

COPY



PROPOSAL



Construction Management Services for City of Venice Water Treatment Plant Building Improvements

March 8, 2017

City of Venice
Procurement - Finance Department
401 W. Venice Ave
Venice, FL 34285

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TAB 1. Letter of Interest

1. Letter of Interest

City of Venice
Procurement - Finance Department
401 W. Venice Ave - Purchasing, Room 204
Venice, FL 34285



RE: Request for Proposal for Construction Management Services-
City of Venice Water Treatment Plant Building Improvements

Dear Selection Committee,

Halfacre Construction Company is thrilled to have the opportunity to present our qualifications for the Water Treatment Plant Building Improvements project. Within our 46 years of experience we have had the opportunity to be a part of numerous projects ranging from smaller business offices to large, state of the art warehouses to occupied school campuses. All of these projects have required experience and skills that we have perfected while still understanding that each project has its own unique requirements that must be met in order to be successful. We feel this project is no different.

We are confident that this proposal will demonstrate that Halfacre Construction is the very best choice to be your construction manager for the following reasons:

1. **We have extensive experience with building renovations.** Not long ago we completed the historic Manatee County Courtroom renovation on time and in budget to great fan fare. We also recently wrapped up the Sarasota County Terrace Building renovations - which included replacing plumbing on all ten stories and the first floor remodel of the Tax Collector's Office and Property Appraiser's Office. All while maintaining the daily operations of this building open for the public.
2. **We understand the challenges of working on active and occupied campuses.** For over 30 years, Halfacre Construction has been working for some of Florida's best school districts and churches. We have successfully completed over 500 campus renovation and expansion projects in Hillsborough, Manatee, Sarasota, Lee, Palm Beach and Miami-Dade Counties. In addition to school and church campus projects, we have worked on numerous occupied and secured federal and local government campuses such as, MacDill Air Force Base and the Sarasota County Tax Collector's Office.
3. **We are dedicated to the safety** of not only our staff but also our trade partners and vendors. All of our project managers and superintendents are 30 hour OSHA trained and we use a third party safety consultant to conduct mock OSHA inspections to provide regular feedback and improvements to our staff and job sites. We firmly believe we have some of the safest job sites in the area.

Halfacre Construction is excited about the opportunity to work with the project team at the City of Venice for this building improvement project. We are committed to the success of this project for the City of Venice and we will work closely with all project members to deliver a safe and efficient project. Our team will be professional and accountable with an open line of communication at all times. If chosen, Halfacre Construction will ensure the Water Treatment Plant Building Improvements project be completed to your absolute satisfaction.

Respectfully,

A handwritten signature in blue ink, appearing to read 'John J. Cox III'.

John J. Cox III, President





TAB 2. Project Team

2.a Organizational Chart



2.b Key Personnel Resumes



Jack Cox

President • jackcox@halfacreco.com • (941) 907-9099

As the "hands on" President of Halfacre Construction Company, Mr. Cox oversees all company responsibilities from business development to construction contracts. Mr. Cox has nearly 31 years experience working in all phases of construction beginning as a superintendent and working in all positions of his company. He conducts weekly reviews of the project and is available at any time to discuss the status of your project. His experience and involvement gives him great insight to leading successful projects and satisfying clients.

Education

Bachelor of Science in Construction Technology, Bowling Green State University, Bowling Green, Ohio
Certified General Contractor, State of Florida - CGC 059556

Certifications & Affiliations

The Argus Foundation - Board Member

Gulf Coast Builders Exchange - Board Member

First Step - Chairman

Suncoast Charities for Children - President

Dept. of Business & Professional Regulations - Construction Licensing Board

FCCI - Board Member

RELEVANT PROJECT EXPERIENCE

- Sarasota County Terrace Building Plumbing Renovation
- Charlotte County Airport Authority
- Venice Family YMCA/SKY Academy Charter School
- Venice Family YMCA/Gym Renovation
- Gold Coast Eagle Distributing
- Lockheed Martin Remediation Facility
- Sun Hydraulics Central Energy Plant & Manufacturing Facility
- Sarasota County Terrace Building – Tax Collector Renovation
- Love-A-Child Office Renovation
- Senior Friendship Center Renovation
- Bermont Road Improvements
- Cheney Road Improvements
- First Step of Sarasota
- Manatee County Historic Courthouse Renovation

2.b Key Personnel Resumes



Reed Giasson

Vice President of Operations • rgiasson@halfacreco.com • (941) 907-9099

Reed Giasson brings more than 16 years of construction experience working with public and private sector clients. He oversees all aspects of project budgets and schedules, providing direction and resolving any issues as they arise.

Mr. Giasson has extensive experience overseeing CM and design/build work. Projects he undertakes are completed in highly occupied, tight-site conditions. They require strict budgets, schedules and project reporting. His ability to assess requests and manpower needs, develop pricing and manage schedule/site logistics plans for handling the work will prove valuable in this project.

Education

University of Massachusetts, Amherst, Massachusetts

Certifications & Affiliations

Florida Construction Estimating Institute, Siesta Key, Florida
OSHA 30-Hour Certified

RELEVANT PROJECT EXPERIENCE

- Siesta Key Village Beautification
- Cheney Road Improvements
- Bermont Road Improvements
- Waterside Turn Lane Improvements
- Gasparilla Road Improvements
- Sarasota County Area Transit (SCAT) Transfer Facility
- GT Bray Recreation Center
- Sarasota County Terrace Building Plumbing Renovation
- Marina Jack's Restaurant Renovation
- Cassariano's Italian Eatery Renovation

SPECIFIC KNOWLEDGE AND EXPERTISE

- CM@Risk with phased projects
- Excellent reputation with local County building and permitting departments
- Road & utility infrastructure experience



2.b Key Personnel Resumes



Craig Emery

Senior Project Manager • cemery@halfacreco.com • (941) 907-9099

Craig is a highly skilled Senior Project Manager with over 25 years construction, project and operations experience. He is credited with considerable influence on more than 37 projects in 10 states as onsite CM and Senior Project Manager. He holds an excellent track record of completing projects on time and within budget with extensive experience in various delivery methods including Design Build and SM at Risk projects. His diverse background includes Industrial, Municipal, Educational and Telecommunications in

public and private markets with structural steel, tilt wall and hardened survivable facilities experience that will insure a successful project.

Education

Master in Business Administration MBA, Edgewood College, Madison, Wisconsin

Bachelor of Science Industrial Technology, Illinois State University, Bloomington, Illinois

Certifications & Community Development

Project Management Professional (PMP) Certificate, Project Management Institute

Project Management Institute member since 2000

ABC Member

OSHA 30-Hour Certified

RELEVANT PROJECT EXPERIENCE

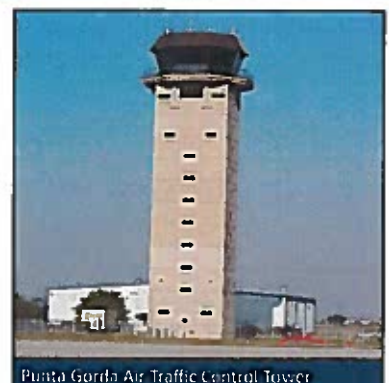
- Loveland Center Village
- Spring Hill Public Library
- East Hernando Public Library
- Punta Gorda Airport Air Traffic Control Tower
- Sarasota County SCAT Bus Transfer Facility
- Sun Hydraulics New Facility & Chiller Plant
- Charlotte Harbor Event & Conference Center
- Charlotte County Emergency Operations Center
- Hendry County Emergency Operations Center



Sun Hydraulics



Loveland Village



Punta Gorda Air Traffic Control Tower

2.b Key Personnel Resumes



Jay Simpson

Project Superintendent • jsimpson@halfacreco.com • (941) 907-9099

Jay has more than 35 years of experience in managing the day-to-day operations on commercial construction sites. He provides top managerial and leadership skills in directing subcontractors to project completion, on time and within budget, and producing quality work consistent with the standards established by Halfacre. He has a track record for maintaining a work environment that is safe and continuously kept clean and orderly. Moreover, he takes his responsibility as the daily face of Halfacre seriously, establishing a professional work environment with a positive

atmosphere, proactive and effective communication, a problem solving orientation and effective conflict resolution.

Education

Riverview High School, Sarasota, FL

Sarasota Technical Institute, Sarasota, FL

Certifications & Community Development

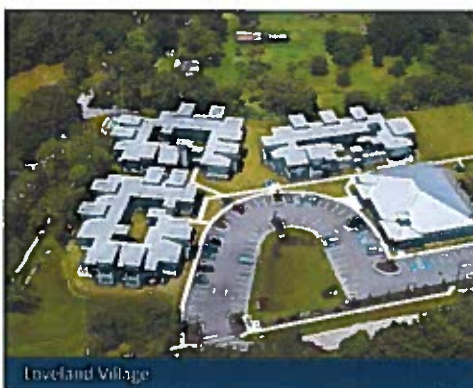
OSHA 30-Hour Certified

RELEVANT PROJECT EXPERIENCE

- Loveland Village
- Senior Friendship Center Renovations
- Sarasota County Area Transit Transfer Facility
- Caldwell Trust Headquarters
- Saint Raphael's Catholic Church
- West Villages Improvement District - Pedestrian Nodes
- Venice YMCA Sky Academy Charter School
- The Stuff Shop Corporate HQ & Warehouse
- Punta Gorda Airport
 - Carwash Facility including site work
 - PGD Terminal Renovation for TSA



Sky Academy Charter School at Venice YMCA



Loveland Village



Senior Friendship Center



TAB 3. Project Team Experience/ References

3. Project Team Experience/ References

Punta Gorda Airport Complex

Punta Gorda, Florida

In 2005, Halfacre was awarded the design/build contract for the phased multi-year replacement and expansion of the airport's terminal, short term parking, long-term parking, rental car staging and various airport building improvements. The new 16,000 SF terminal, short-term, rental car parking lots were phased to accommodate the active airport and FAA and FEMA construction guidelines. The phased contract included renovations to the terminal, repair and replacement of numerous hangars, other airport buildings and infrastructure including short-term and long-term parking lots.

