

CITY OF VENICE, FLORIDA

Request for Qualifications

RFQ #3075-17

Professional Architectural and Engineering Services for
City of Venice Public Safety Facility

December 18, 2017



TABLE OF CONTENTS

1. Letter of Interest



2. Project team's qualifications and key personnel experience



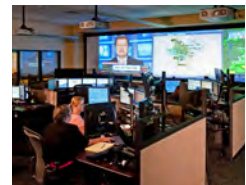
3. Project team's experience / references



4. Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager for the City. Provide current and pending work on other projects



5. Additional considerations



6. Required Forms, Certificate of Insurance, Certifications





1

Letter of Interest





Oliver Clarke, Project Planning & Construction; City of Cape Coral

"Cape Coral has hired this firm repeatedly, for 5 fire stations, a new park, and master planning of another park in addition to the most recent EOC renovation and addition. Their work is consistently reliable, high quality, high value, and on time. I have worked with many architectural firms over the years, this is one of the best. I highly recommend them."



Jerry Knight, Retired Fire Chief and Owners Representative; Boca Grande

"Todd Sweet displayed creativity in design and extreme patience in working with the owners in the design and development stages. The follow through was in my judgement outstanding, especially in the area of attention to detail. He worked with the District to provide for the direct purchase of the larger items during the construction process, which took advantage of the tax exempt status of the District and saved the District and taxpayers significant amounts of money."



Kimberly Humphrey, LEED AP, GGP, FMP, Sarasota County, Capital Projects, Facilities

"Today, Sweet Sparkman Architects continues to be a professional service provider for Sarasota County Government working on a broad range of projects. Their communication skills, attention to detail and ability to bring innovative ideas to resolves issues of budget, schedule and project scope have made them a highly-regarded consultant. I am currently working with Sweet Sparkman Architects on the design and construction of four (4) new Fire Stations for Sarasota County, which will be LEED certified. It is my pleasure to recommend Sweet Sparkman Architects based on the successful experience I have had working with this firm."

December 18, 2017

Mr. Peter Boers
City of Venice, Procurement - Finance Department
401 W. Venice Avenue, Purchasing - Room 204
Venice, FL 34285

Re: RFQ#3075-17: Professional Architectural and Engineering Services for City of Venice Public Safety Facility

Dear Mr. Boers and Members of the Selection Committee:

The design of the new Venice Public Safety Facility will require a team of professionals committed to the goals and objectives of the City of Venice. Sweet Sparkman Architects (SSA) has enjoyed a positive working relationship with the City and understands the importance of completing this project as an integrated success; thorough investigation and documentation, client partnership, and timely completion. We have combined our talents to create a team with the experience and communication skills needed to make this happen. Our team offers the City of Venice the following:

Significant track record in the design of public safety facilities.

Sweet Sparkman Architects has recently been involved in the design of numerous public safety facilities for Sarasota County as well as other municipalities in Southwest Florida. To further enhance our team, we have teamed with McClaren, Wilson and Lawrie (MWL). MWL is North America's recognized leader in the planning and design of public safety facilities with extensive experience in programming, planning and implementation. MWL has provided their public safety consulting services to over 200 municipalities in 42 of the 50 states with an emphasis on Florida municipalities that include the City of North Port, the City of Miramar and Volusia County.

Experience working in the City of Venice

SSA is a full service LOCAL firm that brings together 50 years of collective experience between principals Todd Sweet and Jerry Sparkman. SSA has been serving the Sarasota County area since 2002. During this time, we have completed a wide array of projects in the City of Venice that include the new Venice Public Library and the expansion of Sharky's Restaurant. While some of the projects clearly have a higher profile than others, we consistently provide the highest level of service, regardless of the size or complexity of the project.

Ability to work as a cohesive team

We have assembled a team that works extremely well together. This team of consultants and engineers has a history of successful project completion and offers the following:

- Expertise in the design of public safety facilities that delivers high quality planning and projects.
- Recognized excellence in Sustainable Design and award-winning service
- The ability to listen and bring together various groups into an effective and collective whole
- Seasoned and experienced staff with a successful track record with the City of Venice

We have included CPH Engineers as our civil engineer. CPH is currently working with SSA on the Venice Public Library and has intimate knowledge of the city's site and development approval process. We have also included Engineering Matrix for mechanical, electrical, plumbing, fire protection and technology/security engineering while Snell Engineering Consultants will provide structural engineering.

Dedicated Principal-project management

Our firm is committed to providing the City of Venice with Principal led project design and coordination. The attention to process and detail that we bring to our clients in the programming, planning and design of their project reflects the fundamental philosophy of how our company does business. This mind set applies to all projects, regardless of size. As Principal in Charge, I will have continuous involvement throughout the project duration until final completion.

Committed to your Success

We believe in what we do and are committed to seeing you succeed. We maintain an unwavering commitment to civic design excellence, sustainable design practices and client service. Our team has a personal commitment to providing a facility that enhances our community while maintaining the public safety of the citizens of Venice.

Respectfully Submitted,
Sweet Sparkman Architects, Inc.


Todd M. Sweet, AIA, LEED AP
Principal



2

Project team's qualifications and key personnel experience



PROJECT TEAM'S QUALIFICATIONS



Sweet Sparkman Architects (SSA) will serve as the lead firm responsible for architectural design, construction administration and project management in association with McClaren, Wilson & Lawrie, Engineering Matrix, Inc., Snell Engineering Consultants, and CPH, Inc.

McClaren, Wilson & Lawrie, Inc. (MWL) will supply the design standards for the Public Safety Facility. McClaren Wilson and Lawrie, Inc. was established in 1995 to emphasize design excellence in architecture for law enforcement and the forensic sciences. Lessons-learned from many projects have enabled the firm to assist each client in achieving creative, cost-effective, design solutions that recognize the importance of function and technical excellence. The firm has pioneered modern designs that mitigate bio-safety and promote humane environments for victims, while incorporating discrete hardening for security and natural disasters. MWL has provided their services in 42 of the 50 states.

CPH, Inc. will be responsible for civil design and site permitting. CPH, Inc. will serve as the civil engineer-of-record for the public safety facility. They have extensive experience working with regulatory agencies that include the City of Venice. Recently, CPH, Inc. and Sweet Sparkman Architects collaborated on the New Venice Public Library.

Engineering Matrix, Inc. is among the most respected mechanical, electrical, and fire protection systems engineering firms in Florida. EMI will also be providing low voltage design that includes security, A/V and technology. Engineering Matrix, Inc.'s mission is to practice quality engineering that is creative, functional, and cost effective. Engineering Matrix is working with Sweet Sparkman Architects on the New Venice Public Library.

Snell Engineering Consultants is a full-service structural engineering firm. Snell Engineering Consultants provides design and construction administration for a wide variety of projects throughout Florida with a special focus on institutional clients. Snell Engineering Consultants has a long-standing relationship with Sweet Sparkman Architects and is involved in several high-profile projects including the \$12,000,000 campus renovation to the Brentwood Elementary School.

Sweet Sparkman Architects has an extensive working relationship with all these engineering consultants and believes that this combination of professionals will provide the highest level of service throughout the project. There is NO learning curve with this team.



	Todd M. Sweet, AIA, LEED AP Principal in Charge <i>Sweet Sparkman Architects</i>
	John W. Bryant, AIA, LEED AP Project Manager <i>Sweet Sparkman Architects</i>
	Jourdon Lafate, AIA, NCARB Project Architect <i>Sweet Sparkman Architects</i>
	Kris Pelow, Associate AIA Project Production <i>Sweet Sparkman Architects</i>
	Kim Lam, Assoc. AIA, LEED AP Project Production <i>Sweet Sparkman Architects</i>

MCCLAREN, WILSON & LAWRIE, INC.	
	James Lewis McClaren, AIA OAA NCARB Public Safety Facility
	Dean Roberts, AIA, OAA, NCARB Public Safety Facility

SNELL ENGINEERING CONSULTANTS	
Structural Engineering	
Curtis Ross, P.E.	

ENGINEERING MATRIX, INC.	
Mechanical, Electrical, Plumbing, Fire Protection, Security	
Gregory F. Bowen, P.E. LEED AP BD+C	
Anita K. Crosby, RCDD, PSP, LEED® AP BD+C	
Stanley P. Newton, P.E., CGC, CxA, LEED® AP BD+C	

CPH, INC.	
Civil Engineering, Landscape Design, Environmental, Arborist, Transportation	
Dan Moyer, PE	
Maxwell Spann, PLA, APA	
Sandra Gorman, PE	
David Landers	
Thomas J. Galloway, PSM	

ROLES AND RESPONSIBILITIES



TODD M. SWEET, AIA, LEED AP | Sweet Sparkman Architects, Inc.

Role: Principal in Charge

Todd will work closely with the City of Venice to assure the timely delivery of the Public Safety Facility. Remaining active in the projects from commencement through construction close-out, Todd will offer the City of Venice Principal-led design and project coordination. Todd will serve as the Architect of Record. He will be responsible for contract management, design, and project management.



JOHN BRYANT, AIA, LEED AP | Sweet Sparkman Architects, Inc.

Role: Project Manager

John will assist Todd in the project management of the Public Safety Facility. John will guide every step of the project from Concept to Construction Administration. He will be in charge of coordinating the consultants and he will oversee the production staff. John recently completed the Police Sub-station at the Siesta Key Beach Improvements for Sarasota County and is familiar with the City of Venice permitting procedures having been the project manager of the New Venice Public Library.



JOURDONNA LAFATE, AIA, NCARB | Sweet Sparkman Architects, Inc.

Role: Project Architect

Jourdonna will assist John in the design and project management of the Public Safety Facility. Jourdonna will assist in coordinating the consultants and design drawings. Jourdonna's experience includes the new \$14.7 million FDOT Manatee Operations Center in Bradenton, Florida.



KRISTOPHER PELOW, ASSOCIATE AIA | Sweet Sparkman Architects, Inc.

Role: Project Designer / REVIT Operator

Kris will be responsible for drafting the architectural design for the project. He will be taking the design and applying it to the computer production of drawings. He will use REVIT as well as Sketch-up, V-Ray and Photoshop to render the drawings. He will work in close association with Todd, John, and Jourdonna to complete the project drafting in all stages of design in the most cost effective manner.



KIM LAM, LEED AP, ASSOCIATE AIA | Sweet Sparkman Architects, Inc.

Role: Project Designer / Production

Kim will serve as one of the production team members for the City of Venice Public Safety Facility. She will help gather the Schematic Design information and lead the effort in the selection of materials and finishes. She will then take that information and process it into a permit set of Construction Documents. Kim performed these tasks when completing the (4) Fire Stations/Public Safety Facilities for Sarasota County. Kim was also very involved in the production of the New Venice Public Library.



JIM MCCLAREN, AIA, OAA, NCARB | McClaren, Wilson, & Lawrie, Inc.

Role: Public Safety Planning Consultant

Jim delivers creativity, security and practicality to projects of any size. He will be responsible for reviewing the master plan and space needs. He will also serve as a Technical Advisor to the Sweet Sparkman Architects team. His portfolio spans North America's largest police buildings (Dallas, Seattle, Salt Lake City, Honolulu), two of the world's largest crime labs, to numerous small campus and village police stations in nearly every state.



DEAN ROBERTS, AIA, OAA, NCARB | McClaren, Wilson, & Lawrie, Inc.

Role: Public Safety Architectural Consultant

Since 2008 Dean has since led the planning and design of 44 police projects in the US and Canada. Lessons-learned from many projects have enabled Dean to assist each client in achieving creative, cost-effective, design solutions that recognize the importance of function and technical excellence. Dean will be responsible for Technical Consulting and Facility Design review.

ROLES AND RESPONSIBILITIES



CURTIS ROSS, P.E. | Snell Engineering Consultants

Role: Structural Engineer

Curtis will be the Structural Engineer of Record. He will be responsible for structural design and construction administration services for the Public Safety Facility. He will also recommend structural cost saving techniques that allow the project to achieve quality at expected costs of construction.



GREGORY BOWEN, P.E., LEED®AP BD+C | Engineering Matrix, Inc.

Role: Mechanical Engineer

Greg will be the Mechanical Engineer of Record. His responsibilities also include the management of internal efforts of the MEP discipline for the timely completion of all engineering documents. With 27+ years of experience Greg coordinates design to be based upon efficiency, ease of operation, durability, and the capital cost of equipment.



STANLEY NEWTON, P.E., CGC, LEED®AP BD+C | Engineering Matrix, Inc.

Role: Electrical Engineer

Stan's responsibilities include management of overall project quality control and technical innovations. As a working manager of 30+ years, Stan retains responsible charge of design and construction phase administration efforts with specific expertise in controls and energy conservation.



ANITA K. CROSBY, RCDD, PSP, LEED®AP BD+C | Engineering Matrix, Inc.

Role: Technology / Security

As a BICSI-registered RCDD, Anita has to keep up-to-date with registration-required continuing education. In today's world, addressing the Physical Security of your site and building is critical. These systems encompass access control, intrusion, and surveillance systems..



DANIEL P. MOYER, P.E., LEED AP | CPH, Inc.

Role: Civil Engineer

Dan serves CPH as Vice President and Branch Manager for the firm's Sarasota office. He will be responsible for the design and engineering infrastructure - grading, drainage, potable water, sanitary sewer systems, lift station design, and the preparation, processing of the site approval through the City of Venice.



SANDRA L. GORMAN, P.E. | CPH, Inc.

Role: Project Engineer (Traffic)

Sandra serves CPH as Traffic Engineer. Her experience encompasses a wide range of traffic and transportation projects. Sandra's wealth of project experience includes traffic signal warrant analyses, transportation and traffic studies, mitigation recommendations, access management, and traffic modeling.



MAXWELL D. SPANN, PLA, APA, CLARB | CPH, Inc.

Role: Landscape Architect

Maxwell will provide the planning, design, and construction inspection of landscape design for the new Public Safety Facility. Maxwell has over 17 years of experience in Landscape Architecture, including municipal ordinance review and development, public facility design and document development. He has extensive project management, and construction administration experience for streetscapes and other public works projects.



DAVID LANDERS | CPH, Inc.

Role: Environmental Scientist / Arborist

David will provide environmental services for the new Public Safety Facility. As an Environmental Scientist for more than 22 years, he has extensive experience in managing and conducting biological assessments and related studies. These efforts have typically involved projects requiring Dredge and Fill, Environmental Resource Permits, consent to use sovereign submerged lands, and applications of the Endangered Species Act. David has extensive experience in the environmental aspects of transportation planning, final design and design-build projects.



