



City of Venice
Planning & Zoning Department

MEMORANDUM

To: Lori Stelzer, City Clerk
From: Scott Pickett, AICP, Senior Planner
Date: April 20, 2017
Re: Transmittal of Petition for Council Action
City Initiated Zoning Map Amendment Petition No. 17-04RZ

On April 18, 2017, the Planning Commission, sitting as the local planning agency, found the request consistent with the Comprehensive Plan and in compliance with the Land Development Regulations and voted to recommend to City Council **APPROVAL** of City Initiated Zoning Map Amendment Petition No. 17-04RZ. The vote was 4-1, with two absences. There was a request for affected part status by Ms. Nelson and the request was approved with a 5-0 vote.

As you know, Gulf Harbor Estates Preliminary Plat, Petition No. 16-04PP, is scheduled for City Council on Tuesday, April 25, 2017. Please schedule the City Council public hearing on Zoning Map Amendment Petition No. 17-04RZ for May 23, 2017.

After the public hearing on the zoning map amendment petition, the Planning Commission suggested that both the zoning map amendment petition and the preliminary plat petition be heard by City Council at the same meeting. This will be possible only if the applicant requests to continue the April 25, 2017 public hearing on the preliminary plat petition to May 23, 2017. Planning and Zoning staff are coordinating with the applicant on this matter and we will keep the City Clerk's office apprised of any information provided by the applicant.

Please transmit to City Council the Legistar attachments for the Planning Commission public hearing. The Planning and Zoning Division may receive written correspondence on this petition, which we will forward to your office. We will transmit via e-mail the legal description of the subject property which was provided by the applicant and a location map, both of which will be used for the rezone ordinance. We will also provide your office the mailing list and envelopes for the nearby properties that required to receive mail notice of zoning map amendment petition.

Please inform Planning and Zoning staff when the public hearing dates are scheduled to ensure proper posting of the property per public notice requirements.