Since the major replacement and expansion project in 2005, Halfacre Construction has been the Construction Manager for numerous projects for the Punta Gorda Airport. Including a new administration building. Below is a list of our projects since 2005:

- * Administration Building
- * Airport new Air Traffic Control Tower
- * Airport Terminal Phase II Site Improvements
- * Additional Parking Spaces
- * Metal Building Renovations
- * Terminal Renovation
- * Boardroom Renovation
- * Rental Car Facility Build Out
- * Security Upgrade
- * Hangar Doors
- * Tower VOR
- * Modular Walkway
- * Hangar Office Build Out Phase II
- * RAC Carwash Expansion
- * Terminal Expansion Card Access

Facts and Figures

Charlotte County Airport Authority
Various Project Sizes
Cost: \$12.9M
Start - August 2005
Finish - Contract is on ongoing

Halfacre Team Members

Jack Cox - Project Executive
Reed Giasson - Preconstruction Manager
Craig Emery - Project Manager
Jay Simpson - Superintendent

Owner's Representative

James Parish, Director of Engineering
2800 Airport Rd
Punta Gorda, FL 33982
jparish@flypgd.com
(941) 861-0800



3. Project Team Experience/ References

Boys & Girls Club of Sarasota County Sarasota, Florida

This project consisted of a 36,000 SF community that required the existing club to stay open and operational during construction to serve the students. The scope of work included select demolition and a phased site development to keep the existing facilities open while we developed the parking lot and site utilities for the new structures. A swimming pool, outdoor covered athletic courts, a gymnasium, full commercial kitchen, offices, classrooms, locker rooms and computer labs were included in the scope of work. Construction began in September 2004 and was completed on time in June 2005.

As with any non-profit organization, the Boys & Girls Club had limited resources and we were tasked with bringing the most construction value to the organization. Like most projects, the original vision of the client and the design team did not fit within the budget realities and we were tasked with value engineering to get the project back into budget. As the CM, we facilitated the meetings, obtained subcontractor /supplier input, which gave us the ability to deliver a successful project within budget and on schedule. .

Facts and Figures

Boys & Girls Club of Sarasota County
Contract: GMP
Cost: \$3.4M
Start – September 2004
Finish – June 2005

Halfacre Team Members

Jack Cox – Project Executive
Reed Giasson – Preconstruction Director
Reed Giasson– Project Manager
Jay Simpson – Superintendent

Owner's Representative

Boys & Girls Club of Sarasota County
Bill Sadlo, President
3130 Fruitville Rd
Sarasota, FL 34237
(941) 366-3911

Architect

Hoyt Architects
Gary Hoyt, President
1527 2nd St
Sarasota, FL 34231
(941) 366-6066
gary@hoytarchitects.com



3. Project Team Experience/ References

Sky Academy Charter School Campus Expansion and Renovation Venice, Florida

The South County Family YMCA awarded Halfacre with the construction of Sky Academy, a new charter school in Venice, Florida. The YMCA board recommended that the old 7500 SF multi-purpose building be renovated into a 15,000 SF two-story building under a budget of \$ 1.5M.

The first phase of the project consisted of evaluated the existing facility to determine what could be re-used to cut costs. It was determined that the concrete slab and a portion of the exterior masonry walls could be salvaged. The budget was then estimated based on the schematic plans and MEP and structural narratives.

The initial construction estimate was \$1.9M, \$400,000 over the board's budget. Our project management team began the value engineering process to identify cost efficient means and methods to cut unnecessary costs. Receiving input from key subcontractors was key in coming up with the required cost savings while we evaluated every building system from the roof structure, to MEP packages, to the finish schedule. This analysis resulted in keeping the project below budget to allow the construction of the second floor.

The construction site was situated within 10' between the YMCA's gymnasium, swimming pools and day care facility, all remaining fully functional during construction. A lit tunnel scaffolding was erected and maintained for adequate walkways protection. Full height screening was installed around the facility to keep any debris from reaching the public walkway. Material deliveries were coordinated with YMCA staff not to disrupt bus and pedestrian traffic. Selective demolition began in December 2010 and the certificate of occupancy was received eight months later, before the start of school.

In the summer of 2012, Halfacre began work on a \$200,000 commercial kitchen renovation in the school. Work was performed on an active campus and required nights and weekends to achieve completion before the first day of school. In addition, Halfacre also performed a \$500,000 renovation of the original gymnasium which included a new roof system, restrooms, interior roof system, new lights, new HVAC duct work, a new gym floor, wall mats and paint inside and out. Work was performed between October 2012 and January 2013 and required coordination around SKY class schedules.

Facts and Figures

SKY Family YMCA - Venice, FL

Contract: GMP

Cost: \$2.2M

Start – December 2010

Finish – January 2013

Halfacre Team Members

Jack Cox – Project Executive

Reed Giasson – Preconstruction Director

Tom Rees – Project Manager

Jay Simpson – Superintendent

Owner's Representative

YMCA

Pat Ryan, Chief Operating Officer

705 Center Road

Venice, FL 34284-4240

(941) 492-9622

Architect

Suncoast Architects, Inc

Elaine Miller, Lead Architect

300 West Dearborn St

Englewood, FL 34223

(941) 460-1990



3. Project Team Experience/ References

Loveland Village Venice, Florida

Halfacre Construction was the awarded contractor for this Loveland Center project. This was a very complex project with great coordination efforts between multiple parties. Craig Emery, our project manager, lead the coordination efforts between multiple trade sub-contractors and the Loveland Center staff and board members. Our well defined direct purchase program helped Loveland Center save \$3 million which they were able to put back into the project.

The scope of the project involved construction of three new two story apartment buildings, a 10,000 SF community center and complete site and utility work. Elevators were included for easy access for the residents and aluminum railings were included on the first floor for resident security. Just like any large project, careful planning and communication are imparative. Our project team took great care in keeping an open line of communication with the Loveland Center staff.

Loveland Village was designed to provide adults with disabilities to live as independently as possible. Out of 42 apartments, 12 of them are fully ADA compliant.

Facts and Figures

Loveland Center
Contract: GMP
Cost: \$12 M
Start – February 2015
Finish – May 2016

Halfacre Team Members

Jack Cox – Project Executive
Reed Giasson – Preconstruction Director
Craig Emery – Project Manager
Jay Simpson – Superintendent

Owner's Representative

Daniela Koci, President/CEO
157 S. Havana Rd
Venice, FL 34292
(941) 493-0016

Architect

Lawson Group Architects
Don Lawson, President
4910 Lakewood Ranch Blvd
Sarasota, FL 34240
(941) 366-4006



3. Project Team Experience/ References

Sun Hydraulics

Sarasota, Florida

Halfacre Construction was selected as the design builder for the \$18.2 million Sun Hydraulics expansion just north of the Sarasota Bradenton airport. The project was phased to include a \$3.2 million chilled water energy plant that utilized thermal energy storage (ice) tanks and a new manufacturing facility. This new central energy plant was sized to incorporate the demands at their existing facility at 701 Tallevast Road along with the future demand for the new 75,000 SF \$15 million manufacturing facility. This state of the art manufacturing facility incorporated a unique Pre-Engineered Metal Building technology with exterior mainframe columns that provided an unencumbered interior wall to maximize flexibility within the manufacturing area. Due to the complexity of the systems to be used at this facility, our team had to pay special attention to the electrical and data wiring throughout this facility to ensure everything was installed and arranged to meet our customers needs and expectations.

Facts and Figures

Sun Hydraulics
Contract: GMP
Cost: \$18.2M
Start – April, 2012
Finish – January 2014

Halfacre Team Members

Jack Cox – Project Executive
Reed Giasson – Preconstruction Director
Craig Emery – Project Manager
Mike Lawton – Superintendent

Owner's Representative

Tim Twitty, Operations
803 Tallevast Road
Sarasota, FL 34243
(941) 362-1300
timt@sunhydraulics.com

Architect

Parker Walter Group, Inc.
Brent Parker, President
1555 Fruitville Rd
Sarasota, FL 34236
(941) 366-2477

Chiller Plant



3. Project Team Experience/ References



Re: Halfacre Construction Letter of Reference

To Whom it May Concern:

We contracted Halfacre Construction to be the Construction Manager for our Loveland Village project in February 2015. This \$12 million project is next door to our Loveland Center facility in Venice, Florida. Loveland Village consists of three (3) new two story apartment buildings as well as a new community center building. This project is a very special project to us because it allows us to provide adults with developmental disabilities an affordable housing option that allows them to maximize their abilities and maintain their independence in the least restrictive environment. This independent living model is one of only a few of its kind throughout the nation and we hope it will be replicated nation-wide.

Our Loveland Village project would not have been successfully constructed without the incredible hard work, dedication, and wonderful knowledge of the entire Halfacre team. The Halfacre project team has kept a constant line of communication with the Loveland staff throughout construction, and has proved to be invaluable throughout the various phases of construction. They did a great job at keeping the jobsite clean which provided little disruption to our Loveland Center customers. Since Loveland Center is a non-profit organization, Halfacre's well defined direct purchase program made it easy to see the tax savings we were eligible for. We have enjoyed working with Halfacre Construction and would love the opportunity to work with them on future projects.

If you would like to further discuss Halfacre Construction and the Loveland Village project, please feel free to contact me at 941-493-0016.

Sincerely,

Daniela Koci
President/CEO
Loveland Center, Inc.

157 South Havana Road, Venice FL 34292 — 941.493.0016 — www.lovelandvillage.org — philanthropy@lovelandcenter.com

3. Project Team Experience/ References



1500 West University Parkway
Sarasota, Florida 34243
phone 941-382-1200
www.sunhydraulics.com

July 3, 2013

RE: HalfAcre Construction Letter of Reference

Dear Sir or Madam:

HalfAcre Construction was selected over three years ago to partner with Sun Hydraulics on construction of a new 75,000 sq/ft manufacturing facility and a new Thermal Energy Storage system facility located at 803 Tallevast Road in Sarasota, Florida. Sun's investment into these two facilities is \$16.6M for the manufacturing facility with expected completion in the third quarter of 2013 and \$3.0M for the investment into the Thermal Energy Storage facility completed in October of 2011.