Professional Credentials

Education

Roger Williams University,
B.Arch, 1991
Rensselaer Polytechnic
Institute, 1985

Registrations

Registered Architect FL AR-
0015832
U.S. Green Building Council
LEED Professional
Accreditation, 2007
American Institute of
Architects Member
Gulf Coast Chapter Past
President 2002

Role / Duties

Principal in Charge
Architect of Record
Contract Management
Design
Project Management
Construction Administration



Sarasota County Fire Station #17
and Sheriff's Sub-station,
Sarasota, FL

TODD SWEET, AIA, LEED AP | PRINCIPAL IN CHARGE

Relevant Project Experience

Boca Grande Fire Department & Sheriff's Office- Boca Grande, Florida

This project was the design, construction documentation, specifications, bidding and construction administration for a new 11,000 SF facility to house the Fire Station and sheriff's office for the island of Boca Grande. The facility is built to withstand the severe weather conditions of the Barrier-island. Todd served as the Project Architect.

Charlotte County Justice Center Renovation and Expansion, Punta Gorda, Florida

The Charlotte County Justice Center Renovation shall take place on the existing Justice Center site in Punta Gorda, FL. The 10 acre site falls within the City of Punta Gorda Community Redevelopment Area. The project's scope of work provides an additional space of approximately 78,000 +/- SF. It will consist of remodeling of the existing three and five story buildings, enhanced security features and additional parking facilities in addition to an off-site archive storage tenant fit out. This project will be accomplished in a series of phases while keeping the Justice Center continuously open and in operation. Todd serves as the Principal-in-Charge and Architect of Record.

Cape Coral Fire Emergency Operations Center: Expansion, Cape Coral, Florida

The City of Cape Coral constructed a new 3,600 SF addition to the existing Emergency Operation Center in the town center of Cape Coral, Florida. The addition serves as office space for emergency personnel. The building is structured to survive a wind load of 175 mph + and importance factor of 1.15. Todd served as the Architect of Record for this project.

Sarasota County Fire Station #17 and Sheriffs Complex, Sarasota, Florida

This structure is a (1) story Fire Station with a Sheriff's Sub-station. This public safety facility houses supervisor offices, an exercise area and living facilities with lockers and showers. This facility also houses a Sheriff's Sub-Station with administrative offices. The building is a Prototypical design to be used at future county sites. Todd served as the Architect of Record for this project.

Pine Island #1 and Administrative Complex: Expansion, Pine Island, Florida

Pine Island Fire Station #1 and Administration Complex is a 7,000 SF public safety facility. The building also acts as the epicenter for Emergency Operations before, during and after Hurricanes. The Scope of Work included Facility Analysis, Space Programming and Conceptual Design for expansions based on future space needs. In addition to the living area, other program spaces included administrative offices, fitness and shower room. Todd served as the Architect of Record for this project.

Captiva Fire Station, Captiva Fire Island, Florida

The program for the new public safety facility includes administration offices on the ground floor and living quarters on the second floor. The building is designed with a Fitness Room, Day-Room, and Report Writing office. This Fire Station will include an generator capable of powering the entire facility in the case of an emergency. The Scope of Work included Facility Analysis, Space Programming and Conceptual Design for expansions of based on future space needs. A Space Needs Study was conducted with fire administration and commissioners. Todd served as the Architect of Record for this project.

Venice Public Library, Venice, FL

Sarasota County is building a new Venice Public Library. The new building of approximately 24,000 SF will accommodate adult, young adult and children programming as well as meeting rooms. The library will provide PC workstations and charging stations, a multi purpose meeting room, a conference room, a maker space, group study rooms and tutoring rooms. Construction is scheduled to begin in the Fall of 2018. Todd serves as the Architect of Record for this project.

**JOHN BRYANT, AIA, LEED AP |
PROJECT & CLIENT MANAGER**

Relevant Project Experience

**Venice Public Library,
Venice, FL**

Sarasota County is building a new Venice Public Library. The new building of approximately 24,000 SF will accommodate adult, young adult and children programming as well as meeting rooms. The library will provide PC workstations and charging stations, a multi purpose meeting room, a conference room, a maker space, group study rooms and tutoring rooms. Construction is scheduled to begin in the Fall of 2018. John serves as the Project Manager.

**Charlotte County Justice Center Renovation and Expansion,
Punta Gorda, FL**

The Charlotte County Justice Center Renovation shall take place on the existing Justice Center site in Punta Gorda, FL. The 10 acre site falls within the City of Punta Gorda Community Redevelopment Area. The project's scope of work will provide an additional space of approximately 78,000 +/- SF. It will consist of remodeling of the existing three and five story buildings, enhanced security features and additional parking facilities in addition to an off-site archive storage tenant fit out. This project will be accomplished in a series of phases while keeping the Justice Center continuously open and in operation. John provided quality control and quality assurance for this project.

**Siesta Beach Improvements,
Siesta Key, Florida**

Located at the world famous Siesta Key public beach, Sweet Sparkman Architects provided architectural design and construction administration for the new "world class" park. The built amenities include the renovation of the historically designated Siebert Pavilion, new concession buildings, restrooms, wedding pavilion, multiuse shelters, observation deck, picnic pavilions and a Sheriff's Substation. The project involved multiple stakeholder meetings to ensure community support and consensus with the design proposals. The new structures are built to withstand the harsh beach environment while expressing a contemporary approach to subtropical coastal architecture. John served as the Project Manager.

**Immokalee Fire Station #32,
Sarasota, Florida**

Immokalee Fire Control District has asked Sweet Sparkman Architects to perform professional design services for the design of a two-story fire station located in Ave Maria, Florida. Immokalee Fire Control District is a repeat client for the firm. This station will be a reuse and modification of the original design for Fire Station #31. John serves as the Project Manager.

**Sarasota County Fire Station #17 and Sheriffs Complex,
Sarasota, Florida**

This structure is a (1) story Fire Station with a Sheriff's Sub-station. This public safety facility houses supervisor offices, an exercise area and living facilities with lockers and showers. This facility also houses a Sheriff's Sub-Station with administrative offices. The building is a Prototypical design to be used at future county sites. John provided quality control and quality assurance for this project.

**North Port Fire Station #85,
North Port, Florida**

The City of North Port selected the firm to provide design and construction administration for a new 9,000 SF fire station. This facility, completed in November, 2017 has three apparatus bays to house fire and rescue vehicles. The building provides 6 bunk rooms for the Lieutenant and crew as well as a day room, kitchen, fitness room and private bathing facilities. The building is designed to meet Florida Building Code wind load requirements for essential facilities. John provided quality control and quality assurance for this project.



Professional Credentials

Education

University of Maryland, M. Arch:
Dean's Thesis Award, 2007

Grinnell College, Grinnell, IA, BA
Music, 2000

Registrations

Registered Architect FL AR-91475

USGBC LEED Professional, AIA
Gulf Coast Chapter: President
2014

Role / Duties

Contract Management
Design
Project Management
Construction Administration



**Venice Public Library,
Sarasota, FL**



JOURDONA LAFATE, AIA, NCARB | PROJECT ARCHITECT

Relevant Project Experience

FDOT Manatee Operations Center, Bradenton, Florida

While working for Haskell, an international design build firm, Jourдона worked as the on site architect for this project. She identified and qualified subcontractors and vendors for various scopes of work. She prepared and transmitted bid packages and invitations to bid. She received and analyzed bids, negotiated and wrote subcontracts and purchase orders. She prepared and maintained purchase control log, estimates, cost control reporting and change order requests. She prepared monthly and weekly progress reports. She assisted project superintendent and with sub contractor coordination, safety and quality management.

FSU: Ringling Museum of Art: Glass Pavilion, Sarasota, Florida

The firm is working as a consultant to Architect of Record, C. Camden Whitlock, AIA, LEED AP of Architects Lewis + Whitlock, P.A. Sweet Sparkman Architects provided local architectural consulting and construction administration support services. The scope of work required design input to cost control design issues. The firm also provided a review of drawings in the SD, DD, and CD phases of design and provide a review of the Construction Manager's estimate of probable cost. During Construction Administration Sweet Sparkman Architects reviewed field requests for information focusing on those issues that require site observation. Jourдона provided construction administration.

Ringling College of Art and Design: Visual Art Center, Sarasota, Florida

This project consists of the Design and Construction Administration of a new 38,000 SF state of the art Visual Arts Center for the Ringling College of Art and Design. The facility includes studios for glass blowing, print making, woodworking, metal and digital fabrication as well as seven (7) new classrooms for art education. Jourдона provided construction administration.

Charlotte County Justice Center Renovation and Expansion, Punta Gorda, FL

The Charlotte County Justice Center Renovation shall take place on the existing Justice Center site in Punta Gorda, FL. The project's scope of work will provide an additional space of approximately 78,000 +/- SF. It consists of remodeling of the existing three and five story buildings, enhanced security features and additional parking facilities in addition to an off-site archive storage tenant fit out. This project will be accomplished in a series of phases while keeping the Justice Center continuously open and in operation. Jourдона will provide construction administration.

Siesta Beach Improvements, Siesta Key, Florida

Located at the world famous Siesta Key public beach, Sweet Sparkman Architects provided architectural design and construction administration for the new "world class" park. The built amenities include the renovation of the historically designated Siebert Pavilion, new concession buildings, restrooms, wedding pavilion, multiuse shelters, observation deck, picnic pavilions and a Sheriff's Substation. The project involved multiple stakeholder meetings to ensure community support and consensus with the design proposals. The new structures are built to withstand the harsh beach environment while expressing a contemporary approach to subtropical coastal architecture. Jourдона provided quality assurance and quality control for this project..

Professional Credentials

Education

University of Florida, M.Arch, 2013

University of Florida, Master of Building Construction, 2011

Registrations

FL, Registered Architect,
AR-97889, Member National
Council of Architectural
Registration Boards, American
Institute of Architects Member

Role / Duties

Design
Project Management
Construction Administration



**Ringling College of Art + Design
Visual Art Center, Sarasota, FL**

**KRISTOPHER PELOW, ASSOCIATE AIA |
PROJECT DESIGNER**

Relevant Project Experience

**Sarasota County Fire Station #17 and Sheriffs Complex,
Sarasota, Florida**

This structure is a (1) story Fire Station with a Sheriff's Sub-station. This public safety facility houses supervisor offices, an exercise area and living facilities with lockers and showers. This facility also houses a Sheriff's Sub-Station with administrative offices. The building is a Prototypical design to be used at future county sites. Kris served the project as a production designer.

**Captiva Fire Station,
Captiva Island, Florida**

Located on Captiva Island, Florida, this project was a new 8,800 SF Fire Station and on-site improvements. Phase I included Due Diligence/Analysis to assist the Fire District with determining the goals and objectives for the proposed Fire Station. Also included is a site analysis/site options task to confirm the location and orientation. Phase II included basic professional design services and included representation during Construction and Post Construction. Kris served the project as a production designer.

**North Port Fire Station #85,
North Port, Florida**

The City of North Port selected the firm to provide design and construction administration for a new 9,000 SF fire station. This facility, completed in November, 2017 has three apparatus bays to house fire and rescue vehicles. The building provides 6 bunk rooms for the Lieutenant and crew as well as a day room, kitchen, fitness room and private bathing facilities. The building is designed to meet Florida Building Code wind load requirements for essential facilities. Kris served the project as a production designer.

**Charlotte County Justice Center Renovation,
Punta Gorda, FL**

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**Cape Coral Fire Emergency Operations Center: Expansion,
Cape Coral, Florida**

The City of Cape Coral constructed a new 3,600 SF addition to the existing Emergency Operation Center in the town center of Cape Coral, Florida. The addition serves as office space for emergency personnel. The building is structured to survive a wind load of 175 mph + and importance factor of 1.15. Kris served the project as a production designer.

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Professional Credentials

Education

New York Institute of Technology -
B.A. (Architecture, Communication
Arts, Business), 2003

Boston Architectural College -
Master of Architecture, 2016

Registrations

The American Institute of
Architects: Gulf Coast AIA
Chapter

Member USGBC

Role / Duties

Design
Production Drawings



**Sarasota County Fire Station #17
and Sheriff's Sub-station, Sarasota,
FL**



Professional Credentials

Education

University of Florida,
M.Arch, 2008
University of Florida,
B. Arch, 2006
International Studies University
of Florida,
Vicenza, Italy
Vicenza Institute of Architecture,
2005

Registrations

Associate American Institute of
Architects Member

LEED Accredited Professional,
2009

Role / Duties

Design
Production Drawings



Sarasota County Fire Station #17
and Sheriff's Sub-station,
Sarasota, FL

KIM LAM, ASSOCIATE AIA, LEED AP | PROJECT DESIGNER

Relevant Project Experience

Charlotte County Justice Center Renovation and Expansion, Punta Gorda, Florida

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Venice Public Library, Venice, FL

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North Port Fire Station #85, North Port, Florida

The City of North Port selected the firm to provide design and construction administration for a new 9,000 SF fire station. This facility, completed in November, 2017 has three apparatus bays to house fire and rescue vehicles. The building provides 6 bunk rooms for the Lieutenant and crew as well as a day room, kitchen, fitness room and private bathing facilities. The building is designed to meet Florida Building Code wind load requirements for essential facilities. Kim served the project as a production designer.

Largo Fire Station #45, Largo, Florida

The City of Largo recently completed a 7,800 SF new Fire Station. Largo Fire Station #45 allowing the city to provide emergency services while consolidating (2) existing Fire Station into (1) new Fire Station. Sweet Sparkman Architects was selected by the City of Largo to provide design and construction administration services for the new fire station. The facility has three apparatus bays to house fire and rescue vehicles and equipment. The building provides 6 bunk rooms for the Lieutenant and crew as well as a day room, kitchen, fitness room and private bathing facilities. Kim served the project as a production designer.

