

## **PUBLIC WORKS - SOLID WASTE & RECYCLING**

The City of Venice Solid Waste and Recycling Division is an enterprise fund, one that is funded solely by user fees. Responsibilities include providing curbside solid waste, yard waste and recycling collection within the city limits as well as dumpster collection services. The solid waste and recycling division also provides specialized services such as bulk collection and roll-off container service. The city's collection fleet consists of 17 residential and commercial collection trucks, 4 roll-off container trucks, 4 special service trucks, 4 pickup trucks and 1 fleet service truck. For more than thirty years all trucks have been efficiently operated using a one-person crew collecting and driving. The city's solid waste and recycling division has the additional responsibility to oversee the city's disaster debris management program. Because of improved recycling markets, mixed paper and cardboard are sold separately, increasing revenues and decreasing processing fees. The following are various items collected with annual tonnage amounts: Solid Waste – 19,932; Recyclables: Yard Waste – 2,922, Mixed Paper – 1,634, Co-Mingled – 1,296, Cardboard – 940, Construction – 770, Scrap Metal – 112, Concrete & Asphalt – 628.

Through cooperative efforts with Sarasota County, measures are taken to reduce landfill waste to meet or exceed state guidelines through recycling. The division continues to promote recycling through education for reduction and reuse in both residential and commercial sectors.

The Division's business model is founded on principals of safety, sustainability, efficiency and exceptional customer service. The employee's within the Division take pride in seeing that the customer receives outstanding service.

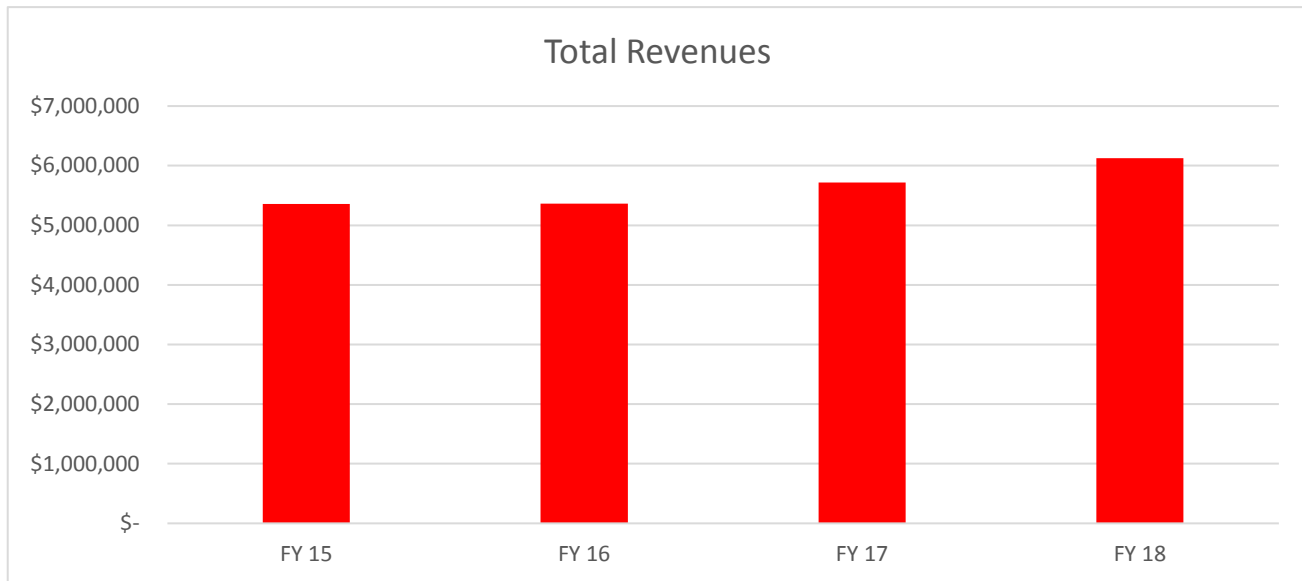
In 2017, solid waste staff initiated a pilot automated solid waste collection program. The program provides trash containers to each residence in the pilot neighborhoods. Solid Waste trucks have been retrofitted with an arm to mechanically lift the container. This saves the driver from physically having to lift each trash can, resulting in better health for the drivers as well as reduced possibility of a Workman's Compensation claim. The operation is also faster resulting in more homes collected in the same amount of time, saving the cost of collection. It is expected that this program will be expanded to the rest of the city over the next two years.

Goal	Objective	Performance Measure	FY 16 Actual	FY 17 Estimated	FY 18 Goal
Provide Efficient, Responsive, High Quality Services	Maintain high level of customer satisfaction by reducing collection oversights and maintaining a 24 hour or less response time on oversights	Reduced customer call-ins for collection misses by 10 %	312	312	281
Keep Venice Beautiful and Eco-Friendly	By using educational tools, advertisement, marketing and incentives, increase residential and commercial recycling participation	Total number of recycled materials in tons per year	8,302	8,302	8,468
Ensure Financial Responsibility	Reduce the percentage of vehicle road calls and downtime by efficient maintenance programs and in-house repairs.	Number of road calls	35	35	30
	Through training and coaching, reduce all accidents for lower insurance and worker compensation claims	Approximate number of accidents	13	20	13
	Transition the city to a more efficient and financially responsible collection method by introducing automated collection	Number of households transitioned to automation	0	2,700	3,000

## 470 - Solid Waste Fund

### Operating Revenues

	Actual FY 15	Actual FY 16	Expected FY 17	Proposed Budget FY 18
<b>Waste Collections:</b>				
Charges for Services	\$ 3,336,340	\$ 3,371,636	\$ 3,631,500	\$ 3,909,100
Miscellaneous	9,462	6,788	5,000	4,100
Sale of Assets	29,750	24,670	-	-
Interest	33,437	12,595	20,000	28,800
<b>Recycling:</b>				
Charges for Services	1,872,488	1,907,319	2,011,500	2,132,300
Miscellaneous	76,030	39,632	51,000	52,000
<b>Total Revenues</b>	<b>\$ 5,357,507</b>	<b>\$ 5,362,640</b>	<b>\$ 5,719,000</b>	<b>\$ 6,126,300</b>