We have been very pleased with the professionalism of the entire HalfAcre team and their subcontractors. When a manufacturing company decides to expand in the local area, having a knowledgeable partner to work with is essential in the success of the project with little disruption for our customers. This is why we have chosen to partner once again with HalfAcre on our next remodel project at our current manufacturing facility at 701 Tallevast Road in Sarasota later this year.

If you would like to discuss the relationship between Sun Hydraulics and HalfAcre construction in more detail, please do not hesitate to contact me directly.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tim A Twitty".

Tim A Twitty
SUN Hydraulics
TimT@sunhydraulics.com



TAB 4. Project Approach

4. Project Approach

The foundation of our project approach is communication. Our first priority is to understand the goals and objectives of the project from the perspective of the Client. Our job is to listen and understand before taking our first steps in planning/designing, estimating, coordinating and scheduling the work. We understand that the budget must be maximized to the benefit of the Client and not one penny will be spent above what is allocated.

An overview of Halfacre's open book policy, team based process that is built on strong relationships with the Client and staff is illustrated on the following pages. Halfacre's approach to this project is formatted in the following sections:

- **Staffing and Project Leadership**
- **Preconstruction**
- **Construction**
- **Project Close Out & Warranty**



Staffing and Project Leadership

We have developed a project staffing approach which we feel best fits the unique project needs of this project. Halfacre has matched our very best people with the most relevant experience to address the specific project issues involved here - CM at risk and operating in an active campus. We know what it takes to deliver a successful project.



Jack Cox, Project Executive, oversees the entire project including team integration, scheduling, cost estimates, and communication with and between the City, architects, engineers and Halfacre personnel. He has been involved in many projects similar to the Water Treatment Plant Building Improvement project, including many of the projects at the Punta Gorda Airport complex .



Craig Emery, Project Manager, leads our construction management team efforts on a day-to-day basis from the preconstruction phase through to the construction phase and warranty period, and serve as the main point of contact to the owner. All other team members, except for the project executive, report to him.

He has worked as Project Manager on several projects similar in scope including Loveland Village, Sun Hydraulics and the Punta Gorda Airport Complex.

4. Project Approach



Reed Giasson, Preconstruction Director, works closely with the Project Manager and is heavily involved in preconstruction, including estimating, plan review and subcontractor management. He is a proven name in the local building community and is known for his strong relationships with the local subcontracting and supplier industries. He has worked on numerous projects within Sarasota and Manatee County including Loveland Village, Boys and Girls Club, Sky Academy and the Punta Gorda Airport Complex.



Jay Simpson, Superintendent, leads the day-to-day site activities. He understands the requirements of working on an active site. He is the on-site point of contact while reporting to the project manager on a daily basis. He also leads any suppliers, subcontractors and workers who are providing services on the job. His top priorities are to ensure that this project is safe, on schedule, on budget and built with the highest quality standards.

Preconstruction

A thorough and well planned preconstruction phase sets the stage for a successful construction project. Halfacre Construction will leverage our 46 years of delivering successful Construction Manager projects in Sarasota and Manatee Counties to this project.

Halfacre Construction has extensive experience working with clients to design and develop phasing plans and construction strategies that will maximize the construction dollars while minimizing the impact to the daily on-site operations for the City of Venice.

Our Construction Management approach is follows:

1. Thoroughly understand the City's overall budget and schedule; their daily operations schedule, along with the City's priorities for the work to be accomplished. It is critical to establish the list of "Needs" versus "Wants."
2. Halfacre Construction establishes planning budgets for each scope to establish the overall project schedule. These planning documents allow the team to begin to make decision on what is in the project design and scope.
3. Halfacre Construction and the Project Team organizes the design to align with the priorities and budget.
4. Halfacre Construction then identifies project savings by strategically compressing the schedule by attacking multiple phases at once all the while maintaining operations.



4. Project Approach

Preconstruction Phase Activities (Award – Construction Start)

Upon receipt of a notice to proceed, Halfacre Construction's preconstruction team immediately commences in the preconstruction activities.

- **Inspect and verify the field conditions** and compare to the latest plans for accuracy
- Review/Analyze the **construction phasing** plan as compared to the City's priorities
- **Gather input** from local subcontractors on costs, best practices, phasing, and schedules
- **Design** plans for constructability and industry best practices
- Develop, **verify and adjust** the current construction estimates to align with the City's budget
- **Establish a value engineering/design alternates** list and evaluation criteria
- Develop the phasing plan **with input from ALL** of the site's tenants.

Construction Estimates & Budgets

Halfacre Construction approaches all projects with a dedication to provide great value to the client through accurate pricing and cost controls. Our very first task is to evaluate the current construction estimates utilizing our database of **historic pricing** along with local subcontractor input to provide input to adjust the estimate as necessary. This instills confidence in the overall project estimate in relation to the budget.

Our database of historic pricing is constantly being updated and verified. We have recently completed numerous CMAR projects in both Sarasota and Manatee Counties. ALL of these projects have extensive pricing and critical phasing elements that will be utilized to evaluate the pricing and phasing plans for this project.

As with all of our Construction Management projects, **each scope of work is competitively bid** and those bids are compiled into bid tabs by the CM and evaluated by the team to determine the best overall value. Halfacre takes great pride in the fact that the Guaranteed Maximum Prices we develop are complete, accurate and provide the best overall value to our clients.

We anticipate preparing the following estimates and budgets for this project:

- Initial estimates based on design
- Add alternate budgets bases on preliminary information to be used by the team to determine if a full design package is warranted
- Life Cycle Costs Analysis and Value Engineering Option Estimates
- Phased GMP (Guaranteed Maximum Price) budgets
- Final overall project GMP



4. Project Approach

Procurement of Subcontracts

In order to provide the client with the best possible product for the project dollar, a systematic procurement process is used to obtain the maximum amount of competition and to minimize exposure to claims from interpretation. This procurement effort involves the deliberate "packaging" of all elements of the building into suitable trade divisions. Each of these packages are separately bid out to subcontractors who have the experience, reputation, manpower and financial capacity to successfully execute their portion of the work.

As with all of our projects, **we seek out and use qualified local businesses** as well as our growing DBE subcontractors/vendors in the community. In keeping with this mission, we develop our bid package scopes accordingly. By utilizing this approach, we feel that the project benefits from the participation of local subcontractors that have the greatest knowledge of the local labor market and suppliers, and have a great incentive and vested interest to perform well in their marketplace. Our process of identifying the organization and financial strength of these subcontractors also aids in the development and tailoring of the bid packages to achieve the greatest services and economies for the project.

Contingencies for both Budgets and Schedules in an Open Book Environment

Unforeseen "surprises" are inherent in all projects. While you don't know what the "surprise" will be, you do need to establish proper contingencies (both budget and schedule) to maintain the overall project schedule and budget.



Typically, we recommend a 5-10% project contingency that is shared by both the owner and the contractor to address these issues. Any unspent funds are returned to the owner.



Two examples of these unforeseen conditions were on the Cassariano Italian Eatery project and the Riverview Elementary Renovation projects. When our superintendent was doing the selective demolition on the Cassariano project, he uncovered the cast iron sanitary waste lines for the second floor apartment units were in very poor condition and needed to be replaced. (This was outside the original scope). The team was told to assume that the sanitary waste lines had been replaced with PVC in an earlier renovation but had not.

The Halfacre team worked with the design team and the owner to quickly establish a price (paid for by the project contingency fund), scheduled the work and kept the project on schedule.



The other example is from the Riverview Elementary School Renovation. During the project, a water leak was discovered in the parking lot which was outside our scope of work. When the area of the leak was opened up, the 4" water line was very old, full of debris and had to be replaced.

Again, the Halfacre team quickly responded with a price, utilized the project contingency and kept to the schedule, finishing the renovation project in time for school to start.

4. Project Approach

Value Engineering

Value Engineering is NOT just getting an item for less money or taking scope out of the project. Value Engineering is evaluating alternate means and methods or design alternates that will achieve a similar result. Halfacre leverages our construction experience along with input from the subcontractor community to provide the owner and the design team with alternatives to add more value to the project. This value may result in a lower price and/or it may also result in a lower overall cost of ownership.

Constructibility Reviews

The Halfacre Construction team is well versed at quickly assessing potential field conflicts and providing feedback to the design team that can be incorporated into the plans to avoid problems in the field. Our team brings “lessons learned” expertise to deliver this project on time, in budget and with no change orders.

Life Cycle Cost Analysis

The overall cost of ownership is analyzed by evaluating the actual life cycle cost of a given product or system. We evaluate ALL the design and cost elements of the design to determine the best value.

Schedules and Permitting

Halfacre is well versed in Sarasota County’s permitting process. As the project kicks off, we work with the team to develop a design and construction Master CPM Schedule that are continually refined and have more detail added as the project progresses. The master schedule is updated and reviewed at the regular progress meetings.

The Master CPM Schedule is included in the bid documents and also incorporated into the contract language with each of the subcontractors for each phase of the project. There are no misunderstandings with anyone working on the project as to working hours, special events, or start/ finish dates.

Logistics and Construction Sequencing Plan

It is critical with projects on an active site, like the Water Treatment Plant Building Improvements, that the Owner, the Design Team and the Construction Manager brainstorm the many phasing solutions available and then conduct a thorough risk assessment of each idea. These plans address construction phasing, continued site operations, site security, worker safety, traffic flow, movement of manpower and material (both horizontally and vertically), utility tie-ins, etc. to insure the project goals and objectives are met. We always recommend getting subcontractor input to ensure what is being proposed can actually be constructed.



