



City of Venice
Administrative Services Department

Interoffice Memorandum

DATE: September 20, 2017

TO: City Council

FROM: Alan Bullock, Director of Administrative Services

THROUGH: Ed Lavallee, City Manager

SUBJECT: Proposed Changes to the City's Personnel Procedures & Rules Resolution 2017-24

The city's Procedures and Rules govern working conditions for all employees where collective bargaining agreements do not apply. At this time we seek Council approval for two changes to this document:

1. Upon the advice of our labor attorney, amendment of the language regarding veterans' preference in recruitment.
2. In conjunction with the 3.5% base pay increase proposed for fiscal year 2018, a 3.5% increase in thresholds for employee health insurance premium contributions to ensure that no employee is put into a higher contribution bracket as a result of the proposed pay increase.