## City of Venice

## SOLID WASTE ENTERPRISE FUND

## SOLID WASTE REVENUES

5/22/17

	FY2014 Actuals	FY2015 Actuals	FY2016 Actuals	FY2017 Amended Budget	Expected FY 2017	Proposed Budget FY 2018	Incr (Decr) over Expected	Comments
<b>SOLID WASTE REVENUES FUND 470</b>								
<b>TOTAL SOLID WASTE REVENUES</b>	5,308,974	5,357,507	5,362,640	5,281,474	5,719,000	6,126,300	407,300	
<b>GARBAGE</b>								
<b>Grand Total - Garbage Revenues</b>	3,325,714	3,408,989	3,415,689	3,348,125	3,656,500	3,942,000	285,500	
<b>Rev - Charges for Services</b>	3,259,405	3,336,340	3,371,636	3,330,630	3,631,500	3,909,100	277,600	
343.41-07 - OPER INCOME / SERVICE- CANS	1,320,934	1,294,238	1,295,321	1,328,739	1,419,000	1,474,000	55,000	5% rate, 1% growth less \$30K
343.41-08 - OPER INCOME / SERVICE - DUMPSTERS	1,550,857	1,587,505	1,581,114	1,633,977	1,713,000	1,730,000	17,000	growth only
343.41-09 - OPER INCOME / SERVICE- ROLL OFFS	370,436	434,689	472,329	347,632	483,000	688,000	205,000	50% rate
343.41-21 - OPER INCOME / PENALTY - DUMPSTER	8,503	11,434	13,779	10,411	7,700	7,700	0	
343.41-22 - OPER INCOME / PENALTY - CANS	7,828	7,417	8,047	9,871	8,100	8,500	400	
343.41-24 - OPER INCOME / PENALTY- ROLL OFFS	847	1,057	1,046	0	700	900	200	
<b>Rev - Interest</b>	38,557	33,437	12,595	15,000	20,000	28,800	8,800	
361.10-00 - INTEREST ON INVESTMENTS	38,557	33,437	12,595	15,000	20,000	28,800	8,800	Improved yields
<b>Rev - Miscellaneous, Other</b>	(4,027)	9,462	6,788	2,495	5,000	4,100	(900)	
369.90-00 - MISCELLANEOUS REVENUE	(4,027)	9,462	6,788	2,495	5,000	4,100	(900)	
<b>Rev - Transfers In</b>	0	0	0	0	0	0	0	
<b>Rev - Sale of Assets</b>	31,780	29,750	24,670	0	0	0	0	
365.10-00 - AUCTION MISC	31,780	29,750	24,670	0	0	0	0	

## RECYCLING

<b>Grand Total - Recycling Revenues</b>	1,983,259	1,948,518	1,946,951	1,933,349	2,062,500	2,184,300	121,800	
<b>Rev - Charges for Services</b>	1,904,307	1,872,488	1,907,319	1,883,486	2,011,500	2,132,300	120,800	
343.41-05 - OPER INCOME / RECYCLE COMMERCIAL	82,741	85,724	88,333	85,714	95,000	100,700	5,700	5% rate, 1% growth
343.41-06 - OPER INCOME / RECYCLE CURBSIDE	1,747,031	1,695,839	1,734,492	1,730,908	1,846,000	1,957,000	111,000	
343.41-10 - OPER INCOME / RECYCLE-ROLL OFFS	65,015	82,797	74,913	57,161	61,200	64,900	3,700	
343.41-23 - OPER / PENALTY- RECYCLING	8,272	7,985	9,132	9,703	8,700	9,200	500	
343.41-24 - OPER INCOME / PENALTY- ROLL OFFS	1,248	143	449	0	600	500	(100)	
<b>Rev - Other Operating</b>	78,952	76,030	39,632	49,863	51,000	52,000	1,000	
365.03-01 - PUBLIC WORKS / RECYCLED FIBER	71,011	67,756	30,630	41,919	42,000	42,000	0	
365.03-06 - PUBLIC WORKS / RECYCLED METALS	7,941	8,274	9,002	7,944	9,000	10,000	1,000	

## City of Venice

## SOLID WASTE ENTERPRISE FUND

## SOLID WASTE REVENUES

5/22/17

	FY2014 Actuals	FY2015 Actuals	FY2016 Actuals	FY2017 Amended Budget	Expected FY 2017	Proposed Budget FY 2018	Incr (Decr) over Expected	Comments
SOLID WASTE REVENUES FUND 470								

## Operating Analysis

Operating Revenues (yellow above)	5,308,974	5,357,507	5,362,640	5,281,474	5,719,000	6,126,300	
Operating Exp. - Garbage (separate sheet)	(2,936,355)	(3,028,806)	(3,280,725)	(3,215,607)	(3,215,607)	(4,022,064)	
Operating Exp. - Recycling (separate sheet)	(1,684,275)	(1,747,145)	(1,840,181)	(1,821,741)	(1,821,741)	(2,135,898)	
<b>Net Operating Revenue</b>	<b>688,344</b>	<b>581,556</b>	<b>241,734</b>	<b>244,126</b>	<b>681,652</b>	<b>(31,662)</b>	

## Total Fund Analysis

Total Revenues	5,308,974	5,357,507	5,362,640	5,281,474	5,719,000	6,126,300	
Expenses - Garbage	(3,578,986)	(4,227,309)	(4,510,725)	(3,896,086)	(3,878,222)	(4,336,811)	B
Expenses - Recycling	(1,814,365)	(1,747,145)	(1,840,181)	(1,996,741)	(1,996,741)	(2,445,525)	B
Net	(84,377)	(616,948)	(988,266)	(611,353)	(155,963)	(656,036)	
<b>Beginning Working Capital</b>	<b>4,709,228</b>	<b>4,624,851</b>	<b>4,007,904</b>	<b>3,019,638</b>	<b>3,019,638</b>	<b>2,863,675</b>	
<b>Ending Working Capital</b>	<b>4,624,851</b>	<b>4,007,904</b>	<b>3,019,638</b>	<b>2,408,285</b>	<b>2,863,675</b>	<b>2,207,639</b>	A

## Working Capital Balances \*

Pooled Cash	4,555,109	3,655,653	2,893,295	2,282,285	2,737,675	2,081,639	
Other Current Assets	680,595	755,246	615,366	615,000	615,000	615,000	
Current Liabilities	(519,135)	(344,443)	(429,499)	(429,000)	(429,000)	(429,000)	
Comp Absences - Noncurrent	(91,718)	(58,552)	(59,524)	(60,000)	(60,000)	(60,000)	
<b>Ending Working Capital</b>	<b>4,624,851</b>	<b>4,007,904</b>	<b>3,019,638</b>	<b>2,408,285</b>	<b>2,863,675</b>	<b>2,207,639</b>	

\* Working capital is current assets minus current liabilities (and noncurrent comp. absences)