JAMES LEWIS MCCLAREN, AIA OAA NCARB |
PUBLIC SAFETY CONSULTANT

Relevant Project Experience

- Patrol Services Building – Peoria, Arizona
- Public Safety Facility – Claremont, California
- Public Safety Facility – Salinas, California
- Police Department – Aspen, Colorado
- Public Safety Facility – Avon, Colorado
- Tactical Firearms Range, Traffic Operations Bureau - Denver, CO
- Police Headquarters – Miramar, Florida
- Police Headquarters, Branch Courts, Training Facility – Aurora, IL
- Police Headquarters, Village Hall - Montgomery, Illinois
- Law & Justice Center, Gallatin County – Bozeman, Montana
- NYPD Police Dept. Training Academy Peer Review – New York
- Police Headquarters – Franklin, Tennessee
- Police Headquarters - Murfreesboro, Tennessee
- Police Station & City Hall - Spring Hill, Tennessee
- Police Headquarters - Dallas, Texas
- Public Safety Building, City Hall – Highland Park, Texas
- Police & Fire Public Safety Building EOC – Salt Lake City, Utah
- Firearms Training Facility - Chesterfield County, Virginia
- District Police Station, Government Center – Fairfax County, VA
- District 1 Police Headquarters – Prince William County, Virginia
- Police & Fire Headquarters, EOC City Hall – Bellevue, Washington
- Police Headquarters, Municipal Courts - Kirkland, Washington
- Police Headquarters & Support Center – Seattle, Washington
- Campus Police Station, University of Washington - Seattle
- Police Headquarters Master Plan, District 1 Station, Evidence Facility – Washington, DC



Professional Credentials

Education

Bachelor of Architecture -
University of Idaho 1979

University of Alaska • Arctic
Engineering

Registrations

Alabama, Alaska, Arizona,
California, Colorado, Florida,
Illinois, Louisiana, Maryland,
Montana, Nevada, Washington,
Wisconsin
NCARB Certified
Ontario (CN)

Role / Duties

Master Planning,
Space Needs,
Design, Technical Advisory



**DEAN ROBERTS, AIA, OAA, NCARB |
PUBLIC SAFETY CONSULTANT**

Relevant Project Experience

- Police Department – Parker, Colorado
- Central Evidence & Property Control Facility - Washington, DC
- University of Illinois Public Safety Building - Champaign, Illinois
- Police Headquarters - North Aurora, Illinois
- Police Headquarters - Rock Island, Illinois
- Public Safety Building - Blue Springs, Missouri
- Police Training Center Firing Range - Lee's Summit, Missouri
- Police & Municipal Court Facility - East Rutherford, New Jersey
- Police Station & Government Center -
Fairfax County/Mclean Virginia
- Fire Administration Headquarters - James City County, Virginia
- Fox Valley Technical College Public Safety Training Center & Police
Academy - Appleton, Wisconsin
- University of Wisconsin Campus Police Facility - Lacrosse
- Regional Police Headquarters - Niagara, Ontario, Canada
- Central Property & Evidence Facility - Toronto, Ontario, Canada
- North Patrol Police Station Kansas City, Missouri

Professional Credentials

Education

Bachelor of Architecture - 1980
Kansas State University

Registrations

Illinois
Kansas
Missouri
NCARB Certification

Role / Duties

Master Plans
Feasibility Studies
Needs Assessments
Facility Design
Technical Consulting

**CURTIS ROSS, P.E. |
STRUCTURAL ENGINEER**

Relevant Project Experience

Zazarino Center, St. Martha's Catholic School, Sarasota, Florida

Design of a new gymnasium and classroom center for St. Martha's Catholic School. The design incorporated the use of large spanning radius bar joists supported by masonry bearing walls. The joist to wall connection required special engineering to ensure thrust was appropriately accounted for.

Nathan Benderson Park Rowing Finish Tower, Sarasota, Florida

Design of a 6 story post-tension multi use structure in Sarasota County's most prominent park. The Guy Peterson design makes use of large bays as well as large columns and concrete shear walls. Not only is the finish tower the center piece of the Nathan Benderson Park, it serves as the judging platform for the events held on the lake, and observation area for those who wish to watch.

Ringling - Basch Visual Arts Center, Sarasota, Florida

Design of a new Visual Arts Center and companion building for gallery and studio uses. Construction of this projects 3-story building will be almost entirely steel supporting pre-engineered bar joists and concrete deck and has masonry wall lateral support system. The main building structure allows for the building to shift at the second floor and cantilever 24'. The east building and shard pieces are a combination of light gauge and masonry walls, supporting pre-engineered bar joists.

Fins Restaurant, Venice, Florida

The project involved the renovation of the existing restaurant, new drop off canopy, and a new 5,000 SF elevated restaurant on land leased from the City. Sweet Sparkman Architects and its consultants provided architectural and engineering services in phases. The phasing enables the Restaurant to continue operating. Phase 1 includes Due Diligence, Conceptual Design and Estimating related to Project priorities for design, permitting, and construction phases, required review coordination, and timing. During Phase 2, Architectural, Structural, Mechanical, Electrical, Plumbing, and applicable Fire Protection design will be provided for the Project. The existing restaurant improvements are on land leased from the City of Venice.

LMU: Florida Hospital, Tampa, Florida

The firm is working in conjunction with Sparkman and Associates out of Knoxville Tennessee to provide design and construction administration services for interior renovation to the New Nurse Teaching Facility for Lincoln Memorial University at Tampa Hospital. The project includes the demolition of interior partitions and the construction of a clinical teaching environment with new partitions, lay-in tile ceilings and new finishes. The scope of work also included all necessary infrastructure: structure, HVAC, electrical, plumbing and fire protection to meet the Florida Building Code.

**Eckerd College: Food Court Renovation
St. Petersburg, Florida**

Eckerd College has contracted Sweet Sparkman Architects to provide drawings and coordination to the updates in the Campus Food Court. This project includes coordinating with the food service provider to accommodate the specialized equipment for the Cafe. These drawings helped the College conceptualize the Food Court and provided a basis for construction estimation and scheduling. The project's scope of work includes the renovation and construction administration of the main food court, Cafe Bon Appetit, at Eckerd College. This project is currently in Design Development.

**Eckerd College: McArthur Gym and Athletic Facilities Renovation,
St. Petersburg, Florida**

This project includes the renovation of the existing McArthur Gym and Athletic facilities. The upgrades will include the entry area, gym, locker rooms, athletic offices, and training room. Sitework is also included. The project will be phased, working with the 50% rule. The Gym will be open during basketball season and the academic year.



Professional Credentials

Education

University of South Florida:
Bachelor of Science in Civil
Engineering, Structural
Engineering, 2007 - 2010

Registrations

LEED GA, USGBC Myakka River
Branch

Certified General Contractor:
Florida Department of Business
and Professional Regulation:
License CGC1522784

Professional Engineer: Florida
Board of Professional Engineers:
License 80487

Role / Duties

Structural Engineering



Professional Credentials

Education

B.S.M.E., University of South
Florida 1989

Registrations

P.E., State of Fla #55064,
Mechanical (94), Fire Protection
(05)
LEED®AP BD+C (2006-Present)

Role / Duties

Principal
Mechanical Engineer

GREGORY F. BOWEN, P.E., LEED®AP BD+C | MECHANICAL ENGINEER

Relevant Project Experience

- Pinellas County Government - New Public Safety Facility & Centralized Communication Complex
- Sarasota County Government – New Venice Library
- Sarasota County Government – New Emergency Operations Center (Build-Out)
- City Of St. Petersburg - Various Police Department Projects:
 - Police Headquarters - 3Rd & 4Th Floor Renovations
 - Police Headquarters - Ceeb Room Data Center, Hvac Modification
 - Police Headquarters - Ceeb Room Data Center, Dedicated Generator
 - City Of St. Petersburg - Emergency 911 Center, Interior Upgrades
- City Of Largo – Police Department & City Hall, New Construction & Renovations, Eoc Capabilities
- City Of Pinellas Park - Police Department Facility, Renovations & Additions
- Pinellas County Government – New Central Energy Plant
- Pinellas County Government - Pinellas County Jail, New Jail With Visitation Facility (Phase 1)
- Pinellas County Government - Courts Consolidation
- Pasco County Government - Emergency Operations Center Remodel
- Lee County Sb - Public Education Center, New Construction & Renovations, Eoc Capabilities
- Pasco County Sb - New Administration Complex, Includes Data Center
- Nielsen Media Research - New Campus, Includes Data Center & Chiller Plant

Venice Public Library, Venice, FL

Sarasota County is building a new Venice Public Library. The new building of approximately 24,000 SF will accommodate adult, young adult and children programming as well as meeting rooms. The library will provide PC workstations and charging stations, a multi purpose meeting room, a conference room, a maker space, group study rooms and tutoring rooms. Greg serves the project as the Mechanical Engineer.



**Sarasota County Fire Station #17
and Sheriff's Sub-station,
Sarasota, FL**

**STANLEY P. NEWTON, P.E., CGC, CXA, LEED®AP BD+C |
ELECTRICAL ENGINEER**

Relevant Project Experience

- Pinellas County Government - New Public Safety Facility & Centralized Communication Complex
- Sarasota County Government – New Venice Library
- Sarasota County Government – New Emergency Operations Center (Build-Out)
- City Of St. Petersburg - Various Police Department Projects:
- Police Headquarters - 3Rd & 4Th Floor Renovations
- Police Headquarters - Ceeb Room Data Center, Hvac Modification
- Police Headquarters - Ceeb Room Data Center, Dedicated Generator
- City Of St. Petersburg - Emergency 911 Center, Interior Upgrades
- City Of Largo – Police Department & City Hall, New Construction & Renovations, Eoc Capabilities
- City Of Pinellas Park - Police Department Facility, Renovations & Additions
- Pinellas County Government – New Central Energy Plant
- Pinellas County Government - Pinellas County Jail, New Jail With Visitation Facility (Phase 1)
- Pinellas County Government - Courts Consolidation
- Pasco County Government - Emergency Operations Center Remodel
- Lee County Sb - Public Education Center, New Construction & Renovations, Eoc Capabilities
- Pasco County Sb - New Administration Complex, Includes Data Center
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Professional Credentials

Education

B.S.E., Power and Control
Systems University of South
Florida, 1975

Registrations

P.E., State of Florida #35071,
Mechanical (85), Chemical (84),
and Electrical (86), Controls (06)
T.A.A., State of Florida #T-0077
State of Florida General
Contractor (CGC151129)
Certified Commissioning
Authority, #1008-414
USGBC LEED®AP BD+C (2006)

Role / Duties

Principal
Mechanical Engineer



ANITA K. CROSBY, RCDD, PSP, LEED®AP BD+C | SECURITY AND TECHNOLOGY

Relevant Project Experience

- Pinellas County Government - New Public Safety Facility & Centralized Communication Complex
- Sarasota County Government – New Venice Library
- Sarasota County Government – New Emergency Operations Center (Build-Out)
- City Of St. Petersburg - Various Police Department Projects:
- Police Headquarters - 3Rd & 4Th Floor Renovations
- Police Headquarters - Ceeb Room Data Center, Hvac Modification
- Police Headquarters - Ceeb Room Data Center, Dedicated Generator
- City Of St. Petersburg - Emergency 911 Center, Interior Upgrades
- City Of Largo – Police Department & City Hall, New Construction & Renovations, Eoc Capabilities
- City Of Pinellas Park - Police Department Facility, Renovations & Additions
- Pinellas County Government – New Central Energy Plant
- Pinellas County Government - Pinellas County Jail, New Jail With Visitation Facility (Phase 1)
- Pinellas County Government - Courts Consolidation
- Pasco County Government - Emergency Operations Center Remodel
- Lee County Sb - Public Education Center, New Construction & Renovations, Eoc Capabilities
- Pasco County Sb - New Administration Complex, Includes Data Center
- Nielsen Media Research - New Campus, Includes Data Center & Chiller Plant

Venice Public Library, Venice, FL

Sarasota County is building a new Venice Public Library. The new building of approximately 24,000 SF will accommodate adult, young adult and children programming as well as meeting rooms. The library will provide PC workstations and charging stations, a multi purpose meeting room, a conference room, a maker space, group study rooms and tutoring rooms. Anita serves the project as the security and technology consultant.

Professional Credentials

Education

ASIS, Annual Winter Conference, CEUs (2007-Present)
BICSI, Annual Winter Conference, CEUs (1996 to Present)
USGBC, LEED®AP BD+C, CEU Course (2011)
ASIS, FL Chapter, The Inside Track, 3-Day Course (2011)
ASIS, Phy Security, Intro to Applications & Tech, 5-Day CourEe (2010)
ASIS, Phy Security: Adv Applications & Tech, 5-Day Course (2006)
ASIS, Adv Closed Circuit TV (CCTV): Cameras to Courtrooms (2006)
ASIS, Advancing Security Worldwide (2003)
B.S.Ch.E., University of South Florida (1985)

Registrations

P.E., State of Fla #55064,
Mechanical (94), Fire Protection (05)
LEED®AP BD+C (2006-Present)

Role / Duties

Principal
Security
Low Voltage Systems

DANIEL P. MOYER, P.E., LEED AP | CIVIL ENGINEER

Relevant Project Experience

Manatee County Civic Center

- Retrofitting existing landscape, parking and pedestrian areas
- Design and permitting of stormwater modifications to include rain gardens
- Upgrades to pedestrian access and walkways.
- Landscaping and hardscaping improvements to provide for outdoor gathering areas.
- Bidding/construction administration services

North Jetty Park Improvements

- Additional restroom and concession building
- Extensive site improvements
- Permitting of improvements seaward of the Coastal Construction Control Line
- Coordination with Florida Power & Light, Sarasota County Staff, FDEP, and the Army Corps of Engineers (ACOE)

Safeway Park

- Replacement of the existing 39,419 s.f. grocery store with a 55,406 s.f. new store with surface and underground parking
- On-site park, bus stop and several public use areas
- Achieved LEED Gold certification
- Required the use of Environmentally Sensitive Design (ESD) practices including micro-bioretenment, pervious pavement, on-site tree preservation and a partial green roof to meet strict agency requirements for stormwater treatment and Low Impact Development (LID)
- Extensive community and municipal interaction were also needed to facilitate the necessary entitlements

US 301 and SR 674 Roadway improvements

- Re-construction of two roadways to add additional capacity and intersection improvements.
- Included coordination with FDOT to design a cross section that would be utilized for future widening of US 301.
- Design and permitting of stormwater improvements within the right of way and private property
- Design of an elevated boardwalk to minimize impacts to wetlands
- Design and permitting of one new signalized intersection and modification of an existing signal

Old Bridge Village Water and Roadway Improvements

- Design and permitting of over 6 miles of water line improvements
- Design and permitting of 5 miles of roadway and access modifications
- Bidding/construction administration services

North Beach Park

- Design and permitting of City owned property on Chesapeake Bay
- Design included Low Impact Design features such as pervious pavement and rain gardens
- Elevated gazebos to provide for views of the bay
- Waterfall features and inclusion of public art

Venice Public Library, Venice, FL

CPH provided survey, civil and landscape design services for the 20,000+/- square foot Public Library that is currently under construction. The project included numerous neighborhood workshops and community involvement, designing to meet City of Venice overlay district requirements, retrofitting of the existing utilities to serve the new building, and parking lot modifications to achieve more efficient circulation and access. CPH also provided landscape and irrigation design services to meet the requirements of the Client. The project was designed and permitted through the City of Venice.



