

### **ARCHITECTURAL REVIEW BOARD**

Conduct studies and make recommendations to the city council for the adoption, administration and enforcement of reasonable architectural and aesthetic standards to apply in appropriate areas or districts of the city. Upon the adoption by ordinance of the city council of such architectural and aesthetic standards, it shall be the duty of the board to administer and enforce such standards pursuant to the procedures to be adopted by the city council.

### **CITIZEN TAX OVERSIGHT COMMITTEE**

Conduct an annual review of the expenditures made by the city from the sales tax proceeds to ensure that expenditures have been made in accordance with infrastructure project lists and any changes thereto. The board shall meet as needed to review any changes made by the city to the infrastructure projects or to the allocation of sales tax proceeds for the sole purpose of ensuring that all procedural requirements have been followed.

### **CODE ENFORCEMENT BOARD**

Conducts hearings related to the enforcement of the Code of Ordinances. The board shall have the authority and jurisdiction to conduct hearings to consider and enter enforcement orders and civil fines relating to any provision of the code, including any future amendments, but specifically excluding from code enforcement board jurisdiction the provisions in Chapters 6, 42, 70, and 78 of the City Code. The proceedings shall be civil in nature and, notwithstanding any other provisions of the code, there shall be no criminal penalty for any conduct which is made the subject of code enforcement board proceedings.

1. Adopt rules for the conduct of the hearings it holds pursuant to the Code of Ordinances.
2. Subpoena alleged violators and witnesses to its hearings.
3. Subpoena evidence, records, surveys, plats and other material.
4. Take testimony under oath.
5. Issue orders following a hearing, which orders shall have the force of law and which orders shall set forth the steps necessary to be accomplished in order to bring a violation into compliance with the code section that has been violated.

### **CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS**

Hear appeals of decisions and interpretations of the building official, consider variances of the technical codes, conduct hearings regarding certificates of competency, licenses, discipline, and such other powers as authorized in the City Code or state law. The seven member board shall hear appeals of decisions and interpretations of the building official and applications for variances. The ten member board (regular members and alternate members) shall hear cases involving certificates of competency, licenses, and discipline.

### **CRS FLOODPLAIN MANAGEMENT PLAN**

Provide opportunities for the public to comment on the CRS floodplain management plan; coordinate with other agencies; assess local flood hazards; assess local flooding problems; set goals and draft an action plan; review possible activities that could reduce or prevent the severity of local flood

hazards; present the action plan to the Venice City Council for adoption; implement, evaluate and suggest revisions to the plan on an ongoing basis; write an annual evaluation report on the progress of the plan; and update the plan and submit the updated plan to city council for adoption by October 1 every five years.

### **ECONOMIC DEVELOPMENT ADVISORY BOARD**

Advise mayor and council on issues pertaining to business and economic development within the city. They may review economic development issues, gather information and ideas, coordinate business development activities with other similar organizations around Sarasota County and assist in marketing the city as a desirable location for clean light industry and commercial uses. The final goal is to make recommendations to city council relative to economic development and consistent with the city's established goals.

### **ENVIRONMENTAL ADVISORY BOARD**

Facilitates the development of an integrated environmental strategy by evaluating the city's current policies and practices and providing specific recommendations for improving the city's environmental impact. Recommendations are based on the examination of the city and comparison with best practices in other communities. Recommendations shall include projections of cost, manpower, time constraints and other pertinent factors for implementing the recommendations.

### **FIRE PENSION BOARD OF TRUSTEES**

The duties and responsibilities of the board shall include, but not be limited to, the following:

1. Construe the provisions of the system and determine all questions arising there-under.
2. Determine all questions relating to eligibility and membership.
3. Determine and certify the amount of all retirement allowances or other benefits under this division.
4. Establish uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the system.
5. Distribute to members, at regular intervals, information concerning the system.
6. Receive and process all applications for benefits.
7. Authorize all payments, whatsoever from the fund, and notify the disbursing agent, in writing, of approved benefit payments and other expenditures arising through operation of the system and fund.
8. Have performed actuarial studies and valuations, as least as often as required by law, and make recommendations regarding any and all changes in the provisions of the system.
9. Perform such other duties as are required to prudently administer the system.

### **HISTORIC PRESERVATION BOARD**

Advise city council on matters of historical interest and preservation, to assist the planning commission in development of a historic preservation element in compliance with the Local Government Comprehensive Planning and Land Development Regulation Act (F.S. § 163.3161 et seq.), and to do such other tasks as may be assigned by city council.