## Target Analysis - Working Cap as % of FY18 Budgeted Expenses

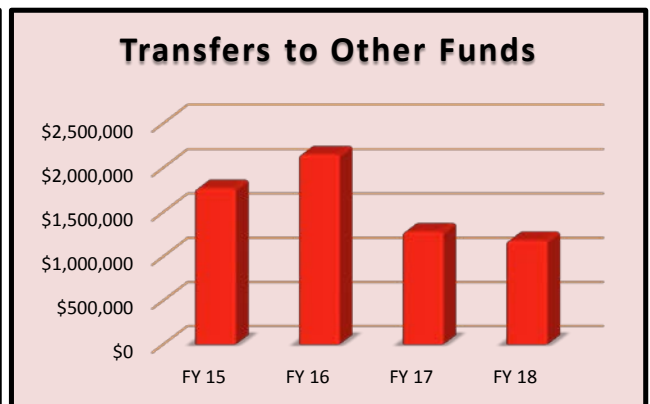
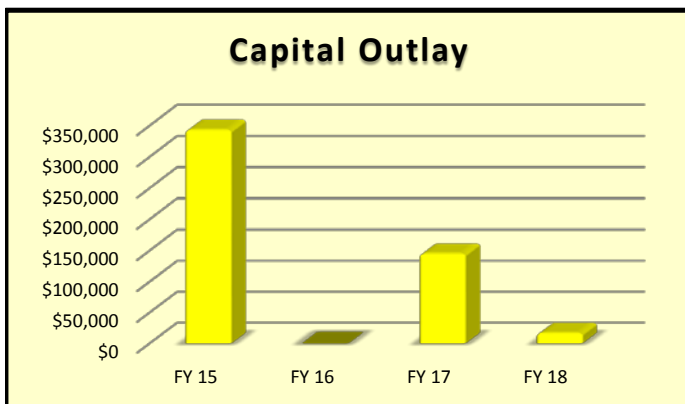
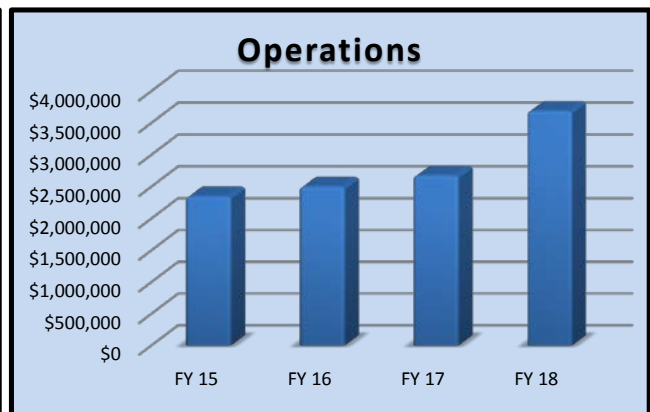
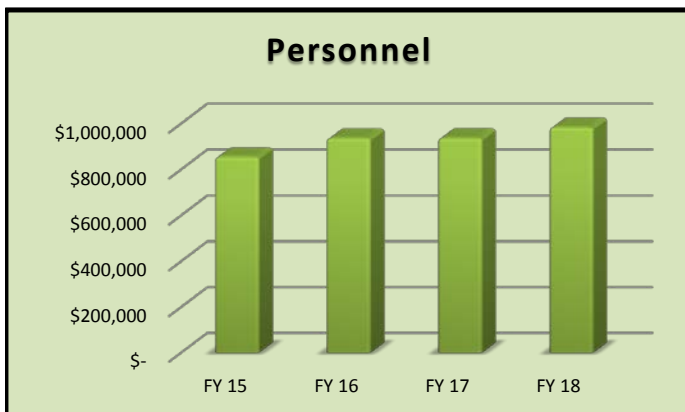
Projected Ending Working Cap.		2,207,639	A
Budgeted Expenses FY18		6,782,336	B
Percent		33%	
Target**	33%	2,238,171	(Calc'd)
Excess (Shortage)		(30,532)	

\*\* Target in this fund is 4 month operating expenses.

# SOLID WASTE FUND RECAP

## BUDGET SUMMARY

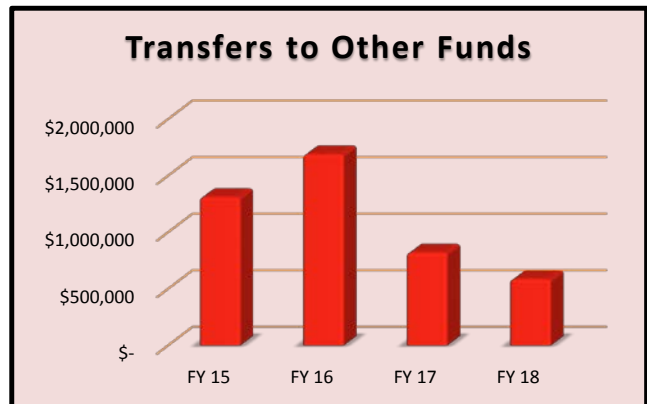
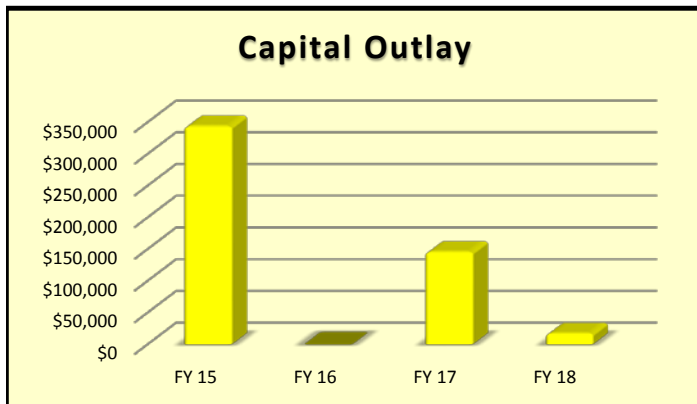
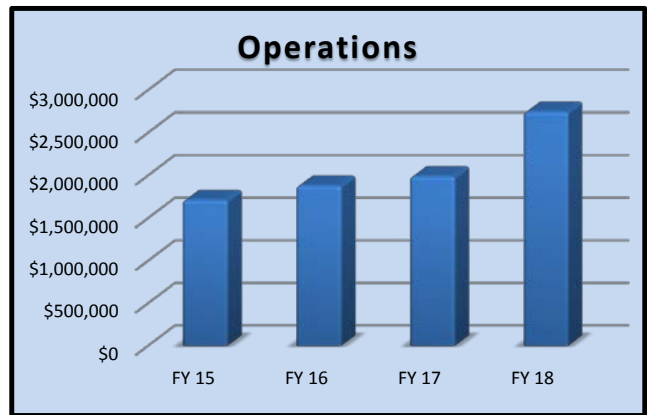
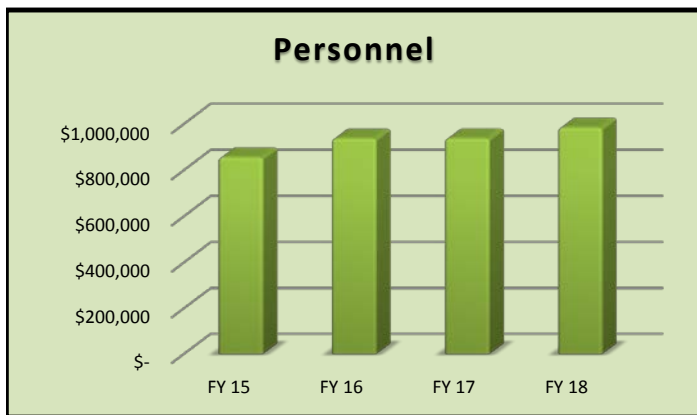
	Actual FY 15	Actual FY 16	Amended Budget FY 17	Proposed Budget FY 18
Personnel	\$ 1,513,002	\$ 1,698,227	\$ 1,789,194	\$ 1,892,656
Operations	2,349,315	2,501,649	2,676,729	3,690,423
Capital Outlay	343,503	-	145,479	17,000
Transfers to Other Funds	1,768,634	2,151,030	1,281,425	1,182,257
<b>Totals</b>	<b>\$ 5,974,454</b>	<b>\$ 6,350,906</b>	<b>\$ 5,892,827</b>	<b>\$ 6,782,336</b>



