



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes City Council

Tuesday, December 13, 2016

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Holic called the meeting to order at 9:00 a.m.

ROLL CALL

Present: 7 - Mayor John Holic, Council Member Kit McKeon, Council Member Jeanette Gates, Council Member Bob Daniels, Council Member Deborah Anderson, Council Member Richard Caution and Council Member Fred Fraize

ALSO PRESENT

City Attorney Dave Persson, City Clerk Lori Stelzer, City Manager Ed Lavalley, Recording Secretary Mercedes Barcia, and for certain items on the agenda: Fire Chief Shawn Carvey, Police Chief Tom Mattmuller, Finance Director Linda Senne, Airport Director Mark Cervasio, Senior Planner Roger Clark, City Engineer Kathleen Weeden, Assistant City Manager Len Bramble, and Assistant City Attorney Kelly Fernandez.

INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Stelzer offered the Invocation followed by the Pledge of Allegiance led by Ms. Anderson.

I. RECOGNITION

[16-2388](#)

Proclaim The Month of January 2017 as Human Trafficking Awareness Month, Presented to Major Marion Durham from the Salvation Army on Behalf of the Circuit 12 Human Trafficking Coalition

Mayor Holic presented this proclamation to Major Marion Durham, Captain Andrea Hoover, and Derek Thompson.

[16-2389](#)

Swear in Lieutenant Troy Crepeau and Sergeant Mathew Sauchinitz, Venice Police Department

Mayor Holic swore in Lieutenant Troy Crepeau and Sergeant Mathew Sauchinitz.

II. AUDIENCE PARTICIPATION

Jim Walker, 136 Island Point Road, North Port, spoke on renaming the Venice Holiday Parade to Venice Christmas Parade.

Janet Trout, 384 Sunshine Drive, Nokomis, requested council to consider renaming the Venice Holiday Parade to Venice Christmas Parade.

Ray Cole, 1517 Strada d'Oro, spoke regarding the relocation of the post office distribution center.

Erin Silk, Director of Venice MainStreet, spoke regarding proposed Venice Seafood Festival event at Centennial Park.

III. CONSENT SECTION:

A motion was made by Council Member Gates, seconded by Council Member Cautero, to approve items on the Consent Agenda with the exception of Item Nos. 16-2394, 16-2395, 16-2396, 16-2397, and 16-2398. The motion carried unanimously by voice vote.

A. MAYOR

[16-2390](#) Appoint Verna Silk to the Citizen Tax Oversight Committee to Serve a Term from December 13, 2016 until November 30, 2020

This appointment was approved on the Consent Agenda.

[16-2391](#) Appoint John Collier to the Construction Board of Adjustment and Appeals to Serve a Term from December 13, 2016 until November 30, 2019

This appointment was approved on the Consent Agenda.

[16-2392](#) Appoint Mary Moscatelli to the Public Art Advisory Board to Serve a Term from December 13, 2016 until November 30, 2019

This appointment was approved on the Consent Agenda.

[16-2408](#) Appoint Greg Novack to the Architectural Review Board to Serve a Term from December 13, 2016 until November 30, 2019

This appointment was approved on the Consent Agenda.

B. CITY CLERK

[16-2393](#) Minutes of the November 30, 2016 Certification of Election Results and Regular Meeting

These minutes were approved on the Consent Agenda.

C. CITY MANAGER

Public Works

[16-2354](#) Request Approval to Purchase 3,000 Garbage Containers for the

Automated Solid Waste Collection System from Schaefer Systems Inc., not to exceed \$135,000

This item was approved on the Consent Agenda.

[16-2399](#)

Request the Purchase of a 2017 International Durastar Truck With a "Knuckle" Boom Loader and Trash Body by Utilizing the Florida Sheriff's Association Bid (FSA16-VEH14.0); Not to Exceed \$139,221

This purchase was approved on the Consent Agenda.

IV. ITEMS REMOVED FROM CONSENT

CITY MANAGER - Continued

Airport

[16-2394](#)

Approve Joint Automated Capital Improvement Program (JACIP) Update

A motion was made by Council Member Daniels, seconded by Council Member Gates to approve Item No. 16-2394.

