

MEMORANDUM

TO: Mayor and Council

FROM: Lori Stelzer, City Clerk

RE: Resolution No. 2016-29, Election

DATE: October 5, 2016

Section 22-3 of the Code of Ordinances reads as follows:

Sec. 22-3. - Designation of polling places and publication of notice.

At least 25 days prior to any municipal election, the city council shall, by ordinance or resolution, designate the polling places for such election; thereupon, the city clerk shall cause a notice to be published one time in a newspaper of general circulation in the city, setting forth the date of the election, the purpose thereof and the locations of the polling places.

Therefore, Resolution No. 2016-29 is being presented to city council for approval.

Let me know if you have any questions.