



CITY OF VENICE  
PUBLIC SAFETY FACILITY  
ARCHITECTURAL & ENGINEERING SERVICES

**HARVARD • JOLLY**  
ARCHITECTURE

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December 18, 2017

Mr. Peter Boers  
Procurement Manager  
City of Venice City Hall  
401 West Venice Avenue  
Venice, FL 34285

RE: RFQ NO. 3075-17 PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES  
CITY OF VENICE PUBLIC SAFETY FACILITY

Dear Mr. Boers and Members of the Selection Committee:

We are pleased to have this opportunity to submit our statement of qualifications in response to the request for Architectural-Engineering Services for your new public safety facility. **Harvard Jolly** is a leader in Florida when it comes to the design of Police Departments and Public Safety Complexes, as we have designed over 25 of these kinds of facilities for different municipalities around the state.

We are proud of the community outreach and design work we completed for the City of Gainesville, and oversaw the construction of their new Police Department in recent years. Currently, we are observing the construction of the City of St. Petersburg's new Police Department, which represents the culmination of many months of design and engineering. We are also in the early phases of programming and design of a new Police Department for the City of Melbourne.

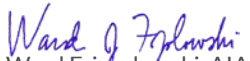
Through many years of service to our clients, consisting of over 30 municipalities and 25 county governments, Harvard Jolly has earned a solid reputation for designing civic buildings that are creative, cost effective, highly functional, efficient, sustainable and easily maintained.

Exclusive to our team is the highly qualified and reputable firm of **Kimley Horn & Associates**, who will provide civil engineering and landscape architectural design services. We have enjoyed working together on several very successful projects and are excited to bring this relationship to work on this project. **TLC Engineering for Architecture**, a nationally recognized engineering firm with which together we have completed hundreds of projects, will provide structural, mechanical, electrical and plumbing engineering, as well as specialized services related to audio/visual, IT and security design.

Our team possesses the skills to work with diverse user groups and departments, resolve programmatic conflicts and work within budget and time constraints. We understand that being flexible, understanding the scope, and maintaining the project budget and schedule are key to delivering a successful project. Further, we have the experience from two past projects to meet the Design Guidelines required for projects within the Venetian Gateway Overlay District. Together, our three firms represent a proven team of highly qualified and local professionals who are ready to work for the City of Venice.

We trust this submittal will show you our team has the specific project experience, specialized expertise and leadership skills to successfully design your new public safety facility for the City of Venice's Police Department. We invite you to call on our references and at the appropriate time, would be happy to tour you through any of our projects. We thank you in advance for your consideration and look forward to the opportunity to interview for this important project.

Sincerely,

  
Ward Friszolowski, AIA  
Principal-in-Charge





# PROJECT TEAM QUALIFICATIONS

## CITY OF VENICE



PHIL TREZZA, AIA, LEED AP  
PROJECT MANAGER



WARD FRISZOLOWSKI, AIA  
PRINCIPAL-IN-CHARGE



JACK WILLIAMS, AIA  
PUBLIC SAFETY DESIGNER



AMY WEBER, AIA, LEED GA  
PROJECT ARCHITECT



KEVIN TATERUS, CCCA,  
FMP, LEED AP BD+C  
CONSTRUCTION  
ADMINISTRATION



NOLA DAVIDSON, IIDA,  
LEED AP  
INTERIOR DESIGNER

## CONSULTANTS



BILL WADDILL, PLA, AICP  
CIVIL ADVISOR

KEITH GREMINGER, AIA  
URBAN PLANNER

DAN PAQUET, PE  
CIVIL ENGINEER

JAMES PANKONIN, PLA,  
LEED AP  
LANDSCAPE ARCHITECT



LAWRIN ELLIS, PE, LEED  
AP, CXA  
MECHANICAL ENGINEER

BRETT SANDS, PE  
ELECTRICAL ENGINEER

TODD VINCENT-MYRICK  
MEP PROJECT MANAGER

SANTIAGO BERON, RCDD,  
CTS-D, DMC-D  
A/V, IT, SECURITY SYSTEMS

GARY KRUEGER, PE, CM,  
LEED AP BD+C  
STRUCTURAL ENGINEER

With 34 years of professional experience, Ward will serve as Principal-in-Charge under this contract. He will have overall accountability for the Harvard Jolly team and provide essential leadership. He will ensure that the appropriate staff and firm resources are committed to all services assigned under this contract.

Having completed more than three million square feet of municipal projects throughout Florida, Ward possesses a thorough understanding of bringing projects in on time and under budget.



## WARD FRISZOLOWSKI, AIA

PRINCIPAL-IN-CHARGE

### EXPERIENCE

**Punta Gorda Public Safety Complex**  
Facility was built on the same site as the existing structure, which remained in operation until the new building was completed. Complex serves as a police and fire headquarters, fire station, and dispatch/911 center.

**Pinellas County Public Safety Facility and Centralized Communications Center**  
This project included; the design and construction of the emergency operations center complex which houses the county's emergency communications and 911 call center, emergency medical service, sheriff's administrative/operational headquarters and vehicle maintenance garage. The complex is located on a 40 acre is LEED accredited.

**Gainesville Police Department Headquarters**  
New structure is a modern police facility featuring: briefing room, conference rooms, records, operations, investigations, forensics, command staff, IT and sallyport. Building exterior is a vibrant, pedestrian-friendly street-scape.

**Collier County James V. Mudd Emergency Services Complex**  
Harvard Jolly was instrumental in the design of this four-story, hurricane hardened, 139 K SF facility that houses all County Emergency Services for the County.

**Charlotte County Public Safety Complex**  
The Charlotte County Public Safety Complex is an emergency operations facility that is able to withstand Category 5 hurricane force winds and storm surge. With 31,000 square feet of space, the building is occupied by fire and police departments and houses call centers for 911 and 211 services. The facility also has "break-out" meeting rooms, radio rooms, and press areas.



#### St. Petersburg Police Headquarters

This \$71M project will include the design and construction of the first phase of a new headquarters. The facility will house the Uniform Services Bureau, Investigative Services Bureau and Administrative Services Bureau, including the Office of the Chief, Internal Affairs and the Legal Division.

#### City of Clearwater, Police Firing Range

Through the current continuing services contract, Harvard Jolly performed architectural services for renovation of the existing Clearwater Police Firing Range. The \$1.7 M project started with a conceptual plan. The team recommended constructing a new sixteen lane, one hundred yard open air, partial baffled firing range. The bullet containment / targeting system will be retrofitted saving money on a new system.

#### Sarasota County Sheriff's Public Safety Facility

Principal-in-Charge for the master planning of the Sarasota County Sheriff's Facilities. The Facilities will include a 150,000 SF office complex with 500 car parking garage. Training Center with support to the EOC of 30,000 SF, and Forensics/Medical Examiner facility of 35,000 SF.

**YEARS OF EXPERIENCE**  
Joined Harvard Jolly in 1988  
Years with Other Firms: 7

**EDUCATION**  
Bachelor of Architecture,  
University of Texas at Austin

Associate of Arts Degree in  
Applied Architecture,  
SUNY, Farmingdale, NY

**REGISTRATIONS**  
Florida Registered Architect, 13140

**PROFESSIONAL AFFILIATIONS**  
Member  
American Institute of Architects

Downtown St. Petersburg Partnership

St. Petersburg Area  
Chamber of Commerce

Florida Standards Committee

U. S. Green Building Council

Former Member  
Tampa Bay Regional Planning Council

Phil has been with Harvard Jolly for nearly 18 years and specializes in civic facility design. He is one of Harvard Jolly's most creative architectural designers. As Project Manager, Phil will serve as the key individual in charge of the design and permitting process and will ensure the project is designed and built according to your stated requirements. He will be your day-to-day contact and will be responsible for budget and schedule management, consultant document coordination, and status reporting.



## PHIL TREZZA, AIA, LEED AP

### PROJECT MANAGER

#### EXPERIENCE

##### Pinellas County Public Safety Facility and Centralized Communications Center

This project included; the design and construction of the emergency operations center complex which houses the county's emergency communications and 911 call center, emergency medical service, sheriff's administrative/operational headquarters and vehicle maintenance garage. The complex is located on a 40 acre is LEED accredited.



##### Pinellas Park Police Station Improvements

This project consisted of interior renovations, minor site work and space planning services. The first floor interior renovations consisted of creating new offices, expanding the gym, all new paint, floor finishes, and ceiling tiles. In addition, the parking lot was expanded and the entire building was re-roofed, and underwent mold remediation and exterior window replacement.

##### Collier County James V. Mudd Emergency Services Complex

Harvard Jolly was instrumental in the design of this four-story, hurricane hardened, 139 K SF facility that houses all County Emergency Services for the County.

##### Gainesville Police Department Headquarters and Physical Training Facility

The \$10.8 M design/build project include the demolition of the circa 1952 headquarters building and the construction of a two-story, 41,000 SF building. An existing 8,800 SF warehouse was renovated into a physical training facility. The project was completed in January 2014.

##### Hillsborough County Public Safety Operations Complex Programming & Site Master Planning

Harvard Jolly provided programming and site master planning services for a new public safety complex. The new facility will consolidate various County functions such as Fire Rescue Headquarters (including warehouse and fleet unit), Fire Rescue Training Facility, Emergency Operations, Emergency Dispatch, Traffic Management Center, Information Technology Center and Code Enforcement.

##### City of Clearwater, Police Firing Range

Through the current continuing services contract, we performed architectural services for renovation of the existing Police Firing Range. This project started with a conceptual design plan. The team recommended construction of a new sixteen lane, one hundred yard open air, partial baffled firing range. The bullet containment and targeting system will be retrofitted saving the city money on a new system.

##### St. Petersburg Police Headquarters

This \$71M project will include the design and construction of the first phase of a new headquarters. The facility will house the Uniform Services Bureau, Investigative Services Bureau and Administrative Services Bureau, including the Office of the Chief, Internal Affairs and the Legal Division.

**YEARS OF EXPERIENCE**  
 Joined Harvard Jolly in 2000  
 Years with Other Firms: 5

**EDUCATION**  
 Master of Architecture,  
 University of Florida

Bachelor of Design in Architecture,  
 University of Florida

Associate of Arts Degree in  
 Architecture, St. Petersburg College

**REGISTRATIONS**  
 Florida Registered Architect, 0017760

National Council of Architectural  
 Registration Boards, 55167

Leadership in Energy & Environmental  
 Design Accredited Professional

**PROFESSIONAL AFFILIATIONS**  
 American Institute of Architects  
 American Library Association  
 Florida Library Association  
 National Trust for Historic Preservation  
 AIA Tampa Bay Chapter, Board Member  
 Florida Resurrection House,  
 Board Member  
 Leadership St. Pete Alum  
 St. Pete Area Chamber of Commerce

**AWARDS**  
 Top 20 Under 40, ENR Southeast, 2011

**TEACHING ACCOLADES**  
 Adjunct Professor at St. Petersburg  
 College, Second-Year Architectural  
 Design  
 AIA Instructor for Architectural  
 Registration Exam Study Sessions

Guest Jury Member: University of  
 Florida, Graduate Thesis Presentations

University of South Florida, Third-Year  
 Design Presentations, Structures  
 Cantilever Design Projects

St. Petersburg College, Second-Year  
 Design Presentations

Architectural Exploring  
 Post Advisor for Scouts of America



Amy has been with the firm for 10 years and has experience on a variety of municipal and civic projects. Amy will ensure the project is designed and built according to your stated requirements. As Project Architect, she will work closely with both Phil Trezza, the Project Manager, as well as the primary City of Venice stakeholders for this project. She will be involved in document production and construction document preparation with all consultants. By maintaining continuity throughout the project, she will ensure that your goals and objectives are achieved throughout the architectural design process.