Mr. Cervasio responded to council questions regarding development and modifications to access US 41, fuel farm and area security, funding, and construction at the terminal building.

The motion carried unanimously by voice vote.

[16-2395](#)

Approval of First Amendment to Lease between the City of Venice and Martin H. Zachrich

A motion was made by Council Member Daniels, seconded by Council Member Gates to approve Item No. 16-2395.

Discussion followed on lease and fair market value, and negotiations with Mr. Martin Zachrich.

The motion carried unanimously by voice vote.

Finance

[16-2396](#)

Approve First Amendment to Interlocal Agreement for the Community Development Block Grant Program Between Sarasota County and City of Venice and Authorize the Mayor to Execute

A motion was made by Council Member Daniels, seconded by Council Member Gates to approve Item No. 16-2396. The motion carried unanimously by voice vote.

Fire

[16-2397](#)

Approve Interlocal Agreement Between Sarasota County Government, Sarasota County Sheriff's Office and City of Venice for Law

Enforcement and Fire/Rescue and Emergency Medical Services
Dispatch Services and Related Communications Services

A motion was made by Council Member McKeon, seconded by Council Member Gates to approve Item No. 16-2397. The motion carried unanimously by voice vote.

Planning and Zoning

16-2398

Approve Request from Venice-Nokomis Rotary Club for Sponsorship Request in the Amount of \$2,950, as Recommended by the Economic Development Advisory Board for the Rotary Fine Art & Craft Festival

A motion was made by Council Member Daniels, seconded by Council Member Gates to approve Item No. 16-2398.

Wendy North, Venice-Nokomis Rotary Club, spoke regarding sponsorship request and last year's event revenue.

Roger Clark, Senior Planner, clarified the amount requested from the Economic Development Advisory Board (EDAB).

Discussion continued on scholarships and amending policy for local organizations. Mr. Lavallee spoke regarding matrix development and meeting with EDAB Chair Bill Ahern.

The motion carried unanimously by voice vote.

V. PUBLIC HEARINGS

A. RESOLUTIONS

RES. NO. 2016-33

STAFF REQUESTS POSTPONEMENT OF THIS RESOLUTION UNTIL FEBRUARY 14, 2017

A Resolution of the City Council of the City of Venice, Florida, Electing to use the Uniform Method of Collecting Non-Ad Valorem Assessments for More Than One Year Levied in Venice, Florida; Stating a Need for Such Levy; Providing for the Mailing of this Resolution; and Providing for an Effective Date

Ms. Stelzer read the resolution by title only.

Mayor Holic opened the public hearing.

A motion was made by Council Member Gates, seconded by Council Member Fraize, to postpone the public hearing for Resolution No. 2016-33 until the February 14, 2017 council meeting.

Discussion followed on past errors, equipment inventory figure, need for a proper legal description of the city limits, possible underfunding of pension insurance plans, collection of ad-valorem taxes, recovering any losses, post office distribution center, and auditing revenue collections.

Mr. Lavallee noted Ms. Senne will contact the tax collector and property appraiser's office to inquire on collected revenues.

The motion carried unanimously by voice vote.

Discussion continued on city audit, and collection of city taxes.

Ms. Stelzer noted the city clerk's office provides annexation information to the property appraiser's office.

Mr. Persson commented on annexations and communication between the city clerk and property appraiser's office.

Don O'Connell, 500 Hauser Lane, suggested the city attorney review the statute of limitations for revenues collected by the county.

[RES. NO.](#)
[2016-05](#)

A Resolution of the City Council of the City of Venice, Florida, Revising Implementation Dates and Re-Allocation of Proceeds Among Projects for Proceeds from the County Local Government Infrastructure Sales Tax (County Surtax 3) Received by the City of Venice; and Providing an Effective Date

Ms. Stelzer read the resolution by title only.

Mayor Holic opened the public hearing.