Professional Credentials

Education

B.S. in Civil Engineering,
University of Florida

Registrations

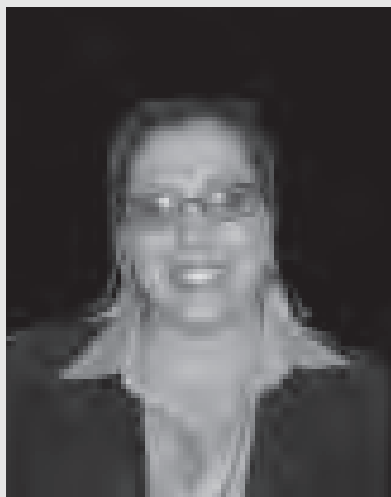
Professional Engineer – FL
(No. 69057)

LEED Accredited Professional
(Building Design and
Construction)

Florida Qualified Stormwater
Management Inspector

Role / Duties

Project Management
Planning, Design and
Engineering Services
Stormwater Management
Water and Wastewater
Transmissions Systems Design
Low Impact Design
Roadway Design
Permitting
Construction Administration
Construction Inspection Services



**SANDRA L. GORMAN, P.E. |
PROJECT ENGINEER (TRAFFIC)**

Relevant Project Experience

Monroe County Fire Station – Cudjoe Key

- CPH is providing pre-design phase/programming, Schematic Design, Design Development, Construction documents, Bidding and Permitting assistance, and Construction Administration for a new 7,500 SF Fire Station on Cudjoe Key.
- Additional services provided will be site plan review, civil engineering, landscape architecture, and FDOT Review and Florida Green Build criteria. The building will be designed to meet or exceed Florida Green Building Coalition (FGBC) standards.

Titusville Downtown Parking Study

- CPH was selected to perform a Parking study to evaluate current parking needs and future demands for Downtown Titusville.
- Provided analysis of current parking demand and patterns as well as an evaluation for future land use and parking needs for both on-street and off-street parking

Cape Coral SE 47th Terrace Streetscape Improvements

- CPH was selected by the City of Cape Coral to provide professional design and construction engineering services for the streetscape improvements of SE 47th Terrace, from Coronado Parkway to Del Prado Blvd.
- The improvements will include sidewalks with pavers, landscaping, road reconstruction, removal of on-street parking to increase the width of the pedestrian area, off-street parking modification, streetlights, traffic analysis and calming including adding a roundabout at one of the busiest intersections, raised mid-block pedestrian crossings, street furniture, ADA improvements, and drainage modifications/upgrades.
- CPH is also designing the utility upgrades/modifications including a new upsized watermain, new forcemain, and a new reclaimed watermain. Design services will also include modifications to the City's Club Square, such as added sidewalks, bio-retention swales, entrance feature, ADA improvements, landscaping, and streetlights.

US 17/92 Riverwalk, Phase III (FDOT LAP)

- CPH provided planning, survey, and design services for a 1.7 mile extension to an existing trail.
- The new extension connects to the previous phase designed by CPH and is the final connection between the I-4 Corridor with the adjacent Seminole County Rinehart Trail and the downtown Sanford RiverWalk Trail system.
- This project followed the complete streets design elements with the provision of a Multi-Use Trail, Roadway safety improvements, Traffic Calming design, Roadway & Trail Lighting, Utility Design, Structural Seawall Design, Drainage Improvements/Design, Irrigation Design, Beautification, Hardscape and Landscape Design, Scenic Overlooks of Lake Monroe, Way-finding Design, Pedestrian Mid-Block Crossings (Rectangular Rapid Flashing Beacons), Traffic Studies, Survey, and Wetland Mitigation.

Dade City - Hardy Trail Extension (FDOT LAP)

- The extension alignment begins in the urban downtown area, utilizing existing roadway right of way to Martin Luther King Blvd. North of Martin Luther King Blvd., the trail utilizes the historic railroad bed right-of-way owned by the City.
- CPH's services include establishing a control baseline for design; survey verification of the City owned parcels and maintained right-of-ways; topographic survey information necessary to prepare construction plans for the project; tree surveys; Locating existing improvements and utilities within and around the project area; conducting engineering analysis and design of the extension; utility coordination; permitting; cost estimation and bid tabulation.

Professional Credentials

Education

M.C.E. in Civil Engineering,
University of South Florida

B.S. in Civil Engineering,
University of South Florida

Registrations

Professional Engineer – FL
(No. 59530)

Role / Duties

Transportation Studies
Traffic Studies
Access Management
Traffic Calming
Data Collection
Data Analysis
Synchro/Sim Traffic Modeling

**MAXWELL D. SPANN, PLA, APA, CLARB |
LANDSCAPE ARCHITECT**

Relevant Project Experience

DeBary Central Fire Station

- Responsible for the architecture, structural, landscape, survey, M/E/P, and civil site design.
- 8,000 +/- square foot masonry, stucco and brick accented building with an apparatus bay built for 3 fire vehicles and dormitories for a shift of 6 fire fighters.
- The personnel will enjoy a spacious living and dining quarters and the building will serve as a visible landmark for this growing community.

Monroe County Fire Station – Cudjoe Key

- CPH is providing pre-design phase/programming, Schematic Design, Design Development, Construction documents, Bidding and Permitting assistance, and Construction Administration for a new 7,500 SF Fire Station on Cudjoe Key.
- Additional services provided will be site plan review, civil engineering, landscape architecture, and FDOT
- Review and Florida Green Build criteria. The building will be designed to meet or exceed Florida Green Building Coalition (FGBC) standards.

West Leesburg Neighborhood Resource Center

- CPH was commissioned to design a new 9,000 s.f., Neighborhood Resource Center for the City of Leesburg.
- CPH is responsible for full design services including survey, civil, landscape, architectural and MEP.
- The Center will include meeting room spaces for large and small groups, a computer lab, office space for local community service providers, conference rooms for miscellaneous social groups, and a Kitchen / Café facility.

Sanford Airport Terminal B Expansion

- As part of our Master Services Agreement with the Sanford Airport Authority, CPH was tasked with the Terminal
- Expansion project to support the current growth of passenger traffic.
- The \$42 million expansion includes the terminal departure consolidation from a dual terminal check-in.
- The improvements also include new consolidated loading and unloading facility, curbside transportation improvements, a covered baggage drop off, apron addition, four new gates, parking lot improvements, terminal building improvements and renovation, as well as transportation improvements that include a new traffic signal and alternate entrances to the parking lots.

Sanford Civic Center

- Provided conceptual plans for a new "Civic Center".
- 18,000 square foot facility to replace the existing civic center
- The new facility will expand present inventory of meeting rooms and flexible banquet areas for public use in the range of 500-700 people.
- Specific meeting rooms and offices will be provided for senior citizens.
- Prefunction social gathering areas will be complimented by massive exterior covered patio's and spacious interior circulation spaces.

Venice Public Library, Venice, FL

CPH provided survey, civil and landscape design services for the 20,000+/- square foot Public Library that is currently under construction. The project included numerous neighborhood workshops and community involvement, designing to meet City of Venice overlay district requirements, retrofitting of the existing utilities to serve the new building, and parking lot modifications to achieve more efficient circulation and access. CPH also provided landscape and irrigation design services to meet the requirements of the Client. The project was designed and permitted through the City of Venice.



Professional Credentials

Education

Bachelor of Landscape
Architecture, Kansas State
University

Registrations

Professional Landscape Architect
– FL (No. 6666780)

CLARB Certified - FL - No. 31691

American Planning Association,
American Public Gardens
Association

Florida Chapter ASLA – Orlando
Section Chair

Role / Duties

Municipal Planning
Streetscape and Corridor
Municipal & Institutional



Professional Credentials

Education

B.S. in Zoology, University of South Florida

B.A. in Russian, University of South Florida

Registrations

FDEP Certified Stormwater Inspector & Certified Trainer
Water Quality Impact Evaluation,
FDOT Certification Number 186,
1995
Prescribed Fire Course, SSI
Advanced Open Water SCUBA
Diver

Role / Duties

Wetland Delineation
Wildlife Surveys
Ecological Assessments
Environmental Permitting
Habitat Mapping
Environmental Support for
Transportation Projects

DAVID LANDERS | ARBORIST / ENVIRONMENTAL SCIENTIST

Relevant Project Experience

Cape Coral SE 47th Terrace Streetscape Improvements

- CPH was selected by the City of Cape Coral to provide professional design and construction engineering services for the streetscape improvements of SE 47th Ter, from Coronado Prkwy to Del Prado Blvd.
- The improvements will include sidewalks with pavers, landscaping, road reconstruction, removal of on-street parking to increase the width of the pedestrian area, off-street parking modification, streetlights, traffic analysis and calming including adding a roundabout at one of the busiest intersections, raised mid-block pedestrian crossings, street furniture, ADA improvements, and drainage modifications/upgrades.
- CPH is designing the utility upgrades/modifications: a new upsized watermain, new forcemain, and a new reclaimed watermain.

Caspersen Beach Park Improvements

- Two new restroom facilities, additional parking, stormwater facilities, vacation of septic systems, two new lift stations and over 1 mile of new water and wastewater lines
- Completed habitat mapping, wetland delineation and wildlife surveys
- Completed permitting with Sarasota County, FDEP (CCCL) and the SWFWMD (ERP)

North Jetty Park Improvements

- Design of proposed site improvements
- Permitting through Sarasota County, FDEP ERP, FDEP Coastal Construction Control Line
- Design of new stormwater treatment system
- Coordination with Florida Power & Light and the Army Corps of Engineers (ACOE)

Seminole Wekiva Trail (FDOT LAP)

- The 12- 14 foot wide trail is 2.5 miles long The project entails extensive public involvement and right of way acquisition for easements through previously vacated portions of the railroad corridor
- Relocation of over 165 gopher tortoises to a preserve will be required prior to the trail construction Warner's Bayou Boat Ramp Improvements
- Modification of an existing boat ramp, reconfiguration of parking areas, and utility connections for a 200 s.f. new restroom.
- Engineering work included investigation of site constraints, modeling of project's water, sewer, and stormwater systems and site improvements
- Responsible for completing applications and obtaining site plan approval from Manatee County, and the Florida Department of Environmental Protection for both the stormwater permitting as well as utility permitting

Punta Gorda Linear Park / Multi-Use Trail

- The project runs along a tidal creek within the easement of the old Seaboard Coastline Railroad right-of-way
- The project included a 10' asphalt walking trail/bike path, rest/rain stations, lighting, accent paving design street crosswalks, pedestrian bridges over the creek, structural design for the bridge abutments, and appropriate site furnishings to include benches, water fountain, bollards, and trash cans

Blind Pass Park Improvements

- Site planning, engineering, environmental services, permitting, bidding and construction administration services
- New restroom, with ADA parking and access, sidewalks, water lines, stormwater treatment system and a new septic drain field

Manasota Beach Park Restroom and Concession Stand

- Preliminary Ecological Assessment
- Conducted gopher tortoise survey, acquired FFWCC permit and completed burrow excavation and tortoise relocation
- FDEP permitting (CCCL& ERP)





3

Project team experience / references



SWEET SPARKMAN ARCHITECTS

Charlotte County Justice Center Renovation and Expansion

PUNTA GORDA, FLORIDA

Relevance

CIVIC FACILITY • GOVERNMENT OF A SIMILAR SIZE



Project Details

50,000 SF renovation
3,200 SF addition
\$ 11.8 million
Punta Gorda, Florida

Project Contact

David Milligan, FASLA, LEED AP
ID+C, CPSI, Director, Facilities
Construction & Maintenance
18500 Murdock Circle, Bldg. D
Port Charlotte, FL 33948-1068
941-743-1394
David.Milligan@charlottefl.com

The Charlotte County Justice Center Renovation will take place on the existing Justice Center site in Punta Gorda, FL. The 10 acre site falls within the City of Punta Gorda Community Redevelopment Area. The \$11.8 million project is expected to consist of remodeling of the existing three and five story buildings, enhanced security features and additional parking facilities in addition to an off-site archive storage tenant fit out.

Built in the late 1990s, Charlotte County's existing judicial center was running out of available space to meet the needs of a growing court system. The goal of the master planning effort was to plan for immediate and future needs to

serve the courts well into the future. Renovation of the existing building was a top priority to solve short-term space needs.

A series of housing plans were developed to maximize operations and the use of available space without impacting ongoing operations. A total of seven housing scenarios were developed and reviewed based on criteria established by the stakeholder committee. Each scenario was supported with a construction budget and phasing timeline to facilitate the decision making process.

SWEET SPARKMAN ARCHITECTS

New Venice Library

SARASOTA COUNTY GOVERNMENT

Relevance

PUBLIC SAFETY FACILITY • CITY OF VENICE



Project Details

24,000 SF
\$ 8.5 million
Venice, Florida

Project Contact

Kim Humphrey, LEED AP, PMP,
GGP, FMP, FMA, Project
Manager, Sarasota County,
Public Works, Capital Projects
1001 Sarasota Center
Boulevard
Sarasota, FL 34240
941-549-4549
Email: khumphre@scgov.net

Sarasota County is building a Venice Public Library. The new building of approximately 24,000 SF will accommodate adult, young adult and children programming as well as meeting rooms. The library will provide PC workstations and charging stations, a multi purpose meeting room, a conference room, a maker space, group study rooms and tutoring rooms.

The Library is a much loved community gathering place for the City of Venice. Sweet Sparkman Architects provided the frame work and coordination for the extensive public input on the New Library.

The project is located in the Venetian Gateway Overlay District

and was subject to the requirements of the Design Guidelienes for that District.

Todd Sweet serves as the Architect of Record. John Bryant is the Project Manager. Kim Lam and Kris Pelow serve on the production design team.

SWEET SPARKMAN ARCHITECTS

Cape Coral Emergency Operations Center Expansion

CITY OF CAPE CORAL

Relevance

PUBLIC SAFETY FACILITY • GOVERNMENT OF A SIMILAR SIZE TO THE CITY OF VENICE



Project Details

4,000 SF

\$ 848,334.92

Cape Coral, Florida

Project Contact

Oliver Clarke, P.E.
Project Manager,
City of Cape Coral
239.242.3225

The City of Cape Coral has constructed a new 4,000 sf addition to the existing Emergency Operation Center in the town center of Cape Coral, Florida. The addition will serve as additional office space for emergency personnel.

Sweet Sparkman Architects provided the City with comprehensive design services including project management, architectural, civil, structural, mechanical and electrical for said addition to the existing Emergency Operation Center. The project uses included a combination of open and enclosed work spaces. The Scope of Service specified building design elements including a wind

load of 175 mph + and importance factor of 1.15, partial demolition to accommodate new addition, an elevated floor level to 16.00' to meet storm surge requirements, plus the design of a survivable enclosure for a/c condensers, and enhanced communications wiring.

The City of Cape Coral is a repeat client for Sweet Sparkman Architects. The firm has designed and provided construction administration for (6) public safety facilities that were built simultaneously. Also, Sweet Sparkman Architects was responsible for the design and construction administration of (2) public parks.