## AMY WEBER, AIA, LEED GA

### PROJECT ARCHITECT

#### EXPERIENCE

##### City of Zephyrhills - City Hall Study and Master Plan

The City of Zephyrhills tasked the Harvard Jolly team with developing a master plan for a New City Hall. The existing City Hall is disorganized and lacks the required space to function properly. We analyzed the existing City Hall site and determined a new 2 story building of approximately 16,000 SF could be built in the existing parking lot, west of the existing City Hall. This would allow the City's departments, such as Administration, Finance, Human Resources, Building and City Planning, to function during the construction.

##### City of Zephyrhills - Public Library

As part of the Harvard Jolly team, Amy was integral to the design of the new Zephyrhills Public Library. The new library was located next to the Zephyrhills City Hall, due to its prominent location and the City's desire for a dignified, civic building with historic character. Amy assisted in the selection of materials such as brick and cast stone, and incorporated various brick details and corbeling derived from traditional brick architecture.

##### Pinellas County Public Safety Complex

The \$81.4 million, approximately 270,000 SF facility sits on a 40 acre site and includes: emergency operations center, and 911 call center, emergency medical service, sheriff's administrative/operational headquarters, and vehicle maintenance. Harvard Jolly interiors also developed studies to establish the design concept for the project indicating the types and quality of finishes and materials. Café, a 12,000 SF Education Center, 24,450 SF Health and Wellness Center, and a 3,500 SF Boathouse Restaurant. Harvard Jolly is focused on the design for each of these buildings as the first phase of the project.

##### Sarasota County - Gulf Gate Library

The two-story, 25,800 SF library replaced the one-story, 17,000 SF building that originally opened in 1983. Professional services to be provided include: site planning and engineering, scheduling, LEED certification, space programming, conducting public meetings, permitting services, design services and construction administration services.



##### St. Petersburg Police Headquarters

This \$71M project will include the design and construction of the first phase of a new headquarters. The facility will house the Uniform Services Bureau, Investigative Services Bureau and Administrative Services Bureau, including the Office of the Chief, Internal Affairs and the Legal Division.

##### Gainesville Police Department Headquarters and Physical Training Facility

The \$10.8 M design/build project include the demolition of the circa 1952 headquarters building and the construction of a two-story, 41,000 SF building. An existing 8,800 SF warehouse was renovated into a physical training facility.

##### YEARS OF EXPERIENCE

Joined Harvard Jolly in 2007  
Years with Other Firms: 0

##### EDUCATION

Bachelor of Architecture,  
University of Miami

##### REGISTRATIONS

Florida Registered  
Architect, 96872

Leadership in Energy  
& Environmental Design  
Green Associate

##### PROFESSIONAL AFFILIATIONS

American Institute of Architects  
Member

The Morean Arts Center  
Board Member

Graduate  
Leadership St. Pete

## HARVARD • JOLLY ARCHITECTURE

Jack is a Principal with Harvard Jolly and brings over 30 years of experience. He is one of Harvard Jolly's most talented design architects and helps set the standards for design throughout the firm. He is adept at working closely with clients to provide a design concept that provides the most design impact for the established budget.

As Public Safety Designer, he will be involved in all phases of the project, including programming, design, and construction. He will lead the design team in the most effective and efficient way to design the Public Safety Facility.



## JACK WILLIAMS, AIA PUBLIC SAFETY DESIGNER

### EXPERIENCE



#### Gainesville Police Department Headquarters and Physical Training Facility

The \$10.8 M design/build project include the demolition of the circa 1952 headquarters building and the construction of a two-story, 41,000 SF building. An existing 8,800 SF warehouse was renovated into a physical training facility.

#### Pinellas County Public Safety Complex

The \$81.4 million, approximately 270,000 SF facility sits on a 40 acre site and includes: emergency operations center, and 911 call center, emergency medical service, sheriff's administrative/operational headquarters, and vehicle maintenance. Harvard Jolly interiors also developed studies to establish the design concept for the project indicating the types and quality of finishes and materials.

#### Charlotte County Public Safety Complex

The Charlotte County Public Safety Complex is an emergency operations facility that is able to withstand Category 5 hurricane force winds and storm surge. With 31,000 square feet of space, the building is occupied by fire and police departments and houses call centers for 911 and 211 services. The facility also has "break-out" meeting rooms, radio rooms, and press areas.

#### Punta Gorda Public Safety Complex

Facility was built on the same site as the existing structure, which remained in operation until the new building was completed. Complex serves as a police and fire headquarters, fire station, and dispatch/911 center.

#### Hillsborough County Public Safety Operations Complex Programming & Site Master Planning

Harvard Jolly provided programming and site master planning services for a new public safety complex. The new facility will consolidate various County functions such as Fire Rescue Headquarters (including warehouse and fleet unit), Fire Rescue Training Facility, Emergency Operations, Emergency Dispatch, Traffic Management Center, Information Technology Center and Code Enforcement.

#### Police Headquarters & EOCC Center Design

Criteria- City of Palm Beach Gardens, FL  
The \$3.5M Municipal Complex Emergency Operations and Communications Center houses state-of-the-art information technology equipment and will be both designed and constructed up to DOESTD-1020, wind Performance Category PC-4, and FEMA 361 standards.

#### Collier County James V. Mudd Emergency Services Center, Naples, FL

A design and program was developed for a 175 mph wind speed, Category 5 hurricane hardened building of 132,142 SF. The four-story design features backup power and communications capability, infrastructure for a future fifth floor, protected parking, and meets the strict design guidelines required by Collier County. The facility houses all County Emergency Service Departments.

#### YEARS EXPERIENCE

Joined Harvard Jolly in 1998  
Years with Other Firms: 13

#### EDUCATION

Master of Architecture,  
Georgia Institute of Technology

Bachelor of Design in Architecture,  
University of Florida

#### REGISTRATION

Florida Registered Architect #14797

#### PROFESSIONAL AFFILIATIONS

American Institute of Architects,  
Past President

Orange County Public Schools (OCPS)  
Workforce Advisory Council

Florida Emergency Preparedness  
Association (FEPA), Past Member

International Association of Chiefs of  
Police (IACP), Associate Member

Florida Sheriff's Association,  
Business Member



As Construction Administrator, Kevin will be responsible for facilitating the flow of information throughout the project. By maintaining continuity throughout the project, he will ensure that your goals and objectives are achieved.



## KEVIN TATERUS, CCCA, FMP, LEED AP BD+C

### CONSTRUCTION ADMINISTRATION

#### EXPERIENCE

##### Charlotte County Public Safety Complex, Charlotte County Government

The 31,000 SF building is occupied by fire and police departments and houses call centers for 911 and 211 services. The facility also includes "break-out" meeting rooms, radio rooms, and press areas. Harvard Jolly completed the fast-track design to ensure that the building would be occupied in less than 18 months. The \$11 million complex was completed in 2007.

##### Charlotte Harbor Event and Conference Center, Charlotte County Government

The \$19.3 million event and conference center provides 44,000 square feet of flexible space for various types of events including consumer expos and trade shows, theatrical performances, sports tournaments, regional/national conventions, and weddings. While featuring a seating capacity of up to 2,100, smaller meetings can be accommodated by four breakout rooms. A park surrounding the building showcases the waterfront and provides space for outdoor events. The project was completed in 2009.

##### Punta Gorda Public Safety Complex, City of Punta Gorda

The 19,500 SF facility was designed into four zones: police, fire, dispatch/911, and commonly shared spaces. All zones will be accessible from the common entry lobby. Security is obtained through use of a closed-circuit television system and a card swipe door access system. The 911/communications portion of the building is self-contained with bullet-resistant walls and a concrete plank ceiling lid.

##### Collier County James V. Mudd Emergency Services Center, Collier County Government

A design and program was developed for a 175 mph wind speed, category 5 hurricane hardened building of 132,142 SF. The four-story design features backup power and communications capability, infrastructure for a future fifth floor, protected parking, and meets the strict design guidelines required by Collier County. The facility houses all County Emergency Service Departments.

##### Lee County Electric Cooperative (LCEC) Emergency Operations Center Design

Design of a new 30,000 square foot facility. The Category-5 hurricane resistant building was designed to house their critical, day-to-day functions and to remain operating, during and after, a natural disaster. The 3-story facility houses three major components: Customer Information Services, Information Technology, and Systems Operations.



#### YEARS OF EXPERIENCE

Joined Harvard Jolly in 2016  
Years at Other Firms: 6

#### EDUCATION

Bachelor of Science, Facilities Management, Ferris State University

Associate of Arts Degree, Architectural Technology, Harrisburg Area Community College, 1998

#### REGISTRATION

Leadership in Energy & Environmental Design (LEED)  
Certified Construction Contract Administrator (CCCA)  
Facilities Management Professional (FMP)

Nola has over 15 years experience as an Interior Designer. Her services include programming and design analysis, space planning, conceptual design, color palette selections, design details, construction documents, construction administration, coordination of furniture selections and specifications. Nola has extensive knowledge of sustainable practices and current, available research information proven to produce measurable improvements in facility outcomes, productivity and customer satisfaction. She is also an expert at developing furniture solutions for her clients, understands the role furniture plays in affecting outcomes and suggests practical considerations for making the best investment.



## NOLA DAVIDSON, IIDA, LEED AP

### INTERIOR DESIGNER

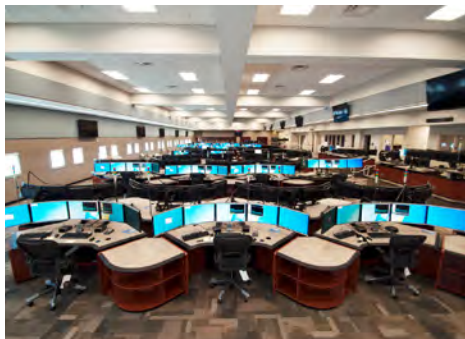
#### EXPERIENCE

##### Pinellas County Public Safety Complex

The \$81.4 million, approximately 270,000 SF facility sits on a 40 acre site and includes: emergency operations center, and 911 call center, emergency medical service, sheriff's administrative/operational headquarters, and vehicle maintenance. Harvard Jolly Interiors also developed studies to establish the design concept for the project indicating the types and quality of finishes and materials.

##### Park Station - Pinellas Park, FL

The 16,792 SF multi-use meeting and training facility is shared by the following users: city's media and public events division, the Pinellas Park Art Society, the Pinellas Park Historical Society, and the Pinellas Park/Mid County Chamber of Commerce. Park Station features many of the iconic forms that symbolize arrival in a town: a 2-story skylit grand hall that serves as a multi-purpose space for art shows, receptions and community meetings, exposed metal structure, a clock tower and sloped copper roofs.



##### Collier County James V. Mudd Emergency

**Services Center, Collier County Government**  
A design and program was developed for a 175 mph wind speed, category 5 hurricane hardened building of 132,142 SF. The four-story design features backup power and communications capability, infrastructure for a future fifth floor, protected parking, and meets the strict design guidelines required by Collier County. The facility houses all County Emergency Service Departments.

##### Sarasota County - Gulf Gate Library

The two-story, 25,800 SF library replaced the one-story, 17,000 SF building that originally opened in 1983. Professional services to be provided include: site planning and engineering, scheduling, LEED certification, space programming, conducting public meetings, permitting services, design services and construction administration services.

##### City of Zephyrhills - City Hall Study and Master Plan

The City of Zephyrhills tasked the Harvard Jolly team with developing a master plan for a New City Hall. The existing City Hall is disorganized and lacks the required space to function properly. We analyzed the existing City Hall site and determined a new 2 story building of approximately 16,000 SF could be built in the existing parking lot, west of the existing City Hall. This would allow the City's departments, such as Administration, Finance, Human Resources, Building and City Planning, to function during the construction.