Mr. Bramble provided a presentation regarding Surtax III to include recommendation to update resolution once a year, establishment, project categories and budget for fiscal year (FY) 2017, recommended action, proposed project list, remaining fund balance, and summary of revenues and expenses.

Discussion followed on replacement of public safety vehicles, depreciation schedule, and expenditures.

Ms. Senne noted FY 2016 and 2017 budgets for replacement vehicles.

Discussion ensued on one-cent sales tax project funding, replacement of buildings, infrastructure needs, future budget revenues and expenses, funding priority projects, and strategic planning.

Mr. Lavallee commented on vehicle replacement costs and depreciation process.

Discussion continued on projected revenues.

No written communication was received and no one signed up to speak.

Mayor Holic closed the public hearing.

A motion was made by Council Member Daniels, seconded by Council Member McKeon, that Resolution No. 2016-05 be approved and adopted. The motion carried by the following vote:

Yes: 7 - Mayor Holic, Mr. McKeon, Ms. Gates, Mr. Daniels, Ms. Anderson, Mr. Cautero and Mr. Fraize

Recess was taken from 10:41 a.m. until 10:53 a.m.

VI. UNFINISHED BUSINESS

A. ORDINANCES – FINAL READING AND PUBLIC HEARING

[ORD. NO.
2016-24](#)

An Ordinance Amending City of Venice Ordinance No. 2016-15 Which Adopted the Official Budget of the City of Venice, Florida for the Fiscal Year Beginning October 1, 2016 and Ending September 30, 2017; by Increasing the Total Revenue by \$16,192,541 and Total Expenditures by \$16,192,541; and Providing for an Effective Date

Ms. Gates left during recess and did not return to the meeting.

Ms. Stelzer read the ordinance by title only.

Mayor Holic opened the public hearing.

No written communication was received and no one signed up to speak.

A motion was made by Council Member McKeon, seconded by Council Member Daniels, that Ordinance No. 2016-24 be approved and adopted. The motion carried by the following vote:

Yes: 6 - Mayor Holic, Mr. McKeon, Mr. Daniels, Ms. Anderson, Mr. Cautero and Mr. Fraize

Absent: 1 - Ms. Gates

B. COUNCIL ACTION/DISCUSSION

[16-2400](#)

Federal Legislative Priorities for Fiscal Year 2018

A motion was made by Council Member Daniels, seconded by Council Member McKeon, to approve the legislative priorities as presented.

Discussion followed on moving veterans affairs and homeless to item number two and moving relocation of the post office to item number three on the priority list, and beach renourishment funding.

Ms. Weeden spoke on beach renourishment priority and funding.

Discussion continued on ranking items on the legislative priority list. Mr. Lavallee suggested categorizing priorities and removing numbering.

An amendment to the motion was made by Council Member Cautero, seconded

by Council Member Daniels, to remove numbering and characterize priorities as economic and environmental for beach renourishment, historic preservation for the downtown Venice post office relocation, human services for an initiative to assist homelessness and treat mental illness to help veterans, and transportation and quality of life for the Ribbons of Venice. The amendment carried unanimously by voice vote.

The amended motion carried unanimously by voice vote.

VII. NEW BUSINESS

A. RESOLUTIONS

RES. NO. 2016-34

A Resolution of the City of Venice, Florida, Accepting Utilities and Improvements Installed by Neal Communities of Southwest Florida, LLC, and Accepting a One Year Developers Maintenance Bond, and Bill of Sale, and Providing an Effective Date

Ms. Stelzer read the resolution by title only.

A motion was made by Council Member Daniels, seconded by Council Member McKeon, that Resolution No. 2016-34 be approved and adopted.

Discussion followed on water system concerns and flushing system.

The motion carried by the following vote:

Yes: 6 - Mayor Holic, Mr. McKeon, Mr. Daniels, Ms. Anderson, Mr. Cautero and Mr. Fraize

Absent: 1 - Ms. Gates

B. PRESENTATIONS

16-2401

Assistant City Attorney Kelly Fernandez and City Engineer Kathleen Weeden: Mobility Fee Update and Request Authorization for the Mayor to Execute the Mobility Fee Collection Interlocal Agreement Between the City of Venice and Sarasota County (10 min.)

