

**APPLICATION FOR NAMING/RENAMING
OF A PARK, PORTION OF A PARK, DESIGNATED FACILITY, OR PUBLIC AREA**

The naming or renaming of a park, portion of a park, designated facility or area of public property is an important and meaningful community event. The naming or renaming of a park will be based on the strictest standards and highest criteria.

The naming or renaming of a park, portion of a park, designated facility or area of public property will be considered for the purposes of the application only and it will not be the purpose of the Parks and Recreation Board to choose the level at which the naming should be done.

Application will be considered for a) naming/renaming of a park, b) naming/renaming of a portion of a park, c) naming/renaming of a designated facility or area of public property i.e. arboretum, garden, walkway, etc.

Criteria for consideration of proposed change:

- 1) The candidate or active organization for which the park is to be named can be either living or dead.
- 2) The candidate or active organization must have contributed **significantly** to the City of Venice and its citizens.
- 3) The name of the candidate or active organization and his/her/their accomplishments must be presented to the board in writing and in person by a nominator.
- 4) The person/organization nominating the candidate must be responsible for all reasonable costs associated with the naming/renaming and would include but not be limited to signage, public notices, etc. The naming/renaming ceremonies will take place only after the payment of all associated costs.
- 5) Each request will be considered at the time of application only and there will be no waiting list of names to be assigned.
- 6) Applications must be submitted to the City Clerk's Office at least two weeks prior to the meeting at which the naming is to be discussed.
- 7) The Parks and Recreation Advisory Board will consider the application and make a recommendation to City Council. Please be prepared to have a personal representative present at a Parks and Recreation Advisory Board meeting to discuss the merits of this application. You will be contacted as to the time and place of the meeting.
- 8) City Council will have the final decision as to the naming/renaming of a park, portion of a park or designated area of public property.

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- 1) a. Park
 b. Portion of a park (circle one)
 c. Designated facility
 d. Public area

- 2) Name of person/organization for which the area is to be named:

- 3) Location of the area to be named and specific details of request:

- 4) Is this person, or was this person a resident of Venice or the Venice area? Yes No

- 5) What significant contributions did this person/organization make to the Venice area?

- 6) Please be prepared to have a personal representative present at a Parks and Recreation Advisory Board meeting to discuss the merits of this application. You will be contacted as to the time and place of the meeting. Applications must be submitted to the City Clerk's office at least two weeks prior to the meeting at which the naming is to be discussed.

(Please attach additional pages if more room is needed.)