# SOLID WASTE FUND - WASTE COLLECTIONS

## BUDGET SUMMARY

	Actual FY 15	Actual FY 16	Amended Budget FY 17	Proposed Budget FY 18
Personnel	\$ 855,814	\$ 937,322	\$ 937,797	\$ 984,737
Operations	1,716,175	1,882,888	1,992,097	2,749,886
Capital Outlay	343,503	-	145,479	17,000
Transfers to Other Funds	1,311,817	1,690,515	820,713	585,188
<b>Totals</b>	<b>\$ 4,227,309</b>	<b>\$ 4,510,725</b>	<b>\$ 3,896,086</b>	<b>\$ 4,336,811</b>



## City of Venice

## SOLID WASTE ENTERPRISE FUND

## EXPENSES - GARBAGE

Excluding  
Encumbrances5/22/17  
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SOLID WASTE - WASTE COLLECTION EXPENSES FUND 470 DEPARTMENT 0940	FY2014 Actuals	FY2015 Actuals	FY2016 Actuals	Amended Budget FY 2017	Expected FY17	Amended Budget FY 2017	Proposed Budget FY 2018	Incr (Decr) over PY Budget	Comments
<b>Grand Total - Garbage Expenses</b>	<b>3,578,986</b>	<b>4,227,309</b>	<b>4,510,725</b>	<b>3,896,086</b>	<b>3,878,222</b>	<b>3,866,537</b>	<b>4,336,811</b>	<b>470,274</b>	
<b>Exp - Capital Outlay</b>	<b>642,631</b>	<b>343,503</b>	<b>0</b>	<b>145,479</b>	<b>127,615</b>	<b>125,000</b>	<b>17,000</b>	<b>(108,000)</b>	
534.63-00 - IMPROV OTHER THAN BLDGS	0	0	0	20,479	20,479	0	17,000	17,000	This is: Dumpster enclosure
534.64-00 - MACH & EQUIPMENT	642,631	343,503	0	125,000	107,136	125,000	0	(125,000)	FY17 was currato cans
<b>Exp - Insurance</b>	<b>164,676</b>	<b>165,480</b>	<b>159,672</b>	<b>165,098</b>	<b>165,098</b>	<b>165,098</b>	<b>27,247</b>	<b>(137,851)</b>	
534.45-00 - INSURANCE	164,676	165,480	159,672	165,098	165,098	165,098	27,247	(137,851)	Citywide allocation
<b>Exp - Maintenance</b>	<b>389,080</b>	<b>398,804</b>	<b>386,282</b>	<b>352,459</b>	<b>352,459</b>	<b>347,389</b>	<b>366,933</b>	<b>19,544</b>	
534.46-00 - REPAIR & MAINTENANCE SVCS	26,073	25,020	42,290	21,570	21,570	16,500	17,500	1,000	
534.46-02 - REPAIR & MAINT / COMPUTER DEVICES	4,405	0	2,847	1,535	1,535	1,535	2,000	465	
534.46-37 - REPAIR & MAINT / FLEET MAINT- LABOR	119,071	129,570	120,414	125,112	125,112	125,112	125,112	0	
534.46-38 - REPAIR & MAINT / FLEET MAINT- PARTS	120,269	116,025	107,567	63,710	63,710	63,710	63,710	0	
534.46-39 - REPAIR & MAINT/ FLEET MAINT- OTHER	103,524	111,003	98,191	120,350	120,350	120,350	120,350	0	
534.46-40 - REPAIR & MAINT / INFO SYS	15,739	17,185	14,973	20,182	20,182	20,182	38,261	18,079	"Per IT"
<b>Exp - Miscellaneous, services and supplies</b>	<b>9,965</b>	<b>10,622</b>	<b>12,560</b>	<b>12,322</b>	<b>12,322</b>	<b>12,322</b>	<b>620,777</b>	<b>608,455</b>	
534.40-00 - TRAVEL AND TRAINING	1,688	2,998	1,669	4,000	4,000	4,000	4,000	0	
534.41-00 - COMMUNICATION SERVICES	1,996	1,938	1,889	2,172	2,172	2,172	2,880	708	
534.41-40 - COMMUNICATION SERVICES / IS	1,573	1,796	3,529	2,500	2,500	2,500	6,315	3,815	
534.44-00 - RENTALS AND LEASES	262	0	436	0	0	0	0	0	
534.44-08 - RENTALS AND LEASES/DOCUMATCH SYSTEM LE	1,175	1,175	1,175	0	0	0	1,200	1,200	
534.44-50 - RENTALS AND LEASES - FLEET REPL	0	0	0	0	0	0	593,668	593,668	Full annual fleet rent
534.47-00 - PRINTING AND BINDING	994	397	1,256	2,300	2,300	2,300	6,300	4,000	
534.51-00 - OFFICE SUPPLIES	2,230	1,794	2,301	1,200	1,200	1,200	1,264	64	
534.54-00 - BOOKS, PUBS, SUBS, MEMBER	47	524	305	150	150	150	5,150	5,000	
<b>Exp - Professional Services</b>	<b>926,843</b>	<b>920,208</b>	<b>1,147,421</b>	<b>1,030,997</b>	<b>1,030,997</b>	<b>1,026,997</b>	<b>1,293,708</b>	<b>266,711</b>	
534.31-00 - PROFESSIONAL SERVICES	22,115	22,691	33,572	4,000	4,000	0	270,000	270,000	Design new facility \$250K
534.31-40 - PROFESSIONAL SERVICES / INFO SYS	7,787	0	3,700	13,417	13,417	13,417	10,117	(3,300)	
534.32-00 - ACCOUNTING & AUDITING	2,476	2,808	2,866	2,700	2,700	2,700	2,711	11	
534.34-00 - OTHER CONTRACTUAL SERVICE	894,464	894,710	1,107,283	1,010,880	1,010,880	1,010,880	1,010,880	0	This is: Landfill fees
<b>Exp - Salaries and Wages</b>	<b>802,682</b>	<b>855,814</b>	<b>937,322</b>	<b>937,797</b>	<b>937,797</b>	<b>937,797</b>	<b>984,737</b>	<b>46,940</b>	
534.12-00 - REGULAR SALARIES & WAGES	504,727	501,804	517,786	542,652	542,652	542,652	604,155	61,503	FY17 1 equip operator was budgeted 50% garbage collection & 50% recycling. FY18: this position is 100% funded in garbage collection. FY18: removed Asst CM allocation FY18: Added 1 new equip operator
534.14-00 - OVERTIME	36,043	36,349	87,697	35,000	35,000	35,000	35,000	0	
534.15-00 - SPECIAL PAY	9,389	24,954	13,681	5,303	5,303	5,303	7,245	1,942	
534.21-00 - FICA	37,725	41,669	44,001	44,596	44,596	44,596	49,445	4,849	
534.22-00 - RETIREMENT CONTRIBUTIONS	37,606	43,788	45,047	42,963	42,963	42,963	51,781	8,818	
534.23-00 - LIFE AND HEALTH INSURANCE	177,192	167,160	179,232	220,021	220,021	220,021	195,416	(24,605)	Health Ins Funded lags a year & allocations between garbage collection & recycling from year to year
534.24-00 - WORKERS' COMPENSATION	0	40,089	49,878	47,262	47,262	47,262	41,695	(5,567)	