Ms. Fernandez spoke on the county's revisions for the interlocal agreement, main parts of agreement, process of funding projects, council's approval of agreement and adoption time frame, and difference between road impact and mobility fee rates.

Ms. Weeden noted mobility fees will allow flexibility for improvements, and responded to council questions regarding the three different categories of mobility fees.

Discussion followed on mobility and road impact fee statutes, transportation impact fees, continuing relationship with the county, adoption of interlocal agreement, road impact fee balances, improving internal organizational structure, establishing a capital improvement project program, and providing Ms. Weeden assistance with projects.

Mr. Lavallee spoke regarding revenue forecast and availability, project assessments, and obtaining project approval by the county.

Discussion continued on the county's approval of projects, and administration of impact fees.

A motion was made by Council Member Daniels, seconded by Council Member Cautero, to approve and authorize the mobility fee collection interlocal agreement between the City of Venice and Sarasota County.

Discussion ensued on North Port's interlocal agreement with the county, collection and transferring fees, contract time frame, discussions with the county, weaknesses in the interlocal agreement, and designating a staff member to coordinate with the county on projects and tracking funds.

The motion carried unanimously by voice vote.

Recess was taken from 11:53 a.m. until 1:00 p.m.

16-2403

Police Chief Tom Mattmuller: Managing Reported Issues at the South Jetty (10 min.)

Chief Mattmuller spoke regarding issues at the South Jetty.

Sergeant Keith Quick spoke on the operations plan and traffic enforcement conducted at the Jetty. Sergeant Quick recommended addressing signage and educating the community through social media.

Discussion followed on traffic enforcement, educating residents, signage, increase in violations, drones, police presence, and contact with homeless people.

Chief Mattmuller responded to council questions regarding contact with homeless people and veterans.

16-2402

City Engineer Kathleen Weeden: Road Bond Project and Downtown Reconstruction Summary Including Authorization to Schedule Downtown Reconstruction Public Workshop on January 13, 2017, and to Accept Public Input Regarding Future Downtown Improvements (10 min.)

Ms. Weeden spoke regarding the city-wide paving program, coordination with the utilities department on projects, rounds of paving, downtown project, scope of work, signs and lights, crosswalk configuration, funding, replanting trees, and public workshop.

Discussion followed on pedestrian safety, Americans with Disabilities Act (ADA) upgrades and compliance, arborist, changes to medians, crosswalk enforcement, signalized intersections, irrigation lines, LED lighting, updating necessary items in the downtown area, enforcement

education, providing advance notification to residents and businesses, and project funding.

Ms. Weeden noted hiring a civil engineer to manage the project.

Discussion continued on landscaping and replacing canary date palms, subcontracting work, scheduling public workshop, downtown traffic flow, hiring a consultant, obtaining public feedback, mobility study and exhibits, reviewing different modification options, funding by one-cent sales tax, widening and paving sidewalks, downtown project expenditure, grid lock, upgrading signals, and enhanced curbing.

There was council consensus to conduct a special meeting on January 13, 2017 regarding future downtown improvements.

[16-2404](#)

City Manager Ed Lavallee: Fire Fee Assessment Update and Asset Inventory Calendar (10 min.)

Mr. Lavallee spoke in regards to the asset inventory process, strategic planning, building assessments, identifying projected costs, and project time frame.

Discussion followed on project timing, council obtaining interim priority list prior to budget workshops, project ranking, maintenance plan, and building assessments.

Mr. Lavallee provided an update on the fire fee assessment.

Fire Chief Carvey spoke regarding the fire fee assessment to include ten year projected forecast for wages, growth, different methods of analysis, city boundaries, and date to review primary figures.

Ms. Senne commented on the intent resolution and tax collection method.

Discussion ensued on the county's fire impact fees, capturing revenues on growth, providing council information on benchmarking with other jurisdictions, issues encountered implementing fire assessment fees, and deductible ad-valorem taxes.

