



**CITY MANAGER'S REPORT
AGENDA ITEM REQUEST
UTILITIES DEPARTMENT**

RECEIVED
OCT 05 2017
CITY MANAGER

DATE: October 3, 2017

TO: Ed Lavallee, City Manager *[Signature]* 10/6/17

FROM: Javier Vargas, Utilities Director *[Signature]*

COUNCIL DATE: October 24, 2017

SUBJECT: Water Meters
Sole Source Purchase (Innovative Metering Solutions)

Background:

The Utilities Department (Utilities) has used Badger Meter, Inc. water meters for a number of years in the water system with good success. Due to the incompatibility of meter reading software among different water meter manufacturers, Utilities uses Badger Meter products for all water meter installations in the City. Innovative Metering Solutions (IMS) is a sole source vendor for Badger Meter water meters in this area. Due to the anticipated total annual cost of this purchase exceeding \$150,000, Utilities is requesting Council approval of this purchase. Meter purchases are needed throughout the fiscal year for new installations, replacement of damaged meters, etc.

In October of 2017, the City posted this sole source purchase on DemandStar; however, no responses were received to propose a comparable product.

Requested Action:

The Utilities Department requests Council's approval for the services of Innovative Metering Solutions in the amount of \$175,000 for fiscal year 2018.

City Attorney Review:

N/A.

Risk Management Review:

N/A.

Funds Availability (account number):

Based on Council's approval, funds are available in account number 421-1202-536.46-00.