4. Project Approach

Project Team Communication Plan

Our CM Team utilizes a wide variety of technology to communicate and distribute information with the community, the client, and our subcontractor/suppliers in the following ways:

- **Procore** - Halfacre Construction utilizes a cloud-based project management system called Procore. This system tracks and manages all aspects of the preconstruction and construction process seamlessly from any internet connected device. The Halfacre Project Manager is the administrator of the system and manages team member access levels to the specific project to ensure the right people see the right information (see sample below).
- **Internally managed FTP site** – Halfacre maintains our own in-house FTP site. This is a safe, secure, efficient method of quickly distributing plans and specs utilizing a unique login and password for every project.
- **Drop Box** - This web based tool offers efficient method to transfer files and have two way communication to insure everyone is using the latest sets of plans and specs along with viewing RFI's and submittals.
- **GoToMeeting** - There are times when either a subcontractor or supplier is at a distance or due to time constraints that a face to face meeting is not feasible. Halfacre is well versed in utilizing GoToMeeting and other internet based communication tools.
- **Halfacre Plans Room** – Many times it is simply easier and faster for subcontractors to come to the Halfacre Construction office to review and copy the information in our plans room and discuss the project in person. The Project Manager will maintain a hard copy of all the latest information in our plans room.
- **Face to Face Meetings** - Sometimes the simply the best way to solve a problem is to unroll a set of plans and discuss the issue face to face with the client, design professional or subcontractor. Halfacre is local will meet at any location to get the job done.



Dropbox



4. Project Approach

Construction Phase

Owner, Architect Contractor Meetings & Internal Reporting

Halfacre utilizes a wide variety of technology to communicate and distribute information internally within the project team. We will have weekly and monthly Owner, Architect, and Contractor (OAC) meetings to keep everyone informed on the status of the project. We will manage and report on the following:

- Estimates & Budgets
- Submittals & Submittal Logs
- Requests For Information & RFI Logs
- Schedules
- Value Engineering Options
- Permitting Logs
- Any other reporting deemed necessary for the County

Site Occupant Communication Plan


It will be important to have key site users actively participate in the development of the phasing plan and overall project schedule. We need their input and buy in to make the construction phase as smooth as possible.

Our plans will keep the site users up-to-date on the status of construction, and timing on when the different areas of the site will be under construction. Some of the tools we anticipate using are:

- Project Site Signage including notices and way finding located in specific areas around the site
- Email Distribution Lists for regular updates
- Weekly meetings with affected tenants to present schedules and answer questions
- Monthly reviews with tenants to present the project status and overall schedule

Safety

Halfacre is uniquely qualified to manage this project because of our expertise from previous projects on secured sites as well as various other metal building projects we have done. We have extensive experience with projects for private and public sector clients involved in project sites with high traffic and fully operational/occupied conditions.



HALFACRE
CONSTRUCTION COMPANY

10000 17th Street, Suite 200
20 S. Foothill Parkway, East
Sacramento, CA 95834
Phone: (916) 907-0005

Meeting #1

Project: 5-24-Sacramento County Tax Collector & Property Assessor
11 S. 17th Street, Suite 200, East
Sacramento, CA 95834

Property Appraiser & Tax Collector OAC Meeting Minutes

MEETING DATE: 07/29/15 MEETING TIME: 9:00 AM - 10:00 AM
MEETING LOCATION: 10000 17th Street, Suite 200

OVERVIEW: **PROPERTY APPRAISER & TAX COLLECTOR REMODEL
OAC MEETING 7/29/15**

Meeting Agenda:

- 1) Review status of project
 - Schedule review
 - 3 week look ahead
- 2) Review issue with structural beam & column relocation
 - Status of revised structural drawings
 - Overview of revised Architectural plans
- 3) Halfacre Construction Concerns & Clarifications
 - Confirm furniture layout with soft dimensions & confirm furniture sizes with CDS
 - Confirm electrical & low voltage cables can be run through furniture
 - Review floor box locations & connections with CDS furniture
 - Review Tax Collector electrical requirements with Failey Bryant Architects
 - Location of data rack
 - Review location of temporary wall
 - Finish selection for wood doors - samples to be provided by Halfacre
 - Confirm plastic laminate selections for half doors - we would like to order and need confirmation
- 4) Other Architect Issues or Concerns

Meeting Minutes:

- 1) Introduction, sign in sheet.
- 2) Review project schedule - Delay due to change in column and beam relocation
- 3) Electrical Discussion
 - Floor Boxes - Halfacre will need to add all floor boxes back to scope of work. There will need to be 1 floor box for every 2 work stations
 - There was a discussion on the required circuits for each work station. The electrical drawings and furniture requirements will need to be revised.
- 4) CDS will revise the furniture plan based on the revised Architectural plans issued by Failey Bryant. CDS will show the locations of the floor boxes on their revised drawing.
- 5) Terry Skinner requested (2) additional circuits be added for camera & security.
- 6) It was noted that the electrical lighting plan does not match up with the Architectural Reflected Ceiling Plan.
- 7) Halfacre will need to give 1 week notice before adjusting the temporary wall.

These minutes are for informational purposes only. They are not to be used as a contract. The minutes are subject to change and are not to be used as a contract. The minutes are subject to change and are not to be used as a contract.

Property Appraiser & Tax Collector 7/29/15 Page 1 of 2 Printed On: 08/04/15 09:44 AM

4. Project Approach

A few key points on the Halfacre Construction Safety Program:

- We utilize David Simmons with Diversified Construction Safety, to conduct regular OSHA safety audits on our jobsites to ensure our staff is following all OSHA guidelines and the Halfacre Construction Safety Manual. We anticipate utilizing their services to help develop our specific safety plan for this project and also to conduct third party OSHA audits of our job sites to ensure all aspects of the project are safe.
- Jobsite safety is led by our Superintendent with weekly tool box safety meetings and continuous inspections throughout the project.
- All of the Halfacre project managers and field staff have completed the 30 hour OSHA training courses.
- We develop specific jobsite safety plans to determine hours of operation, fencing and access locations, security plans for overnights and weekends

Quality Assurance and Quality Control (QA/QC) Plans

Halfacre prides itself on the ability to produce the highest quality projects at the best overall value for the clients. The quality of a project begins with clear, well thought out designs with the good quality materials specified.

Then it is up to the subcontractors to install the materials and do the work properly. Halfacre continually screens and evaluates the subcontractors in our database. Subcontractors who "fall short of the mark" do not get invited to bid on our projects. Our superintendents are trained to immediately spot and correct any defects in the field before they have an opportunity to turn into a quality problem.

Our dedication to following the plans and specifications with approved submittals and the very best subcontractors produces a very high level of quality and also a very satisfied customer.

The use of mock-ups, digital photographs and close supervision result in in a high quality work product. Some specific points of the QA/QC program are:

- QA/QC meetings on a regular basis
- Mock-ups of typical installations
- Pre-installation meetings with Subcontractors
- Inspection of materials
- Daily inspection of installed work



Diversified
Construction
Safety, Inc.

Siesta Dunes Report	
Completed for:	Halfacre Construction Co.
Report Name:	Siesta Dunes
Location:	Siesta Key
Contact:	But Payne, Todd Segal, Superintendent
Inspection Date: October 07, 2014	
Scope of Work: Demolition of raised walkways, installation of steel and walkway replacement.	
Score: 87%	
Observations	
1) Aerial Lifts <ul style="list-style-type: none">• Workers in aerial lift are tied off to boom or basket (1926.453)• Only trained and/or authorized operators are allowed to use aerial lifts (1926.453)• Workers keep both feet on floor of basket, not allowed to climb on edge (1926.453)• Aerial lift is stationary when boom or basket is elevated with workers in it (1926.453)• Aerial lift controls are clearly marked as to their function (1926.453)• Lift is operated on level surface or per equipment manufacturer's specifications (Best Practice)• Good compliance with OSHA Aerial Lift requirements (1926.453)• The key is in the lower control panel.	
2) Concrete/Masonry <ul style="list-style-type: none">• Bull float handles are made of nonconductive material or insulated (1926.703)• Good compliance with OSHA Concrete/Masonry requirements (Subpart Q)	
Comments: Walkways are pouring the walkways and breaking out steel beams.	
3) Electrical <ul style="list-style-type: none">• Electrical equipment installed/used as listed or labeled (1926.403)• Extension cord(s) missing ground pin (1926.403) Note: Blue cord with 3-way to chop saw first building. No ground• GFCI used on 120V single-phase, 15 and 20 amp receptacle outlets (1926.404)• Extension cords in good condition/not worn or frayed (1926.418)	
4) Fall Protection <ul style="list-style-type: none">• Employees not adequately protected from falls when working 6 feet or more above lower level (1926.501) Note: Several areas are missing mid rails. Top rails, or the cable is set too high. Height should be top rail 42" and mid rail 21" inches.• Top rail not capable of withstanding 200 lb. force applied downward/outward (1926.502) Note: Multiple guard rails have broken loose• Harnesses stored/worn properly (1926.502)• Lanyards maintained in good condition/no obvious defects (1926.502)	



4. Project Approach

Post-Construction Phase

Project Close Out And Warranties

The process of project closeout begins long before the construction process is complete. It is vitally important to address the closeout process in the preconstruction phase to ensure a smooth transition and transfer of the project to the owner. We understand that a flawless Preconstruction and Construction phase would be fruitless without a streamlined and timely closeout process. To ensure an effective process we adhere to the following:

- **As-Built Drawings** updated on a daily basis - These drawings are kept in the Superintendent's office at all times. Subcontractors are required to perform weekly updates; failure to do so may delay their monthly draws. Craig Emery, Project Manager will monitor the process. At the completion of construction, this As-Built set will be transferred to an electronic set of plans and included in the close out documents.
- **Warranties** The specifications are reviewed and a warranty log is created utilizing the CSI divisions, letters are sent to the all involved defining what is required and when it is due to the project manager.
- The **11 month Warranty** walk-through is scheduled when each phase is completed to ensure any items are addressed before the warranty expires.
- **Punch List Items** – Halfacre is constantly providing feedback and quality control throughout the construction process. It is much more cost effective to fix problems early than at the end of the project. With that said, any items that need to be addressed at the end of the project will be addressed before any subcontractor retainage is paid.