##### YEARS OF EXPERIENCE

Joined Harvard Jolly in 2002  
Years with Other Firms: 0

##### EDUCATION

Bachelor of Arts in Design,  
University of Florida

##### REGISTRATIONS

Florida Registered  
Interior Designer ID5086

National Council for Interior Design  
Qualification # 020988

Leadership in Energy & Environmental  
Design Accredited Professional

##### PROFESSIONAL AFFILIATIONS

International Interior Design  
Association

Leadership Sarasota



## Kimley»Horn

Mr. Bill Waddill has 30 years of project experience including municipal urban design, parks, streetscape and corridor studies, as well as mixed-use redevelopment. In addition, Bill has extensive public involvement experience and has facilitated diverse groups of participants in consensus-building workshops throughout Florida and the Sunbelt.

His principal areas of expertise include project management for large, multi-disciplinary municipal projects, site and civil land use planning and entitlements, landscape architecture, streetscape and urban design, and public involvement. Bill has led the K-H design teams for a wide range of high profile public projects.



**BILL WADDILL, PLA, AICP**  
CIVIL ADVISOR

### EXPERIENCE

- City of Venice Community Redevelopment Area Finding of Necessity Strategy, Venice, FL
- Zephyrhills CRA Master Plan Update, Zephyrhills, FL
- Sarasota Main Street Improvements, Sarasota, FL
- Perry Harvey Park, Tampa, FL
- Siesta Beach Park, Sarasota, FL
- West Villages Improvement District Conceptual Plan, North Port, FL
- Bradenton Riverwalk, Bradenton, FL
- Perry Harvey Park in downtown Tampa, FL
- Siesta Beach Park, \$21 M Improvement, Siesta Key, FL

YEARS OF EXPERIENCE  
Total: 32

EDUCATION  
Bachelor of Science,  
Texas A&M University

REGISTRATIONS  
Professional Landscape  
Architect State of FL

## Kimley»Horn

Keith has more than 30 years of experience in urban design and community, commercial, and corporate masterplanning with some of the world's most recognized design firms. His extensive background includes community and urban masterplanning, commercial development, retail and residential design, and corporate headquarters and public facilities projects. As a resident of Tampa for over 25 years, Keith has and continues to serve in leadership roles in numerous professional and civic organizations committed to the practice of place making and improved quality of life in the built environment.



**KEITH GRENINGER, AIA**  
URBAN PLANNER

### EXPERIENCE

- Tampa Convention Center
- Laser Spine Institute Campus Master Plan
- Digital Domain Institute Master Plan
- SportsPlex USA Master Plan
- Drew Park Community Redevelopment Area
- The Riverwalk at Kennedy Boulevard Plaza, Tampa, FL
- The Skyhouse at Channelside (Tampa) (fka Channel District Tower), Tampa, FL
- Residences at the Riverwalk, Tampa, FL
- Perry Harvey Park Design, Tampa, FL
- Siesta Key Beach Park, Sarasota County, FL
- Hillsborough Area Regional Transit Authority (HART) Bus Rapid Transit (BRT) NorthSouth
- MetroRapid Preliminary and Final Design Services
- City of Largo Continuing Professional Services, Largo, FL
- City of Zephyrhills On-Call Additional Services, Zephyrhills, FL

YEARS OF EXPERIENCE  
Total: 33

EDUCATION  
Bachelor of Architecture,  
Kansas State University

REGISTRATIONS  
Florida Registered Architect  
#30084579



Dean has 24 years of experience in design and project management and extensive experience in the fields of residential, commercial, and institutional land development. He is also experienced in roadway, residential and commercial site development, permitting, drainage system modeling, design, construction phase services, certifications, and project close out. Dean also brings a wealth of local knowledge to the project. He is experienced with the permitting procedures and land development regulations of Sarasota County, Manatee County, Charlotte County, the City of Venice, the City of Sarasota, and the Southwest Florida Water Management District.



## DEAN PAQUEST, PE

### CIVIL ENGINEER

#### EXPERIENCE

**West Villages Fire Station #1 - West Villages Improvement District, North Port, FL**  
Kimley-Horn worked closely with the West Villages Improvement District (WVID) and the City of North Port to design and permit a 9,300-square-foot fire station facility. The project includes the fire station building, associated parking, training area, a helicopter pad, and enhanced landscaping to meet the requirements of the WVID

**The Bridges, Venice, FL**  
The Bridges is a 146-acre, mixed-use community in Venice that includes workforce and market-rate housing in walkable, mixed-use neighborhoods with civic infrastructure

**North Port Fire Station No. 85 Design Criteria Services**

Kimley-Horn prepared the site paving, drainage, utility, and landscape plans. Plan review and permitting was required by the City of North Port, the Southwest Florida Water Management District, and the Florida Department of Environmental Protection.

**Villa Lago, Venice, FL**

Project manager and engineer responsible for the design, permitting, drainage modeling, utility design, and construction plans for a 47-acre, 151-unit single-family residential development.

**YEARS OF EXPERIENCE**  
Total: 24

**EDUCATION**  
Master of Science in  
Civil Engineering,  
University of Dayton

Bachelor of Science in  
Civil Engineering,  
University of Dayton

**REGISTRATIONS**  
Professional Engineer  
State of FL #59916



James 13 years of landscape architectural experience, including site planning, streetscape design, parks and recreation design, hardscape design and custom detailing, construction document preparation, construction phase services, project team coordination, and preparation of presentation graphics. He is also experienced with arboricultural services, such as tree inventory and assessment, and developing maintenance guidelines to be used by public staff and private citizens.



## JAMES PANKONIN, PLA, LEED AP

### LANDSCAPE ARCHITECT

#### EXPERIENCE

**Venice Downtown Mobility Study, Venice, FL**  
The study includes the assessment of existing parking conditions, the design and placement of wayfinding signage to direct residents and visitors to points of interest within Venice, as well as recommended improvements to walking, biking, and transit use.

**The Bridges, Venice, FL**  
Landscape architectural services included developing an open space network of trails, sidewalks and parks, creating unique streetscapes for various residential and mixed-use areas, detailed conceptual design of internal parks, and creating a neighborhood pattern book.

**Venice East Boulevard Landscape and LID Enhancements, Sarasota County, FL**

The proposed landscape enhancements along this boulevard strive to incorporate low-impact design principles and include creating a bioswale in the median that is planted with native grasses, shrubs, and trees to provide a source for treating surface runoff from the boulevard. James created a series of digital 3D renderings to help the public visualize the proposed landscape enhancements. The renderings were presented at a meeting which included residents, as well as the District County Commissioner.

**YEARS OF EXPERIENCE**  
Total: 13

**EDUCATION**  
Bachelor of Landscape  
Architecture,  
University of Georgia

**REGISTRATIONS**  
Professional Engineer  
State of FL #LA6666900





Lawrin specializes in the engineering analysis and design of mechanical systems for multiple building types and has over 15 years' experience in engineering acoustics. In addition to exceptional experience in traditional mechanical engineering tasks, he is recognized for his knowledge in energy analysis and life cycle cost analysis, documentation for energy code compliance; smoke control and smoke evacuation systems and air pressurization systems. He also has extensive experience in whole building energy simulation, sustainable design practices, and provides high performance building consulting, LEED Administration and performs HVAC systems commissioning.



## LAWRIN ELLIS, PE, LEED AP, CXA

### MECHANICAL ENGINEER / PRINCIPAL

#### EXPERIENCE

**Sarasota County Emergency Operations Center**  
New two-story facility houses 911 intake, call center, and EOC along with multiple agency training, conference rooms and administration offices. 2016, APWA, Project of the Year (\$5 million to \$25 million). LEED NC 2.2 Silver goal. \$15.3 million / 40,439 sf

**Charlotte County Sheriff's District 1 Office**  
New facility with roll call room and supervisor offices, detective work area with interview rooms, records room, training room, evidence room, armory area and other ancillary functions, emergency generator, exercise area with locker room and showers, general offices and storage areas. \$3.3 million

**Lee County Emergency Operations Center, Ft. Myers, Florida**

New EOC, designed for 200 mph winds, including emergency operations, server farm, law enforcement command center, generator, fuel and redundant systems enclosure. \$9.08 million / 26,000 sf

**Sarasota Police Department Headquarters**

New six-story Police Headquarters Facility with a number of specialized areas designed into the secured garage including SWAT tactical ready room and specialized vehicle storage, vehicle evidence processing bays, and the central energy plant which includes the HVAC chillers and emergency generator/fuel tank.

**YEARS OF EXPERIENCE**  
Total: 28

**EDUCATION**  
Master of Science in  
Mechanical Engineering,  
University of Florida  
Bachelor of Science in  
Mechanical Engineering,  
University of South Florida

**REGISTRATIONS**  
Professional Engineer  
State of FL #66383



Brett joined TLC in 1994 bringing 12 years prior experience in electrical engineering. He is well versed in the design of power distribution, emergency power generation, control systems, communications, interior and exterior lighting, sound systems, fire protection and lightning protection systems, security and alarm systems. Brett has extensive experience in engineering projects to achieve predefined energy budgets, often utilizing alternative energy sources, to include PV panels. He also has experience in asbestos remediation programs.



## BRETT SANDS, PE, LEED AP BD+C

### ELECTRICAL ENGINEER

#### EXPERIENCE

**Sarasota Police Department Headquarters**  
New six-story Police Headquarters Facility including an 85,000 sf secured parking garage accommodating 200 vehicles. A number of specialized areas designed into the secured garage including SWAT tactical ready room and specialized vehicle storage, vehicle evidence processing bays, and the central energy plant which includes the HVAC chillers and emergency generator/fuel tank. The entire facility is designed to withstand Category-5 hurricane forces and with the critical infrastructure redundancies that are in place. Certified LEED NC

**Lee County Justice Center**  
Project scope also included a 10 story new courts addition, a new parking garage, design of a new ice thermal storage for the Central Energy Plant, design of several new data centers and replacement of existing generators.

**Charlotte County Sheriff District 1 Headquarters**

New facility with consideration of life-cycle costs, long-term maintenance, energy conservation and long-term operational costs, with roll call room and supervisor offices, detective work area with interview rooms, records room, training room, evidence room, armory and other ancillary functions.

**YEARS OF EXPERIENCE**  
Total: 35

**EDUCATION**  
Bachelor of Science  
Architectural Engineering  
Bachelor of Science,  
Business Administration,  
Kansas State University

**REGISTRATIONS**  
Professional Engineer  
State of FL #48477



Todd thrives on building long-lasting relationships with project teams and watching the design process unfold from concept to built reality. With 17 years of experience, Todd's overall objective is to meet clients' expectations by delivering strategic solutions through a communicative process. His knowledge and commitment to client service is exceptional as he focuses on various building types, often with performance requirements that exceed typical code compliance. He is experienced with integrating sustainable design principles and specific implementation strategies.



## TODD VINCENT-MYRICK

### MEP PROJECT MANAGER

#### EXPERIENCE

**Sarasota County Emergency Operations Center**  
New two-story facility houses 911 intake, call center, and EOC along with multiple agency training, conference rooms and administration offices. 2016, APWA, Project of the Year (\$5 million to \$25 million). LEED NC 2.2 Silver goal. \$15.3 million / 40,439 sf

**Charlotte County Sheriff's District 1 Office**  
New facility with roll call room and supervisor offices, defective work area with interview rooms, records room, training room, evidence room, armory area and other ancillary functions, emergency generator, exercise area with locker room and showers, general offices and storage areas. \$3.3 million

**Sarasota County Tax Collector**  
Project manager and Lead Electrical Designer for an extensive renovation to the existing building.