SWEET SPARKMAN ARCHITECTS

Sarasota County Fire Station #17 and Sheriff's Substation

SARASOTA COUNTY GOVERNMENT

Relevance

PUBLIC SAFETY FACILITY • SARASOTA COUNTY PERMITTING



Project Details

12,250 SF

\$ 4,341,365 Fire Station #17

\$ 14,998,343.92 Total 4 Stations

Sarasota, Florida

Project Contact

William Spitler,
Director of Planning And
Research, Sarasota County
Sheriff's Office
6010 Cattleridge Blvd
Sarasota, Florida 34232
941.861.4086
William.Spitler@
sarasotasheriff.org

Sweet Sparkman Architects has been the Architect of Record for over 15 public safety facilities.

In 2013 Sarasota County retained Sweet Sparkman Architects to design a total of four (4) Fire Stations #17 and Fire Station #16 houses a Police Substation.

Sweet Sparkman Architects worked closely with the Owner during pre-construction during the Schematic Design phase. The design team began by choosing an affordable and readily available structural system, maintenance and equipment selections. Cost estimating was provided at the end of the schematic design, design development and 50% construction

document phase to ensure the project was held within the budget. Any necessary design modifications to reduce construction cost were done during the phases so as not to adversely affect the schedule. Bimonthly Owner/Architect/ Contractor meetings were held and Field Visits were conducted no less than twice/month to ensure questions and submittals were processed in a timely fashion. Todd Sweet served as Architect of Record, Kris Pelow and Kim Lam produced the drawings for the project.

SWEET SPARKMAN ARCHITECTS

Sarasota County Fire Station #1

SARASOTA COUNTY GOVERNMENT

Relevance

PUBLIC SAFETY FACILITY • SARASOTA COUNTY PERMITTING



Project Details

12,894 SF
\$ 3,113,976.00
Sarasota, Florida

Project Contact

Kim Humphrey, LEED AP, PMP,
GGP, FMP, FMA, Project
Manager, Sarasota County,
Public Works, Capital Projects
1001 Sarasota Center
Boulevard
Sarasota, FL 34240
941-549-4549
Email: khumphre@scgov.net

Sweet Sparkman Architects served as Architect of Record for Sarasota County Fire Station #1; a new 12,894 sf fire station with Public Safety administrative offices and training facilities.

Site Improvements include public vehicle and staff parking areas and the addition of a new fuel filling site. The station houses four (4) drive-through apparatus bays with living quarters capable of serving fourteen (14) firefighters/EMS personnel. Other interior spaces include a kitchen, exercise room, day room, dining area, screened porch and report writing area. A Multi-Purpose Room is programmed to serve as a training room for EMS personnel. This room is also available for public use.

Exterior detailing of the facility compliments the Florida Vernacular imagery. To meet the objective of a Silver LEED building: Cisterns harvest rainwater from the roofs to reuse for irrigation, truck filling and washing down the Apparatus Bay floors, Daylight is harvested with the use of solar tubes to illuminate the interior corridors during the day. The metal roofing is a high albedo roof to reflect the sun so as not to create excessive heat, All landscaping is drought tolerant native vegetation. Irrigation is from harvested rainwater with a potable water backup, Tankless Water Heaters augmented by passive solar hot water tanks.

Todd Sweet served as Principal and Architect of Record.

SWEET SPARKMAN ARCHITECTS

Boca Grande Public Safety Facility and Sheriff's Offices

BOCA GRANDE, FLORIDA

Relevance

PUBLIC SAFETY FACILITY • GOVERNMENTS OF A SIMILAR SIZE TO THE CITY OF VENICE



Project Details

11,000 SF

\$ 3,100,000

Sarasota, Florida

Project Contact

Jerry G. Knight,
Retired Fire Chief
City of St Petersburg Fire
Department
The Fire Management
Network
742 79Th. Circle So. • St.
Petersburg, Fl. • 33707
Phone Number: 727.347.4066
Email: knight742@verizon.net

The Boca Grande Public Safety Building is an 11,000 SF, Fire, EMS and Sheriff's facility on Boca Grande.

The program includes 5 apparatus bays, training facilities that are available for public use, an emergency command station, and living quarters for Fire, EMS and Sheriff personnel as needed. Replacing the decades-old building necessitated temporary relocation of the department over a 12-month construction schedule.

The design response reflects the special sensitivity to adjacent structures in the town's historic district. The station's classic look is complemented by a 2-story replica

hose tower, fully functioning fire pole and refurbished antique siren. Due to the hurricane-prone coastal area, a retention system for collecting heavy rains was designed. Materials chosen include Hardi-plank composite siding, using double wall construction for all sides and impact-resistant glazing to sustain excessive wind speeds of 144 mph. Mahogany overhead door never before achieved at this size in Florida were specially tested to meet stringent codes.

This project won the notable design award in Fire Chief Magazine.

MCCLAREN, WILSON & LAWRIE, INC

Miramar Police Headquarters

MIRAMAR, FLORIDA

Relevance

PUBLIC SAFETY FACILITY • GOVERNMENTS OF A SIMILAR SIZE TO THE CITY OF VENICE



Project Details

80,029 SF
\$ 23,118,914
Miramar, Florida

Project Contact

Eric Watters, Ph.D.
Executive Commander, Office
of the Chief
11765 City Hall Promenade
Miramar, FL 33025
(954) 602-4321
ewatters@miramarpd.org

The Miramar Police Department contacted McClaren Wilson and Lawrie, Inc. (MWL) hours after Hurricane Wilma swept through Miramar. Between 2005 and 2013 MWL went to assist Miramar in the establishment of temporary offices. Once it was determined that the old headquarters building was unsuitable for cost effective reconstruction, MWL provided technical assistance in assembling data needed for FEMA and conducting long-range space needs assessments. MWL went on to review various site and building replacement options.

In 2013 the city opted to move forward with the integration of a new police headquarters into one of the "superblocks" being created in Miramar's new mixed-use Town Center. Besides the

police headquarters, the superblock includes a transit transportation center and internal multi-story parking structure residential units and retail shops. Our design for the police department features a street front public lobby with community meeting room. Remaining police department spaces occupy stories above the street and are afforded direct access to the internal secure garage.

MWL in collaboration with local architect Walters Zackria Architects prepared the detailed floor plans and complete design-build bridging documents. MWL remained the Owner's representative through dedication day. Since the project would result in shared common walls and floors to other tenants surround the project, MWL carefully established the detailed security guidelines for the facility.

MCCLAREN, WILSON & LAWRIE, INC

Volusia County Evidence Facility DELAND, FLORIDA

Relevance

PUBLIC SAFETY FACILITY • GOVERNMENTS OF A SIMILAR SIZE TO THE CITY OF VENICE



Project Details

29,600 SF
\$ 11,000,000
Deland, Florida

Project Contact

Laura Laser, AIA
Senior Architect
Project Manager Volusia
County Public Works
386.736.5967 ext. 12323
123 W. Indiana Ave.
Deland, FL 32720
llaser@volusia.org

The new evidence facility for the Volusia County Sheriff's Department will replace a 70-year old former prison building that is too small, in deteriorating condition and lacks important security measures. Careful analysis has been given to fully understand the need for facility storage capacity in light of the requirement to store more items for longer periods of time.

Evidence facility staff, as allowed by statute, diligently pursues opportunities for purging and destruction, in order to manage storage capacity needs. High-bay high-density storage is being utilized in appropriate areas of the new facility, thereby reducing the building footprint area.

The facility is being planned to accommodate storage needs for 25 years. The project is currently in the final stages.

The project will be utilizing property owned by the County and earmarked for the evidence facility. The site is being planned for the future addition of the Sheriff's Forensic ID lab operations to bring forensic science services in-house, that are currently being provided by outside vendors at a cost to the County.

MCCLAREN, WILSON & LAWRIE, INC

Aurora Police Headquarters, Branch Courts, Training Facility

AURORA, ILLINOIS

Relevance

PUBLIC SAFETY FACILITY



Project Details

Police HQ/Courts: 154,000 SF
Training & Support Center:
41,000 SF

500-Sp Secure Parking Garage:
203,789 SF
26-Acre Site
\$ 64,347,825
Aurora, Illinois

Project Contact

Barbara Kattermann,
Project Manager - retired
(630) 404-6697
bkattermann@aol.com

McClaren, Wilson and Lawrie, Inc. was selected by the City of Aurora to conduct a space needs assessment, site selection study, and ultimately serve as prime design architect for its new Police Headquarters and Branch Courts.

The facility brings together police functions from five sites into a single, centralized public safety campus. The 23-acre site contains three major structures the police headquarters which includes the majority of police functions, branch courts, and the jail, the support building which houses all functions that involve noise or chemical usage and include the firing range, crime lab, and evidence facility and the 500-car secure parking structure.

The LEED Gold building includes PV cells, permeable pavers, native grasses, light harvesting systems, extensive use of LED lighting, a "misting" fire suppression system, and 100% renewable finishes (cork, rubber, terrazzo, 100% inorganic melamine ceilings).

The facility boasts the largest lead-free indoor tactical range in Illinois, the largest forensic vehicle exam facility in Illinois, a new EOC, a state-of-the-art communications center sized to be able to serve as a regional service provider, and the first municipal flex dorm jail in Illinois. The 88-bed jail uses electrically operated privacy glazing, which allows each cell to be used interchangeably for males, females, or juveniles.

REFERENCES

William Spitler, Director of Planning And Research
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Principal Engineer, City of Cape Coral
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Cape Coral, FL 33915-0027
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Jerry G. Knight, Retired Fire Chief
Owner's Representative for Boca Grande
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The Fire Management Network
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Port Charlotte, FL 33948-1068
941.743.1394
David.Milligan@charlottefl.com

Barbara Kattermann, Project Manager - retired
Aurora Illinois Police Headquarters
630.404.6697
bkattermann@aol.com
Now living in Sarasota County, Florida

Eric Watters, Ph.D.
Miramar Police Headquarters
Executive Commander, Office of the Chief
954.602.4321
ewatters@miramarpd.org

Laura E. Laser, AIA
County of Volusia Sheriff's Evidence Facility
Senior Architect - Public Works: Engineering & Construction
386.736.5967, ext 12323
llaser@volusia.org



RECORDS

INFORMATION

4

Ability to perform the services expeditiously at the request of the City. Location and availability of technical support people and assigned project manager for the City. Provide current and pending work on other projects



ABILITY TO PERFORM THE SERVICES EXPEDITIOUSLY AT THE REQUEST OF THE CITY.

Key Methodologies

- Engagement
- Responsiveness
- Leadership
- Strategic Goals
- Compromise
- Communication
- Sustainability
- Schedule

Elements for a successful design process

- Well integrated team - Each member of the Team (Police, Architects, Engineers, Contractors, and Stakeholders) must understand the Project process and Project goals from the outset. SSA has organized an experienced team with a local group of professionals that have completed successful projects throughout the region.
- Thorough communication - Open, simple, and direct lines of communication are essential for Project success.
- Clear program - The Project requires a thorough and complete Programming phase to allow the design to proceed efficiently.
- Realistic project budget and schedule - Once a Program has been approved by the School a realistic Project budget and schedule should be established that address all of the Project goals, programmatic elements, and approval requirements.
- Accurate site information - Starting the project with an accurate survey and definitive site boundary will facilitate important design decisions throughout the process.

Management techniques and control to expedite services

The SSA team will implement a management approach that has proven highly effective in meeting contract compliance while ensuring the delivery of a quality project. Our team has the technical ability and experience to produce this project and meet the high standards required by Sarasota County. We will effectively communicate with Sarasota County and affected stakeholders through our strong project management team. The components necessary to deliver this project to you are as follows:

- Provide a framework that provides clear lines of communication and responsibility.
- Provide highly qualified personnel directed by a proven PM.
- Maintain the project schedule that tracks milestones and identifies any performance issues.
- Track financial progress with our project schedule to contain costs.
- Implement a quality assurance and quality control program during the project to make sure the project is produced correctly the first time.

Todd M. Sweet, AIA, LEED AP will serve as our primary point of contact with the City of Venice. Todd's thorough understanding of the City's procedures and personnel will help deliver this project in a seamless manner. He will lead the coordination with our internal task managers, monitor the progress of the project and manage the project finances.

John Bryant, AIA, LEED AP will serve as the Project Manager. John completed the Siesta Key Beach Improvement Project and serves as project manager for the Venice Library. His success on the Siesta Project coupled with his experience managing large projects like the Venice Library project make him ideal for the Public Safety Facility.

The benefit of our TEAM

In the case of the Venice Public Safety Facility, SSA has partnered with McClaren, Wilson and Lawrie (MWL), a national leader in the design of public safety facilities. This team provides the expertise of delivering a state of the art public safety facility while providing the local knowledge of permitting and constructability.

This delivery method assures an Owner that they get superb local service from firms that are plugged in to local contracting capabilities and limitations. The local firms know what material and methods are best suited to their region and community. They know what is required from local building authorities and are able to attend local meetings on short notice. During construction, when time = money, and a site condition requires immediate attention, only a local firm can respond quickly. So coupling SSA's expertise in the region and strategic location with MWL's superior knowledge of the specific needs and trends associated with architecture for law enforcement makes perfect sense.

SSA/MWL will begin the project with a validation and final update of space needs and then immediately begin developing site and initial floor plans. The team will work side by side to refine the site and floor plans to arrive at a plan for Venice Police Department that represents unique site needs and the special needs of law enforcement. SSA will design the aesthetic of the building with MWL commenting only as it might relate to specialized security or functional needs.

In later phases MWL will prepare security plans and specialized details for labs, interview rooms, ballistic protections and all other specialties associated with the building type to be included in bid documents.

This teams proposed collaborative approach is the best way to maximize local participation, while assuring that the best ideas from across North America are fully considered in Venice's new police facility. This collaboration of national expertise also results in a superior ability to offer fresh ideas to our clients. We take pride in illustrating new ways to deliver better facilities. And, frequently new ideas can deliver superior building performance at while reducing first and life-cycle costs.

The delivery process has SSA leading the project at every phase. MWL's participation will be heaviest from project inception through the completion of the design development phase. However, we stress that MWL's participation will remain through all phases to provide a technical resource to the projects and provide QA / QC through final completion of construction.











Construction Delivery

As part of our on-going work as the program coordinator for IACP's class "Planning Design and Construction of Police Facilities" since 1986, our team has influenced the planning of law enforcement facilities throughout North America. The class has provided our team with vast exposure to agencies and allowed us to spot trends. One trend has been seeing how projects are delivered under the Construction Manager method of project delivery.








The delivery method may be employed with the construction manager working for a fee or "at risk". This method is frequently used for projects with tight schedules or in complex renovations. In this method, the Owner retains control of design. This method frequently reduces change order risk to the owner by including various contingencies to minimize exposure.

Use of this method in public construction has steadily increased and many of our most recently completed projects are in conjunction with the construction management method of delivery.