4. Project Approach

Construction Schedules & Cost Control Systems

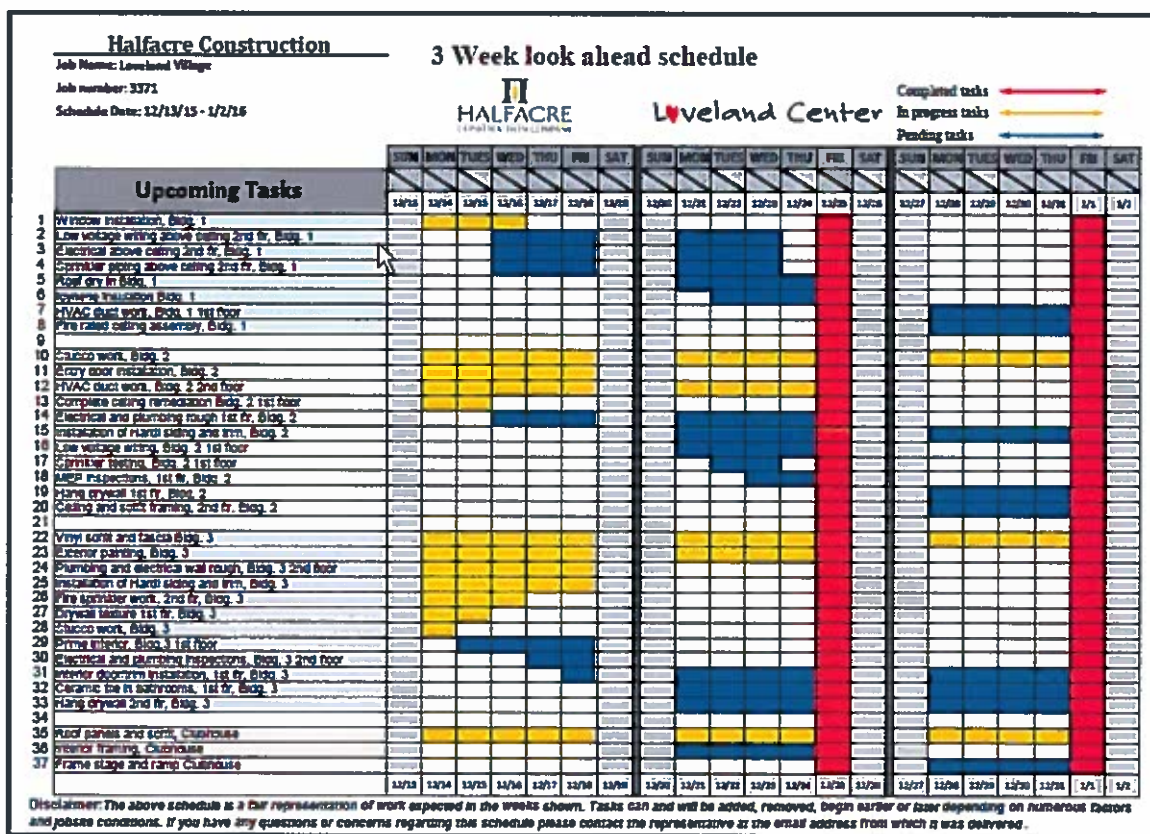
The project team develops a **Master Project Schedule** at the onset of preconstruction, which outlines all project milestones and tasks including design process, purchasing, submittals, shop drawings, material fabrication, construction, commissioning, punch list and project close-out. Subsequent to the initial schedule submission, the master schedule is continually updated throughout the project to reflect the most current project information and the team's input/approvals.

One of the scheduling tools our field superintendents use is a **Rolling Three Week Look Ahead Schedule**. This simple but effective tool is used to coordinate jobsite activities and to

communicate with project stakeholders. This detailed schedule shows specifically what aspect of the site is ready, who will perform the work and when the workscope must be complete.

The Master Project Schedule is also incorporated into all the Subcontractor Agreements to insure that all the trade partners understand the project requirements.

During the design process and upon review of the "preliminary not for construction" documents, Halfacre sits down with the City's staff and addresses the wants and needs for the facility. It is imperative to get the lines of communication open with regards to the approach, phasing, and current operations of the facility.



4. Project Approach

Our project manager, Craig Emery, manages and updates the construction progress schedule. Our superintendent, Jay Simpson, uses a rolling three-week "look ahead" schedule to coordinate jobsite activities and to communicate with local stakeholders. This detailed schedule will show specifically what aspect of the site is ready, who will perform the work and when they are expected to complete their scopes of work.

Halfacre Construction approaches all projects with the aim to provide the best value to the client through accurate pricing and cost controls. Our very first task on the Water Treatment Plant Building Improvement project is to evaluate the current construction estimates utilizing our database of historic pricing, along with local subcontractor input to adjust the estimate as necessary. This instills confidence in the overall project estimate as it relates to the City's budget. Our pricing database is constantly being verified and updated with the most recent and relevant projects, including the current projects of similar type and scope. A point to note, however, is that NONE of the construction management projects we have undertaken has had any change orders. We also incorporate allowances for unforeseen conditions that will arise during the construction process, which helps prevent the need for change orders and unbudgeted cost increases.

Halfacre's practice is to get subcontractors involved very early in the design and estimating/ budgeting process. On numerous occasions errors in engineering estimates and quantities have been discovered by subcontractors as they have done their own takeoffs in preparing their bids.

Also, as the subcontractors review the plans, they are essentially providing a quality audit by the questions that are raised with regard to means and methods and the architect/ engineer's design intent. Many times these questions will lead to value engineering ideas that can be incorporated into the project.

Finally, we closely manage costs with a thorough pre-construction vetting of the subcontractors who will be bidding on the project. Our pricing and cost control process typically includes the following:

Thorough Scoping

- Verify/adjust the current construction estimates and compare against the budget
- Inspect and verify the field conditions and compare to the latest plans for accuracy
- Analyze the current plans for constructability and industry best practices
- Establish a value engineering/design alternates list and evaluation criteria
- Review/analyze the construction phasing plan as compared to City's funding schedule
- Gather input from local subcontractors on costs, best practices, phasing, and schedules
- Review/analyze the permitting status and identify long lead permits

Accurate Pricing

- Initial estimate based on current design
- Add alternate budgets based on preliminary information to be used by the team to determine if a full design package is warranted
- Life cycle cost analysis and value engineering option estimates
- Phased (GMP) Guaranteed Maximum Price budgets
- Final overall project GMP

4. Project Approach

Change Order Management Plan

Change orders rarely occur with Halfacre Construction. As noted above, we perform extra due diligence on the front end of our projects to prevent the need for change orders. We are exhaustive in our research and inspections, and we hold our subcontractors accountable to their bids. Nevertheless, should a valid change order be required, the Halfacre Construction team will thoroughly evaluate and analyze the proposed change order and discuss it with the church to ensure that the City is getting a fair and accurate price for the work performed.

Open Book Policy

Halfacre Construction takes our open book policy very seriously because, simply put, we believe in our customers. We believe in helping our customers achieve their goals and dreams by providing superb customer service and making sure their project goes as smooth as possible while ensuring the final product will emanate quality. The key to the success of our open book policy is our communication plan. Over the years we have fine tuned our communication plan by listening to our customers, brainstorming with them and providing options.

Halfacre Construction has extensive experience with open book GMP projects. Our long list of customers include Manatee County, Sarasota County, Charlotte County, City of Sarasota, City of Bradenton, Florida Department of Military Affairs, many non-profit organizations and numerous school districts. We are certain our open book approach to this project can't be matched.

Halfacre has extensive experience with Direct Purchase Sales Tax program administration, tailoring our proven methods to meet each client's goals and requirements.



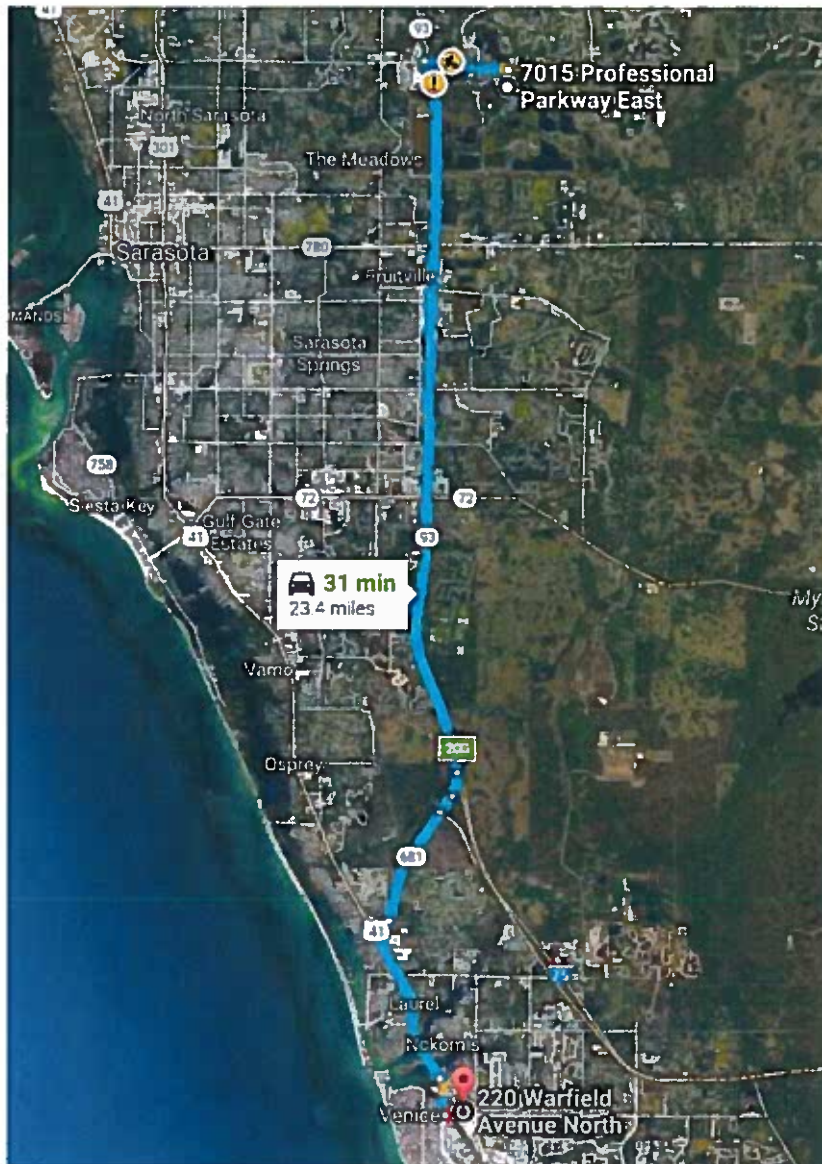
4. Project Approach

OFFICE LOCATION

We have maintained our corporate headquarters at 7015 Professional Parkway East, Sarasota, FL 34240 since 1999. Our construction team works out of this Lakewood Ranch office and is only 30 minutes away from the jobsite. Therefore, our team will always be available immediately for on-site meetings and project management.