City of Venice

**SOLID WASTE ENTERPRISE FUND  
EXPENSES - GARBAGE**

Excluding  
Encumbrances  
5/22/17  
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SOLID WASTE - WASTE COLLECTION EXPENSES FUND 470 DEPARTMENT 0940	FY2014 Actuals	FY2015 Actuals	FY2016 Actuals	Amended Budget FY 2017	Expected FY17	Amended Budget FY 2017	Proposed Budget FY 2018	Incr (Decr) over PY Budget	Comments
<b>Exp - Services and Supplies</b>	<b>263,204</b>	<b>216,291</b>	<b>172,354</b>	<b>422,750</b>	<b>422,750</b>	<b>422,750</b>	<b>432,750</b>	<b>10,000</b>	
534.52-00 - OPERATING SUPPLIES	43,105	62,350	66,380	246,500	246,500	246,500	256,500	10,000	This incl: carts pilot \$175K (in both years) FY18: added \$10K for licenses for CityWorks workorder system
534.52-25 - OPER SUPP/ SAFETY SHOES REIMBURSE	470	368	1,319	1,100	1,100	1,100	1,100	0	(in both years)
534.52-35 - OPERATING SUPPLIES / GASOLINE	219,629	153,573	104,655	175,150	175,150	175,150	175,150	0	
<b>Exp - Transfers Out</b>	<b>375,784</b>	<b>1,311,817</b>	<b>1,690,515</b>	<b>820,713</b>	<b>820,713</b>	<b>820,713</b>	<b>585,188</b>	<b>(235,525)</b>	
534.49-02 - ADMINISTRATIVE CHARGES	375,784	456,817	460,515	285,713	285,713	285,713	287,441	1,728	Per IDC Alloc. Study
9902-581-91.28 TRANSFERS TO FLEET FUND	0	855,000	1,230,000	535,000	535,000	535,000	297,747	(237,253)	To agree Stakeholder study
<b>Exp - Utilities</b>	<b>4,120</b>	<b>4,769</b>	<b>4,599</b>	<b>8,471</b>	<b>8,471</b>	<b>8,471</b>	<b>8,471</b>	<b>0</b>	
534.43-00 - UTILITY SERVICES	4,120	4,769	4,599	8,471	8,471	8,471	8,471	0	

**Reconcile to CAFR:**

This worksheet	3,578,986	4,227,309	4,510,725	3,896,086	3,878,222	3,866,537	4,336,811
(Less Capital)	(642,631)	(343,503)	-	(145,479)	(127,615)	(125,000)	(17,000)
(Less Fleet Transfers)	-	(855,000)	(1,230,000)	(535,000)	(535,000)	(535,000)	(297,747)
<b>Operating Expenses</b>	<b>2,936,355</b>	<b>3,028,806</b>	<b>3,280,725</b>	<b>3,215,607</b>	<b>3,215,607</b>	<b>3,206,537</b>	<b>4,022,064</b>
Add Back: Fleet Transfers	-	855,000	1,230,000				
Depreciation	357,561	394,809	365,126				
NPL Adj	-	(3,689)	(128,574)				
OPEB	7,771	(1,276)	(2,544)				
Total GAAP Exp. - Recycling	3,301,687	4,273,650	4,744,733				
Total GAAP Exp. - Garbage (Next Sheet)	1,880,632	1,943,764	1,918,387				
	<u>5,182,319</u>	<u>6,217,414</u>	<u>6,663,120</u>				

**CAFR:**

Operating Expenses	4,430,752	4,448,780	4,512,090
Transfers	751,567	1,768,634	2,151,030
<b>Total</b>	<u>5,182,319</u>	<u>6,217,414</u>	<u>6,663,120</u>

To "Exp-Garbage"

**Reconcile to Budget:**

Budget - Original	3,866,537	3,866,537
Encumbrances	29,549	-
Amendments	-	-
<b>Total</b>	<u>3,896,086</u>	<u>3,866,537</u>

