



**City of Venice
City Manager's Report
Agenda Item Request**

DATE: September 14, 2016

TO: Ed Lavallee, City Manager

FROM: Mark Cervasio., Airport Director

CITY COUNCIL MEETING DATE: September 27, 2016

SUBJECT: Venice Municipal Mobile Home Park Maintenance Contract for the 2017 Fiscal Year

Background:

Venice Municipal Mobile Home Park is owned by the City of Venice and is located on federally-obligated property operated by Venice Municipal Airport. Revenues are deposited into the Airport Enterprise Fund. The City of Venice has historically executed an annual contract with the Venice Municipal Mobile Home Owners Association, Inc. for the maintenance of the park.

The agreement includes forty-four thousand eight hundred dollars (\$44,800.00) to perform routine maintenance and provides up eighty-four thousand dollars (\$84,000.00) for capital improvements to replace aging electric service pedestals, road paving, and panel signs.

The agreement will enable the homeowner's association to maintain the park, promote a sense of community pride and allow staff to concentrate on the needs of the Airport.

Requested Action:

Staff requests that City Council approve the Venice Municipal Mobile Home Park Maintenance Agreement, contingent upon approval of the 2017 fiscal year budget.

City Attorney Review:

The City Attorney has reviewed and approved the agreement.

Risk Management Review:

The Director of Administrative Services has reviewed and approved the agreement.

Finance Review

The Procurement Manager has reviewed and approved the agreement.

Funds Availability (401-0970-542.34-06 and 401-0970-542.63-00)

Funds are available in the Airport budget accounts #401-0970-542.34-06 (\$44,800) and #401-0970-542.63-00 (\$84,000.00) as proposed by the City Manager in the 2017 fiscal year budget.

Attachments: Proposed Fiscal Year Maintenance Agreement