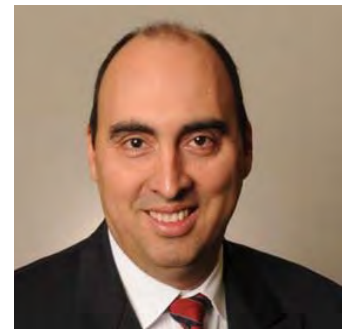
**Sarasota County Operations Center**  
Renovations to include replacement of rooftop air handling units, split DX systems, CEP upgrades, new VAV's to the Admin Student Counseling Wing and chilled water storage system. \$1.3 million / 119,101 sf

**Sarasota Fire Stations No. 12, 14, 16, 18**  
New fire stations designed for a LEED Gold award with apparatus bays and support areas, 24 hour living space for emergency personnel, Sheriff offices, and County official offices.

YEARS OF EXPERIENCE  
Total: 20



Santiago has more than 25 years of electronic systems and electrical experience designing public safety facilities. As a firm principal, senior project manager for security, communications and technology, Santiago is skilled in bids and submittal preparation, project management; design and implementation of CCTV systems, access control systems, video walls, structured cabling system, audio/visual systems, Ethernet network design and Common-Use infrastructure. Selected relevant projects include:



## SANTIAGO BERON, RCDD, CTS-D, DMC-D

### AUDIO/VISUAL, IT & SECURITY SYSTEMS

#### EXPERIENCE

**St. Petersburg Police Department Headquarters**  
Design and construction of new police department for the City of St. Petersburg. Facility will withstand a Category 4 hurricane and will be a backup emergency center for the county. \$40 million

**Gainesville Police Department Headquarters**  
Design-build delivery for new, two-story building including renovations to training center. New facility is hurricane hardened with redundant systems. Certified LEED NC 2009 Silver. \$11.6 million / 67,800 sf

**Pinellas County Emergency Operations Center**  
Complex includes five buildings on 40-acre site housing County's emergency operations center, emergency communications and 911 call center, emergency medical services, Sheriff's admin/operations headquarters, dispatch center, vehicle maintenance, communications building and 689-space garage.

**City of North Port City Hall & Police Station**  
Two-story police station features advanced security systems. Three-story City Hall houses North Port's Building, Planning, Human Resources and Engineering departments, the Clerk's Office and other administrative offices.

YEARS OF EXPERIENCE  
Total: 25

EDUCATION  
ICESI University  
M.B.A., Business  
Administration and  
Management

Pontificia Universidad  
Javeriana  
B.S., Electrical Engineering





Gary oversees all aspects of the structural design and leads the structural team through each project phase. He has a wide array of structural design experience and is particularly well versed in addressing wind loads requirements. His experience includes building analysis and design involving conventional structural steel, reinforced concrete, and precast concrete systems as well as foundations, high-rise structures, long span space trusses, prestressed concrete design, and challenging deep foundations. He also holds a Florida Special Inspectors license and consults as a forensic engineer.



## GARY KRUEGER, PE, CM, LEED AP BD+C STRUCTURAL ENGINEER

### EXPERIENCE

#### Palm Beach Gardens Emergency Operations & Communications Center

New emergency operations communication center is designed to FEMA Standards. The one-story EOC includes Enhanced Wind Storm Protection (205 mph, 3-second gust), masonry block walls, and precast concrete roof joists/roof deck. Project included structural design, design criteria for MEP systems and mechanical CA for three AHU's. Certified LEED NC 2.2 Silver. \$3.5 million / 17,000 sf

#### Gainesville Police Department Headquarters

Design-build delivery for new, two-story building including renovations to training center. New facility is hurricane hardened with redundant systems. Certified LEED NC 2009 Silver. \$11.6 million / 67,800 sf

#### Rockledge Police Headquarters

Environmentally hardened, two-story, energy efficient building includes interview rooms, booking intake and holding space, evidence processing areas, hazardous storage, armory vault, SWAT equipment room, community room, offices, records/archive space, locker rooms and communication /dispatch area. \$4 million / 22,331 sf

YEARS OF EXPERIENCE  
Total: 35

#### EDUCATION

Master of Science in  
Mechanical Engineering,  
University of Florida  
Bachelor of Science in  
Mechanical Engineering,  
University of South Florida

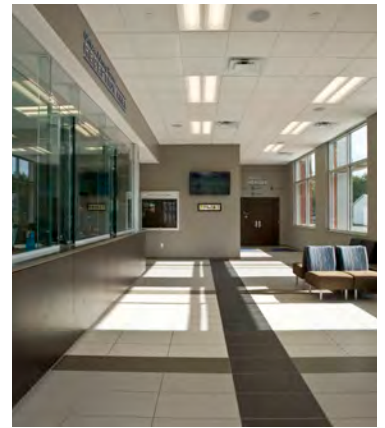
#### REGISTRATIONS

Professional Engineer  
State of FL #40788









## CITY OF GAINESVILLE POLICE DEPARTMENT GAINESVILLE, FL

Gainesville Police Department's desire for a state-of-the-art facility was brought to life with the 41,000 SF Headquarters Building located on the existing campus. The new headquarters provides for the needs of a modern police facility featuring: briefing room, conference rooms, community room, records, operations, investigations, forensics, command staff, Information/Technology and sally-port.

Harvard Jolly renovated the existing 8,800 SF building for Physical Training. This training facility includes a gymnasium, mat room and locker rooms.

The project design created a "Traditional City", which reinforces the commitment to community policing. The design creates an inviting, vibrant and pedestrian-friendly streetscape. The new building evokes a civic architecture and takes cues from the neighboring historic community.

To minimize disruption to the surrounding neighborhood, privacy fencing and landscape buffers are located between adjoining residences and mechanical equipment and site lighting are thoughtfully placed.

### OWNER

City of Gainesville  
Reid Rivers  
Former Director of Facilities  
727.893.7913  
reid.rivers@sfcoll.edu

### SIZE

41,000 SF New Construction  
8,800 SF Renovation

### CONSTRUCTION COST

\$10.8 Million

### TEAM MEMBERS INVOLVED

Ward Friszolowski, AIA  
Principal-in-Charge

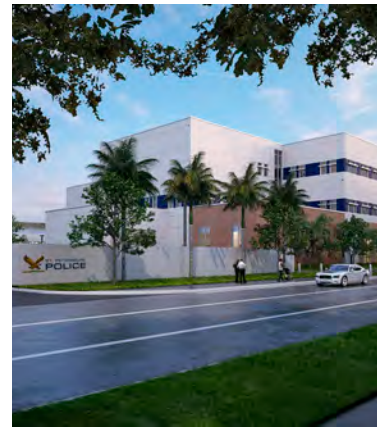
Jack Williams, AIA  
Project Manager

Amy Weber, AIA, LEED GA  
Design Support

Gary Krueger, PE, CM, LEED AP BD+C  
Structural Engineer

Santiago Beron, RCDD, CTS-D, DMC, D  
A/V, IT, Security Systems





## CITY OF ST. PETERSBURG POLICE DEPARTMENT

ST. PETERSBURG, FL

Harvard Jolly/AECOM designed the City of St. Petersburg's new Police Headquarters. The design meets the needs of a 21st century law enforcement facility, which combines a functional work environment with modern technology to better serve the community. The facility has been designed to withstand 200 mph wind forces (Category 5 hurricane). It will have redundant services for water, sanitary sewer and generator power to keep operations going for a minimum of 72 hours during and after an emergency event.

The facility will house the Uniform Services Bureau, Investigative Services Bureau and Administrative Services Bureau, which includes the Office of the Chief, Internal Affairs, and the Legal Division. An Emergency Operations Center (EOC) as well as Communications/Dispatch (911) and the Citywide Data Center and the Property and Evidence Management Building utilizes state-of-the-art technology and compact storage. The Training area will serve as accommodations during emergency events.

The objective of the new Headquarters facility is to create a 21st century law enforcement facility combining a functional work environment with modern technology to better serve the community. The City's existing facility, built in the 1950s, is costly to maintain and creates inefficiencies for staff. The design of the new facility will employ the latest in energy efficient systems and controls to minimize annual operational costs.

**OWNER**  
City of St. Petersburg  
Raul Quintana  
City Architect  
727.893.7913  
raul.quintana@stpete.org

**SIZE**  
179,303 SF

**CONSTRUCTION COST**  
\$71 Million

**TEAM MEMBERS INVOLVED**  
Ward Friszolowski, AIA  
Principal-in-Charge

Phil Trezza, AIA, LEED AP  
Project Architect

Jack Williams, AIA  
Public Safety Designer

Amy Weber, AIA, LEED GA  
Design Support

Santiago Beron, RCDD, CTS-D, DMC,D  
A/V, IT, Security Systems



## CITY OF MELBOURNE POLICE DEPARTMENT

MELBOURNE, FL

The Melbourne Police Department is currently comprised of two buildings that are 1.8 miles apart. The police headquarters building is in a deteriorated condition due to age, insufficient design, under-engineered systems and accumulation of moisture-driven mold. It was in need of major renovations in order to maintain minimum functionality. The CCID also requires repairs and upgrades to maintain marginal functionality. Both buildings and their parking areas have been inadequate for many years. The buildings are inefficient in the daily operations and strategic placement of personnel.

The City Council conducted a workshop to discuss the current condition of the police buildings and future facility options. Several options were considered, including repairing and remediating the existing buildings (estimated at \$3.2 million) and constructing a new consolidated facility. By consensus, the City Council indicated a desire for a new police facility and selected Harvard Jolly to complete the Space Needs Analysis and full design.

OWNER  
City of Melbourne  
Rory Dittmer  
Design Supervisor  
321.608.7307  
Rory.Dittmer@mlbfl.org

SIZE  
N/A

CONSTRUCTION COST  
N/A

TEAM MEMBERS INVOLVED  
Ward Friszolowki, AIA  
Project Executive

Phil Trezza, AIA, LEED AP  
Principal-in-Charge

Jack Williams, AIA  
Project Manager

Amy Weber, AIA, LEED GA  
Project Architect

Gary Krueger, PE, CM, LEED AP BD+C  
Structural Engineer

Santiago Beron, RCDD, CTS-D, DMC,D  
A/V, IT, Security Systems





## PALM BEACH COUNTY SHERIFF'S OFFICE

PALM BEACH GARDENS, FL

The Airport Center Building 2 is a five-story, 61,000 sf building which has been renovated to house Palm Beach Sheriff's Office (PBSO) Civilian Administrative Departments along with the Tourist Development Council offices. Extensive space plan/programming was completed in order to facilitate both end user's needs. Maintaining separation of uses, even with in PBSO Departments, such as records, and security concerns has been a specific concern through the design process for departments such as Central Records, Media Relations, Human Resources, Personnel Services, Risk Management and the Labor Division.

OWNER  
City of Palm Beach Gardens  
Dave Dolan  
Facilities Project Manager  
561.233.0280  
DDolan@pbcgov.org

SIZE  
61,000 SF

CONSTRUCTION COST  
\$11 M

TEAM MEMBERS INVOLVED  
Ward Friszolowski, AIA  
Principal-in-Charge

Jack Williams, AIA  
Public Safety Designer

Gary Krueger, PE, CM, LEED AP BD+C  
Structural Engineer

Santiago Beron, RCDD, CTS-D, DMC,D  
A/V, IT, Security Systems





## TREASURE ISLAND MUNICIPAL FACILITIES SPACE NEEDS STUDY

TREASURE ISLAND, FL

A recent survey of the City of Treasure Island's City Hall, Police/ Fire Station, Public Works buildings, and Community Center found that the facilities require many improvements to bring them up to a minimum acceptable standard, but that these necessary updates will exceed the cost of rehabilitation allowed by FEMA standards. In addition, the facilities are dated and inefficient, and lack adequate parking, security, and disaster survivability. The City hired Harvard Jolly to evaluate their existing buildings and the space needs of the various departments, and to develop programs for new buildings. In addition, the City asked Harvard Jolly and TimHaahs to assess the public parking needs of the community, and to make recommendations for a potential new parking garage. Harvard Jolly is also evaluating various site alternatives and developing a master plan for the City's municipal complex.

