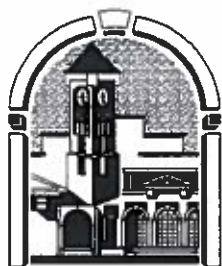


## MEMORANDUM



### FINANCE DEPARTMENT

City of Venice, Florida

March 24, 2017

To: Ed Lavallee, City Manager

From: Jon Mayes, Procurement Specialist

Thru: Linda Senne, Finance Director

City Council Meeting Date: April 11, 2017

Re: Approval for the Disposal of Surplus Vehicles and Equipment

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#### **Background**

The items listed below are vehicles and equipment that are to go to auction. The Finance Department along with the Fleet Maintenance, have done a review of these items and would like to dispose of these as detailed in the City's fixed asset policy. **Please see the attached list for information from Fleet Maintenance stating the condition of these items and justification of sending them to auction.** These vehicles and equipment are no longer cost effective to maintain for the City and should be removed from the City's asset and insurance policy lists.

#### **Items to go to Auction**

- 1) 2003 Ford F-150 Pick-up Truck
- 2) 2003 Ford F-150 Pick-up Truck
- 3) 2004 Ford F-150 Pick-up Truck
- 4) 2004 Ford F-350 Utility Bodied Truck
- 5) 2004 Ford F- 450 with crane
- 6) 1973 Caterpillar Grader

#### **Action Requested**

We recommend that City Council declare these listed vehicles and equipment as surplus and direct the Finance Department to properly dispose of the items in accordance to the fixed asset policy. This request is made in concurrence with John Veneziano, Public Works Director

**City Attorney Review:** N/A

**Risk Manager Review:** N/A

Copies to: Finance Department file

**INFORMATION LIST FOR VEHICLES & EQUIPMENT GOING TO AUCTION**

<b><i>Year</i></b>	<b><i>Make</i></b>	<b><i>Model</i></b>	<b><i>Mileage/Hours</i></b>	<b><i>VIN#</i></b>	<b><i>Unit #</i></b>	<b><i>Dept</i></b>	<b><i>Replaced</i></b>
2003	Ford	F-150 Pick-up Truck	112,166	1FTRX18L93NB94414	243	Util. - Field Ops.	Yes
2003	Ford	F-150 Pick-up? Truck	77,185	1FTNF20L73EC74281	251	Util. - W/P	Yes
2004	Ford	F-150 Pick-up Truck	44,700	2FTRX17214CA43888	167	Airport	Yes
2004	Ford	F-350 Utility Bodied Truck	69,073	1FDWF36PO4ED81464	311	Util. - Field Ops.	Yes
2004	Ford	F-450 Truck w/crane	70,637	1FDXF46P24ED64367	260	Utilities- W/R	Yes
1973	Caterpillar	Grader	unknown	89J1952	221	P/W- Maint.	No

# AMERICAN IMPORT AUTO FLEET DIVISION

At the request of the Finance Dept., we evaluated the following vehicles:

Unit # 167: The 2004 Ford F-150 Pickup Truck has a knock in the lower end of the engine indicating major engine repairs needed. The cost of repairs would be greater than the value of the vehicle, which is why we recommend replacing this vehicle at this time.

Unit #243: The 2003 Ford F150 Pickup Truck, the vehicle has over 110,000 miles and has been burning over 3 quarts of oil between oil changes, which is caused by the engine internally breaking down. The cost of repairs would be greater than the value of the vehicle, which is why we recommend replacing this vehicle at this time.

Unit # 221: The 1973 Caterpillar Grader, the vehicle is over 40 years old and needs repairs to the fuel and hydraulic systems on the unit. The City has other tractors which are more suitable for the tasks this vehicle was used for. Taking this into consideration we recommend the vehicle be surplus of at this time.

Unit # 251: 2003 Ford F-250 Truck, the body and bed are severely rusted and needs major metal and body work due to the rust. The automatic transmission is slipping which indicates internal failure. Taking this into consideration along with the age, mileage, hours and overall condition of this vehicle, we recommend replacement at this time.

Unit # 260: 2004 Ford F450 Super Duty Truck, this vehicle has oil consumption and engine cooling system concerns that will require costly repairs in the near future. The rear body and crane are also a concern and need to be addressed. The cost of repairs would be greater than the value of the vehicle, which is why we recommend replacing this vehicle at this time.

Unit # 311: 2004 Ford F350 Super Duty 1 Ton – Pickup, this vehicle has transmission and engine cooling system concerns that will require costly repairs in the near future. The under carriage is deteriorating and needs to be repaired. The cost of repairs would be greater than the value of the vehicle, which is why we recommend replacing this vehicle at this time.

These vehicles are parked out at the Eastside water plant if you would like to personally inspect them.

If you have any questions or desire additional information, please let me know.

Thank You,

Mark Micalizzi

Fleet Service Manager,

[aiafleet@verizon.net](mailto:aiafleet@verizon.net)

941-468-6570

**I have done a review of the listed items and agree with Fleet Service on the disposal of these items.**

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**John Veneziano, Public Works Director**