Our Punta Gorda office located at 8079 Golf Course Blvd, is just over 40 minutes away from the jobsite.

Halfacre Construction Headquarters



4. Project Approach

Our experienced Project Management staff allows us to work under a multitude of owner/contractor arrangements. From a general contractor role to a design-build lease back, we have the ability to take your project from concept to construction. We work with every client to carefully assess their needs and provide value engineering to complete their project on time and within budget. Our goal is to maximize goodwill and create long term lasting relationships. With a sense of pride driving every project, we make a commitment to the client based on ethics, integrity and dedication.

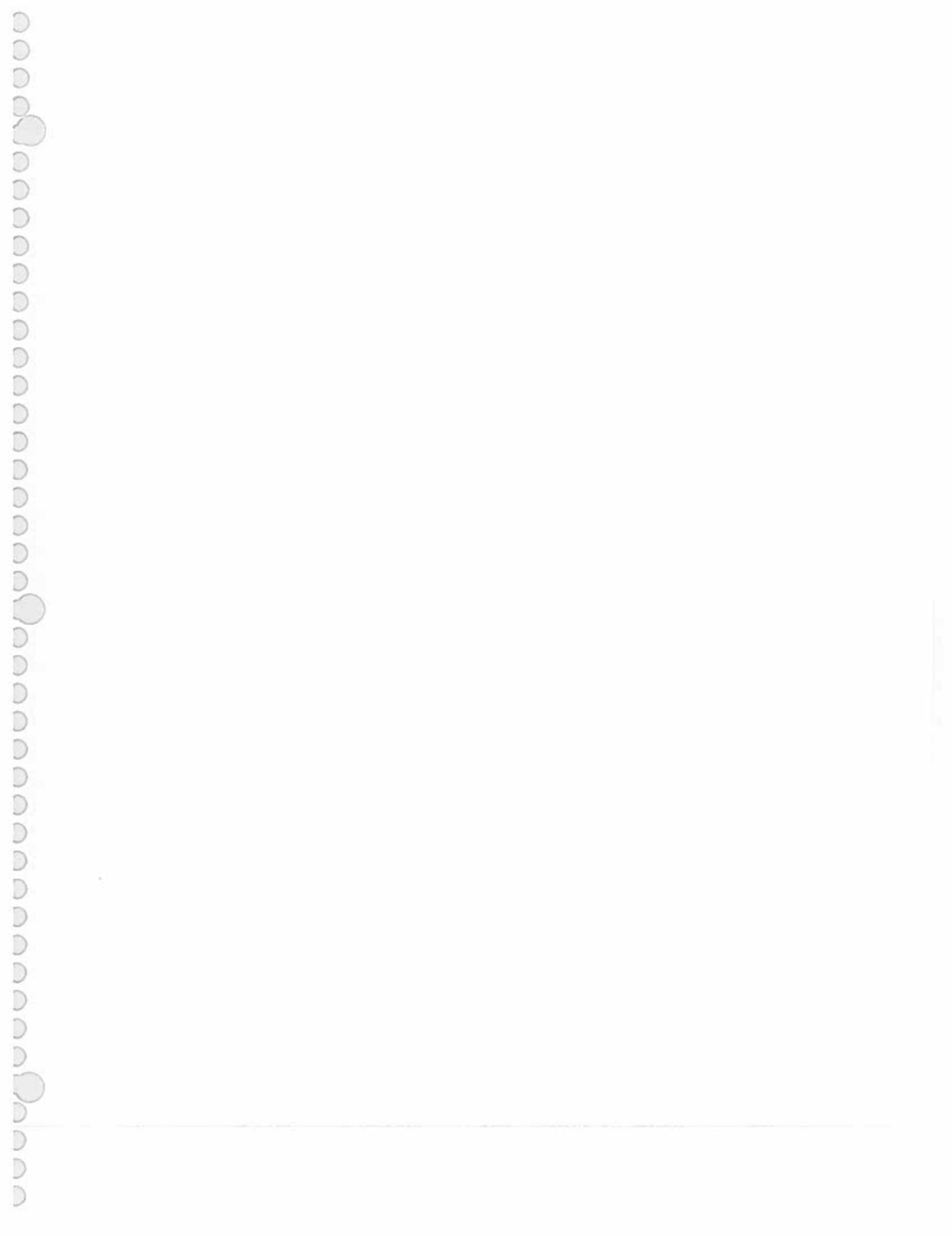
We have two locations so we can provide exceptional service to our clients. Below is a breakdown of our staffing of each location.

Lakewood Ranch Headquarters		Punta Gorda Office	
Executive/Operations Management	2	Executive/Operations Management	0
Project Managers/Estimators	2	Project Managers/Estimators	2
Superintendents	8	Superintendents	2
Support (Administration)	5	Support (Administration)	0
Total	17	Total	4

Over the years, Halfacre Construction has acquired many continuing contracts and returning customers as well as local and national recognition. This is again proof that our exceptionally qualified and experienced staff make Halfacre Construction stand out from the rest. Their dedication to details of the project as well as ensuring they maintain an open line of communication at all times provides outstanding service to our clients. Below are some of our recognitions.

COMMUNITY RECOGNITION

- Top 30 Contractors - Gulf Coast Business Review
- Top 500 Companies - Gulf Coast Business Review
- Top Companies - Sarasota Magazine
- Chairman's Award - Manatee Chamber of Commerce EDC
- Excellence in Participation Award - DeSoto Correctional Institution
- Master Builder Award - Star Building Systems
- Excellence in Design - American Building Company
- Award in Excellence - Dean Steel Buildings



TAB 5. Additional Considerations

5. Additional Considerations

BRIEF COMPANY HISTORY

Halfacre Construction Company has a rich tradition of quality construction in the state of Florida. In 1970, Bill Halfacre incorporated his company in Sarasota and worked to service the marketplace as a full service general contractor.

Nearly four decades later, with millions of square feet under their belts, that same level of integrity and community has helped the company grow into an industry leader in southwest Florida.

When the late John Cox bought the company in 1984, Bill stayed on, often working side-by-side with John on commercial construction projects. The two shared the bond of a common trade and fine skills. But more than that, they shared an uncommon vision of giving back to the community they helped build - of doing good and spreading goodwill, not to make a name for themselves, but to serve mankind in a quiet way.

Halfacre Construction began taking on larger and more complex projects. John led the company as they built the huge administration and manufacturing building now known as PGT Industries in Nokomis. In 1997, Halfacre built the first commercial building in the now thriving Lakewood Ranch when the 85,000 square-foot Teleflex Inc. was erected. The company has built over 1,000,000 square feet in Port Manatee, the fastest growing port in Florida reaching markets across the globe. Halfacre projects can be found in an eight-county area in Florida.

John's son Jack was raised in the business. He saw John develop the Sarasota/Manatee Economic Development Council and serve on licensing boards and bank boards. When it was time for Jack to take over Halfacre in 1999, the baton was passed in a smooth, nearly flawless transition. Today Jack continues the strong and honorable legacy his father John left for his family and the community.

The strong sense of family that John and Jack established carries over to the employees at Halfacre Construction. Employee turnover remains low, even through economic fluctuations. And business continues to be good through the highs and lows of Florida's construction industry.

With a legacy of community behind them and Florida's future before them, the Halfacre Construction family stands strong as a premier builder in southwest Florida.

COMMUNITY INVOLVMENT

Community involvement has always been a foundation of Halfacre Construction and the Cox family. In the past several years, we supported over 50 local charities. Below is a representative sample of our involvement:

- The Loveland Center
- Boys & Girls Clubs
- Hope Family Services
- American Cancer Society
- Big Brothers & Big Sisters
- Special Warriors (MacDill AFB)
- Special Olympics
- Visible Men Academy
- Suncoast Charities for Children
- Senior Friendship Center
- YMCA of Southwest Florida
- St. Jude's Catholic Church
- First Step
- Pancreatic Cancer Foundation
- Port Manatee Foundation
- Community Haven



5. Additional Considerations

CONSTRUCTION SERVICES AND MARKETS SERVED

We work under a multitude of owner/contractor arrangements. From a general contractor role to a design-build lease back, we have the ability to take a project from concept to construction. We work with every client to carefully assess their needs and provide value engineering to complete their project on time and within budget. Our goal is to maximize goodwill and create long term lasting relationships. With a sense of pride driving every project, we make a commitment to the client based on ethics, integrity, and dedication.

We offer the following services:

- Pre-Construction Services
- Construction Management
- General Contractor
- Building Renovations
- Complete Design Build
- LEED AP Personnel
- Tenant Build Out
- Build - Lease Back

We serve the following markets:

- Community Recreational Centers
- Religious Facilities
- Educational Facilities
- Rehabilitation Centers
- Manufacturing Facilities
- Office Buildings
- Airports-FBO's-T-Hangars
- Retail & Restaurants
- Government / Municipal Buildings



GT Bray Recreation Center



Realtor Association of Sarasota Headquarters



Manatee County Historic Courthouse

5. Additional Considerations

JOBSITE SAFETY

We have been maintaining safe jobsites for both the trade partners and the clients since our beginning. Our safety procedures have been thoroughly proven by our 25 year track record of working on active school campuses across nine Florida school districts. Since 2007, we completed projects on over 285 school sites in Hillsborough County without a single incident.

We are sensitive to the unique requirements that certain clients demand and tailor our safety programs to meet those needs.

WORKERS COMPENSTATION MULTIPLIER

Halfacre Construction maintains a 2010 Workers Compensation Experience Modification factor of 0.84.

This represents a unique mathematical formula that compares our loss history to our industry's average over the past three years. An Experience Mod of 1.0 represents your industry's average. When your 3 year loss history is lower than average your experience mod will be less than 1.00. We are rewarded for our efforts to reduce work place injuries and that demonstrates our proven track record of maintain safe job sites and we pass those savings on to our clients.

