



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Parks and Recreation Advisory Board

Monday, January 8, 2018

3:00 PM

Council Chambers

I. Call to Order

A Regular Meeting of the Parks and Recreation Advisory Board was held this date in Council Chambers at City Hall. Chair Joan Piper called the meeting to order at 3:00 p.m.

II. Roll Call

Present 4 - Chair Linda Andrews, Joan Piper, Roger Effron and Bruce Weaver

Absent 4 - Cindy Hicks, Eydie Kargas, Angie Sutherland and Sophie Fraser

Also Present

Liaison Council Member Richard Cautero, Director of Public Works John Veneziano, Assistant City Clerk Heather Taylor, IT Support Technician Steve Buczak and Recording Secretary Shirley Gibson.

III. Approval of Minutes

[17-3030](#)

Minutes of the November 20, 2017 Regular Meeting.

A motion was made by Ms. Hicks, seconded by Mr. Weaver, that the minutes of the November 20, 2017 regular meeting be approved as written. Motion carried by voice vote unanimously.

IV. Audience Participation

There was none.

V. New Business

Mr. Buczak discussed creating new rules for the city email, the importance of having all board members log into their city email and setting up an "answer the security questions" section of the city email.

Discussion took place regarding meeting packages being emailed to all board members as opposed to mailing them out, packages can be viewed online and any correspondences should be done via city email.

Mr. Buczak further spoke regarding setting up new security features on the city email, guidance provided to members who have forgotten their email

password and encouraged members to log in more often.

Ms. Taylor went over the process of setting up upcoming meetings, discussed the new city website and showed the board how to access the meeting agenda and attachments online, option of downloading Granicus on their iPad and answered board questions regarding any notifications.

Mr. Holic spoke regarding not using your personal phone for email, signing into your account from a computer and showed the board how to open email on an iPad.

Janis Fawn, Planning Commission, spoke regarding the Parks Master Plan being back with the Planning Commission and will notify board when it will be discussed at next planning meeting.

Cindy Hicks entered the meeting at 3:33 p.m.

VI. Unfinished Business

[18-3032](#)

City of Venice Update

Mr. Veneziano spoke regarding holiday season being successful, various Hurricane Irma damage items still on the list, Legacy Park, installation completed, asset management report is due to city council tomorrow, will review priorities and next years budget with the finance department and answered board questions regarding plans for farmer's market and possible relocation.

[18-3033](#)

Sarasota County Update

Shawn Yeager, Sarasota County Parks and Natural Resources, spoke regarding an email he received in early December indicating the Legacy Park may not be used for the Farmer's Market and potentially another area may be used, all fields have been fertilized and irrigated, all baseball fields have been edged, Little League set to start in January, Myakka River Park extended guide rails to accommodate flood waters and new bench near pole shelter installed.

[18-3034](#)

Sarasota County PARC Update

Ms. Piper reported on the last meeting, including trail miles and finishing the trail master plan, natural trails, 11% deduction in county budget with \$2.2 million pulled from the Parks budget, the Legacy Playground is now open and the parks board needs to do what they can to support the city.

[18-3035](#)

Miscellaneous Update

There was none.

17-3031

Discussion on the Application Process for Naming of Parks and Buildings

Discussion took place regarding the naming of parks and current process, why the naming of parks was directed back to city staff and what is the current policy.

Mayor Holic spoke regarding the naming of parks and answered board questions as to why it became a staff issue, recent application and approval by City Council on the Julia Cousins Laning building, policy needing revisions, is the board involved in naming buildings and park, application came up at a council meeting for Julia Cousins and no supportive documentation.

Discussion took place regarding the current procedures, board's concern for the need to update the application and the reasoning for delaying the Julia Cousins Laning application discussed at the last board meeting.

Mayor Holic continued indicating his agreement with the application needing work and requested that the board assist Mr. Veneziano and staff with the application process.

Mr. Veneziano answered board questions regarding their request to assist staff with the application process and ability to provide their input.

Mayor Holic encouraged members to forward their input to Mr. Veneziano, work on a draft, and forwarding input to Ms. Gibson who will combine a list of suggestions and send to board members at the next meeting.

Discussion took place forming a deadline to have the members input submitted to Ms. Gibson and any items should be forwarded to the city clerk's office prior to meeting to include in agenda.

VII. Updates

Discussion took place regarding county looking for input on parks and offerings, a handout was given by Ms. Piper which included a QR code reader and encouraging members to download and take the survey or go on the website provided <https://tinyurl.com/Parkinput>.

Mr. Veneziano indicated receiving an email from Assistant City Manager Len Bramble regarding the temporary location of the Farmer's Market and they are currently looking at alternative sites but no decision has been made.

Discussion took place regarding MainStreet having an interest with keeping the Farmer's Market close to downtown and concerns regarding

the parking lot and other events taking up many parking spaces and options for another location.

Mayor Holic stated that there are some discussions with other locations to include Legacy Park, St. Augustine, both sides of W. Venice Ave west of Harbor Drive near the tennis courts and the south side of W. Venice Avenue as well as an area near Granada and welcomes any other suggestions on possible locations.

Mr. Veneziano stated that the city managers office is handling the issue but welcomes board members to forward any recommendations to him or to Len Bramble directly.

VIII. Future Agenda Items

Discussion took place having an updates on the Nolan greens pocket parks.

Major Holic provided an update on a proposition that each board member be assigned a certain number of parks to visit on a quarterly basis to review for maintenance issues. He noted the county has indicated pulling the inter local agreement for the parks they maintain and Venice issued a legal opinion that their termination of the agreement was improper due to no cause for termination provided to Venice and possible negotiation with removing the termination letter. Mr. Bramble is meeting with Carolyn Brown to review a variety of alternatives, if letter is not rescinded then it is assumed the contract is terminated and will need to work on a budget to maintain parks which would be effective in October.

Discussion took place on the board taking on the responsibility of quarterly visits to the parks, there was a consensus that this would be a good idea and the mayor can bring this back to city council when the matter is discussed again, the role of a board member and responsibility, helping maintain parks, Venice has numerous volunteers, giving direction to volunteers as to where they are needed and organization.

Mr. Veneziano further discussed a list of assets in the city, landscaping and parking lots and pavement needing maintenance.

Discussion took place having the updates on Nolen Green, audit a park and the inter local agreement.

Mayor Holic spoke on the Adopt a Park, South Jetty Humphries Park, clarification from the county on how the adoption took place, there is no auditing of an organization adopting a park, Venice Beach adopted by PGT, an inquiry was made to see if PGT is still interested in maintaining

Venice Beach, Venice does not allow alcohol on the beach but the county does, county has their standard signs, quarterly inspections, relying on the residents who use parks every day and answered board questions regarding open container law, city limit stops south of the golf course and special permits given at Maxine Barritt Park.

IX. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 4:30 p.m.

Chair

Recording Secretary