Location and availability of technical support people

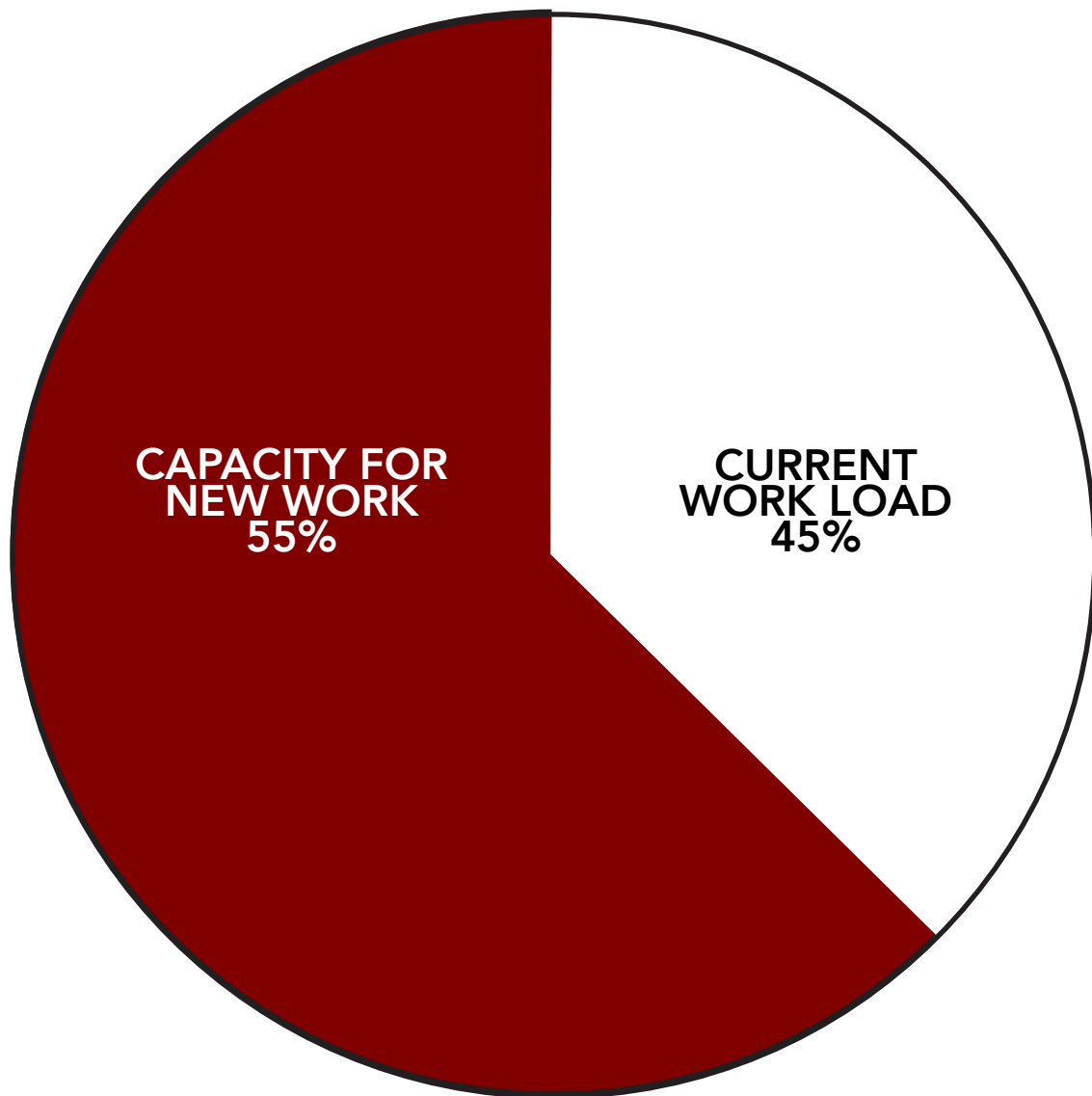
Name and Firm		Location	Availability
	TODD M. SWEET, AIA, LEED A Sweet Sparkman Architects, Inc. <i>Principal in Charge</i>	Sarasota, FL	30%
	JOHN BRYANT, AIA, LEED AP Sweet Sparkman Architects, Inc. <i>Project Manager and Client Manager</i>	Sarasota, FL	70%
	JOURDONA LAFATE, AIA, NCARB Sweet Sparkman Architects, Inc. <i>Project Architect</i>	Sarasota, FL	50%
	KRISTOPHER PELOW, ASSOCIATE AIA Sweet Sparkman Architects, Inc. <i>Project Designer / REVIT Operator</i>	Sarasota, FL	35%
	KIM LAM, LEED AP, ASSOCIATE AIA Sweet Sparkman Architects, Inc. <i>Role: Project Designer / Production</i>	Sarasota, FL	35%
	JIM MCCLAREN, AIA, OAA, NCARB McClaren, Wilson, & Lawrie, Inc. <i>Public Safety Consultant</i>	Wheaton, IL	30%
	DEAN ROBERTS, AIA, OAA, NCARB McClaren, Wilson, & Lawrie, Inc. <i>Role: Public Safety Consultant</i>	Wheaton, IL	30%
	CURTIS ROSS, P.E. Snell Engineering Consultants <i>Role: Structural Engineer</i>	Sarasota, FL	25%

Location and availability of technical support people

Name and Firm		Location	Availability
	GREGORY BOWEN, P.E., LEED®AP BD+C Engineering Matrix, Inc. <i>Role: Principal & Plumbing Engineer</i>	St. Petersburg, FL	35%
	STANLEY NEWTON, P.E., CGC, LEED®AP BD+C Engineering Matrix, Inc. <i>Role: Mechanical Engineer</i>	St. Petersburg, FL	35%
	ANITA K. CROSBY, RCDD, PSP, LEED®AP BD+C Engineering Matrix, Inc. <i>Role: Technology / Security</i>	St. Petersburg, FL	35%
	DANIEL P. MOYER, P.E., LEED AP CPH, Inc. <i>Role: Civil Engineer</i>	Sarasota, FL	30%
	SANDRA L. GORMAN, P.E. CPH, Inc. <i>Role: Project Engineer (Traffic)</i>	Sarasota, FL	30%
	MAXWELL D. SPANN, PLA, APA, CLARB CPH, Inc. <i>Role: Landscape Architect</i>	Sarasota, FL	30%
	DAVID LANDERS CPH, Inc. <i>Role: Environmental Scientist / Arborist</i>	Sarasota, FL	40%

Sweet Sparkman Architect's current and projected workloads

Project Name	Project Team	% Complete
Sarasota County School Board Brentwood Elementary School: New Cafeteria and HVAC Replacement, Sarasota, Florida	John Bryant, AIA, LEED AP Jenna Kiser, AIA, NCARB Kim Lam, Associate AIA, LEED AP	80%
Cape Coral Fire Station #11 Cape Coral, Florida	Karl Bernhard, AIA, NCARB Kris Pelow, Associate AIA	80%
Charlotte County Justice Center Expansion, Punta Gorda, Florida	Todd M. Sweet, AIA, LEED AP John Bryant, AIA, LEED AP Kris Pelow, Associate AIA	50%
School District of Manatee County Professional Support Center, Manatee County, Florida	Matt Fergeson, AIA, NCARB Chris Fadely, Associate AIA Ning Shi, Associate AIA	60%
Venice Public Library Venice, Florida	Todd M. Sweet, AIA, LEED AP John Bryant, AIA, LEED AP Kris Pelow, Associate AIA	80%
Charlotte County Public Facilities Strategic Master Plan	Jerry Sparkman, AIA, NCARB John Bryant, AIA, LEED AP Kim Lam, Associate AIA, LEED AP	25%
Sarasota / Manatee International Airport Renovation	Todd M. Sweet, AIA, LEED AP Jenna Kiser, AIA, NCARB Nicole Crowe, Allied ASID	10%







5

Additional considerations

SITE PLANNING PRINCIPLES OF MODERN POLICE STATIONS

Principles of Modern Police Stations

- There must be at least one primary access to the secure motor court AND one emergency access route providing access to two different streets (in the case one is blocked or threatened).
- There should be a MINIMUM 50' blast stand-off space between the building and any unsecured (public) parking (more is preferred).
- There should be shady plaza space for outdoor seating and spill out for visitors attending community meetings.
- There should be planters, flagpoles and architectural elements strategically placed to prevent vehicular ramming of the building particularly at the front door. We try to never make it look like a row of bollards.
- Secure officer routes of travel MUST NEVER compel an officer to travel over the same driveway as a visitor accessing public parking. Use one curb cut exclusively for Zones 1-2 (service and public), the other exclusively for Zone 3 Fleet/staff motor court.
- Growth and expansion in a police station happens. A little growth for records, a little in lockers, a little in evidence, etc, so centering the building on the site from day one allows for even growth with space around it on all sides.
- There should be shady patio space in the secure motor court for staff to sit and take a break. There should be shaded space to house officer's field bag lockers near the officer /staff entry.
- The suspect transfer garage (Sally Port) should be designed as a drive-through. If there is a vehicle exam bay it must be designed for enough space to allow a flat bed tow truck to make the deliver.
- An oversized parking space(s) should be clearly if they have any oversized vehicles (Emergency command / hurricane response vehicles, bearcats, etc.) Spaces for these high dollar vehicles need power to them and should be carported.

Zones of Modern Police Stations

- *Zone 1: Public Parking (Sized for public meetings - typically 24 - 50 spaces) clear monument signage is required for visitors arriving in distress.*
- *Zone 2 : Semi-secure zone (the dumpster, electrical utilities location for sensitive deliveries, emergency generator etc.) Evidence and suspects will be released here, fuel trucks will replenish the generator here.*
- *Zone 3: Secure motor court. With Automatic gates and a secure perimeter opaque wall (not fence) encircling it.*



- The site plan above is provided as a graphic depiction to help illustrate site planning principles for a modern police station and not a solution for the Venice Public Safety Facility. The site plan will be developed in close collaboration between the City of Venice and the design team.

UNIQUE NEEDS OF POLICE STATIONS & PUBLIC SAFETY FACILITIES

Architecture for law enforcement is unique. A police station is used every day of the week. It never closes. The minute after you dedicate the facility, it will run continuously for decades. Hence, its life-cycle value is exceptionally high compared to civic building that operate limited hours 4 to 5 days a week. In other words, a police station operating 40 years delivers 160 years of lifecycle value. So the payback in durable materials used in the construction is important.

Furthermore, police stations are classified by all building codes as "Essential Facilities". This is the same classification as a hospital. So the structural "importance factor" design coefficient the structural engineer must use in design is higher for a police station. This results in buildings with exceptional strength in structure and windows to resist high wind events.

Police stations handle suspects and evidence, so there are design standards regarding biohazards and special ventilation which must be addressed. The lobby of a modern police station must offer an area of refuge for citizens arriving in distress. The facility may need to provide the community an amnesty location for where drugs and pharmaceuticals may be turned in.

It is important that designers of modern police facilities focus on designs that encourage staff collaboration, increase safety and address infrastructure trends. New police stations must also excel in enabling the nomadic technology needs of Millennial officers and address the requirements of law enforcement agencies as they switch from computers to tablets. Perhaps, more importantly, modern police stations must address civic needs. Many provide a host of special services to their communities by offering locations for events such as wellness clinics, public fingerprinting services, or vaccinations. They can even provide safe zones for "Craigslist" transactions.

Police stations are frequently identified by the courts as safe zones for child custody transfers. Many offer specialized training to at-risk members of the community (such self-defense classes for women).

Planning a facility with the unique services that a modern police department provides for today and in the future, requires vision. We offer the City of Venice a team that can best deliver this vision, while being respectful of tight civic budgets.

John F. McCarthy
Executive Director
Historic Spanish Point

"Sweet Sparkman Architects has taken a collaborative and creative approach, working with stakeholders, other design professionals, engineers and the various regulatory agencies. In addition, Sweet Sparkman Architects has been flexible in adapting plans based upon stakeholder and public input as new ideas and opportunities came to light."

MWL FLORIDA PROJECTS

Police & Fire Headquarters, Stations Police Headquarters, City Hall Aventura	Sheriff's Operations Center, EOC, 911 Center Lecanto - Citrus County
Police Headquarters Clearwater	Police Headquarters, 911 Center Miramar, Florida
Police Headquarters Miramar	Police Headquarters, 911 Center North Port, Florida
Police & Fire Headquarters North Palm Beach	Police Headquarters, 911 Center Titusville, Florida
Police Headquarters North Port	Civic Facilities Police Headquarters, City Hall Aventura
Sheriff Substation & Evidence Warehouse Tampa - Hillsborough County	Forensic Science Laboratories Sheriff Department Forensic Laboratory Fort Lauderdale - Broward County
Police Headquarters Tarpon Springs	Forensic Laboratory, Medical Examiner Facility Largo - Pinellas County
Police Headquarters Titusville	Forensic Laboratory Orlando - Florida Department of Law Enforcement
Sheriff's Evidence Facility Volusia County	Medical Examiner, Forensic Pathology Facilities Forensic Laboratory, Medical Examiner Facility Largo - Pinellas County
Public Safety Training Facilities Police & Fire Training Center Pensacola - Escambia County	
Public Safety Training Center Peer Review Sarasota County	
Emergency Operations, 911, Fusion Centers Police Headquarters, EOC, 911 Center Aventura	District 2 Medical Examiner Facility Leon County
Police Headquarters, 911 Center, EOC Clearwater	



POLICE RECORDS
ARCHIVOS DE POLICIA



6

Required Forms, Certificate of Insurance, Certifications



SWEET SPARKMAN ARCHITECTS

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

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Detail by Entity Name

Florida Profit Corporation
SWEET SPARKMAN ARCHITECTS, INC.