OWNER  
City of Treasure Island  
Stacy Boyles, PE, LEED AP  
Asst. Director of Public Works  
727.547.4575 x 251  
stacy.boyles@mytreasureisland.org

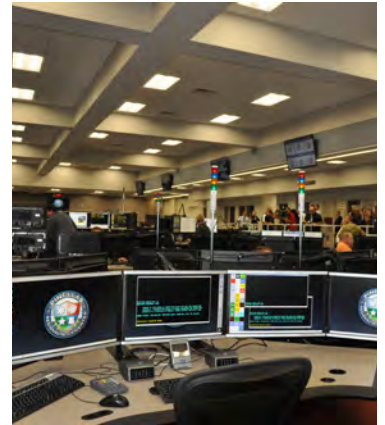
SIZE  
N/A

CONSTRUCTION COST  
N/A

TEAM MEMBERS INVOLVED  
Ward Friszolowki, AIA  
Principal-in-Charge

Phil Trezza, AIA, LEED AP  
Project Manager

Amy Weber, AIA, LEED GA  
Project Architect



## PINELLAS COUNTY PUBLIC SAFETY FACILITY

LARGO, FL

The Pinellas County Public Safety Facilities and Centralized Communications Center includes four new buildings and one renovated building on the 40-acre site which houses the County's new emergency operations center. The complex encompasses the emergency communications and 911 call center, the emergency medical services, the sheriff's administrative/operational headquarters and dispatch center, and the vehicle maintenance and communications building.

The facility has the capability to withstand hurricane winds of over 200 miles per hour and the forces of a 10,000 year storm event. During a natural disaster or other crisis, the center will remain fully operational to lead recovery efforts and provide for continuous emergency communications. The new center includes many sustainable features to meet LEED certification standards. A new 689-space parking garage and central energy plant also serves the complex.

**OWNER**  
Pinellas County Government  
David Anderson  
Project Administrator  
727.582.6102  
danderson@pcsonet.com

**SIZE**  
269,032 SF

**CONSTRUCTION COST**  
\$68.5 Million

**PROJECT TEAM**  
Ward Friszolowski, AIA  
Principal-in-Charge

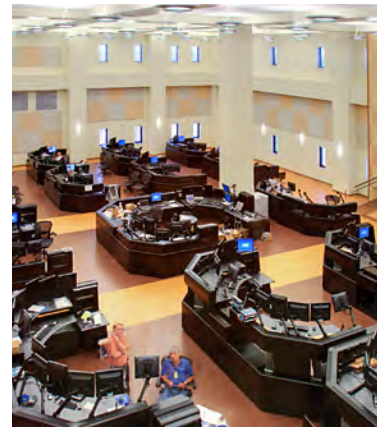
Phil Trezza, AIA, LEED AP  
Project Architect

Jack Williams, AIA  
Project Manager

Amy Weber, AIA, LEED GA  
Project Support

Santiago Beron, RCDD, CTS-D, DMC,D  
A/V, IT, Security Systems





## COLLIER COUNTY EMERGENCY SERVICES COMPLEX

NAPLES, FL

Housing a myriad of essential county services, the 132,142 square foot Collier County Emergency Services Complex is one of the largest facilities of its kind in Florida. Capable of withstanding Category 5 hurricane-force winds, the complex features backup power and communications capability, infrastructure for a future fifth floor, and protected parking. The facility's emergency generators and water supply enable it to maintain uninterrupted operations for up to two weeks.

The complex houses the county's emergency operations and management departments. It also includes a TV studio, media briefing room, sheriff's substation, 911 communications center and traffic operations.

One of the complex's advanced capabilities is its automatic skills-based routing of emergency calls based on an operator's language and training. In addition to the latest technology, the call center's design provides a comfortable, ergonomic work environment.

### OWNER

Collier County Government  
Dan Summers  
Director of Emergency Services  
239.252.3600  
dansummers@colliergov.org

### SIZE

132,142 SF

### CONSTRUCTION COST

\$56 Million

### PROJECT TEAM

Ward Friszolowski, AIA  
Principal-in-Charge

Jack Williams, AIA  
Project Manager

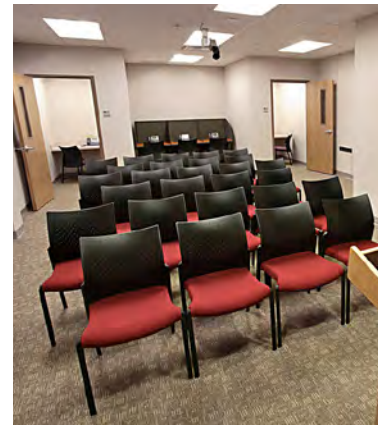
Kevin Taterus, CCA,  
FMP, LEED AP BD+C  
Construction Administration

Nola Davidson, IIDA, LEED AP  
Interior Designer

Lawrin Ellis, PE, LEED AP, CxA  
Mechanical Engineer

Brett Sands, PE, LEED AP  
Electrical Engineer





## CHARLOTTE COUNTY PUBLIC SAFETY COMPLEX

FORT MYERS, FL

The Charlotte County Public Safety Complex is an emergency operations facility that is able to withstand Category 5 hurricane-force winds and storm surge. Its location on high ground provides high visibility, and nearby interstate access makes it easily accessible.

With 31,000 square feet of space, the building is occupied by fire and police departments and houses call centers for 911 and 211 services. The facility also has “break-out” meeting rooms, radio rooms, and press areas.

Harvard Jolly completed the fast-track design to ensure that the building would be occupied in less than 18 months. Charlotte County partially funded the complex through state grants, for which Harvard Jolly provided assistance.

**OWNER**  
Charlotte County Government  
Roger Warner  
Facilities Construction Manager  
941.623.1002  
roger.warner@charlottefl.com

**SIZE**  
31,000 SF

**CONSTRUCTION COST**  
\$11 Million

**TEAM MEMBERS INVOLVED**  
Ward Friszolowski, AIA  
Principal-in-Charge

Jack Williams, AIA  
Civic Designer

Kevin Taterus, CCCA,  
FMP, LEED AP BD+C  
Construction Administration



## CITY OF PUNTA GORDA PUBLIC SAFETY COMPLEX

PUNTA GORDA, FL

The Punta Gorda Public Safety Complex was built on the same site as the existing facility, which remained in operation until the new building was completed. At nearly 20,000 square feet, the complex serves as a police and fire headquarters, fire station, and dispatch/911 center.

The complex is divided into four separate zones for each department that are accessible from the common entry lobby. The 50-person police department contains records, interview rooms, squad and report rooms, offices for detectives and administration, and a meeting room that is shared with the fire department. The fire department has an apparatus bay, day room, kitchen, locker and bunk rooms, and the city's fire administration offices. A separate building houses an exercise room, impound, wash bay, and an emergency generator that can power the facility in the event of an outage.

With its stucco veneer, arched windows, and Spanish tile roof, the façade resembles the Mission Revival Style, which was influenced by the city's downtown revitalization planning guidelines.

**OWNER**  
City of Punta Gorda  
Howard Kunik  
City Manager  
941.575.3301  
hkunik@pgorda.us

**SIZE**  
19,500 SF

**CONSTRUCTION COST**  
\$2.5 Million

**TEAM MEMBERS INVOLVED**  
Ward Friszolowski, AIA  
Principal-in-Charge

Jack Williams, AIA  
Civic Designer

Kevin Taterus, CCCA,  
FMP, LEED AP BD+C  
Construction Administration

Lawrin Ellis, PE, LEED AP, CXA  
Mechanical Engineer

Brett Sands, PE, LEED AP  
Electrical Engineer





## CHARLOTTE COUNTY SHERIFF'S OFFICE

PORT CHARLOTTE, FL

The project consisted of 15,000 SF of renovations to existing tenant space with an additional 2,500 SF available for future expansion. The facility serves to centralize Charlotte County Sheriff's Department and various Charlotte County departments in one location. All systems including HVAC are backed-up by a power generator and communications are served with fiber optic cables.

The project consisted of 15,000 SF of renovations to existing tenant space with an additional 2,500 SF available for future expansion. The facility serves to centralize Charlotte County Sheriff's Department and various Charlotte County departments in one location. All systems including HVAC are backed-up by a power generator and communications are served with fiber optic cables. The \$1.5 million project was completed in 2006.

Since this project was a tenant improvement, our design focused on providing a functional, attractive facility within the limitations of an existing storefront space. Working within these limitations allowed for the project to meet the schedule and budget.

With an emphasis on quality design documents and proactive construction administration, deficiencies were minimized on this project. Construction costs were within the GMP for the project with no change orders due to deficiencies in the design.

**OWNER**  
Charlotte County Government  
Roger Warner  
Facilities Construction Manager  
941.623.1002  
roger.warner@charlottefl.com

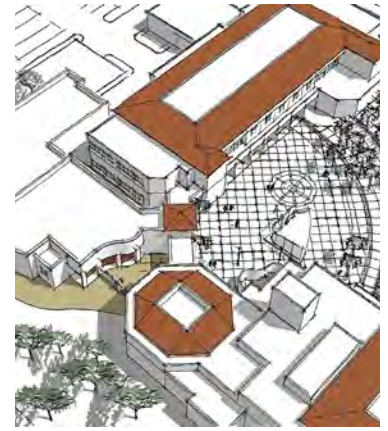
**SIZE**  
15,000 SF (Renovation)

**CONSTRUCTION COST**  
\$1.5 Million

**TEAM MEMBERS INVOLVED**  
Ward Friszolowski, AIA  
Principal-in-Charge

Jack Williams, AIA  
Project Manager





## PALM BEACH GARDENS EMERGENCY OPERATIONS COMPLEX

PALM BEACH GARDENS, FL

Harvard Jolly was commissioned to provide architectural and engineering services to develop the Design Criteria Package for the City of Palm Beach Garden's new Municipal Complex Emergency Operations and Communications Center (EOCC).

The structure was designed to withstand the winds of a Category 5 hurricane and is located between the City's existing Police Department and City Hall. It was designed not only for survivability, but also to complement the campus' existing architecture.

The EOCC centralizes law enforcement communications, emergency dispatch services, and citywide information systems. It also houses a records archive and the city's emergency radio station, AM-1670. The design is in accordance with DOE-STD-1020, wind Performance Category PC-4, and FEMA 361 standards.

The Palm Beach Garden's EOCC achieved LEED Silver Certification.

