



**City of Venice  
Planning & Zoning Division**

**MEMORANDUM**

TO: Chairman Snyder

FROM: Christina Rimes, Administrative Coordinator

SUBJECT: Request for Excused Absences

DATE: November 29, 2016

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Ms. Janis Fawn is unable to attend the Planning Commission meetings on Tuesday, November 29, 2016 and December 6, 2016. She has requested that her absences be excused.

Mr. Jerry Towery is unable to attend the Planning Commission meeting on December 20, 2016 and is requesting that his absence be excused.

Mr. Charles Murphy is unable to attend the Planning Commission meeting on December 20, 2016 and is requesting that his absence be excused.