# SOLID WASTE FUND - WASTE COLLECTIONS

## STAFFING

CLASSIFICATION	Actual FY 15	Actual FY 16	Amended Budget FY 17	Proposed Budget FY 18
Assistant City Manager *	0.025	0.025	0.025	0.00
Director **	0.25	0.25	0.25	0.25
Public Works Coordinator	0.25	0.00	0.00	0.00
Public Works Business Manager **	0.00	0.25	0.25	0.25
Solid Waste/Recycling Superintendent **	0.50	0.50	0.50	0.50
Heavy Equipment Operator/Welder	1.00	1.00	1.00	1.00
Solid Waste Foreman	1.00	1.00	1.00	1.00
Solid Waste Equipment Operator ***	8.00	10.00	7.50	9.00
Mechanical Systems Foreman	1.00	1.00	0.00	0.00
Mechanical Systems Supervisor	0.00	0.00	1.00	1.00
<b>Total Department Staff</b>	<b>12.025</b>	<b>14.025</b>	<b>11.525</b>	<b>13.00</b>

\* FY15: Position is split 20% General Fund, 25% Building, 30% Airport, 10% Utilities, 10% Stormwater, 2.5% Solid Waste, & 2.5% Recycling.

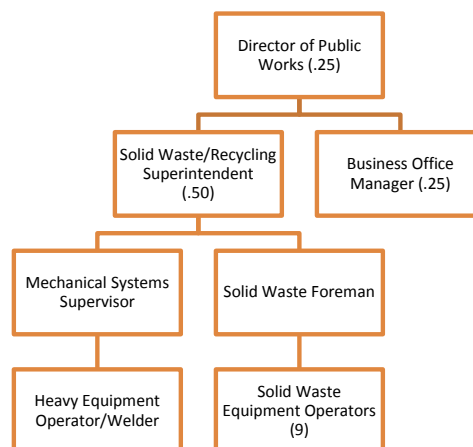
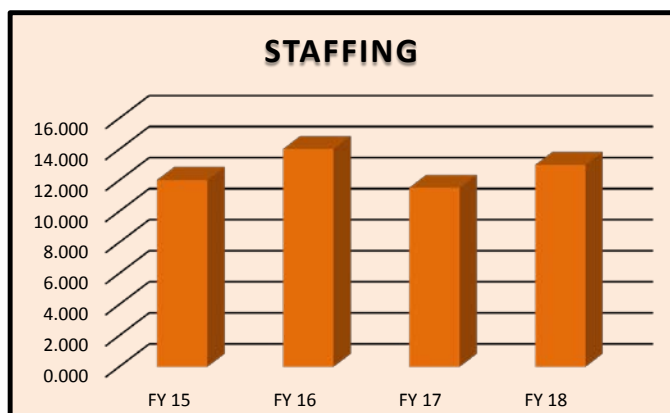
FY16: Position is split 30% General Fund, 25% Building, 20% Airport, 20% Utilities, & 5% Solid Waste.

FY17: Position is split 20% General Fund, 25% Building, 25% Airport, 20% Utilities, 5% Solid Waste & 5% Stormwater.

FY18: Position is 100% General Fund (City Manager)

\*\* Position is split 50% PW-Admin, 25% Solid Waste, & 25% Recycling.

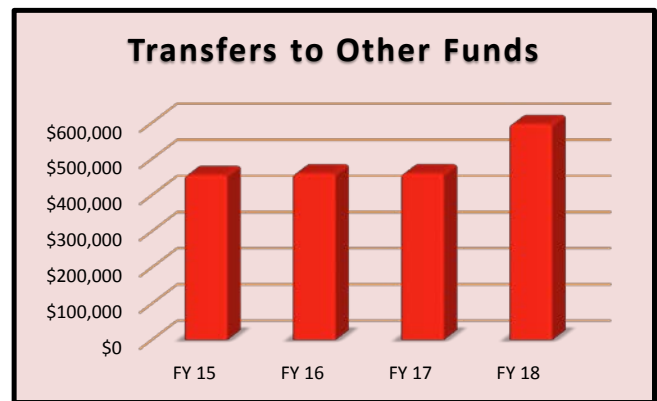
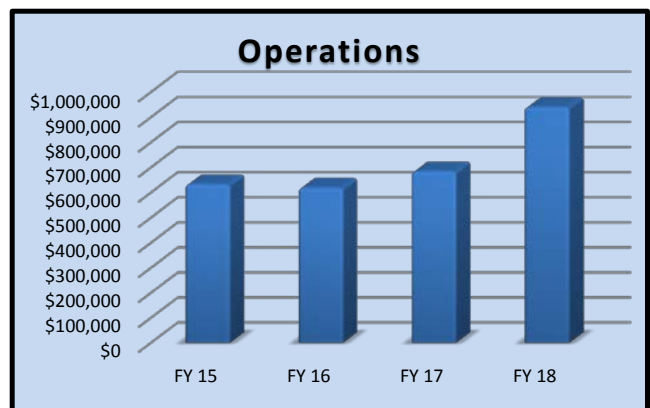
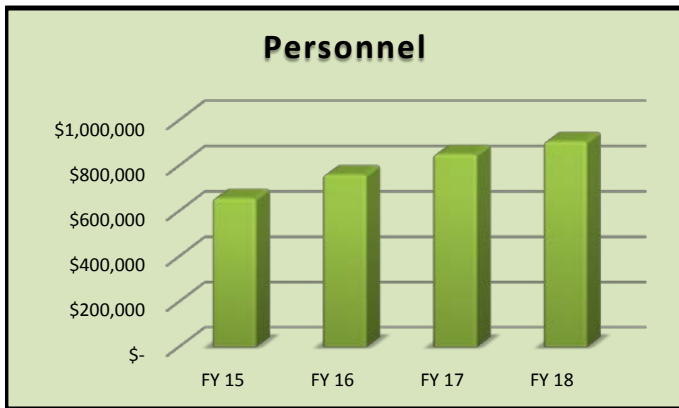
\*\*\* One new position



# SOLID WASTE FUND - RECYCLING

## BUDGET SUMMARY


	Actual FY 15	Actual FY 16	Amended Budget FY 17	Proposed Budget FY 18
Personnel	\$ 657,188	\$ 760,905	\$ 851,397	\$ 907,919
Operations	633,140	618,761	684,632	940,537
Transfers to Other Funds	456,817	460,515	460,712	597,069
<b>Totals</b>	<b>\$ 1,747,145</b>	<b>\$ 1,840,181</b>	<b>\$ 1,996,741</b>	<b>\$ 2,445,525</b>