OWNER  
City of Palm Beach Gardens  
Angela Wong  
Operations Manager  
561.233.0280  
awong@pbcgfl.com

SIZE  
10,800 SF

CONSTRUCTION COST  
\$3,100,000

TEAM MEMBERS INVOLVED  
Ward Friszolowski, AIA  
Principal-in-Charge

Gary Krueger, PE, CM, LEED AP BD+C  
Structural Engineer

Santiago Beron, RCDD, CTS-D, DMC,D  
A/V, IT, Security Systems







## ABILITY TO PERFORM SERVICES

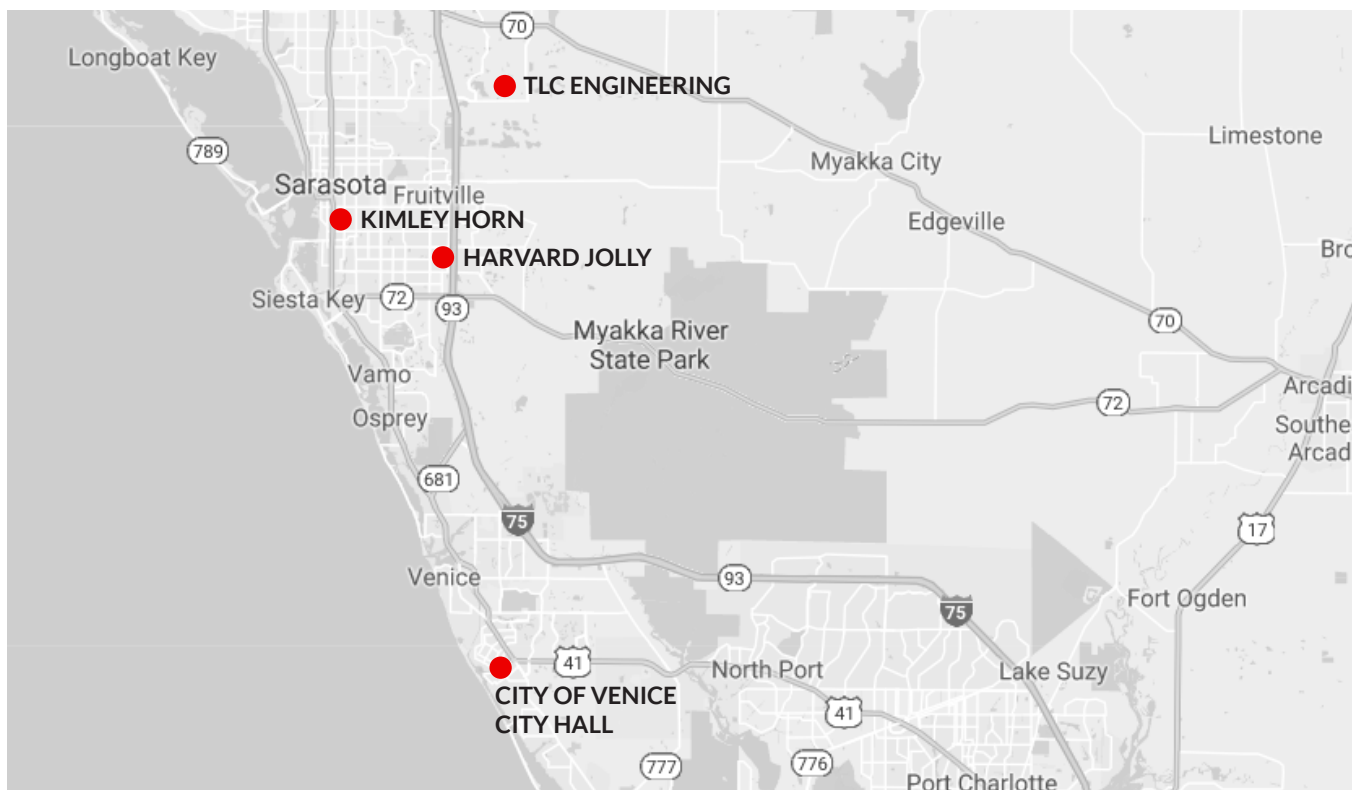
### LOCATION & AVAILABILITY

Harvard's Jolly's office in Sarasota will serve as the main office throughout the duration of the project. Harvard Jolly's local office location houses five full time employees. Located just 16 miles from Venice City Hall allows our staff to provide prompt response time and quality service. Our consulting firms are also centrally located. Kimley Horn and TLC Engineering are both less than 10 miles from our office allowing for efficient coordination and communication.

Harvard Jolly commits key executives to produce quality work, always resulting in project success. Our firm has 91 professionals located throughout eight offices in Florida. Each project executive possesses the ability to reallocate staff resources and manpower when and where it is needed.

Our team's Principal-in-Charge, Ward Friszolowski, will assure the needs and expectations of the City and it's staff. He will have overall accountability for the Harvard Jolly team and provide essential leadership throughout the project. He will ensure that the appropriate staff and firm resources are committed to all services assigned under this contract. He will monitor the project from the feasibility and programming phases through to the completion of construction. Ward will ensure that the project remains on schedule and progresses through to an on time completion.

Our Project Manager, Phil Trezza, will be accountable for all of the work executed by the project team. He is will be responsible for coordinating and scheduling all work performed by the Harvard Jolly team, and will participate in the development of project, planning, evaluation and design. This hands-on managing proficiency energizes effective collaboration, and inspires the team to deliver project excellence. Success in this area is founded on a solid understanding and working knowledge of how an integrated team approach benefits the client, consultants and contractor. Any issues that affect quality, scope, cost, or schedule will be referred to him for resolution. The policy of communication before action avoids misunderstandings, unnecessary delays, and cost increases.



**HARVARD JOLLY ARCHITECTURE**  
6000 Cattleridge Drive  
Suite 204  
Sarasota, FL 34232

**KIMLEY HORN & ASSOCIATES**  
1777 Main Street  
Suite 200  
Sarasota, FL 34236

**TLC ENGINEERING**  
6371 Business Blvd.  
Suite 108  
Sarasota, FL 34240

## CURRENT WORKLOAD

PROJECT	CITY	CURRENT PHASE	EXPECTED COMPLETION DATE
Treasure Island Municipal Facilities	Treasure Island, FL	Conceptual Design	09/2018
St. Petersburg Police Department	St. Petersburg, FL	Construction Administration	02/2019
City of Melbourne Police Department Space Needs Analysis	Melbourne, FL	Programming	03/2018
Venice Middle School - Multi-Phased Renovation	Venice, FL	Construction Administration	07/2019
Charlotte County South County Library	Port Charlotte, FL	Bidding / Negotiation	03/2019
City of Zephyrhills City Hall	Zephyrhills, FL	Construction Administration	09/2018
FGCU Health & Wellness Center	Fort Myers, FL	Construction Administration	11/2018
SDMC East County Middle School	Bradenton, FL	Bidding / Negotiation	06/2019









## ADDITIONAL CONSIDERATIONS

### FIRM OVERVIEW

Harvard Jolly, Inc. is a Florida-based architectural firm founded in 1938 by William B. Harvard, Sr. Today, we are one of the largest design firms in the State of Florida, offering services in architecture, interior design and landscape architecture. Our portfolio includes a specialty in public safety, emergency operations, dispatch, fire, and data center facilities. Over 85% of Harvard Jolly's projects are for repeat clients. Our history features progressive, stable management and measured growth. The company's structure and philosophy encourages the development of our most important asset, our professional staff. The longevity of employment of our staff is proof of the success of this philosophy. Every commission is organized under the guidance of a principal to assure continuity from programming through construction completion. Our staff possesses the qualifications, expertise and experience to produce projects that are both aesthetically pleasing and compatible with budget requirements.

Harvard Jolly is ranked near the top of all design firms in the region by the Tampa Bay Business Journal. We are also ranked among the major design firms throughout the United States by trade publications, such as Modern Healthcare and Building Design and Construction magazines. Our projects have received awards for the firm throughout its history, and two have won the American Institute of Architects 25-Year Test of Time Award. In recent years alone, the firm has won more than 17 awards for excellence in design from the Tampa Bay Regional Planning Council Future of the Region Awards competition.

Harvard Jolly, Inc. is capable of providing the following services for clients:

- Building Needs Analysis
- Program Review and Detailed Development
- Site Master Planning and Phasing
- Architectural Design
- Interior Space Planning and Design
- Landscape Design
- Cost Estimating
- Construction Project Management
- Project Scheduling and Phasing
- Field Observation and Quality Control
- Final Inspection and Building Start-Up
- Warranty Inspection
- Construction Conflict Resolution

We are committed to leading a collaborative approach that will result in the best possible municipal facility outcomes for the City of Venice and its citizens.



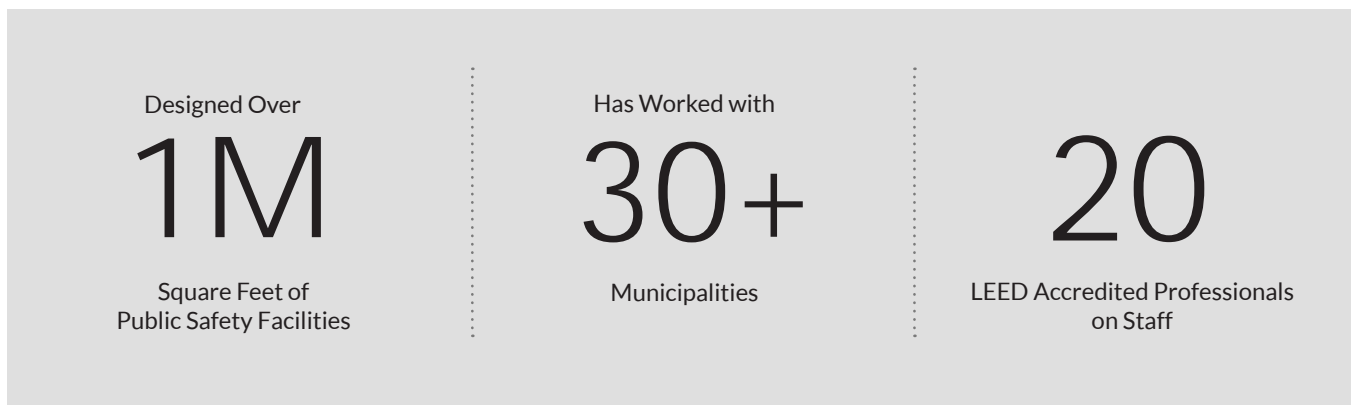


## SIMILAR EXPERIENCE

Harvard Jolly has been serving municipal and governmental clients for many years, earning a solid reputation of designing civic buildings which are creative, cost effective, sustainable and easily maintained. We are experienced in providing professional services in occupied facilities, and known for our ability to meet a variety of challenging criteria with services including feasibility studies, site selections, comprehensive space planning/needs assessments along with typical architectural/engineering services.

Previous projects of a similar scope include:

- City of Gainesville Police Headquarters & Physical Training Facility
- Pinellas County Public Safety Facility & Centralized Communication Center
- Collier County Emergency Services Complex
- City of Palm Beach Gardens Police Emergency Operations & Communications Center
- Charlotte County Public Safety Complex
- Punta Gorda Public Safety Complex
- Charlotte County Sheriff's Department Improvements
- City of St. Petersburg Police Headquarters
- City of Clearwater Police Firing Range
- Martin County Fire Station #22
- City of New Port Richey Police Department Headquarters
- Palm Beach County Fire Station Prototypes #31, #71 & #74
- City of Gulfport Police Department Complex
- City of Lake Wales Police Department & Firing Range
- City of Treasure Island Police & Fire Building Study
- City of Zephyrhills Police Headquarters & Emergency Operations Complex
- City of Pinellas Park Police Department Improvements



In addition, our team of consultants bring a wealth of experience to the project for both projects of a similar scope and local experience. These projects include:

## KIMLEY HORN &amp; ASSOCIATES

- City of Venice Comprehensive Plan
- City of Venice Community Redevelopment Area Finding of Necessity Strategy
- City of Venice Downtown Mobility Study
- City of Venice Land Development Code Master Format
- City of Venice Chamber of Commerce
- Polk County Sheriff's Office
- Polk County Sheriff's Training Center, Bartow, FL
- North Port Design Criteria Professional Services Facility
- Fire Rescue Station 85

## TLC ENGINEERING

- Sarasota County Emergency Operations Center
- Sarasota Police Department Headquarters
- Charlotte County Sheriff Office District 1 Headquarters
- Cape Coral Police Department
- Lee County Emergency Operations Center
- Sarasota County Tax Collector
- Hendry County Emergency Operations Center
- City of Rockledge Police Headquarters Operations Complex
- City of Coconut Creek Public Works Building

## PROJECT APPROACH

### PROJECT KICK-OFF

Project delivery begins with the Project Manager, Phil Trezza, who will be responsible for scheduling and leading the Project Kickoff meeting. This initial conference is critical to establish the lines of communication, understanding hierarchy of roles, input during the programming and design process and establishing goals and objectives. In this meeting we will verify the schedule and budget, which will be tracked and maintained throughout the duration of the project.

