gross replace										THE PLANE PLANE	Kawasaki Mule 3010 4WD ATV 2016 Diene Velocity Aerial Ladder Truck# 51					- Diesei	Tianal		2015 Sea-Doo Bombadier GTX155 Jet Ski - 38FE										
Note 1: Assumptions (e.g., replacement lives, salvage, inflation), were determined by the Fleet Manager Note 2: The "Add-on" column is available if you think the gross replacement value is over/under-stated					-					+	-	, 2	2	2	2			2			2	2		2				Dell Fisca	
over/under				2018 A		2017	2016		2013	2011	2008	2006	2005	2004	2004	2004	1926	2012	2015	1	000	2006	100	2003		2002		Delivered 0 Fiscal Year	
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Note 1: Assumptions (e.g., replacement lives, salvage, inflation), were determined by the Fleet Manager. Note 2: The "Add-on" column is available if you think the gross replacement value is over/under-stated. Please advise the Fleet Manager.			ſ	Budget 554,359.00	115,460.82	1.053.37	112,039.85	1,872,260.81	26,741.80	00.999.00	860.871.00	288,513.00	29,003.00	272,319.00	16,87	19,393,48	8/ 561 to	212,983.76	5,101.96	2/5,848.55	245,439.34	30,409.21	243,219,76	243,219.76		1.12000000		A/0 9/30/17	
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Sales 2,968 33 9/30/19 Actual Excess (Shortage)	325,388.00	115,878.00	55,327.00	50,799.00	60,551.00	2,668.00	3,015,00	00.01C'E07	3,638.00	3,948.00	96,151.00	1.118.00	00 E23 UE	28,852.00	1,788.00	2,329.00	12,149.00	+	1,260.00			94		÷.		÷		Annual FRP Lease Payment	
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Good Morning,

Mike Rafferty, City of Venice resident and taxpayer.

Thank you for the opportunity to speak and I ask that a copy of my notes, which I will give to the recorder, be attached to the minutes for this meeting.

I want to speak to that part of your Council presentation on Mar 13 where you stated: "Calls for Service was previously rejected due to significant costs applied to Assisted Living and Skilled Nursing Facilities. The calls identified will be adjusted for fire and rescue only versus emergency services."

"The calls identified will be adjusted for fire and rescue only versus emergency services."

Checking my notes from previous Group meetings, over 60% of calls are emergency services related.

Why would we ever go there? From a logical standpoint? From a legal standpoint?

Part of the exhaustive reading list assigned to you included a 21-page treatise by Chris Roe, Stantec's legal hired gun, and a couple of pages are attached to these notes. (pg 1 and 5 of Memorandum to City manager from Chris Roe, dated Aug 27, 2018, title, Fire Assessment Program)

The key point of his treatise is that the Florida Courts have determined that "first response medical aid" is a function provided by firefighters as part of their normal duties and falls within the umbrella of fire protection services.

Bottom line.....first response medical aid, is an integral part of the services provided by a Fire Dept, and in the case of Venice, represents over 60% of the services provided. By logic, you can't remove the emergency service calls from the mix and come up with a legal "calls for service" assessment.

If your Group truly considers the Fire Dept needs additional immediate funding then please make your recommendation to do so under the ad valorem process which can be implemented, without all the baggage associated with a fire fee.

Thank you,

(Presented by Mike Rafferty at the Fire Dept Funding Group meeting on Mar 22, 2018, page 1/3)