

# FIRE STAKEHOLDER GROUP (FSG)

## MINUTES – Draft - Revised

January 12, 2018 9:00 A.M.  
5300 East Laurel Road, Venice FL 34275

### 1. CALL TO ORDER/ROLL CALL (9:15 A.M.)

#### Present:

Pamela (Pam) Schierberg, Edward Murray, Kathleen Rogers-Wilson, Michael (Mike) Brown, Terry Lewis, Helen Moore, Salvatore (Sonny) Favaloro

#### Also Attending:

Fire Chief Shawn Carvey, Finance Director Linda Senne, Finance Controller Joe Welch, Assistant City Attorney David Jackson, City Clerk Lori Stelzer, and Fire Admin. Assistant Tammy Short

### 2. AUDIENCE PARTICIPATION

### 3. INTRODUCTIONS

Staff and members introduced themselves and the group they represent.

### 4. BOARD TRAINING

Government in the Sunshine Training - City Clerk Lori Stelzer and Assistant City Attorney David Jackson

Information presented including the use of City email, rules of correspondence, all meetings must be in sunshine: open to public, meeting notice with agenda posted, minutes taken. No communication among members outside of their formal meetings. This includes verbal, email, social meetings, phone calls, etc. They may speak with staff - no texting - only verbal. When group emails are received, reply only to sender. Do not reply all.

Any correspondence received forward to staff.

Personal notes are personal – do not show to anyone. Dispose when done. If personal notes are shown to anyone for any reason they must be treated as a city document.

*(9:25 a.m. Ms. Stelzer and Mr. Jackson left the meeting.)*

### 5. FIRE DEPARTMENT ASSESSMENT

Fire Chief Shawn Carvey presented information regarding growth, funding, budget, operations, staffing, prior consolidation considerations, etc.

6. BUDGET OVERVIEW

Finance Director Linda Senne presented handouts and reviewed fire fee proposal, Council approved funding conceptual design for Station 1 replacement, and city's primary funding source (property tax).

7. DOCUMENTS PROVIDED

Finance Controller Joe Welch reviewed documents from past council meetings that are available for review by the FSG members.

*(10:40 a.m. Mr. Murray left the meeting.)*

8. DISCUSSION AND SETTING OF FUTURE MEETING DATES

Several questions and comments discussed regarding information presented.

A motion was made by Mr. Favaloro, seconded by Ms. Moore, for Mike Brown to be elected as Chair. Motion carried by voice vote, none opposed. Followed by a motion made by Mr. Brown, seconded by Mr. Favaloro, for Ms. Rogers-Wilson to be Vice Chair. Motion carried by voice vote, none opposed.

Next meeting set for 9 A.M. on Wednesday, February 7, 2018. Location to remain Fire Station 3 Community Room

9. AUDIENCE PARTICIPATION

Mike Rafferty of Bay Indies spoke in favor of the using the ad valorem method of funding the Department and not in favor of the Stantec fire fee funding proposal.

10. ADJOURNMENT

Meeting recessed at approximately 12 p.m.

Disability Information

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Lori Stelzer, City Clerk at 941-486-2626, 401 W. Venice Avenue, Venice Florida 34285, prior to the meeting. (FS 296.26)

Appeal Notice

If a person decides to appeal any decision made by the Committee/Board, with respect to any matter considered at such hearing/meeting, such person will need a record of the proceedings and that, for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based, and which record is not provided by the City of Venice. (FS 286.0105)