



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Architectural Review Board

Thursday, January 12, 2017

9:00 AM

Council Chambers

I. Call to Order

A Regular Meeting of the Architectural Review Board was held this date in Council Chambers. Chair Jon Steketee called the meeting to order at 9:00 a.m.

II. Roll Call

Present 6 - Jeff Matthews, Fred Hind, Jon Barrick, Mark Beebe, Chair Jon Steketee and Greg Novack

Absent 1 - Ruth Ann Dearybury

Also Present

Liaison Council Member Mayor Holic, Assistant City Attorney David Jackson, Building Official Frank O'Neill, Director of Historical Resources James Hagler, and Recording Secretary Michelle Girvan.

III. Approval of Minutes

[17-2445](#) Minutes of the September 22, 2016 Regular Meeting

A motion was made by Mr. Barrick, seconded by Mr. Hind, that the Minutes of the September 22, 2016 meeting be approved as written. The motion carried by voice vote unanimously.

IV. Public Hearings

[ARB](#)
[16-5151](#) 233 W VENICE AVE - HISTORIC
Installation of an Awning to the Front Elevation of the Building
Owner: Smulron LLC
Agent: Discount Awnings
Staff: Frank O'Neill, Building Official

Mr. Jackson announced this was a quasi-judicial hearing and questioned board members on ex-parte communications and conflicts of interest. There were no conflicts of interest and Mr. Hind noted site visit.

Mr. Steketee opened the public hearing.

Mr. O'Neill, being duly sworn, spoke in regards to the staff report, awning, and the applicant's absence.

Discussion took place regarding the meeting preference, offer recommendation regarding color, guidelines of awnings, color in language, covered enclosure, signage, awning not serving a purpose, building being on the national historic register, historic preservation board (HPB) reviewing this item.

Mr. Hagler spoke in regards to the awning, national historic structure, and the board having the authority to approve the item.

Discussion ensued regarding the building being an historic structure, awning color, quality, character, aesthetics, location, awning being signage, history of the store, new owner and changes, interior awning, awning sizes and shapes, color issue, zoning, requirements, backlighting, and the suggestion of the applicant resubmitting application for a different color.

Mr. Steketee closed the public hearing.

A motion was made by Mr. Hind, seconded by Mr. Barrick, that based on the presentation, the Architectural Review Board moves to Continue Application No. ARB 16-5151 and that the owner be present, with the sign to be a different color for submission. The motion carried by voice vote unanimously.

V. Board Discussion

There was none.

VI. Staff Comments

Mr. Shrum provided an update on staff comments, ARB not having enough information from the applicant to approve item, project being on the local register, process through the building department and HPB, city council discussion on the topic, overlapping duties, discussions on the comprehensive plan, neighborhood workshops, review of comments, topics, composing a draft of the plan, timeframe of plan, and providing input from ARB.

Discussion took place regarding ARB's responsibility, input and desires, timeframe, special meetings, ARB workshop, availability of the comprehensive plan draft for review, land and development code of plan, building height, section on transition, obtaining the draft for all boards, timeline, workshops, final draft timeframe, comments from planning commission, discussion with city council, eliminating parts of the plan on specific topics, land development code, regulatory aspects, working with consultant, mixed use districts, public meetings, and the role and input from ARB.

VII. Audience Participation

No one signed up to speak.

Discussion took place regarding the election taking place at the next meeting, direction of the city regarding construction for fencing and lighting, code enforcement, suggestion of Mr. O'Neill to review having a certificate of architectural compliance for all items going to ARB, Venice Avenue survey, modification of the Nolen Plan to accommodate traffic, review of the comprehensive plan and workshop, and having an open forum.

A motion was made by Mr. Barrick, seconded by Mr. Hind, that tentative to the planning and development services release of the plan on or before February that the ARB have a draft of the plan at the February 9, 2017 board meeting. The motion carried by voice vote unanimously.

VIII. Adjournment

There being no further business to come before this Board, the meeting was adjourned at 9:45 a.m.

Chair

Recording Secretary