## City of Venice

## SOLID WASTE ENTERPRISE FUND

## EXPENSES - RECYCLING

 Excluding  
 Encumbrances  
 5/22/17  


RECYCLING EXPENSES FUND 470 DEPARTMENT 0948	FY2014 Actuals	FY2015 Actuals	FY2016 Actuals	Amended Budget FY 2017	YTD Thru 3/31/17	Amended Budget FY 2017	Proposed Budget FY 2018	Incr (Decr) over PY Budget	Pct Incr (Decr)	Comments
<b>Grand Total - Recycling Expenses</b>	<b>1,814,365</b>	<b>1,747,145</b>	<b>1,840,181</b>	<b>1,996,741</b>	<b>877,409</b>	<b>1,996,741</b>	<b>2,445,525</b>	<b>448,784</b>	22.5%	
<b>Exp - Capital Outlay</b>	<b>130,090</b>	-	-	-	-	0	0	0		
534.64-00 - MACHINERY & EQUIPMENT	130,090	-	-	-	-	0	0	0		
<b>Exp - Insurance</b>	<b>91,908</b>	<b>92,352</b>	<b>89,124</b>	<b>92,150</b>	<b>46,074</b>	<b>92,150</b>	<b>12,471</b>	<b>(79,679)</b>	-86.5%	
534.45-00 - INSURANCE	91,908	92,352	89,124	92,150	46,074	92,150	12,471	(79,679)	-86.5%	Citywide allocation
<b>Exp - Maintenance</b>	<b>222,496</b>	<b>252,013</b>	<b>240,472</b>	<b>245,130</b>	<b>89,458</b>	<b>245,130</b>	<b>245,130</b>	<b>0</b>	0.0%	
534.46-00 - REPAIR & MAINTENANCE SVCS	3,885	5,613	19,732	6,760	129	6,760	6,760	0	0.0%	
534.46-37 - REPAIR & MAINT / FLEET MAINT- LABOR	70,511	85,021	84,655	76,200	39,995	76,200	76,200	0	0.0%	
534.46-38 - REPAIR & MAINT / FLEET MAINT- PARTS	65,743	65,956	67,885	40,000	30,059	40,000	40,000	0	0.0%	
534.46-39 - REPAIR & MAINT / FLEET MAINT- OTHER	82,356	95,423	68,200	122,170	19,275	122,170	122,170	0	0.0%	
<b>Exp - Miscellaneous, services and supplies</b>	<b>5,561</b>	<b>6,428</b>	<b>6,037</b>	<b>7,300</b>	<b>3,283</b>	<b>7,300</b>	<b>300,873</b>	<b>293,573</b>	4021.5%	
534.40-00 - TRAVEL AND TRAINING	1,467	919	1,661	3,000	645	3,000	5,000	2,000	66.7%	
534.44-00 - RENTALS AND LEASES	1,149	1,285	1,095	1,800	742	1,800	1,800	0	0.0%	
534.44-08 - RENTALS AND LEASES / DOCUMATCH SYSTEM	1,175	1,175	1,175	-	588	0	1,200	1,200		
534.44-50 - RENTALS AND LEASES - FLEET REPL	-	-	-	-	-	0	290,373	290,373		Full annual fleet rent
534.47-00 - PRINTING AND BINDING	1,333	2,720	1,554	2,000	767	2,000	2,000	0	0.0%	
534.51-00 - OFFICE SUPPLIES	337	229	295	400	284	400	400	0	0.0%	
534.54-00 - BOOKS, PUBS, SUBS, MEMBER	100	100	257	100	257	100	100	0	0.0%	
<b>Exp - Professional Services</b>	<b>123,970</b>	<b>143,608</b>	<b>161,042</b>	<b>148,200</b>	<b>41,132</b>	<b>148,200</b>	<b>148,211</b>	<b>11</b>	0.0%	
534.31-00 - PROFESSIONAL SERVICES	(3,403)	14,588	8,913	-	-	0	0	0		
534.32-00 - ACCOUNTING & AUDITING	2,476	2,807	2,866	2,700	1,900	2,700	2,711	11	0.4%	
534.34-00 - OTHER CONTRACTUAL SERVICE	124,897	126,214	149,263	145,500	39,232	145,500	145,500	0	0.0%	This is: Landfill fees
<b>Exp - Salaries and Wages</b>	<b>711,249</b>	<b>657,188</b>	<b>760,905</b>	<b>851,397</b>	<b>389,773</b>	<b>851,397</b>	<b>907,919</b>	<b>56,522</b>	6.6%	
534.12-00 - REGULAR SALARIES & WAGES	456,398	388,240	459,499	551,726	239,299	551,726	545,919	(5,807)	-1.1%	FY17 1 equip operator was budgeted 50% garbage collection & 50% recycling. FY18: this position is 100% funded in garbage collection. FY18: removed Asst CM allocation FY18: Added 1 new equip operator
534.14-00 - OVERTIME	47,066	32,037	44,712	35,000	23,999	35,000	35,000	0	0.0%	
534.15-00 - SPECIAL PAY	16,056	3,546	10,788	3,550	1,399	3,550	4,152	602	17.0%	
534.21-00 - FICA	36,032	32,750	36,788	45,157	18,908	45,157	44,755	(402)	-0.9%	
534.22-00 - RETIREMENT CONTRIBUTIONS	35,204	33,713	37,901	43,506	19,941	43,506	46,872	3,366	7.7%	
534.23-00 - LIFE AND HEALTH INSURANCE	120,492	138,156	138,156	138,532	69,264	138,532	195,416	56,884	41.1%	Health Ins Funded lags a year & allocations between garbage collection & recycling from year to year
534.24-00 - WORKERS' COMPENSATION	-	28,746	33,061	33,926	16,963	33,926	35,805	1,879	5.5%	
<b>Exp - Services and Supplies</b>	<b>147,989</b>	<b>132,038</b>	<b>115,561</b>	<b>183,700</b>	<b>74,402</b>	<b>183,700</b>	<b>225,700</b>	<b>42,000</b>	22.9%	
534.52-00 - OPERATING SUPPLIES	61,973	59,937	64,378	77,500	44,173	77,500	119,500	42,000	54.2%	New: carts pilot \$32K licenses for CityWorks workorder system \$10K