GREEN BUILDING

Halfacre maintains a staff fully trained and experienced in the latest green building methods and currently has active projects that will be certified by the US Green Building Council.

Halfacre utilizes a "common sense" approach to Green Building and LEED Certification. While many of our clients do not desire to have their building "certified" by the US Green Building Council, they do want a healthy building with a low operating cost for a reasonable return on investment. Therefore, we always conduct a thorough assessment of the building systems and construction methods to minimize the long term operating cost versus the initial construction cost based on the goals of the client.

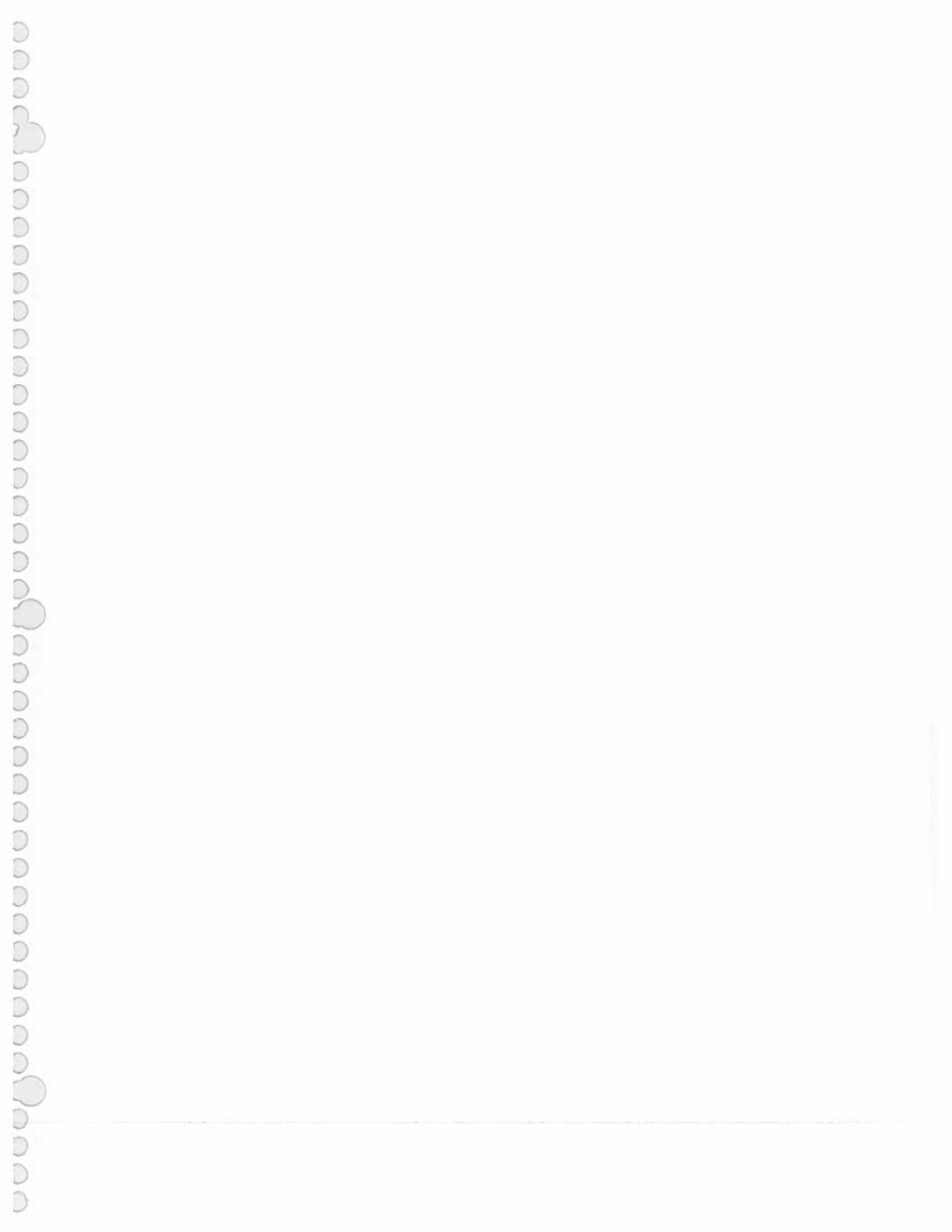
A few of our recent LEED Certified projects include:

- o Sarasota Association of Realtors Headquarters, Sarasota – built to LEED specifications
- o GT Bray Community Center, Bradenton – LEED Certified
- o Lockheed Martin's Tallevast Road Water Remediation Facility, Bradenton – LEED Certified

We have a sincere appreciation for the impact that the construction industry has on our environment and take our responsibility for being good stewards of those resources very seriously.



Gulfcoast Eagle Distributors Facility



TAB 6. Required Forms/
Certifications/ Insurance

6. Required Forms/ Certifications/ Insurance

SEALED REQUEST FOR QUALIFICATIONS CITY OF VENICE, FLORIDA

QUALIFICATIONS STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and all answers to questions made hereinafter:

SUBMITTED TO: CITY OF VENICE
Procurement- Finance Department
401 W. Venice Avenue Room # 204
Venice, Florida 34285

CHECK ONE:

- ☒ Corporation
☐ Partnership
☐ Individual
☐ Joint Venture
☐ Other

SUBMITTED BY:

NAME: Halfacre Construction Company
ADDRESS: 7015 Professional Parkway East, Sarasota, FL 34240
PRINCIPLE OFFICE: Same

1. State the true, exact, correct and complete legal name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Proposer is:

Halfacre Construction Company

The address of the principal place of business is:

7015 Professional Parkway East, Sarasota, FL 34240

2. If the Proposer is a corporation, answer the following:

- a. Date of Incorporation: 6/11/1970
b. State of Incorporation: Florida
c. President's Name: John J. Cox, III
d. Vice President's Name: John J. Cox, III
e. Secretary's Name: Vanessa Kennedy
f. Treasurer's Name: Vanessa Kennedy
g. Name and address of Resident Agent: Sam D. Norton

3. If Proposer is an individual or partnership, answer the following:

- a. Date of Organization: _____
b. Name, address and ownership units of all partners:

c. State whether general or limited partnership: _____

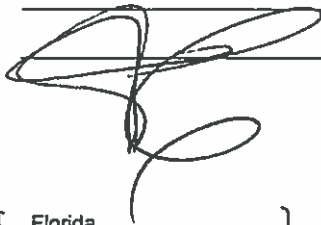
4. If Proposer is other than an individual, corporation, partnership, describe the organization and give the name and address of principals:

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

5. If Proposer is operating under fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.
6. How many years has your organization been in business under its present business name?

- a. Under what other former names has your organization operated?



ACKNOWLEDGEMENT

State of Florida }
County of Sarasota } SS.

On this the 28 day of February, 2017, before me, the undersigned Notary Public of the State of Florida, personally appeared John J. Cox III and (Names of individual(s) who appeared before Notary) whose name(s) have been subscribed to within instrument, and he/she/they acknowledge that he/she/they executed it.

NOTARY PUBLIC
SEAL OF OFFICE



P. L. Commer
NOTARY PUBLIC, STATE OF FLORIDA

(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced by W/K

☐ DID take an oath, or ☐ DID NOT take an oath

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

HOW DO I DETERMINE "LOCAL PREFERENCE"

The following questions will help you determine local preference for your company.
Please answer questions 1 through 4 **FIRST**. If you answer **NO** to any questions 1 through 4, local preference does **NOT** apply.
ONLY if you answer **YES** to questions 1 through 4, may you proceed to question 5.
If you answer **YES** to any questions 5 through 7, local preference applies.
If you are unsure of how to answer any questions, please contact the City of Venice's Purchasing Department at 941-486-2626.

Questions 1 – 4

1. Have you paid a local business tax either to Sarasota, DeSoto or Charlotte County (Manatee County does not have a local business tax) authorizing your company to provide goods or services described in this solicitation ?

YES ☒ If "yes", proceed to question 2.

NO ☐ If "no", **STOP**, local preference does not apply.

* If the name on the local business tax receipt is not the same as the name on the bid/solicitation submittal, local preference does not apply.

2. Does your company maintain a permanent physical business address located within the limits of Sarasota, Manatee, DeSoto or Charlotte County ?

YES ☒ If "yes", proceed to question 3.

NO ☐ If "no", **STOP**, local preference does not apply.

3. Does your local business office (identified in question 2) have a least one full time employee ?

YES ☒ If "yes", proceed to question 4.

NO ☐ If "no", **STOP**, local preference does not apply.

4. Do at least fifty percent (50%) of your company employees who are based in the local business location (identified in question 2) reside within Sarasota, Manatee, DeSoto or Charlotte County ?

YES ☒ If "yes", proceed to question 5.

NO ☐ If no, **STOP**, local preference does not apply.

Questions 5 – 7

5. Is your local business office (identified in question 2) the primary location (headquarters) of your company ?

YES ☒ If "yes", **STOP**, local preference applies.

NO ☐ If "no", proceed to question 6.

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

6. If the local business office (identified in question 2) is not the primary location of your company, are at least ten percent (10%) of your company's entire full-time employees based at the local office location ?

YES ☐ If "yes", STOP, local preference applies

NO ☐ If "no", proceed to question 7

7. If your local business office is not the primary location of your company, does at least one corporate officer, managing partner or principal owner of the company reside in Sarasota, Manatee, DeSoto or Charlotte County ?

YES ☐ If "yes", STOP, local preference applies

NO ☐ If "no", local preference does not apply.

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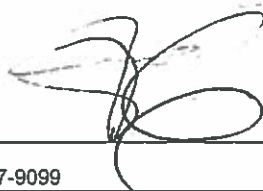
6. Required Forms/ Certifications/ Insurance

PUBLIC ENTITY CRIME INFORMATION

A person or affiliate who has been placed on the State of Florida's convicted vendor list following a conviction for a public entity crime may not submit an RFQ proposal on a contract to provide any goods or services to a public entity, may not submit a response on a contract with a public entity for services in the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Sub-Contractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 2876.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, John J. Cox, III, President, being an authorized representative of the firm of
Halfacre Construction Company, located at City: Sarasota
State: Florida Zip: 34240, have read and understand the contents of the
Public Entity Crime Information and of this formal RFQ package, hereby submit our proposal
accordingly.

