



**City of Venice
Development Services Department**

To: Planning Commission

From: Jeff Shrum, AICP, Development Services Director

Date: October 12, 2017

RE: Public Hearing Presentations

The attached memo contains information regarding the public hearing presentation process for surrounding jurisdictions.



**City of Venice
Planning and Zoning Department**

To: Jeff Shrum, AICP, Development Services Director

From: Christina Rimes, Administrative Coordinator

Date: October 12, 2017

RE: Public Hearing Presentations

I have reached out to surrounding jurisdictions regarding the public hearing presentation process and have compiled the following information:

- Staff makes their presentation to the appropriate board before the applicant in Sarasota County, the City of Sarasota for legislative items, Longboat Key, the City of Punta Gorda, and Charlotte County.
- The applicant makes their presentation to the appropriate board before staff in the City of Sarasota for quasi-judicial hearings and the City of North Port.
- Staff makes recommendations to the appropriate board in the City of Sarasota, Longboat Key, the City of Punta Gorda, and Charlotte County.
- Staff does not make recommendations in Sarasota County.
- Staff and the applicant do not have time restrictions for their presentation to the appropriate board in Sarasota County, the City of North Port, the City of Punta Gorda, and Charlotte County
- Staff and the applicant have a time limit of 15-20 minutes each for their presentations to the appropriate board in the City of Sarasota, but the city attorney may extend the time to 30 minutes
- Staff and the applicant have a time limit of 20 minutes each for their presentation to the appropriate board in Longboat Key.
- The burden of proof is on the applicant for Sarasota County, the City of Sarasota, the City of North Port, Longboat Key, the City of Punta Gorda and Charlotte County.