



**City of Venice  
Development Services Department**

**MEMORANDUM**

**TO: Planning Commission**

**FROM: Jeff Shrum, Development Services Director**

**SUBJECT: Discussion – Combining and/or Collaboration with the Planning Commission with the Architectural Review Board.**

**DATE: May 11, 2017**

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In March of this year, I had an agenda item conversation with the Architectural Review Board (ARB) about combining that board with the Historic Preservation Board. At this meeting, ARB members expressed it was their opinion that the ARB had more in common with the Planning Commission. As a result, I am asking the Planning Commission their opinion regarding the possibility of a combined Planning Commission and ARB. The following topics are offered to initiate this discussion:

1. Should the boards be combined into one board?
2. Should the boards maintain separate membership and duties but share a meeting date each month for collective action (details of how this would work would need to be worked out)? Does this provide further complication and work for staff?
3. Potential structure of a combined board (membership).
4. Positive and negative aspects to combining or sharing meetings.
5. Other comments as the board feels appropriate.

I would encourage general discussion on this topic as there is not a specific proposal being presented at this time. I will be in attendance for questions.

cc: Edward Lavalley, City Manager  
ARB file