



# CITY MANAGER'S REPORT

## AGENDA ITEM REQUEST

### UTILITIES DEPARTMENT

**DATE:** December 13, 2017

**TO:** Ed Lavallee, ICMA-CM, MPA. City Manager *[Signature]*

**FROM:** Javier Vargas, Utilities Director *[Signature]*

**COUNCIL DATE:** January 9, 2017

**SUBJECT:** Sodium Hypochlorite Chemical Purchase

**Background:**

The Utilities Department utilizes sodium hypochlorite for disinfection purposes at both the Water Treatment Plant and Eastside Water Reclamation Facility. Based on extensive research in 2017, Utilities determined the best unit price that met the City's needs was through a cooperative purchase with the City of Palm Coast. Based on the vendor's performance over the past year and their decision to offer the product at a lower price, Utilities recommends approving this cooperative purchase. Due to the total annual cost exceeding \$150,000, Utilities is requesting Council approval for this purchase.

**Requested Action:**

We request Council's approval to continue the cooperative purchase with Allied Universal Chemicals for the purchase of sodium hypochlorite in the amount of \$177,000.00 for fiscal year 2018.

**City Attorney Review:**

N/A.

**Risk Management Review:**

N/A.

**Funds Availability (account number):**

Based on Council's approval, funds are available in account numbers:

421-1203-533.52-00 \$80,000

421-1204-535.52-00 \$97,000