Filing Information

Document Number P02000112789
FEIN Number 542081005
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Status ACTIVE
Last Event NAME CHANGE AMENDMENT
Event Date Filed 08/16/2012
Event Effective Date NONE

Principal Address

2168 MAIN STREET
SARASOTA, FL 34237

Changed: 04/07/2009

Mailing Address

2168 MAIN STREET
SARASOTA, FL 34237

Changed: 04/07/2009

Registered Agent Name & Address

SWEET, TODD M
2168 MAIN STREET
SARASOTA, FL 34237

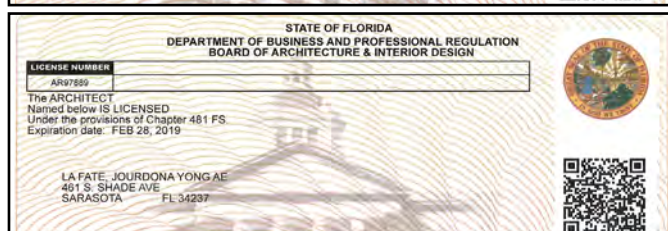
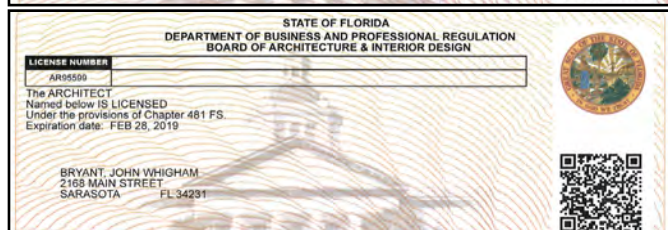
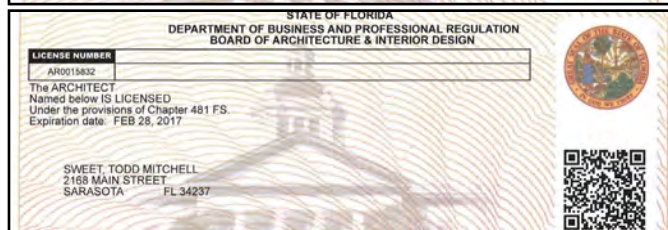
Address Changed: 04/07/2009

Officer/Director Detail

Name & Address

Title VP
SWEET, TODD MAHA
2168 MAIN STREET
SARASOTA, FL 34237

Title President
SPARKMAN, JERALD PAJA
2168 MAIN STREET
SARASOTA, FL 34237



ENGINEERING MATRIX, INC

State of Florida Department of State

I certify from the records of this office that ENGINEERING MATRIX, INC. is a corporation organized under the laws of the State of Florida, filed on November 5, 1985.

The document number of this corporation is H84123.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 19, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Nineteenth day of January,
2017*



Ken Detjen
Secretary of State

Tracking Number: CC2458298347

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Anita K Crosby

by BICSI in recognition of having successfully completed BICSI's registration and examination requirements.

Registration Number: 180097R
Registration Start Date: 1/5/2016
Registration End Date: 12/31/2018



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RCDD
Since
1/5/1997

Tony L. Lundy
Chair, Registration & Credentialing Requirements Committee

Irishka Mendez
Director of Credentialing



PROFESSIONAL CERTIFICATION BOARD

VERIFIES THAT

Anita K. Crosby, PSP

HAS RECERTIFIED AS A

PHYSICAL SECURITY PROFESSIONAL

THROUGH

December 2019

12521
Certification Number



Jim Hest
PCB President

State of Florida Board of Professional Engineers

Attests that
Engineering Matrix, Inc.



Is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019
Audit No: 228201901045 R

CA Lic. No:
4288

State of Florida Board of Professional Engineers

Attests that
Gregory F. Bowen, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019
Audit No: 228201909646 R

P.E. Lic. No:
55064

State of Florida Board of Professional Engineers

Attests that
Stanley Paul Newton, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019
Audit No: 228201909214 R

P.E. Lic. No:
35071

CPH, INC

State of Florida
Department of State

I certify from the records of this office that CPH, INC. is a corporation organized under the laws of the State of Florida, filed on March 6, 1981.

The document number of this corporation is F22258.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 3, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Third day of January, 2017


Ken Detjen
Secretary of State



Tracking Number: CC898215462

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<https://services.sos.fl.gov/Filings/CertificateOfStatus/CertificateAuthentication>


GREEN BUILDING CERTIFICATION INSTITUTE
LEED® ACCREDITED PROFESSIONAL

Daniel Moyer

DATE APPROVED FOR SIGNATURE
LEED® ACCREDITED PROFESSIONAL

#1 CERTIFICATION FOR A COMMITMENT TO GREEN BUILDING PRACTICES
REQUIRED FOR LEED® ACCREDITED PROFESSIONAL CERTIFICATION IN 2017
AND 2018/2019/2020/2021/2022/2023/2024/2025/2026/2027/2028/2029/2030/2031/2032/2033/2034/2035/2036/2037/2038/2039/2040/2041/2042/2043/2044/2045/2046/2047/2048/2049/2050/2051/2052/2053/2054/2055/2056/2057/2058/2059/2060/2061/2062/2063/2064/2065/2066/2067/2068/2069/2070/2071/2072/2073/2074/2075/2076/2077/2078/2079/2080/2081/2082/2083/2084/2085/2086/2087/2088/2089/2090/2091/2092/2093/2094/2095/2096/2097/2098/2099/2100/2101/2102/2103/2104/2105/2106/2107/2108/2109/2110/2111/2112/2113/2114/2115/2116/2117/2118/2119/2120/2121/2122/2123/2124/2125/2126/2127/2128/2129/2130/2131/2132/2133/2134/2135/2136/2137/2138/2139/2140/2141/2142/2143/2144/2145/2146/2147/2148/2149/2150/2151/2152/2153/2154/2155/2156/2157/2158/2159/2160/2161/2162/2163/2164/2165/2166/2167/2168/2169/2170/2171/2172/2173/2174/2175/2176/2177/2178/2179/2180/2181/2182/2183/2184/2185/2186/2187/2188/2189/2190/2191/2192/2193/2194/2195/2196/2197/2198/2199/2200/2201/2202/2203/2204/2205/2206/2207/2208/2209/2210/2211/2212/2213/2214/2215/2216/2217/2218/2219/2220/2221/2222/2223/2224/2225/2226/2227/2228/2229/2230/2231/2232/2233/2234/2235/2236/2237/2238/2239/2240/2241/2242/2243/2244/2245/2246/2247/2248/2249/2250/2251/2252/2253/2254/2255/2256/2257/2258/2259/2260/2261/2262/2263/2264/2265/2266/2267/2268/2269/2270/2271/2272/2273/2274/2275/2276/2277/2278/2279/2280/2281/2282/2283/2284/2285/2286/2287/2288/2289/2290/2291/2292/2293/2294/2295/2296/2297/2298/2299/2300/2301/2302/2303/2304/2305/2306/2307/2308/2309/2310/2311/2312/2313/2314/2315/2316/2317/2318/2319/2320/2321/2322/2323/2324/2325/2326/2327/2328/2329/2330/2331/2332/2333/2334/2335/2336/2337/2338/2339/2340/2341/2342/2343/2344/2345/2346/2347/2348/2349/2350/2351/2352/2353/2354/2355/2356/2357/2358/2359/2360/2361/2362/2363/2364/2365/2366/2367/2368/2369/2370/2371/2372/2373/2374/2375/2376/2377/2378/2379/2380/2381/2382/2383/2384/2385/2386/2387/2388/2389/2390/2391/2392/2393/2394/2395/2396/2397/2398/2399/2400/2401/2402/2403/2404/2405/2406/2407/2408/2409/2410/2411/2412/2413/2414/2415/2416/2417/2418/2419/2420/2421/2422/2423/2424/2425/2426/2427/2428/2429/2430/2431/2432/2433/2434/2435/2436/2437/2438/2439/2440/2441/2442/2443/2444/2445/2446/2447/2448/2449/2450/2451/2452/2453/2454/2455/2456/2457/2458/2459/2460/2461/2462/2463/2464/2465/2466/2467/2468/2469/2470/2471/2472/2473/2474/2475/2476/2477/2478/2479/2480/2481/2482/2483/2484/2485/2486/2487/2488/2489/2490/2491/2492/2493/2494/2495/2496/2497/2498/2499/2500/2501/2502/2503/2504/2505/2506/2507/2508/2509/2510/2511/2512/2513/2514/2515/2516/2517/2518/2519/2520/2521/2522/2523/2524/2525/2526/2527/2528/2529/2530/2531/2532/2533/2534/2535/2536/2537/2538/2539/2540/2541/2542/2543/2544/2545/2546/2547/2548/2549/2550/2551/2552/2553/2554/2555/2556/2557/2558/2559/2560/2561/2562/2563/2564/2565/2566/2567/2568/2569/2570/2571/2572/2573/2574/2575/2576/2577/2578/2579/2580/2581/2582/2583/2584/2585/2586/2587/2588/2589/2590/2591/2592/2593/2594/2595/2596/2597/2598/2599/2600/2601/2602/2603/2604/2605/2606/2607/2608/2609/2610/2611/2612/2613/2614/2615/2616/2617/2618/2619/2620/2621/2622/2623/2624/2625/2626/2627/2628/2629/2630/2631/2632/2633/2634/2635/2636/2637/2638/2639/2640/2641/2642/2643/2644/2645/2646/2647/2648/2649/2650/2651/2652/2653/2654/2655/2656/2657/2658/2659/2660/2661/2662/2663/2664/2665/2666/2667/2668/2669/2670/2671/2672/2673/2674/2675/2676/2677/2678/2679/2680/2681/2682/2683/2684/2685/2686/2687/2688/2689/2690/2691/2692/2693/2694/2695/2696/2697/2698/2699/2700/2701/2702/2703/2704/2705/2706/2707/2708/2709/2710/2711/2712/2713/2714/2715/2716/2717/2718/2719/2720/2721/2722/2723/2724/2725/2726/2727/2728/2729/2730/2731/2732/2733/2734/2735/2736/2737/2738/2739/2740/2741/2742/2743/2744/2745/2746/2747/2748/2749/2750/2751/2752/2753/2754/2755/2756/2757/2758/2759/2760/2761/2762/2763/2764/2765/2766/2767/2768/2769/2770/2771/2772/2773/2774/2775/2776/2777/2778/2779/2780/2781/2782/2783/2784/2785/2786/2787/2788/2789/2790/2791/2792/2793/2794/2795/2796/2797/2798/2799/2800/2801/2802/2803/2804/2805/2806/2807/2808/2809/2810/2811/2812/2813/2814/2815/2816/2817/2818/2819/2820/2821/2822/2823/2824/2825/2826/2827/2828/2829/2830/2831/2832/2833/2834/2835/2836/2837/2838/2839/2840/2841/2842/2843/2844/2845/2846/2847/2848/2849/2850/2851/2852/2853/2854/2855/2856/2857/2858/2859/2860/2861/2862/2863/2864/2865/2866/2867/2868/2869/2870/2871/2872/2873/2874/2875/2876/2877/2878/2879/2880/2881/2882/2883/2884/2885/2886/2887/2888/2889/2890/2891/2892/2893/2894/2895/2896/2897/2898/2899/2900/2901/2902/2903/2904/2905/2906/2907/2908/2909/2910/2911/2912/2913/2914/2915/2916/2917/2918/2919/2920/2921/2922/2923/2924/2925/2926/2927/2928/2929/2930/2931/2932/2933/2934/2935/2936/2937/2938/2939/2940/2941/2942/2943/2944/2945/2946/2947/2948/2949/2950/2951/2952/2953/2954/2955/2956/2957/2958/2959/2960/2961/2962/2963/2964/2965/2966/2967/2968/2969/2970/2971/2972/2973/2974/2975/2976/2977/2978/2979/2980/2981/2982/2983/2984/2985/2986/2987/2988/2989/2990/2991/2992/2993/2994/2995/2996/2997/2998/2999/3000/3001/3002/3003/3004/3005/3006/3007/3008/3009/3010/3011/3012/3013/3014/3015/3016/3017/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SNELL ENGINEERING CONSULTANTS

State of Florida Department of State

I certify from the records of this office that AXIS STRUCTURAL GROUP, INC. is a corporation organized under the laws of the State of Florida, filed on January 19, 2016, effective January 12, 2016.

The document number of this corporation is P1600006080.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on April 28, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Ninth day of December, 2017*



Ken Detjen
Secretary of State

Tracking Number: CU3826841511

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

State of Florida

Board of Professional Engineers

Attests that

Curtis G. Ross II, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes

Expiration: 2/28/2019
Audit No: 228201921773 R

P.E. Lic. No:
80487

**SEALED REQUEST FOR QUALIFICATIONS
CITY OF VENICE, FLORIDA**

QUALIFICATIONS STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter:

SUBMITTED TO: CITY OF VENICE
Procurement- Finance Department
401 W. Venice Avenue Room # 204
Venice, Florida 34285

CHECK ONE:

- ☒ Corporation
☐ Partnership
☐ Individual
☐ Joint Venture
☐ Other

SUBMITTED BY:

NAME: Sweet Sparkman Architects, Inc.
ADDRESS: 2168 Main Street, Sarasota, FL 34237
PRINCIPLE OFFICE: yes

1. State the true, exact, correct and complete legal name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Proposer is:

Sweet Sparkman Architects, Inc.

The address of the principal place of business is:

2168 Main Street, Sarasota, FL 34237

2. If the Proposer is a corporation, answer the following:

- a. Date of Incorporation: 10.18.2002
- b. State of Incorporation: Florida
- c. President's Name: Jerry Sparkman, AIA, NCARB
- d. Vice President's Name: Todd M. Sweet, AIA, LEED AP
- e. Secretary's Name: n/a
- f. Treasurer's Name: n/a
- g. Name and address of Resident Agent: n/a

3. If Proposer is an individual or partnership, answer the following:

a. Date of Organization: n/a

b. Name, address and ownership units of all partners:

c. State whether general or limited partnership: _____

4. If Proposer is other than an individual, corporation, partnership, describe the organization and give the name and address of principals:

n/a

5. If Proposer is operating under fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

Since 2012 - 5 years

a. Under what other former names has your organization operated?

TOTeMS Architecture, Inc.

ACKNOWLEDGEMENT

State of Florida

}

SS.