### PROGRAMMING & SCHEMATIC DESIGN

A building program will need to be established to understand and confirm all the different spaces the new facility will need to include. We will lead the process of interviewing department heads and key personnel, to be identified by the Police Chief, to determine the space needs, with consideration given to growth projections over a given period of time. The program will ultimately be the design guide for the project, as it will identify all the spaces, their sizes, relationships to one another as well as systems requirements and special considerations where necessary.

Once the program is finalized, schematic design can begin. We will establish a proposed layout of the spaces, with consideration of the site constraints, orientation, parking needs, access points, stormwater retention and/or treatment and safety. We will review and discuss the proposed design with city staff and refine it based on feedback and any revisions requested. Ultimately, we will arrive at a proposed solution that is functional, efficient and meets all of the users needs, requirements and budget.

### DESIGN DEVELOPMENT

Harvard Jolly's approach to the design development phase focuses on accommodating the detailed needs of the program. We will work with city staff, department heads and facilities personnel to finalize the functional aspects of the design. This phase also establishes the specific equipment needs for each space in the facility. Drawing from our team's experience allows us to propose the most effective solutions to each department's needs based on prevailing philosophies.

These philosophies include:

- Intelligent and community public safety strategies
- Provisions for force protection that are not glaringly obvious
- Community knowledge and input
- Maximize efficiency of operations
- Flexibility for internal and external expansion
- Ample staff spaces for breaks, physical training and locker rooms
- Casual interaction spaces that promote interaction between staff
- Critical building systems designed for redundancy and continuous operation
- Interior design that create durable, safe, calming and comfortable environments
- Secure but express a transparency of process to the public

This phase will also establish the engineering design for each of the systems in the facility. Our engineering team is well versed in each of these systems. Structural systems design will focus on survivability and constructability needed for a critical needs facility. Mechanical and electrical systems are designed to provide a healthy, productive work environment while addressing the need for redundancy to insure continued operation of the facility as required.





Our team's experience with modern public safety facilities will guide the technology and communication system design with emphasis on functionality and expandability. Also, Harvard Jolly uses technology to better communicate our design. We have in-house 3D visualization capabilities to produce interior and exterior renderings and video compositions. These rendered graphics and animations create engaging and exciting visuals to excite the stakeholders and public alike.

#### SCHEDULE CONTROL

Our approach involves establishing the schedule in initial team meetings to provide input and phased development, establish due dates for deliverables and provide comment to project coordination, agency/client reviews or other internal factors. Schedule and manpower demands will be monitored at weekly in-house coordination meetings. Manpower will be adjusted to meet schedule demands. Team coordination meetings will be held to discuss developments, exchange information among design disciplines, and monitor the schedule. Minutes will be taken and maintained to track decisions. Regular construction meetings will be held at the site. Deadlines for information required by the owner will be defined and included in the schedule. Milestone deadlines will be tracked. The schedule will be updated as required to keep all team members informed of the status of the schedule and their commitments.

#### COST CONTROL

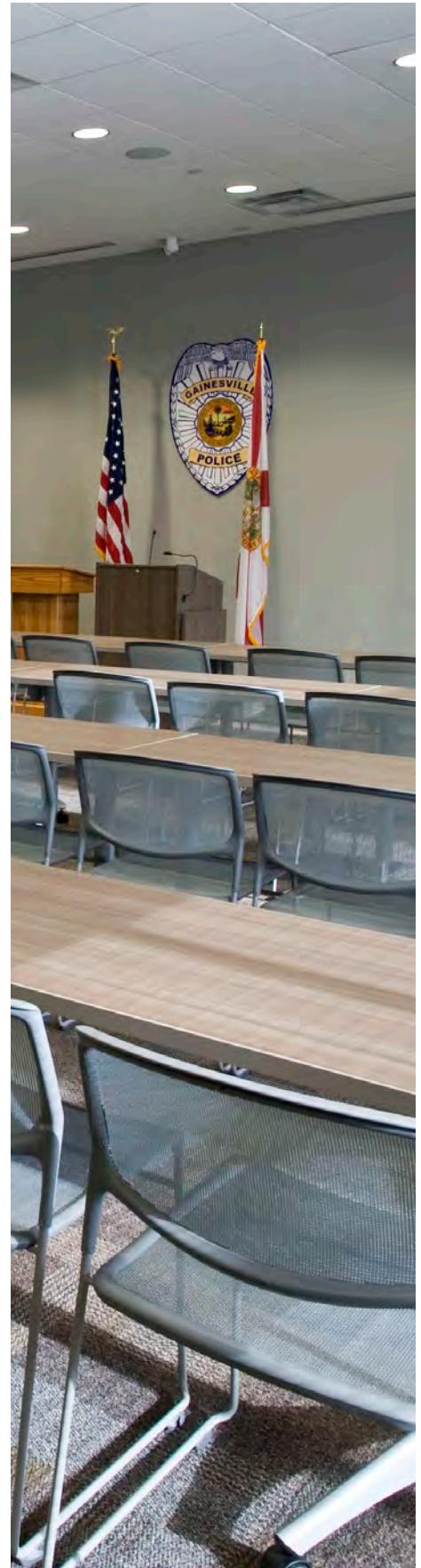
Harvard Jolly tracks construction costs for all of our projects around the state, which gives us a unique perspective and reliable data we use to analyze the appropriateness of the budget for the project and level of finishes. Any concerns or discrepancies will be immediately reported to the owner and necessary proposed courses of action will be outlined to bring the project and budget into alignment.

#### ORGANIZATION AND STAFFING

Harvard Jolly has established policies and procedures of project management for all phases of design and construction. These standards are developed to assure that quality management focuses on client satisfaction. The project will be staffed with experienced architects and supporting staff who are devoted exclusively to public safety facility design. Our offices are organized and staffed on a project team approach. Project Manager, Phil Trezza, will lead the architectural team for this project, provide team leadership, and be your primary point of accountability. He will address contractual issues and scope development and be responsible for the team's performance. The Harvard Jolly team will work with the City of Venice to clearly establish and document the expectations of program scope, budget and schedule. These elements will be clearly defined and documented during the programming phase. They will be subsequently refined during the schematic, design development and construction document phases.

#### CONSTRUCTION ADMINISTRATION & POST OCCUPANCY SERVICES

Harvard Jolly will provide a continuation of our key design staff through construction and beyond to maintain our collaborative approach on behalf of the City of Venice for your new Public Safety Facility. It is our commitment to provide dedicated and 100% registered, qualified staff for the duration of this project, inclusive of the construction phase. During this phase, the Harvard Jolly team will provide onsite observations twice monthly and inspections to determine substantial completion and a punch list. We will confirm that the project has been completed in accordance with the plans and specifications. As-built documentation will be coordinated and operating instructions of all systems and maintenance procedures will be provided.









# REQUIRED FORMS & INSURANCE

## ***SEALED REQUEST FOR QUALIFICATIONS CITY OF VENICE, FLORIDA***

### **QUALIFICATIONS STATEMENT**

The undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter:

**SUBMITTED TO:** CITY OF VENICE  
Procurement- Finance Department  
401 W. Venice Avenue Room # 204  
Venice, Florida 34285

**CHECK ONE:**  
☒ Corporation  
☐ Partnership  
☐ Individual  
☐ Joint Venture  
☐ Other

**SUBMITTED BY:**

NAME: HARVARD JOLLY, INC.  
ADDRESS: 6000 Cattleridge Dr. Suite 204 Sarasota, FL 34232  
PRINCIPLE OFFICE: 2714 Dr. Martin Luther King Jr. St. N. St. Petersburg, 33704

1. State the true, exact, correct and complete legal name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Proposer is:

HARVARD JOLLY, INC.

The address of the principal place of business is:

2714 Dr. Martin Luther King Jr. St. N. St. Petersburg, 33704

2. If the Proposer is a corporation, answer the following:

- a. Date of Incorporation: March 15, 1972 (As Harvard Jolly, Inc.)
- b. State of Incorporation: Florida
- c. President's Name: Jeff Cobble, AIA, REFP, CPD
- d. Vice President's Name: N/A
- e. Secretary's Name: Ward Friszolowski, AIA
- f. Treasurer's Name: Michael Hart, AIA, ACHA, EDAC, LEED AP
- g. Name and address of Resident Agent: William B. Harvard, Jr., AIA, CEO - 838 Monterey Blvd. NE, St. Petersburg, FL 33704

3. If Proposer is an individual or partnership, answer the following:

- a. Date of Organization: N/A
- b. Name, address and ownership units of all partners:  
N/A  
\_\_\_\_\_  
\_\_\_\_\_
- c. State whether general or limited partnership: N/A

4. If Proposer is other than an individual, corporation, partnership, describe the organization and give the name and address of principals:

N/A

5. If Proposer is operating under fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

Harvard Jolly, Inc. 2004 - Present

a. Under what other former names has your organization operated?

Harvard Jolly Clees Toppe Architects, P.A. 1992 - 2004

Harvard, Jolly, Marcet and Associates, Architects, P.A. 1977 - 1992

Harvard, Jolly and Associates Architects. PA. 1961-1977

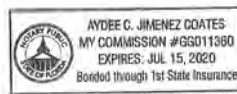
William B. Harvard, Sr., Architect 1938-1961

# ACKNOWLEDGEMENT

State of Florida }  
County of Pinellas } SS.