City of Venice

SOLID WASTE ENTERPRISE FUND

EXPENSES - RECYCLING

Excluding  
Encumbrances  
5/22/17  
↓

RECYCLING EXPENSES FUND 470 DEPARTMENT 0948	FY2014 Actuals	FY2015 Actuals	FY2016 Actuals	Amended Budget FY 2017	YTD Thru 3/31/17	Amended Budget FY 2017	Proposed Budget FY 2018	Incr (Decr) over PY Budget	Pct Incr (Decr)	Comments
534.52-25 - OPERATING SUPP / SAFETY SHOES REIMBURSEMENT	300	353	-	900	150	900	900	0	0.0%	
534.52-35 - OPERATING SUPPLIES / GASOLINE	85,715	71,747	51,183	105,300	30,079	105,300	105,300	0	0.0%	
(Continued)										
<b>Exp - Transfers Out</b>	<b>375,783</b>	<b>456,817</b>	<b>460,515</b>	<b>460,712</b>	<b>230,354</b>	<b>460,712</b>	<b>597,069</b>	<b>136,357</b>	29.6%	
534.49-02 - ADMINISTRATIVE CHARGES	375,783	456,817	460,515	285,712	142,854	285,712	287,442	1,730	0.6%	Per IDC Alloc. Study
9902-581-91.28 TRANSFERS TO FLEET FUND	-	-	-	175,000	87,500	175,000	309,627	134,627	76.9%	To agree Stakeholder study
(Continued)										
<b>Exp - Utilities</b>	<b>5,319</b>	<b>6,702</b>	<b>6,525</b>	<b>8,152</b>	<b>2,933</b>	<b>8,152</b>	<b>8,152</b>	<b>0</b>	0.0%	
534.43-00 - UTILITY SERVICES	5,319	6,702	6,525	8,152	2,933	8,152	8,152	0	0.0%	

Reconcile to CAFR:

This worksheet	1,814,365	1,747,145	1,840,181	1,996,741	1,996,741	2,445,525
(Less Capital)	(130,090)	-	-	-	-	-
(Less Fleet Transfers)	-	-	-	(175,000)	(175,000)	(309,627)
<b>Operating Expenses</b>	<b>1,684,275</b>	<b>1,747,145</b>	<b>1,840,181</b>	<b>1,821,741</b>	<b>1,821,741</b>	<b>2,135,898</b>
Add Back: Fleet Transfers	-					
Depreciation	196,357	199,473	185,144			
NPL Adj	-	(2,854)	(106,938)			
OPEB	-	-	-			
Total GAAP Expenditures - Recycling	<u>1,880,632</u>	<u>1,943,764</u>	<u>1,918,387</u>			
	To "Exp-Garbage"					

Reconcile to Budget:

Budget - Original	1,996,741	1,996,741
Encumbrances	-	-
Amendments	-	-
<b>Total</b>	<u>1,996,741</u>	<u>1,996,741</u>

# SOLID WASTE FUND - RECYCLING

## STAFFING

CLASSIFICATION	Actual FY 15	Actual FY 16	Amended Budget FY 17	Proposed Budget FY 18
Assistant City Manager	0.025	0.025	0.025	0.00
Director **	0.25	0.25	0.25	0.25
Public Works Coordinator	0.25	0.00	0.00	0.00
Public Works Business Manager **	0.00	0.25	0.25	0.25
Administrative Aide	1.00	0.50	0.00	0.00
Administrative Coordinator	0.00	0.00	1.00	1.00
Solid Waste/Recycling Superintendent ***	0.50	1.00	0.50	0.50
Recycling Foreman	0.00	0.00	1.00	1.00
Solid Waste Equipment Operator ****	8.00	7.00	9.50	10.00
<b>Total Department Staff</b>	<b>10.025</b>	<b>9.025</b>	<b>12.525</b>	<b>13.00</b>

\* FY15: Position is split 20% General Fund, 25% Building, 30% Airport, 10% Utilities, 10% Stormwater, 2.5% Solid Waste, & 2.5% Recycling.

FY16: Position is split 30% General Fund, 25% Building, 20% Airport, 20% Utilities, & 5% Solid Waste.

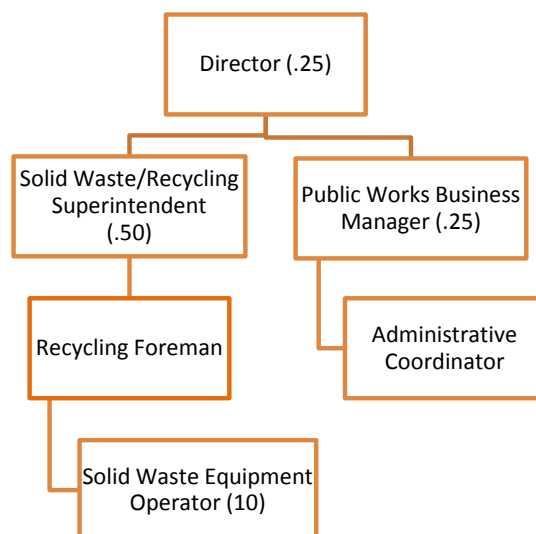
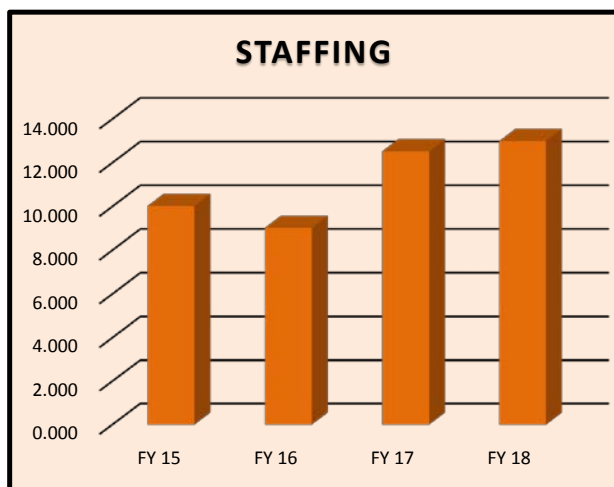
FY17: Position is split 20% General Fund, 25% Building, 25% Airport, 20% Utilities, 5% Solid Waste & 5% Stormwater.

FY18: Position is 100% General Fund (City Manager)

\*\* Position is split 50% PW-Admin, 25% Solid Waste, & 25% Recycling.

\*\*\* Position is split 50% Solid Waste and 50% Recycling.

\*\*\*\* One new position



## City of Venice

## SOLID WASTE FY18 BUDGET - COMPARISON TO RATE STUDY

5/22/17

	Rate Study	GARBAGE	RECYCLING	TOTAL	Over (Under)	Comments
Service Fees						
MSW - Can Services	1,519,749	1,504,000		1,504,000	(15,749)	More conservative growth assumption   