## **PARKS AND RECREATION ADVISORY BOARD**

Advise and give recommendations to the city council on matters pertaining to the parks and recreation system of the city. Assist the city council in the definition of goals and objectives for the parks and recreation system of the city. Carry out specific programs for areas of research as may be assigned by the city council. Seek the development of a broad variety of programs, areas, facilities and services, and through effective planning meet the needs and demands of the city by utilizing the total resources of the city. Assist the city in informing and educating the general public about the importance of and need for parks and recreation programs, facilities and services. Evaluate the city parks and recreation programs, facilities and services periodically to ensure that its objectives and goals are being achieved. Recommend the establishment of such rules and regulations as may be necessary from time to time pertinent to the operation, efficient management, maintenance and scheduling of parks and recreational facilities within the city. Evaluate, revise and recommend bicycle and multi-modal requests regarding use of parks, trails, roadways or other city property. Serves as bicycle advisory committee. Review and advise city council regarding any matters referred to it by city council.

## **PLANNING COMMISSION**

Acquire and maintain in current form such basic information as is necessary to an understanding of past trends, present conditions, and forces at work to cause change in these conditions. Prepare and keep current a comprehensive general plan for meeting present requirements and such future needs as may be foreseen. Propose principles and policies for guiding action affecting development in the city and its environs. Recommend to the city council ordinances, regulations and other proposals promoting orderly development along lines indicated as desirable by the comprehensive plan. Determine whether specific proposed developments conform to the principles and requirements of the comprehensive plan. Keep the city council informed and advised as to these matters. Gather information necessary for drafting, establishing and maintaining the comprehensive plan and ordinances and regulations related to it. Perform other duties which may be lawfully assigned to it, or which may have a bearing on the preparation or accomplishment of the plan.

## **POLICE PENSION BOARD OF TRUSTEES**

Construe the provisions of the system and determine all questions arising thereunder. Determine all questions relating to eligibility and membership. Determine and certify the amount of all retirement allowances or other benefits under this division. Establish uniform rules and procedures to be followed for administrative purposes, benefit applications and all matters required to administer the system. Distribute to members, at regular intervals, information concerning the system. Receive and process all applications for benefits. Authorize all payments whatsoever from the fund, and notify the disbursing agent, in writing, of approved benefit payments and other expenditures arising through operation of the system and fund. Have performed actuarial studies and valuations, at least as often as required by law, and make recommendations regarding any and all changes in the provisions of the system. At least once every three years, retain an independent consultant, professionally qualified to evaluate the performance of the professional money managers, to evaluate such performance and to report the results of such evaluation to the board. Perform such other duties as are required to prudently administer the system.

### **PUBLIC ART ADVISORY BOARD**

Implement guidelines, selection procedures and organizational policies to facilitate selection, approval and placement of public art. Program planning; designating sites; determining project scope and budget; overseeing the artist selection process; commissioning artworks; reviewing design, education and placement of artworks from the city's public art collection. Investigate, review and recommend means by which artworks may be obtained, including donations, gifts, and grant applications for public art projects. Encourage public art through the city, including the participation of all citizens in a joint public and private effort to promote art in public places. Celebrate the community's heritage, ethnicity, commonality and civic pride by stimulating collaboration and understanding between artists and the community. Enhance Venice's image locally; regionally and nationally by insuring the creation of the highest quality public art. Promote artists to live and to work in Venice and to participate in public presentations of their art. Encourage federal, state and private support for Venice's Public Art Program.

### **TRAFFIC ADVISORY TASK FORCE**

Will participate with city staff to coordinate a series of public forums for the active engagement of various segments of the Venice population. Open workshops and charrettes will provide an opportunity for citizens, resident groups, business groups, social and civic organizations to brainstorm issues, analyze data, and formulate recommendations for the adoption of public policy and related decision making on the proper and effective use of public and private resources. The Task Force will address the following issues: safe bicycle operation, use of golf carts, alternative energy vehicles, traffic influx and egress, street design and amenities, street signage, public transportation, parking, walking, public-private partnerships, and public safety conditions and strategies.

### **UTILITIES RATE STUDY STAKEHOLDER'S WORK GROUP**

A group of city residents representing a variety of utility system customer categories will participate with city staff and consultants to engage in a study of the utility's financial plan and schedule of rates.

### **VENICE FIRE DEPARTMENT (VFD) STAKEHOLDER'S WORK GROUP**

A group of city residents representing the various geographic sections of the city and the various building structure types including single family residence, condominium, manufactured homes, commercial/business, and non-profit facilities will participate along with city staff and its consultants to engage in an analysis of the VFD funding and provide a recommendation to city council.

### **VENICE HOUSING AUTHORITY**

To find sanitary dwelling accommodations available to families of low income at rental they can afford.