On this the 18 day of December, 2017, before me, the undersigned Notary Public of the State of Florida, personally appeared Ward Friszolowski, AIA and (Names of individual(s) who appeared before Notary) whose name(s) in/are Subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

NOTARY PUBLIC  
SEAL OF OFFICE:



NOTARY PUBLIC, STATE OF FLORIDA

Aydee C. Jimenez Coates  
(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification: \_\_\_\_\_ ☐ DID take an oath, or ☐ DID NOT take an oath

**THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER**



**PROJECT TEAM**TEAM NAME: HARVARD JOLLY, INC.FEDERAL ID No.: 59-1430579

Prime Role	Name & City of Residence of Individual Assigned to the Project	No. of Years Experience	Education, Degree(s)	Florida Active Registration Nos.
Principle-in-Charge	Ward Friszolowski, AIA	36	Bachelor of Architecture University of Texas	AR13140
Project Manager	Phil Trezza, AIA, LEED AP	22	Master of Architecture, University of Florida	AR0017760
Project Architect	Amy Weber, AIA, LEED GA	10	Bachelor of Architecture University of Miami	AR96872
Project Construction Administrator	Kevin Taterus, CCCA, FMP, LEED AP BD + C	12	Bachelor of Science, Ferris State University	N/A
Other Key Member	Jack Williams, AIA Public Safety Designer	32	Master of Architecture, Georgia Tech	AR14797
Other Key Member	Nola Davidson, IIDA, LEED AP Interior Designer	15	Bachelor of Arts/ Design, University of Florida	ID5086
Sub-consultant Role	Company Name and Address of Office Handling this Project		Projected % of Overall Work on the Entire Project	Name of Individual Assigned to Project
Civil Engineering	Kimley Horn & Associates 1777 Main Street, Suite 200 Sarasota, FL 34236	32 24	5%	Bill Waddill, PLA, AICP Dean Paquet, PE
Urban Planning	Kimley Horn & Associates	33	2%	Keith Greminger, AIA
Landscape Architecture	Kimley Horn & Associates	13	1%	James Pankonin, PLA, LEED AP
Mechanical, Electrical & Plumbing	TLC Engineering 6371 Business Blvd, Suite 108 Sarasota, FL 34240	28 35 20	18%	Lawrin Ellis, PE, LEED AP Brett Sands, PE, LEED AP Todd Vincent-Myrick
Structural Engineering	TLC Engineering	35	7%	Gary Kruger, PE, CM, LEED AP BD+C
A/V, IT, Security Systems	TLC Engineering	25	2%	Santiago Beron, RCDD, CTS-D, DMC-D

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**PUBLIC ENTITY CRIME INFORMATION**

A person or affiliate who has been placed on the State of Florida's convicted vendor list following a conviction for a public entity crime may not submit an RFQ proposal on a contract to provide any goods or services to a public entity, may not submit a response on a contract with a public entity for services in the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a CONSULTANT, supplier, Sub-Contractor, or CONSULTANT under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in **Section 2876.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.**

I, Ward Friszolowski, AIA, being an authorized representative of the firm of  
Harvard Jolly, Inc., located at City: St. Petersburg State:  
Florida Zip: 33704, have read and understand the contents of the Public

Entity Crime Information and of this formal RFQ package, hereby submit our proposal accordingly.

Signature: Ward J. Friszolowski

Date: December 18, 2017

Phone: 727.896.4611

Fax: 727.894.0502

Federal ID#: 59-1430579

***THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER***



## DRUG FREE WORKPLACE

Preference shall be given to business with drug-free workplace programs. Whenever two or more RFQs, which are equal with qualifications and service, are received by the City for the procurement of commodities or contractual services, an RFQ received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, your firm shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under an RFQ, a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that as a condition of working on the commodities or contractual services that are under RFQ, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Concur X

### Variance

December 18, 2017

Ward J. Frolinski  
Contractor's Signature

---

Date

Contractor's Signature

**THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER**

**INDEMNIFICATION/HOLD HARMLESS**

The elected firm shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the elected firm and other persons employed or utilized by the elected firm in the performance of the contract.

I, Ward Friszolowski, AIA, being an authorized representative of the firm of  
Harvard Jolly, Inc. located at City St. Petersburg, State  
Florida, Zip Code 33704 Phone: 727.896.4611 Fax:  
727.894.0502. Having read and understood the contents above, hereby submit  
 accordingly as of this Date, December 18, 2017.

Ward Friszolowski, AIA

Please Print Name

Ward J. Friszolowski

Signature

This signed document shall remain in effect for a period of one (1) year from the date of signature or for the contract period, whichever is longer.

***THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER***



**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND  
VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS  
STATE OF FLORIDA GRANT ASSISTANCE PURSUANT TO  
AMERICAN RECOVERY AND REINVESTMENT ACT UNITED STATES  
DEPARTMENT OF ENERGY AWARDS**

1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. The undersigned also certifies that it and its principals:
  - a. Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - b. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and (b) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or Local) terminated for cause or default.
3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this 18 day of December, 2017.

By: Ward J. Friszolowski  
Authorized Signature

Ward Friszolowski, AIA | Secretary

Typed Name of Title

Harvard Jolly, Inc.

Recipient's Firm Name

2714 Dr. MLK Jr. St. N.

Street Address

St. Petersburg, FL 33704

City/State/Zip Code

**CONFLICT/NON CONFLICT OF INTEREST AND LITIGATION STATEMENT****CHECK ONE**

- ☒ To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients, contracts, or property interest for this project.

**OR**

- ☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

**LITIGATION STATEMENT**

IN FLORIDA ONLY, JUDGMENTS AGAINST THE FIRM, AND SUITS AGAINST CITY OF VENICE. INCLUDE ACTIONS AGAINST THE FIRM BY OR AGAINST ANY LOCAL, STATE, OR FEDERAL REGULATORY AGENCY.

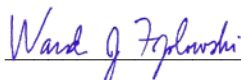
**CHECK ONE**

- ☒ The undersigned firm has had no litigation adjudicated against the firm on any projects in the last five (5) years and has filed no litigation against City of Venice in the last five (5) years.

**OR**

- ☐ The undersigned firm, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation in Florida adjudicated against the firm during the past five (5) years; all legal actions against City of Venice during the past five (5) years; and actions by or against any Federal, State and local agency during the past five (5) years.

Company Name: Harvard Jolly, Inc.

Authorized Signature: 

Name (print or type): Ward Friszolowski, AIA

Title: Secretary

Failure to check the appropriate blocks above may result in disqualification of your proposal. Failure to provide documentation of a possible conflict of interest, or a summary of past litigation, may result in disqualification of your proposal. Should additional information regarding the above items come to the attention of City of Venice after award, the awarded contract shall be subject to immediate termination.




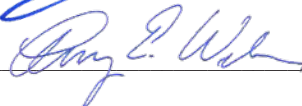
**NON-COLLUSION AFFIDAVIT**

State of Florida }  
 County of Pinellas } SS.

Ward Friszolowski, AIA being first duly sworn, deposes and says that:

1. He/she is the Officer, (Owner, Partner, Officer, Representative or Agent) of Harvard Jolly, Inc. the Proposer that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or have in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any Proposer, firm, or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal Work.

Signed, sealed and delivered  
 in the presence of:

By: Ward Friszolowski

Ward Friszolowski, AIA  
 (Printed Name)

Secretary  
 (Title)

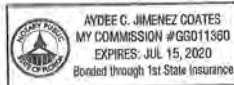
**ACKNOWLEDGEMENT**

State of Florida  
 County of Pinellas

On this the 18th day of December, 2017, before me, the undersigned Notary Public of the State of Florida, personally appeared Ward Friszolowski, AIA and (Names of individual(s) who appeared before Notary) whose name(s) in/are subscribed to within instrument, and he/she/they acknowledge that he/she/they executed

  
 NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC  
 SEAL OF OFFICE:



Aydee C. Jimenez Coates  
 (Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification: \_\_\_\_\_ ☐ DID take an oath, or ☐ DID NOT take an oath

**THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER**



# CERTIFICATE OF LIABILITY INSURANCE

HARVA-1

OP ID: SL

 DATE (MM/DD/YYYY)  
 12/12/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> JCJ Insurance Agency 2208 Hillcrest Street Orlando, FL 32803 Mark E. Jackson		<b>CONTACT NAME:</b> Kristin McIntosh <b>PHONE (A/C, No. Ext.):</b> 321-445-1860 <b>FAX (A/C, No.):</b> 321-445-1076 <b>E-MAIL ADDRESS:</b> certs@jcj-insurance.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> RLI Insurance Company	
		<b>INSURER B:</b> Phoenix Insurance Co.	
		<b>INSURER C:</b> Travelers Indemnity Co.	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	680-4H307665	11/08/2017	11/08/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	BA-1F692578	11/08/2017	11/08/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000	Y	Y	CUP-000K88258A	11/08/2017	11/08/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	PSW0001698	01/01/2017	01/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			RDP0029407	06/30/2017	06/30/2018	Per Claim 5,000,000 Aggregate 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Venice, its elected officials, officers, agents, and employees are listed as Additional Insureds with regards to General & Auto Liability when required by written contract. 30 Day Notice of Cancellation, except for 10 days for non-payment. A Waiver of Subrogation applies to all policies in favor of the Additional Insureds when required by written contract.

<b>CERTIFICATE HOLDER</b>  VENI401  The City of Venice 401 W. Venice Avenue Venice, FL 34285	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

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ACORD 25 (2014/01)

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# *State of Florida*

## *Department of State*

I certify from the records of this office that HARVARD JOLLY, INC. is a corporation organized under the laws of the State of Florida, filed on March 15, 1972.

The document number of this corporation is 603450.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 6, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Sixth day of January, 2017*



*Ken DeFries*  
**Secretary of State**

Tracking Number: CC9481493960

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.



<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN

LICENSE NUMBER  
AAC000119

The ARCHITECT CORPORATION  
Named below IS CERTIFIED  
Under the provisions of Chapter 481 FS.  
Expiration date: FEB 28, 2019

HARVARD JOLLY INC  
2714 DR ML KING, JR ST N  
SAINT PETERSBURG FL 337042722

State of Florida  
Board of Professional Engineers

Attests that  
Kimley-Horn & Associates, Inc.




Is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019  
Audit No: 228201901966 R

CA Lic. No: 696

State of Florida  
Board of Professional Engineers

Attests that  
TLC Engineering for Architecture, Inc.




Is authorized under the provisions of Section 471.023, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019  
Audit No: 228201902484 R

CA Lic. No: 15

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF LANDSCAPE ARCHITECTURE

LICENSE NUMBER  
LCC000219

The LANDSCAPE ARCHITECT BUSINESS  
Named below HAS REGISTERED  
Under the provisions of Chapter 481 FS.  
Expiration date: NOV 30, 2019

KIMLEY-HORN AND ASSOCIATES INC  
421 PAVETTEVILLE STREET  
SUITE 600  
RALEIGH NC 24601




**State of Florida**  
**Department of State**


I certify from the records of this office that KIMLEY-HORN AND ASSOCIATES, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on April 24, 1968.

The document number of this corporation is 821359.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on April 28, 2017, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-fourth day of May, 2017*



*Ken Diefen*  
Secretary of State

Tracking Number: CU0437258165

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.  
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

**State of Florida**  
**Department of State**

I certify from the records of this office that TLC ENGINEERING FOR ARCHITECTURE, INC. is a corporation organized under the laws of the State of Florida, filed on December 31, 1968.

The document number of this corporation is 339497.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on January 11, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Eleventh day of January, 2017*



*Ken Diefen*  
Secretary of State

Tracking Number: CC2553349233

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.  
<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

Q. Within the Appendix, Exhibit A - Scope of Services, Exhibit B - Fees, and Exhibit D - Consultant's Submittal to RFQ 3075-17 pages are all blank. Is there supposed to be information for these exhibits?

A. These are Exhibits identified in the Draft Agreement for Consultant Services provided for reference, and will be incorporated into the Agreement after the Consultant is selected as part of the contracting process.

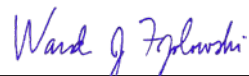
Q. Referencing the Required Response Format on page 19 of the RFQ, which tab should the project approach be included?

A. Additional information not identified under a specific Tab should be included in Tab 5.

Peter A. Boers  
Procurement Department

Acknowledgment is requested even if you have elected not to respond to this bid. A designated management representative of your firm can sign the receipt for this addendum. Please acknowledge receipt of this addendum immediately by fax to (941) 486- 2790 or mail to the above noted address, if a fax is not possible.

Receipt Acknowledged:



\_\_\_\_\_  
Signature

HARVARD JOLLY, INC.

\_\_\_\_\_  
Company

December 18, 2017

\_\_\_\_\_  
Date

A copy of this addendum (excluding attachments) is to be included with the proposal response.





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6000 Cattleridge Drive, Suite 204  
Sarasota, Florida 34232  
T: 941.954.7632 | F: 727.894.0502  
[www.HARVARDJOLLY.com](http://www.HARVARDJOLLY.com)  
AAC000119