



**CITY MANAGER'S REPORT
AGENDA ITEM REQUEST
FINANCE DEPARTMENT**

TO: Ed Lavallee, City Manager *EL 2/7/17*
THRU: Linda Senne, Finance Director *LS*
FROM: Peter Boers, Procurement Manager *PB*
DATE: February 6, 2017
MEETING DATE: February 14, 2017
SUBJECT: Draft Request for Proposal for Concession Services
South Jetty/Humphris Park

Background:

At the request of the City Manager, Procurement presents a draft Request for Proposals (RFP) for Concession Services for the South Jetty/Humphris Park.

Requested Action:

Discussion item only. No action is required. Staff will incorporate City Council's comments into the final draft.

Attachment