



City of Venice

401 West Venice Avenue
Venice, FL 34285
www.venicegov.com

Meeting Minutes Planning Commission

Tuesday, August 16, 2016

1:30 PM

Council Chambers

I. Call to Order

A Regular Meeting of the Planning Commission was held this date in Council Chambers at City Hall. Chair Barry Snyder called the meeting to order at 1:30 p.m.

II. Roll Call

Present: 6 - Chair Barry Snyder, Helen Moore, Jerry Towery, Shaun Graser, Charles Newsom, and Janis Fawn

Excused: 1 - Tom Murphy

Also Present

Liaison Councilmember Kit McKeon, Assistant City Attorney Kelly Fernandez, Development Services Director Jeff Shrum, Planner James Koenig and Recording Secretary Michelle Girvan.

III. Approval of Minutes

[16-2159](#) Minutes of the July 19, 2016 Regular Meeting

A motion was made by Mr. Newsom, seconded by Ms. Fawn, that the Minutes of the July 19, 2016 meeting be approved as written. The motion carried by voice vote unanimously.

IV. Public Hearings

[16-03VZ](#) VARIANCE - 8 GULF MANOR DRIVE
Staff: James Koenig, AICP, Planner and Roger Clark, Senior Planner
Applicant: Nancy K. Woodley

Mr. Snyder stated this is a quasi-judicial hearing, read a memorandum of advertisement with no written communications, and opened the public hearing.

Ms. Fernandez queried board members regarding ex-parte communications and conflicts of interest. Ms. Fawn stated that Ms. Woodley was her friend but there were no communications or conflicts of interest, with other members stating site visits with no communication

or conflicts of interest.

Mr. Koenig, being duly sworn, spoke in regards to the variance, proposed improvements, applicable code standards, setbacks, aerial photo of subject and surrounding properties, photos of property, additional documentation, future land use map, existing zoning, planning commission review and action, and staff findings.

Board members asked questions of staff regarding the private road and maintenance.

Mr. Koenig stated that the applicant requested that the variance be approved for 365 days instead of the normal 180 days due to construction that is already taking place at the current residence.

Nancy Woodley, being duly sworn, 8 Gulf Manor Drive, spoke in regards to her property, private road, Hunter Drive being a county road and chain-link gate, variance, garage construction, traffic, 365 day completion date, photo of pool, safety gate, depth of pool, and landscape.

Discussion took place regarding the road issue, development of the neighborhood, and gate controls.

Mr. Snyder closed the public hearing.

A motion was made by Mr. Towery, seconded by Ms. Moore, that based on the staff report and the presentation, the Planning Commission, sitting as the local planning agency and land development regulation commission, finds this petition consistent with the Comprehensive Plan, in compliance with the Land Development Code and with the affirmative Findings of Fact in the record, and moves to Approve Variance Petition No. 16-3VZ with an expiration of 365 days. The motion carried by the following vote:

Yes: 6 - Chair Snyder, Ms. Moore, Mr. Towery, Mr. Graser, Mr. Newsom and Ms. Fawn

Excused: 1 - Mr. Murphy

V. Audience Participation

No one signed up to speak.

VI. Comments by Planning Division

There were no comments.

[16-2160](#)

COMPREHENSIVE PLAN UPDATE - Parks Master Plan
Staff: Jeff Shrum, AICP, Development Services Director

Public Comment for Comprehensive Plan Update

Mr. Shrum provided an update on the parks master plan, information compiled by staff, recommendations to city council by the planning commission for their consideration, staff comments, comprehensive plan level, improvements, level of service (LOS), and timing.

Ms. Fawn provided feedback of where the parks and recreation board are coming from regarding the parks master plan, LOS, acreage, park distance, population projection, sources, public/private parks, gated communities, beach access, new parks, upgrade of existing parks, maintenance, funding, workshop attendance, addition of more trees, grass and shade in parks, dog parks, acquiring more land, tennis courts, land swap, holding off on the parks master plan until adoption of the comprehensive plan, county taking over some of the parks, recommendation preparation, plan completion, definition of green space, and functional residence definition.

Mr. Snyder spoke on the connection with the comprehensive plan and parks master plan, population numbers, functional population, downtown mixed use area, and LOS.

Discussion took place regarding beach access parks, purchasing more land, improvements of existing parks and maintenance, LOS standards, holding off on the parks master plan, agreement from city council, city manager's presentation, current draft changes and comments, capital projects, revisions, comments from staff, architectural standards, trails and sidewalks, and focus on parks.

Discussion continued on improvements of existing facilities, land development code, multi-purpose trails, transportation section, connectivity, mass data, demographic data, and park distance.

Discussion followed regarding actions taken by planning commission, board comments to city council, modification of draft by the parks and recreation advisory board, timeframe, value of comments, revision to plan, direction from city council, policy statements, brief summary, minimum of LOS, division of city, sub-areas, consideration of public/private parks, removal of policies not LOS standards, acreage, pulled items, consensus of sub-areas removal, and submittal to city council through the liaison of the parks master plan comments.

Mr. Snyder spoke in regards to costs, analysis of low and high, board reserves the right to talk about the master parks plan until they receive the draft, taxes and bonds, funding sources, relationship to capital improvement and capital project, identification of other plans, and drafts to city council and parks and recreation advisory board.

Mr. Shrum spoke in regards to the next planning commission meeting

and topics, other department projects and comments.

Mr. Newsom asked questions regarding Florida Power and Light (FPL) and their infrastructure, state law protections, and substations.

Mr. McKeon spoke in regards to the final parks master plan, input from the consultant, general comments, public art advisory board, integration of comprehensive plan, comments from the general public, landscape plan, and acceptance of the plan.

Mr. Snyder asked Mr. McKeon to report to city council regarding comments by the planning commission.

Discussion took place regarding comments to city council, reflection of analysis, population, city manager perspective, and master and comprehensive plan modification.

VII. Comments by Planning Commission Members

Mr. Graser spoke in regards to the approval of the Father Fish mural, ramification of defacing the mural and the replacement of the mural by the occupancy of the tenant.

Discussion took place in regards to the restoration, size of sign, acceptance of sign, modification, removal of the mural, variance on size of sign, code language, and Mr. Shrum to provide more information at a future meeting.

VIII. Adjournment

There being no further business to come before this Commission, the meeting was adjourned at 3:02 p.m.

Chair

Recording Secretary