




# Memorandum

To: Edward Lavallee, City Manager

From: John Veneziano, Director of Public Works and Asset Management 

Date: September 18, 2017

Subject: Donation of Drinking Fountain at Laurel Road / Jacaranda Boulevard

## **Background:**

Neal Communities has proposed to donate a drinking fountain to be placed on city property adjacent to Laurel Road near the intersection with Jacaranda Boulevard. The property is part of the parcel where fire Station 3 is located.

The proposal has been shared with the city staff and all comments and concerns have been addressed. The drinking fountain is to be maintained by the city once installation is complete.

Specifics as to the product and installation are attached.

## **Recommendation:**

As the value of the donation exceeds \$5,000, approval of City Council is required. It is recommended that City Council accept the donation.