Anthony Pinzone, representing Bay Indies Homeowners Association, 978 Questa Avenue, commented on the services received from the fire department, and spoke on tax assessments and assessing mobile homes, establishing enterprise fund from the fire department, pension contributions, and tax levy.

Discussion followed on fee assessment proposal and process for Bay Indies.

Mr. Persson commented on Mr. Pinzone's letter and obtaining a response from the consultant.

Discussion continued regarding services provided by the fire department.

Recess was taken from 2:44 p.m. until 2:51 p.m.

[16-2405](#)

Assistant City Manager Len Bramble: Venice Library Update (5 min.)

Mr. Bramble provided an update on the proposed new library to include gross and net square feet, notable features, and project schedule.

Discussion followed regarding the library's use, square footage, meeting rooms, staff space, playground equipment repair at the temporary site, layout, cafe, age demographics, drive through book drop off, parking lot, traffic flow, user outreach, building characteristics, hardening standards, foundation support for a second story, statistics on simultaneous meetings held, and having architect discuss building characteristics with council.

C. COUNCIL ACTION/DISCUSSION

[16-2406](#)

Direct the City Manager to Request Sarasota County, through the County Administrator, to Consider Installation of all Lights at the Historic Train Depot (Daniels)

Mr. Daniels spoke regarding lighting at the Historic Train Depot.

A motion was made by Council Member Daniels, seconded by Council Member McKeon, to direct the city manager to contact the county administrator and request installation of all lights at the Historic Train Depot. The motion carried unanimously by voice vote.

VIII. CHARTER OFFICER REPORTS

City Attorney

Mr. Persson had no report.

City Clerk

Ms. Stelzer had no report.

City Manager

Mr. Lavallee provided an update on the building inspection certification program and lighting at Bahama Street as topics for the convocation of governments.

Discussion followed regarding the school board providing support for

lighting on Bahama Street.

Mr. Lavallee spoke on the Seafood Festival event proposed by Venice MainStreet.

Discussion followed on signage placed at pocket parks and Mr. Lavallee providing an update at the January council meeting, and support from local business for the Venice MainStreet project.

IX. COUNCIL REPORTS

Council Member Gates

Ms. Gates was absent.

Council Member McKeon

Mr. McKeon suggested council reconsider liason appointment and membership for the Charlotte Harbor National Estuary Program (CHNEP) and have the executive director or their staff provide a presentation at the next council meeting.

Discussion followed on placing the CHNEP on January's council agenda.

Ms. Stelzer clarified the previous motion approved by council.

Council Member Cautero

Mr. Cautero had no report.

Council Member Daniels

Mr. Daniels reported on the Metropolitan Planning Organization (MPO) meeting, county roundabout and funding, road project approvals for FY 2017, and being appointed as the Venice Representative for the Sarasota Local Coordination Board.

Council Member Anderson

Ms. Anderson had no report.

Council Member Fraize

Mr. Fraize reported attending the Venice Fire Department's award ceremony.

Mayor Holic

Mayor Holic reported on Mr. McKeon attending the Fast-Fly-In, representing the Florida League of Cities, in February, Council of

Governments (COG) meeting, certificate of need for Sarasota Memorial and Venice Regional Hospitals, COG format and topics, and Siesta Key shuttle service.

There was council consensus for the city manager to contact the county administrator and inquire on funding source for the Siesta Key shuttle.

Mayor Holic spoke on the Christmas tree lighting event at Blalock Park and traffic flow at Nassau Street.

There was council consensus for the city manager to request the Venice Police Department review traffic flow at Nassau Street between the Cultural Campus and West Blalock Park to determine closure of the street.

Mayor Holic spoke regarding communication between the city and county for special events.

There was council consensus for the city manager to assign a staff member regarding city and county special events notification.

Mayor Holic spoke on renaming the Holiday Parade.

There was council consensus to have staff review renaming the Holiday Parade to Christmas and Holiday Parade.

X. AUDIENCE PARTICIPATION

No one signed up to speak.

XI. ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned at 4:00 p.m.

ATTEST:

Mayor - City of Venice

City Clerk