County of Sarasota

On this the 15th day of December, 2017, before me, the undersigned Notary Public of the State of Florida, personally appeared Todd M. Sweet, AIA, LEED AP and (Names of individual(s) who appeared before Notary) whose name(s) in/are Subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

NOTARY PUBLIC
SEAL OF OFFICE:



NOTARY PUBLIC, STATE OF FLORIDA

Michele Hepner Demperio

(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification:

☐ DID take an oath, or ☐ DID NOT take an oath

PROJECT TEAM

TEAM NAME: Sweet Sparkman Architects, InC

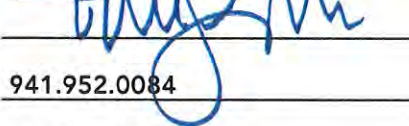
FEDERAL ID No.: 54-2081005

Prime Role	Name & City of Residence of Individual Assigned to the Project	No. of Years Experience	Education, Degree(s)	Florida Active Registration Nos.
Principle-in-Charge	Todd M. Sweet, AIA, LEED AP	21	B. Arch	AR - 0015832
Project Manager	John Bryant, AIA, LEED AP	10	M. Arch	AR - 91475
Project Architect	Jourdon LaFate, AIA, NCARB	5	M. Arch	AR - 97889
Project Construction Administrator	Jourdon LaFate, AIA, NCARB	5	M. Arch	AR - 97889
Other Key Member	Kris Pelow, Associate AIA	14	M. Arch	n/a
Other Key Member	Kim Lam, Assoc. AIA, LEED AP	9	M. Arch	n/a
Sub-consultant Role	Company Name and Address of Office Handling this Project		Projected % of Overall Work on the Entire Project	Name of Individual Assigned to Project
Public Safety Consultant	McClaren, Wilson & Lawrie, Inc 330 S Naperville Rd, Wheaton, IL 60187		15%	Jim McClaren, AIA Dean Roberts, AIA
Structural Engineering	Snell Engineering Consultants 1517 State Street, Suite 202, Sarasota, FL 34236		8%	Curtis Ross, P.E.
Mechanical Engineering	Engineering Matrix, Inc 2860 Scherer Dr # 640, St. Petersburg, FL 33716		10%	Gregory Bowen, P.E. LEED AP BD+C
Electrical Engineering	Engineering Matrix, Inc 2860 Scherer Dr # 640, St. Petersburg, FL 33716		9%	Stanley Newton, P.E. CGC, LEED AP BD+C
Technology / Security	Engineering Matrix, Inc 2860 Scherer Dr # 640, St. Petersburg, FL 33716		4%	Anita Crosby, RCDD PSP, LEED AP BD+C
Civil Engineering	CPH, Inc 3277A Fruitville Road, Suite 2 Sarasota, FL 34237		10%	Daniel Moyer, P.E. LEED AP
Traffic Engineering	CPH, Inc 3277A Fruitville Road, Suite 2 Sarasota, FL 34237		2%	Sandra Gorman, P.E.
Landscape Architecture	CPH, Inc 3277A Fruitville Road, Suite 2 Sarasota, FL 34237		2%	Maxwell Spann, PLA APA, CLARB
Environmental Scientist	CPH, Inc 3277A Fruitville Road, Suite 2 Sarasota, FL 34237		1%	David Landers

PUBLIC ENTITY CRIME INFORMATION

A person or affiliate who has been placed on the State of Florida's convicted vendor list following a conviction for a public entity crime may not submit an RFQ proposal on a contract to provide any goods or services to a public entity, may not submit a response on a contract with a public entity for services in the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a CONSULTANT, supplier, Sub-Contractor, or CONSULTANT under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in **Section 2876.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.**

I, Todd M. Sweet, AIA, LEED AP, being an authorized representative of the firm of Sweet Sparkman Architects, Inc., located at City: Sarasota State: Florida Zip: 34237, have read and understand the contents of the Public Entity Crime Information and of this formal RFQ package, hereby submit our proposal accordingly.

Signature: 
Phone: 941.952.0084
Federal ID#: 54-2081005

Date: 12.12.17
Fax: 941.952.0201

DRUG FREE WORKPLACE

Preference shall be given to business with drug-free workplace programs. Whenever two or more RFQs, which are equal with qualifications and service, are received by the City for the procurement of commodities or contractual services, an RFQ received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, your firm shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under an RFQ, a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that as a condition of working on the commodities or contractual services that are under RFQ, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

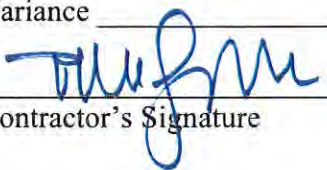
As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Concur x

12.15.17

Date

Variance _____

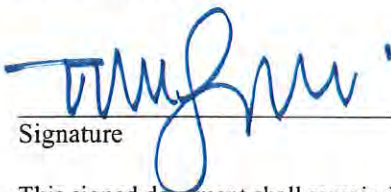

Contractor's Signature

INDEMNIFICATION/HOLD HARMLESS

The elected firm shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the elected firm and other persons employed or utilized by the elected firm in the performance of the contract.

I, Todd M. Sweet, AIA, being an authorized representative of the firm of Sweet Sparkman Architects, Inc. located at City Sarasota, State Florida, Zip Code 34237 Phone: 941.952.0084 Fax: 941.952.0201. Having read and understood the contents above, hereby submit accordingly as of this Date, December 15, 2017.

Todd M. Sweet, AIA, LEED AP
Please Print Name



Signature

This signed document shall remain in effect for a period of one (1) year from the date of signature or for the contract period, whichever is longer.

**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS
STATE OF FLORIDA GRANT ASSISTANCE PURSUANT TO
AMERICAN RECOVERY AND REINVESTMENT ACT UNITED STATES
DEPARTMENT OF ENERGY AWARDS**

1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. The undersigned also certifies that it and its principals:
 - a. Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - b. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and (b) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or Local) terminated for cause or default.
3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this 15 day of December, 2017.

By: 
Authorized Signature

Todd M. Sweet, AIA, LEED AP, Principal

Typed Name of Title

Sweet Sparkman Architects

Recipient's Firm Name

2168 Main Street

Street Address

Sarasota, FL 34237

City/State/Zip Code

CONFLICT/NON CONFLICT OF INTEREST AND LITIGATION STATEMENT

CHECK ONE

- ☒ To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients, contracts, or property interest for this project.

OR

- ☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

LITIGATION STATEMENT

IN FLORIDA ONLY, JUDGMENTS AGAINST THE FIRM, AND SUITS AGAINST CITY OF VENICE. INCLUDE ACTIONS AGAINST THE FIRM BY OR AGAINST ANY LOCAL, STATE, OR FEDERAL REGULATORY AGENCY.

CHECK ONE

- ☒ The undersigned firm has had no litigation adjudicated against the firm on any projects in the last five (5) years and has filed no litigation against City of Venice in the last five (5) years.

OR

- ☐ The undersigned firm, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation in Florida adjudicated against the firm during the past five (5) years; all legal actions against City of Venice during the past five (5) years; and actions by or against any Federal, State and local agency during the past five (5) years.

Company Name: Sweet Sparkman Architects, Inc.

Authorized Signature: 

Name (print or type): Todd M. Sweet, AIA, LEED AP

Title: Principal

Failure to check the appropriate blocks above may result in disqualification of your proposal. Failure to provide documentation of a possible conflict of interest, or a summary of past litigation, may result in disqualification of your proposal. Should additional information regarding the above items come to the attention of City of Venice after award, the awarded contract shall be subject to immediate termination.

NON-COLLUSION AFFIDAVIT

State of Florida

County of Sarasota

} SS.

Todd M. Sweet, AIA, LEED AP

being first duly sworn, deposes and says that:

1. He/she is the Officer, (Owner, Partner, Officer, Representative or Agent) of Sweet Sparkman Architects, Inc. the Proposer that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or have in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any Proposer, firm, or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal Work.

Signed, sealed and delivered
in the presence of:

Kimberly E. Smith
H. M. B.

By:

Todd M. Sweet

Todd M. Sweet, AIA, LEED AP
(Printed Name)

Principal

(Title)

ACKNOWLEDGEMENT

State of Florida

County of Sarasota

On this the 15 day of December, 2017, before me, the undersigned Notary Public of the State of Florida, personally appeared Todd M. Sweet, AIA, LEED AP and (Names of individual(s) who appeared before Notary) whose name(s) in/are subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

Michele HEPNER DEMPERIO
NOTARY PUBLIC, STATE OF FLORIDA
NOTARY PUBLIC
SEAL OF OFFICE:



(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification: _____ ☐ DID take an oath, or ☐ DID NOT take an oath

CITY OF VENICE PROCUREMENT- FINANCE DEPARTMENT

401 W. VENICE AVE. - ROOM # 204

VENICE, FL. 34285

(941) 486-2626

FAX (941) 486-2790

ADDENDUM NO. 1

Date: December 13, 2017

To: All Prospective Proposers

**Re: RFQ #3075-17 Professional Architectural and Engineering Services for City of Venice
Public Safety Facility**

This addendum sets forth changes and/or information as referenced and is hereby made part of and should be attached to the subject Contract Documents. Receipt of this Addendum shall be acknowledged below and in the submitted proposal. It shall be the responsibility of each proposer, prior to submitting a proposal, to contact the City of Venice- Procurement-Finance Department to determine if addenda were issued and to make such addenda a part of their proposal.

The following questions were received in writing:

Q. Is ADG excluded from competing in the A/E selection? -

A. No.

Q. May we have the FULL copy of ADG's study and program as well as a copy of any drawings or presentations made regarding this project?

A. Information provided by ADG was subsequently modified and the most current information is reflected in the documents provided as part of the RFQ.

Q. Who was the MEP consultant on ADG's team for the study phase?

A. This service was either performed 'in-house' or the Sub-Consultant was not identified by ADG.

Q. Who was the civil consultant on ADG's team for the study phase?

A. This service was either performed 'in-house' or the Sub-Consultant was not identified by ADG. The City has retained Kimley-Horn for initial site analysis and due diligence parameters.

Q. Who was the structural consultant on ADG's team for the study phase?

A. This service was either performed 'in-house' or the Sub-Consultant was not identified by ADG.

Q. Has a survey been done of the site and if so by who and may we have a copy?

A. Surveyor was Brigham/Allen Land Surveying. A copy is attached to this Addendum.

Q. What is the site/parcel id# and what is the site's specific address?

A. No "911" or street address has been assigned.

Q. Who is on the selection committee and what is their title and did they work with ADG in the study phase?

A. Per the RFQ, the Selection Committee will be a minimum three individuals from the City. These individuals are familiar with the ADG work product.

Q. How is location scored? Is there a predetermined scoring matrix that is provided to the selection committee that correlates mileage from site to proposers office location. (i.e. 5 points for located in Venice; 4 pts 60-180 miles away; 3 pts for in State of FL; etc.?)

A. The Scoring Method is defined in the RFQ and addresses location. There are no points allocation guidelines for scoring relative to location.

Q. Please provide full definition of abbreviations found on last page of RFQ titled "Adjusted Space Requirements". For example: "CCC" found under Training Center; "ADG" found under City Data Center; "VPD" found under Total Project Summary

A. ADG-Architect's Design Group (identified as the source of the number included in the chart); CCC-City Command Center; VPD-Venice Police Department.

Q. Page 16, under Project team's professional qualifications and key personnel experience – Please clarify what is meant by "Client Manager". Is this the same as Project Manager?

A. The Consultant's primary individual responsible for interfacing with the Client.

Q. Within the Appendix, Exhibit A - Scope of Services, Exhibit B - Fees, and Exhibit D - Consultant's Submittal to RFQ 3075-17 pages are all blank. Is there supposed to be information for these exhibits?

A. These are Exhibits identified in the Draft Agreement for Consultant Services provided for reference, and will be incorporated into the Agreement after the Consultant is selected as part of the contracting process.

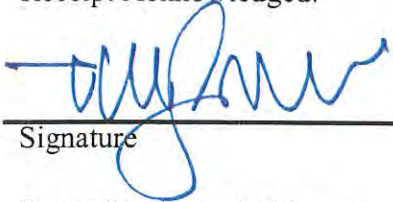
Q. Referencing the Required Response Format on page 19 of the RFQ, which tab should the project approach be included?

A. Additional information not identified under a specific Tab should be included in Tab 5.

Peter A. Boers
Procurement Department

Acknowledgment is requested even if you have elected not to respond to this bid. A designated management representative of your firm can sign the receipt for this addendum. Please acknowledge receipt of this addendum immediately by fax to (941) 486- 2790 or mail to the above noted address, if a fax is not possible.

Receipt Acknowledged:



Signature

Sweet Sparkman Architects

Company

12.18.17

Date

A copy of this addendum (excluding attachments) is to be included with the proposal response.

(PUBLIC RIGHT OF WAY, WIDTH VARIES)

TRACT 10
UNRECORDED PLAT OF
"CENT ACRES"
(VACANT)

PARCEL 1:
TRACT 9
UNRECORDED PLAT OF
TENT ACRES

PARCEL 2:
TRACT 8
UNRECORDED PLAT OF

AUBURN WOODS SUBDIVISION
(PLAT BOOK 43, PAGES 19 & 19A)

LOT 1
TENT ACRES NO. 2
PLAT BOOK 24,
PAGES 22 & 22A
(RESIDENCE)

TRACT 17
FOR UNRECORDED PLAN
OF "NEXT ACRES"
(RESIDENCE)

[illegible]

1. 在 1990 年 12 月 31 日，A 公司资产总额为 1000 万元，负债总额为 400 万元，所有者权益总额为 600 万元。2001 年 1 月 1 日，A 公司资产总额为 1100 万元，负债总额为 450 万元，所有者权益总额为 650 万元。2001 年 2 月 1 日，A 公司资产总额为 1200 万元，负债总额为 500 万元，所有者权益总额为 700 万元。2001 年 3 月 1 日，A 公司资产总额为 1300 万元，负债总额为 550 万元，所有者权益总额为 750 万元。2001 年 4 月 1 日，A 公司资产总额为 1400 万元，负债总额为 600 万元，所有者权益总额为 800 万元。2001 年 5 月 1 日，A 公司资产总额为 1500 万元，负债总额为 650 万元，所有者权益总额为 850 万元。2001 年 6 月 1 日，A 公司资产总额为 1600 万元，负债总额为 700 万元，所有者权益总额为 900 万元。2001 年 7 月 1 日，A 公司资产总额为 1700 万元，负债总额为 750 万元，所有者权益总额为 950 万元。2001 年 8 月 1 日，A 公司资产总额为 1800 万元，负债总额为 800 万元，所有者权益总额为 1000 万元。2001 年 9 月 1 日，A 公司资产总额为 1900 万元，负债总额为 850 万元，所有者权益总额为 1050 万元。2001 年 10 月 1 日，A 公司资产总额为 2000 万元，负债总额为 900 万元，所有者权益总额为 1100 万元。2001 年 11 月 1 日，A 公司资产总额为 2100 万元，负债总额为 950 万元，所有者权益总额为 1150 万元。2001 年 12 月 1 日，A 公司资产总额为 2200 万元，负债总额为 1000 万元，所有者权益总额为 1200 万元。

American Momentum Bank
Rock Development Group, LLC
Chicago Title Insurance Company
Hankin & Hankin

[illegible][illegible]

Scale: _____
Page: _____
Checked By: _____

Brigham/Allen Land Surveying
L.B. Number 7898
807 U.S. Highway 41 Bypass South
Suite E - Venice, Florida 34285
Phone: (941) 493-4430
Fax: (800) 447-7402
Email: brighamallensurveying@gmail.com



SWEETSPARKMANARCHITECTS

CITY OF VENICE, FLORIDA

RFQ #3075-17

**Professional Architectural and Engineering Services for
City of Venice Public Safety Facility**

December 18, 2017

SWEET SPARKMAN **ARCHITECTS**

Todd M. Sweet, AIA, LEED AP

2168 Main Street

Sarasota, FL 34237

T: 941.952.0084

E: tsweet@sweetsparkman.com