Signature:



Date:

2/28/17

Phone:

941-907-9099

Fax:

941-907-9079

Federal ID#:

59-1297826

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

DRUG FREE WORKPLACE

Preference shall be given to business with drug-free workplace programs. Whenever two or more RFQs, which are equal with qualifications and service, are received by the City for the procurement of commodities or contractual services, an RFQ received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, your firm shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under an RFQ, a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that as a condition of working on the commodities or contractual services that are under RFQ, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Concur Yes

2/28/17
Date

Variance


Contractor's Signature

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

INDEMNIFICATION/HOLD HARMLESS

The elected firm shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the elected firm and other persons employed or utilized by the elected firm in the performance of the contract.

I, John J. Cox, III, President, being an authorized representative of the firm of
Halfacre Construction Company located at City Sarasota, State
Florida, Zip Code 34240 Phone: 941-907-9099 Fax:
941-907-9079. Having read and understood the contents above, hereby submit
accordingly as of this Date, February 28, 2017.

John J. Cox, III
Please Print Name


Signature

This signed document shall remain in effect for a period of one (1) year from the date of signature or for the contract period, whichever is longer.

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS
STATE OF FLORIDA GRANT ASSISTANCE PURSUANT TO
AMERICAN RECOVERY AND REINVESTMENT ACT UNITED STATES
DEPARTMENT OF ENERGY AWARDS**

1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. The undersigned also certifies that it and its principals:
 - a. Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - b. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and (b) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or Local) terminated for cause or default.
3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this 28 day of February, 2017.

By: _____
Authorized Signature

John J. Cox, III, President
Typed Name of Title

Halfacre Construction Company
Recipient's Firm Name

7015 Professional Parkway East
Street Address

Sarasota, FL 34240
City/State/Zip Code

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

CONFLICT/NON CONFLICT OF INTEREST AND LITIGATION STATEMENT

CHECK ONE

☒ To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients, contracts, or property interest for this project.

OR

☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

LITIGATION STATEMENT

IN FLORIDA ONLY, JUDGMENTS AGAINST THE FIRM, AND SUITS AGAINST CITY OF VENICE. INCLUDE ACTIONS AGAINST THE FIRM BY OR AGAINST ANY LOCAL, STATE, OR FEDERAL REGULATORY AGENCY.

CHECK ONE

☒ The undersigned firm has had no litigation adjudicated against the firm on any projects in the last five (5) years and has filed no litigation against City of Venice in the last five (5) years.

OR

☐ The undersigned firm, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation in Florida adjudicated against the firm during the past five (5) years; all legal actions against City of Venice during the past five (5) years; and actions by or against any Federal, State and local agency during the past five (5) years.

Company Name: Halfacre Construction Company

Authorized Signature: 

Name (print or type): John J. Cox, III

Title: President

Failure to check the appropriate blocks above may result in disqualification of your proposal. Failure to provide documentation of a possible conflict of interest, or a summary of past litigation, may result in disqualification of your proposal. Should additional information regarding the above items come to the attention of City of Venice after award, the awarded contract shall be subject to immediate termination.

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/ Insurance

NON-COLLUSION AFFIDAVIT

State of Florida

County of Sarasota

SS.

John J. Cox, III

being first duly sworn, deposes and says that:

1. He/she is the President (Owner, Partner, Officer, Representative or Agent) of Halfacre Construction Company the Proposer that has submitted the attached Proposal;
2. He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
3. Such Proposal is genuine and is not a collusive or sham Proposal;
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or have in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any Proposer, firm, or person to fix the price or prices in the attached Proposal or of any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposal Work.

Signed, sealed and delivered
in the presence of:

Lissa Henderson
PJ Commer

By:

John J. Cox, III
(Printed Name)

President
(Title)

ACKNOWLEDGEMENT

State of Florida

County of Sarasota

On this the 28 day of February, 2017, before me, the undersigned Notary Public of the State of Florida, personally appeared John J. Cox, III and (Names of individual(s) who appeared before Notary) whose name(s) in/are subscribed to within instrument, and he/she/they acknowledged that he/she/they executed it.

NOTARY PUBLIC
SEAL OF OFFICE:





PJ Commer
NOTARY PUBLIC, STATE OF FLORIDA
P. L. Commer
(Name of Notary Public: Print, stamp, or type as commissioned)

☒ Personally known to me, or ☐ Produced Identification

☐ DID take an oath, or ☐ DID NOT take an oath

THIS PAGE MUST BE COMPLETED & SUBMITTED WITH OFFER

6. Required Forms/ Certifications/

RICK SCOTT, GOVERNOR	KEN LAWSON, SECRETARY				
STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION CONSTRUCTION INDUSTRY LICENSING BOARD					
<table border="1" style="width: 100%;"><tr><td style="width: 20%;">LICENSE NUMBER</td><td></td></tr><tr><td>CGC059556</td><td></td></tr></table>		LICENSE NUMBER		CGC059556	
LICENSE NUMBER					
CGC059556					
<p>The GENERAL CONTRACTOR Named below IS CERTIFIED Under the provisions of Chapter 489 FS. Expiration date: AUG 31, 2018</p>					
<p>COX, JOHN J HALFACRE CONSTRUCTION COMPANY 7015 PROFESSIONAL PARKWAY EAST SARASOTA FL 34240</p>					
 					

State of Florida *Department of State*

I certify from the records of this office that HALFACRE CONSTRUCTION COMPANY is a corporation organized under the laws of the State of Florida, filed on June 11, 1970.

The document number of this corporation is 365475.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report uniform business report was filed on January 20, 2017, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twentieth day of January,
2017*




Ken Detmer
Secretary of State

Tracking Number: CC3344754627

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/illines/CertificateOfStatus/CertificateAuthentication>

6. Required Forms/ Certifications/ Insurance

<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>																																										
PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 1 W. 4th Street, Suite 1300 Cincinnati OH 45202				CONTACT NAME: Alex Karlage PHONE (A/C No.): 513-977-4747 FAX (A/C No.): 513-977-4643 E-MAIL: alex_karlage@aig.com ADDRESS:																																						
INSURED HALFCON-01 Halfacre Construction Company c/o Vanessa Kennedy 7015 Professional Parkway East Sarasota FL 34240				INSURER(S) AFFORDING COVERAGE INSURER A: Westfield Insurance Company NAIC # 24112 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:																																						
<p>COVERAGES CERTIFICATE NUMBER: 1443905023 REVISION NUMBER:</p> <p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>INSR LTR</th> <th>TYPE OF INSURANCE</th> <th>ADDL SUBR INSD WVD</th> <th>POLICY NUMBER</th> <th>POLICY EFF (MM/DD/YYYY)</th> <th>POLICY EXP (MM/DD/YYYY)</th> <th>LIMITS</th> </tr> </thead> <tbody> <tr> <td>A</td> <td> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: </td> <td></td> <td>CNM15155438</td> <td>1/1/2017</td> <td>1/1/2018</td> <td> EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP OP AGG \$2,000,000 \$ </td> </tr> <tr> <td>A</td> <td> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY </td> <td></td> <td>CNM15155438</td> <td>1/1/2017</td> <td>1/1/2018</td> <td> COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ </td> </tr> <tr> <td>A</td> <td> <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> CED <input checked="" type="checkbox"/> RETENTION \$0 </td> <td></td> <td>CNM15155438</td> <td>1/1/2017</td> <td>1/1/2018</td> <td> EACH OCCURRENCE \$10,000,000 AGGREGATE \$ \$ </td> </tr> <tr> <td></td> <td> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTNER EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in RI) If yes, descr be under DESCRIPTION OF OPERATIONS below: </td> <td>Y/N</td> <td>N/A</td> <td></td> <td></td> <td> PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ </td> </tr> </tbody> </table> <p>DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)</p>								INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CNM15155438	1/1/2017	1/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP OP AGG \$2,000,000 \$	A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		CNM15155438	1/1/2017	1/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> CED <input checked="" type="checkbox"/> RETENTION \$0		CNM15155438	1/1/2017	1/1/2018	EACH OCCURRENCE \$10,000,000 AGGREGATE \$ \$		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR PARTNER EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in RI) If yes, descr be under DESCRIPTION OF OPERATIONS below:	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
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CERTIFICATE HOLDER Halfacre Construction 7015 Professional Pkwy. E. Sarasota FL 34240				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 																																						

ACORD 25 (2016/03)

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6. Required Forms/ Certifications/ Insurance

GUY HURLEY OF FLORIDA LLC
INSURANCE AND SURETY SERVICES

7264 KYLE COURT, UNIT B
SARASOTA, FLORIDA 34240
MAIN: 941.999.1900 FAX: 941.306.2002

December 13, 2016

To Whom it May Concern:

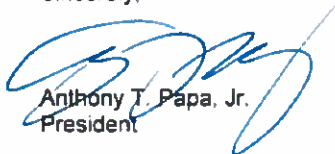
The purpose of this letter is to advise you of the surety bond capacity and reputation of Halfacre Construction Company.

We write surety bonds for Halfacre Construction Company through Berkley Insurance Company, 475 Steamboat Road, Greenwich, Connecticut 06830, c/o Anthony T. Papa, Jr., Guy Hurley of Florida, LLC, 7264 Kyle Court, Sarasota, FL 34240, (941) 999-1901, and extend to them a surety line in excess of \$30,000,000.00 per single project and \$60,000,000.00 aggregate work program. Berkley Insurance Company is licensed to do business in all states and has an A.M. Best Rating of "A+" with a financial size of Class "XV". Berkley Insurance Company's Treasury Listing is \$440,222,000.00.

Halfacre Construction Company is a professionally managed organization with an excellent reputation. They have an experienced organization and are well financed. I recommend Halfacre Construction Company to you without reservation.

Upon the request of Halfacre Construction Company, we will be pleased to execute Performance and Payment Bonds, subject to normal underwriting requirements. This letter is not an assumption of liability, nor is it a bid or performance bond. The Surety reserves the right to review the file and contract terms and conditions for acceptance prior to the authorization or execution of any performance and payment bond.

Sincerely,



Anthony T. Papa, Jr.
President

ATP/cm