



# CITY MANAGER'S REPORT


## AGENDA ITEM REQUEST

### UTILITIES DEPARTMENT

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**DATE:** October 31, 2017

**TO:** Ed Lavallee, ICMA-CM, MPA, City Manager

**FROM:** Javier Vargas, Utilities Director 

**COUNCIL DATE:** November 14, 2017

**SUBJECT:** Utility Rate Stakeholders' Work Group

**Background:**

The Utilities Department will be contracting with a consultant to work with the City to conduct a water and sewer rate study. This study will establish an adequate, fair, and equitable water and sewer rate structure; establish a sound financial plan; promote efficient water usage; retain participation from key stakeholders; and implement water and wastewater rates that create the least possible impact on customers' bills.

With the help from a Utility Rate Stakeholders' Work Group, the department can work with the consultant to provide the best solution regarding our rates and the impacts to our customers.

Please be advised the Utilities Department will have nine members on the Utility Rate Stakeholders' Work Group.

**Requested Action:**

The Utilities Department requests Council's approval to form a Utility Rate Stakeholders' Work Group through necessary resolution.

**City Attorney Review:**

N/A

**Risk Management Review:**

N/A

**Funds Availability (account number):**

N/A